**Ventura College**

**Distance Education Committee Meeting**

**Agenda**

**Thursday, October 9, 2014**

**2:00 pm – 3:30 pm**

**LRC 136 Training Studio**

Meets on the second Thursday of each month, in LRC 136 Training Studio.

PURPOSE: The Distance Education Committee exists to meet the instructional, communication, computing, and research needs of the students, and faculty, of Ventura College. The mission of the committee is to focus on the delivery of distance education and its environment be it web enhanced on ground courses, hybrid courses or fully on line courses, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

OUR GOAL: Our greatest wish is to provide services and quality education in the distance education format that will enhance students' opportunities to be successful in their educational pursuits. We have established a goal to improve student success in distance education classes to equal that of face to face classes.

1. Review meeting minutes from September 11.
2. OEI Update
3. TracDat Form review
4. Accreditation Update on Distance Learning areas
5. Planning for Emergencies, Developing Tips and Guidelines for all
6. Quality Matters, next steps in our pilot training
7. Other items?