

**Santa Paula East Area One Educational Task Force**  
**Thursday, April 30, 2015, 3:30 – 5:00 PM**  
**Location: Ventura College Santa Paula Site**

**Present:** Alfonso Gamino, Elizabeth Garcia, Bob Gonzales, Ernie Villegas, George Williams, Jesse Ornelas, Kay Faulconer, Lynn Jacobs, Raquel de los Santos, Robin Freeman, Sabrina Canola, Tim Harrison

**Recorder:** Sabrina Canola

**Meeting Notes:**

Agenda Item	Summary of Discussion	Action (If Required)	Assigned to:
Announcements	<p><b>New UC Campus</b> - Lynn shared that \$50,000,000 was approved for the University of California to build a new research campus. The campus does not yet have a location.</p> <p><b>Ventura College Re-Organization</b> –Over the next few months, Tim will transition into his new role as Dean of Economic, Workforce, and Community Development. This position will address a new workforce initiative, coming January 2016 from the State, where the College will be held accountable to a higher standard of student retention, success, and job placement. This position will be external and community focused. Tim will continue to oversee off-campus programs. Additionally, VC will eliminate the Executive Vice President position and move to a three Vice-President model: VP of Academic Affairs, VP of Student Services, and VP of Business Services.</p> <p><b>Meeting with Harold Edwards Regarding Project Status and Coordination with Business Sectors –</b></p> <ul style="list-style-type: none"><li>• Tim met recently with Bob, Ernie, and Harold Edwards, where Tim reported that VC is in the process of soliciting surveys and community feedback, in support of programming decisions.</li><li>• Ernie indicated that Harold would like to make sure the research study is coordinated with the business sectors. Community members may require additional types of training, requiring businesses to hire outside of the community or county. Although information is available through the Economic Development Collaborative and the Workforce Investment Board, there is still a need to dialogue with businesses directly.</li></ul>		

	<ul style="list-style-type: none"> <li>• Ernie indicated that Harold would like the Task Force to have constant communication with local schools. It is critical to work with SPUSD and FUSD to blend and balance coordination.</li> <li>• There was a consensus, not to rush the project, and to focus on building community and political support.</li> <li>• Ernie mentioned he is coordinating a joint event with two Chambers and will e-mail the Task Force with details.</li> <li>• Ernie will also connect with Cheryl Moore and Bruce Stenslie.</li> </ul>	Report on Chamber Event and connect with Cheryl Moore and Bruce Stenslie.	Ernie
<b>Santa Paula Unified School District Update on East Area One Development</b>	<p><b>Limoneira and Santa Paula Unified School Board will decide if new campus will be a K5 or K8 –</b></p> <ul style="list-style-type: none"> <li>• Alfonso indicated that SPUSD has hired an architect for the new proposed school. Tim would like to connect with Alfonso's architect so that the K8 and college buildings flow together.</li> <li>• Alfonso mentioned that the current mitigation agreement with Limoneira is to build a K5 and modernize Isbell Middle School. However, a K8 is being considered which would help relieve Isbell student overcrowding and make it more manageable. Discussions are also taking place about potentially making Glen City School a K8.</li> <li>• The designated land in East Area One is about 7-8 acres, which is not large enough for a high school. The decision whether the school will be a K5 or K8 will be made around July 2015.</li> <li>• The school is projected for 2017 or 2018, with a maximum enrollment of 900.</li> </ul>	Share contact info for SPUSD architect.	Alfonso/Tim
<b>Discussion / Highlights from News Article</b>	<p><b>Model of a Community College Offering Short-Term Programs that Lead to High-Demand Jobs</b> - Kay shared details from an article featuring MiraCosta College's new Technology Career Institute. Students enroll in an accelerated program for 12-16 weeks in a facility with state-of-the-art equipment. At the conclusion, students receive an industry recognized certificate in manufacturing. The program meets the growing need for technical manufacturing jobs in the region. Kay believes there is value in having programs unique to VCSP that have a workforce component and are tied to employers. <a href="http://www.utsandiego.com/news/2015/apr/19/new-miracosta-program-aimed-at-filling/">http://www.utsandiego.com/news/2015/apr/19/new-miracosta-program-aimed-at-filling/</a></p>		
<b>Review and Approval of Survey</b>	<p><b>Review of Survey Instruments</b> - Perry presented a draft of the survey, for Santa Paula High School and the VC Santa Paula Site.</p> <ul style="list-style-type: none"> <li>• Surveys will include a supplementary reference sheet with a list of job areas and programs of study for each of the industry and academic groups. This attachment will not include salaries so as not to skew data.</li> </ul>		

