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| **ASVC Board** **September 3, 2019 3:30 PM****ASVC Multipurpose Room****Board Members** |
| **Constituency** |
| **Constituency** | **Representative** |  | **Constituency** | **Representative** |  |
| President  | Michael Schouten | x | Director of East Campus | Enrique Rodriguez | x |
| Vice President | Daisy Castillo | x | Public Relations Officer | Angelica Terrazas |  x |
| Director of External Affairs | America Juan Mercado | x | Community Relations Officer  | Jazmin Cosio |   |
| Director of Administration | Leanne Mancira | x | Events and Activities Officer | Jasmin Martin |  x |
| Director of Finance | Carlo Plascencia | x |  |  |   |
| Director of Student Organizations | Brianda Plascencia | x |  |  |   |
| Director of Equity and Inclusion | Nathan Ramos Rodriguez | x |  |  |  |

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| **Agenda Item** | **Discussion Notes** | **Action?** |
| 1. Call to Order
 | Meeting called to order at 3:31 pm.  |  |
| 1. Roll Call
 | Community Relations Officer is absent.  |  |
| 1. Public Forum
 | No public.  |  |
| 1. Approval of Minutes
 | Minutes approved.  | - Daisy/Jasmin move to approve last week’s minutes. Motion unanimously passes.  |
| 1. Advisor Report
 | Copy of driver’s license, ID, or passport for CCCSAAStudent Club Training is this Friday Student Life Day is next week Gallup Strengths Coaching with Patti Blair  |  |
| 1. New Business
	1. ASVC Stipends\*
	2. VC Equity Plan\*
	3. Round Table Discussion
 | D. Castillo- motion to suspend the orders of the day and move to agenda item 6.b.C. Plascencia- second VC Equity Plan * Equity Plan is still yet to be implemented through shared governance committees
	+ How to best create strategies to achieve academic success

D. Castillo- motion to approve the 2019-2020 Equity Plan N. Ramos Rodriguez- second ASVC Stipends Recommendations * Percentages to be the same for both Executives and Appointed
* Each column in the Accountability Report to have the same percentage
	+ 20% to be divided between all the columns

Suspend voting and schedule a breakout session Round Table Discussion Jasmin Martin* Student Life Day
* Kona Ice is confirmed
* Decorations, snacks, and supplies have been purchased
* Poster completed
* Constitution Day
* Working on the questions for the wheel
* Everyone please send availability for Student Life Day

America Juan Mercado * Constitution Day
	+ EMS form is done
	+ Poster is done
	+ Decorations and popsicles to be ordered today
	+ Emailing description of Constitution Day to Libby
* Events for pantry
	+ Turkey Dinner poster is still in the works

Brianda Plascencia * Student Club Training
	+ PPT is being edited
* Club concerns: advisors are not properly trained on how to properly support their clubs
	+ Send an email to professors about being an advisor

Daisy Castillo * Hispanic Heritage Month
	+ Catering with Peter and mariachi band confirmed
	+ EMS and posters have been completed
		- Event to be held at Bookstore Quad
	+ Reaching out to clubs to see if they are interested
	+ Dr. Vega is going to be a speaker
	+ Working on budget update
	+ Meeting with Cynthia Salas and Dr. Vega
	+ Creating an amazon cart
* Student Club Training
	+ Finalizing ppt and agenda
* Everyone please send Tailgate event availability

Leanne Mancira * Creating office hours master list
	+ Everyone please email office hours

Carlo Plascencia * Constitution Day
	+ Working on the availability
* Proposal forms are done
	+ Examples provided during Student Club Training

Nathan Ramos Rodriguez * Hispanic Heritage Month
	+ Emailing outside organizations
* Waiting to meet with clubs once they are chartered
* Looking into the Omega Program in Oxnard College
* Looking into Ventura College equity reports

Enrique Rodriguez * Helping with Student Club Training
* Meeting w Dr. Vega regarding hosting events at East Campus
	+ Thanksgiving: food bundles
	+ Finals: de-stress days
	+ Santa Comes to Santa Paula
* Start an East Campus Committee

Angelica Terrazas* Joining DACA workgroup

Michael Schouten * Attended Curriculum Committee and Guided Pathways Committee
* Scheduling one on ones with everyone
* Booking travel with Libby
* Budget meeting with Carlo
* Meeting with Moorpark and Oxnard boards
* Working on shared governance committee assignments
 | - Daisy/Carlo move to suspend the orders of the day and move to agenda item 6.b. Motion unanimously passes. - Daisy/Nathan move to approve the 2019-2020 Equity Plan. Motion unanimously passes.  |
| 1. Committee Communications
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| 1. Adjournment
 | Meeting is adjourned at 4:27 pm.  | - Carlo/Daisy move to adjourn the meeting at 4:27 pm. Motion unanimously passes.  |

*\*Indicates action may be taken*