

Santa Clara River Valley Educational Task Force
Thursday, October 27, 2016, 3:30 – 5:00 PM
Location: Ventura College Santa Paula Site

Charge: *The Santa Clara River Valley Educational Task Force will create a conceptual design to meet the educational needs of the Santa Clara River Valley communities of Santa Paula, Fillmore, and Piru.*

Present: Stefan Cvijanovich, Laura Espinosa, Alfonso Gamino, Elizabeth Garcia, David Keebler, Michelle Kolbeck, Maria de la Luz Flores, Alejandra Jauregui, Lorenzo Moraza, Damien Peña, Beatriz Zizumbo

Absent: Gabino Aguirre, Kay Faulconer Boger, Norma Perez Sandford, Christine Schieferle; George Williams; Celina Zacarias

Recorder: Sabrina Canola-Sanchez

Meeting Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Assigned to:
Welcome and Introductions	<p>Meeting Commenced at 3:40pm</p> <p>Dr. Damien Peña, Ventura College Vice President of Student Affairs, welcomed all members, who introduced themselves and their affiliations.</p> <p>Damien congratulated the Santa Paula Latino Town Hall on their 20th Annual Awards Dinner. Lorenzo stated that the Town Hall takes great pride in bringing the community together to celebrate the accomplishments of its community members.</p> <p>Laura announced that she saw the Ventura College billboard on Harvard and Peck, and liked the pictures and messaging. Sabrina shared that the Ventura County Community College District (VCCCD) Marketing Specialist held a photo and video shoot of local Fillmore and Santa Paula students for additional billboards, as well as, a commercial to be viewed at the Santa Paula Regency 7 Movie Theatre. VCSP's student representative on the Task Force, Alejandra, was one of the photo shoot models and she said it was a positive experience for her and the other students. Damien indicated that these photos will be used for Ventura College's Spring 2017 marketing campaigns which will include newspaper ads in the Fillmore Gazette and Santa Paula Times. Lorenzo</p>		

	suggested VC consider VIDA newspaper, and also suggested VC give a presentation to the City Council, as another form of outreach.		
Updates on Current Status and Future Direction of the Task Force	<p>a. Review of Charge – additions/modifications</p> <p>Damien asked if there were any objections or additional comments with regards to the existing Charge. The Task Force will move forward with the existing Charge.</p> <p>b. Review of Santa Paula Site Outcomes and Implementation Activities – additions/modifications</p> <p><u>Outcome 1. Receive a minimum of 15 college credits in high school.</u></p> <p>Laura recommends that VC implement measurable outcomes to achieve the objective of outcome 1.</p> <p>VC Applying for an Upward Bound Grant - Damien indicated that Ventura College has the opportunity to apply for an Upward Bound Grant which is designed for first generation low income students. Damien has experience in successfully applying for four Upward Bound Grants while at Cal Lutheran University and CSUCI, and is currently working with VC's Grants Office to apply for this grant. It is for a 1.2 million dollar grant for five years, to work with 60 students from Fillmore High School and Santa Paula High School. The grant will cover transportation and tutoring for students, and will provide funding for a Coordinator, an Academic Counselor, and an Administrative Assistant. Participating students will be tracked for seven years. One of the priority points for this grant cycle is dual enrollment. If VC is awarded the grant, VC will work closely with Fillmore and Santa Paula High Schools to develop articulation for dual enrollment classes. The Upward Bound Grant will assist the college in meeting both FTES goals and Concurrent/Dual Enrollment initiatives. Lorenzo stated that the success of the Upward Bound Program is unparalleled.</p> <p>Damien indicated that in November Ventura College will apply for a US Department of Education, Educational Talent Search Grant (which identifies and assists individuals from disadvantaged backgrounds who have the potential to succeed in higher education).</p>		