	<ul style="list-style-type: none"> <li>• Surveys will be available in Spanish.</li> <li>• An assessor will be present to explain the survey to students and answer any questions.</li> <li>• Ventura College's Institutional Review Board requires parental consent for students under 17.</li> <li>• Additionally, Telephonic surveys will be conducted for Fillmore, Santa Paula, and Piru in order to solicit feedback from the community.</li> </ul>		
<b>Review, Selection, and Approval of Key Informants to be Interviewed</b>	<b>Feedback from Key Players in the Community</b> – Perry e-mailed a database of key informants to Lynn, Jesse, Bob, and Ernie who will review and provide additional contacts, particularly business partners. At the next meeting, the Task Force will narrow down the list and decide on the most important key players to be surveyed. Jesse suggests the Task Force develop categories so as not to omit anyone and to make sure the list is diverse.	Send additional recommendations to Perry.	Lynn, Jesse, Bob, Ernie
<b>Table of Contents / Outline of Business</b>	<b>Outline for the East Area One Educational Strategic Plan</b> – Perry shared an outline with the structure and format for the East Area One Educational Plan. Task force members should review, digest, and advise Perry if additional information should be included. <ul style="list-style-type: none"> <li>• The comprehensive plan will include an Executive Summary; details on the new Center's location, hours, programs, services, and staffing; an overview of the research study; economic data; market and industry information; labor trends; alignment with VC Innovates; marketing plans; impact of the recession; strategic implementation; VC Task Force; topography/maps; etc.</li> <li>• Lynn indicated there is an environmental approval report for the general building which Mike Penrod can provide.</li> <li>• Kay mentioned that another resource is the Ventura County Civic Alliance's State of the Region Report. The report is put together by Cal Lutheran University. If funds are available, CLU can pull out a subset of the indicators related to this region.</li> </ul>	Review the outline and provide feedback/suggestions to Perry.	All Task Force Members
<b>Guiding Principles</b>			
<b>Timeline May – August 2015</b>	<b>May Activities -</b> <ul style="list-style-type: none"> <li>• Perry indicated that a Spanish Professor and translator will be brought onboard to make sure translations are accurate.</li> <li>• Ventura College's Institutional Review Board will review drafts of the surveys, translations, and parental consent forms.</li> <li>• Perry asked Elizabeth and George to let him know when the survey team can begin administering surveys at SPHS.</li> </ul>	Identify dates for administering surveys at SPHS.	Elizabeth/George/Perry

Other Discussions	<p><b>Build-Out/Facilities Discussion-</b></p> <ul style="list-style-type: none"> <li>• East Area One will be built in four phases. Limoneira has just begun phase 1.</li> <li>• The space for the Educational Center is 40,000 square feet. Bob inquired if VC has a building that size which the Task Force can view. Jesse indicated that the boy's gym at VC is 40,000 sq feet.</li> <li>• Lynn stated that Limoneira wants to own and keep control of the commercial development. The commercial space will include retail that will serve residents and students, such as a coffee shop and computer store. It will be appropriate for K8 kids.</li> </ul> <p><b>Curriculum discussion –</b></p> <ul style="list-style-type: none"> <li>• Bob indicated that Harold brought up food safety as a big issue. Tomas Gonzales has been involved in many food safety programs and he would like to provide a presentation to the Task Force pertaining to certificates and degrees in this sector.</li> <li>• Tim shared that VC is interested in expanding their water science program.</li> <li>• Lynn indicated there is potential to offer an Agriculture pathway which could include Water Science, food safety, and other programs under the umbrella of agriculture technology.</li> <li>• Ernie stated that Tulare has an Agriculture Center with the latest technology on water science. Tulare's experts can provide training and help VC build this program.</li> <li>• George indicated that Channel Islands would like to grow their engineering program. There is potential to develop a feeder program at the community college level.</li> <li>• There was consensus that the Educational Center should offer a combination of regional and nationally recognized programs.</li> <li>• Programming will be identified by survey outcomes, the work of VC Innovates, and coordination with local and regional businesses.</li> </ul>	Arrange at tour of the boy's gym to view a 40,000 sq foot space.	Tim
		Become familiar with VC Innovates <a href="http://www.vcinnovates.org">www.vcinnovates.org</a> .	All Task Force Members
Schedule next meeting	Next meeting: June 25, 3:30-5:00 PM VC Santa Paula Site	Send future Agenda items and other ideas to Perry and Tim.	All Task Force Members