	<p>Concurrent versus Dual Enrollment – David explained the difference between VC’s concurrent and dual enrollment courses. Currently, concurrent enrollment are classes offered at the high school campus with a college instructor, after the high school day. Dual enrollment would be offered during the regular school day, co-taught with a high school and college instructor, in which the student receives dual credits.</p> <p>David confirmed that any concurrent enrollment courses at Fillmore and Santa Paula High Schools count towards the FTES for VC Santa Paula, to help in reaching the goal of 1,000 FTES.</p> <p><u>Outcome 2: Transportation</u></p> <p>David indicated that the Ventura County Transportation Commission (VCTC) approached VCCCD with a desire to collaborate and coordinate local routes. At the district level, not much has been done. David will initiate the conversation, and he will provide an update at next meeting.</p> <p><u>Outcome 3: Quality Educational Site for Ventura College</u></p> <p>Damien indicated that Ventura College has institutionalized the goal for VCSP to evolve into a Campus Center. This goal will be part of Ventura College’s Revised Educational Master Plan.</p> <p><u>Outcome 4: Relevant and needed courses and Programs</u></p> <p>Lorenzo inquired as to how VC draws interest, to decide which classes to schedule at VCSP. David indicated that VC looks at classes offered the prior year, and if these successfully enrolled, they will roll over into the next semester. David mentioned that VC would like to put together a guaranteed two-year schedule for students, which will not be cancelled. VC will need to ensure the two-year guaranteed schedule is comprised of the right mix of classes to ensure students can finish within the two years.</p> <p>David and Damien indicated that the VC Executive Team is now a stable, good management team, who will move forward with changes that benefit VC and VCSP students, because the mission of the campus is “students first, and everything else follows.”</p>	<p>Provide update on discussion between VCCCD and VCTC.</p>	<p>David</p>
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Outcome 5. Increase student services support

Maria's goal, as VCSP's Academic Counselor, is to establish a schedule with Fillmore and Santa Paula High Schools for regular outreach visits with students. Maria and Beatriz would like to involve parents in outreach efforts. Beatriz discussed creating a plan for students who are not able to attend VC's yearly *Pirate Friday*, to hold activities locally at VCSP. She explained what a Pirate Friday is. Pirate Friday is an activity whereby high school students, who are interested in attending VC, are transported to Ventura College to complete their Student Success and Support Program (SSSP), matriculation requirements: (1) orientation; (2) assessment; and (3) group counseling. Students also receive general information, a financial aid review, and meals.

Maria indicated that in addition to reaching out to high school students, VC also needs to reach out to non-traditional students. She is interested in making a connection with the new Adult Ed programs. Alfonso indicated he would be okay with VC visiting the adult school through SPUSD.

Lorenzo asked if students have access to meet SSSP requirements at VCSP. Damien indicated that he is working to increase student services at VCSP, now that he oversees the area. In order to maintain funding, the college wants every student to complete the SSSP requirements of orientation, assessment, and counseling, with the help of Maria and Beatriz.

Stefan asked whether every VC student must complete the SSSP, including non-traditional students, whereby Damien responded, yes. Maria explained that what sets VCSP apart is the flexibility to assist each student with more individualized attention, and step-by-step hands-on assistance with the application process.

Stefan stated that though the VCSP location provides local students an opportunity to stay close, it's not the same for students from Fillmore. This is a big concern for Fillmore Unified School District's Superintendent, Dr. Palazuelos. Stefan indicated that his Superintendent's goal is to have 100% of their students complete the FAFSA. Elizabeth suggested exploring the possibility of a VC academic counselor providing drop-in counseling sessions at Fillmore High School. Elizabeth indicated that her staff at Santa Paula High School assists students with financial aid workshops,

	<p>registration for VC, etc., and therefore, it would be helpful for VC academic counselors to be available at the high school site.</p> <p><u>Outcome 6. Task Force Recommendations and Conceptual Design Development.</u></p> <p>Stefan asked that FUSD be added to Outcome #6 with regards to establishing a partnership. Dr. Gillespie has met with Fillmore Unified and Dr. Palazuelos with regards to the college-at-the-high school concept.</p> <p>c. Action Items</p> <ul style="list-style-type: none"> • Damien would like to schedule an appointment with Stefan and Dr. Palazuelos • Damien will update the Implementation activities and timeline. Please send additional suggestions and recommendations to Damien. 	<p>Set up a meeting between Adrian Palazuelos, Stefan Cvijanovich, and Damien Peña.</p> <p>Send additional suggestions and recommendations to Damien.</p>	<p>Sabrina</p> <p>All members</p>
Members Reports and Updates	<p>a. Harvest at Limoneira Development</p> <p>VC's Executive Team will meet with Limoneira CEO, Harold Edwards. The goal of this meeting is to introduce Damien, and for Damien to get to know Mr. Edwards' expectations.</p> <p>b. CSU Channel Islands</p> <p>c. Santa Paula Unified School District</p> <p>Alfonso announced that SPUSD passed the school bond, and the Board has begun prioritizing funds and projects. They are looking closely at the elections to see if state bonds will also pass. In addition, there are five seats for School Board elections. A Board Candidate Forum was held the previous evening.</p> <p>Alfonso also shared, that Santa Paula Unified School District has approximately 140 students in their Adult Ed program, which is at full capacity.</p>		

	<p>Elizabeth announced that Santa Paula High School is continuing to roll out their CTE pathways, for a total of seven pathways. They are continuing to work with VC on concurrent enrollment programming. Currently, four concurrent enrollment classes are held at Santa Paula High School each semester, at 3:30pm.</p> <p>d. Fillmore Unified School District</p> <p>Stefan indicated that FUSD is also watching the elections closely with regards to the bonds, which would enable them to make necessary facility upgrades. Fillmore High School continues to roll out their CTE pathways, for a total of five pathways. Currently, two concurrent enrolment classes are held at Fillmore High School each semester, at 3:30pm.</p> <p>Fillmore Unified School District is offering eight classes through their Adult Ed Program, as recipients of the AB104 Adult Ed Block Grant. All Adult Ed classes are free, and free childcare is provided.</p> <p>e. Ventura College</p> <p>David shared that last year Ventura College overspent in part-time instructional dollars. This year, they are focusing on a set number of sections and assuring these classes fill. Reserves will be used to add classes, as needed. VC needs to cut 1.2 million dollars from the hourly budgets.</p>		
<p>Pending Task Force Activities and Action Timeline:</p>	<p>a. Review results from surveys administered at Fillmore High School, Renaissance High School, Santa Paula High School, and the Ventura College Santa Paula Site.</p> <p>Damien distributed the survey packets. Sabrina explained that the packets include the survey instrument, a supplemental sheet, survey results in the form of frequency charts, and answers to open-ended questions. Survey data is provided with all high schools combined, as well as, disaggregated by individual schools. Damien asked that discussion on this item be higher on the next agenda.</p>		

	<p>b. Review Point of Contact Database in preparation for Business Leader Interviews and/or Focus Groups.</p> <p>Damien distributed the Point of Contact Database. The goal is to develop a focus group, surveys, to share plans, and gather feedback from the community. He asked members to review the database, and provide changes and additions to ensure we have an accurate and complete list of contacts.</p> <p>c. Presentations to Boards of Trustees (VCCCD, SPUSD, FUSD)</p> <p>Damien indicated that after solidifying the outcomes, he would like to get on the Agenda to address the local School Boards. Stefan asked if presentations will be made to VCCCD first, prior to other Boards. He expressed concern that information shared must be solid, and the message must be consistent. Michelle raised a concern that the School Boards are not aware of what this Task Force is doing. There is local disappointment with the Task Force. Damien agreed that the Task Force has been quiet, and now information needs to be communicated. He will ensure that information shared is solid and consistent.</p> <p>d. Presentations to City Councils (Fillmore and Santa Paula)</p> <p>e. Other</p> <p>Alfonso asked for Task Force meetings to be moved to a 4:00pm start time. This would make it easier for members from Santa Paula Unified School District. There was consensus to move meetings to 4:00pm.</p>	Review Point of Contact database and submit additions and corrections to Damien/Sabrina.	All members
Announcements and Event Sharing	Laura shared there will be a Careers and Energies Youth Conference at Oxnard College, co-sponsored by LULAC. There is an allocation for 15 students from Fillmore and 15 students from Santa Paula to attend the conference.		
Upcoming Meetings	<p>Thursday, November 17, 2016 4:00pm-5:30pm</p> <p>Thursday, December 8, 2016 4:00pm-5:30pm</p> <p>Thursday, January 26, 2017 4:00pm-5:30pm</p>		
Adjourn	Meeting adjourned at 5:10pm.		