



**VENTURA COLLEGE**  
**PHILOSOPHY AND GENERAL EDUCATION**  
**(Workgroup of Curriculum Committee)**  
**Campus Center Conference Room (CCCR)**  
**Tuesday, October 29, 2019**  
**3:00 - 4:30 PM**  
**Agenda**

*Attendees: Michael Bowen, Thao Brabander, Chloe Branciforte, Michael Callahan, Rubisela Gamboa, Angelica Gonzales, Sandy Melton, Sarah Mossembekker, Maline Werness-Rude*  
*Recorder: Sarah Ayala*

**I. Procedures (see attachments)**

- A. Recommendation for procedure for Local GE Removal
- B. Recommendation for procedure for CSU-GE/B and IGETC Approval and Removal

*New charts regarding process (see attachment - update on last 2 pages of original attachment was passed out at the meeting). One for local GE and one for CSU and IGETC GE recommendations.*

*Regarding procedure for courses being removed from the GE:*

*Discipline Faculty should definitely be talked to. More than one faculty member in the division should be consulted. We should use a similar Rubric form to what we have for approvals – but with course title, CRN, box to check to indicate removal from GE, explanation/reasoning, a Department Chair signature, and Dean signature.*

*Who makes this final decision? Curriculum Committee (like with approvals?). Discipline faculty should always be invited to Curriculum Committee meeting to discuss with the group, and in case of any questions. Curriculum Committee's broad understanding is not enough.*

*Policy of indicating to them that they are invited, and really should show up. Especially if they'd like to have an impact on the vote if the vote is in question. A friendly "heads up" rather than a formal part of the process. Should we do this like a new course approval with a majority of the department signing the document? CC should vote on the P&GE recommendation as usual.*

*Why are courses being bumped off? It was noted/questioned whether we ourselves (tech review or P&GE workgroup) should be going in and looking at all these courses to decide on any GE without prompting from discipline faculty. Start of the process should come from the division/faculty.*

*If say, CSU removes a GE, then what do we do locally?*

*A larger conversation would be needed at P&GE and CC. Groups informed of the decision and discussion.*

*If CSU approves GE, then local course is automatically approved for current academic year.*

List of additional electronic attachments:

[Title 5 section 55061 Philosophy and Criteria for Associate Degree and General Education.](#)

[IGETC Standards 2.0](#)

[CSU and UC Guiding Notes for General Education Course Reviewers](#)

[CSU Executive Order 1100 Revised: CSU General Education Breadth](#)

[CSU Executive Order 1061: American Institutions](#)

**II. Course Approval Recommendations – effective academic year 2020/2021**

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NS V40 E1

Special request: Pay attention to the Enrollment Limitation that the discipline faculty request "Enrollment limitation applicable to students who are admitted into the ADN Programs only"

NS V41 E1

Special request: Pay attention to the Enrollment Limitation that the discipline faculty request "Enrollment limitation applicable to students who are admitted into the ADN Programs only"

*If there are enrollment limitations, should we call this a GE course? Issue came up because course was not listed on the GE sheet, and credit was questioned because it wasn't explicitly on the sheet.*

*If we put it on the GE list, and a non-nursing student wants to take it, will they be told they can't take it? The note within the courses mentioning the limitation to nursing students will be noted on the GE sheets/GE page as well.*

*Consider a subset for E1 on the GE page in the catalog and sheet to list a notation for "Health Sciences Majors only" and that these 3 courses in particular (NS V40, NS V41, PM V01) can be a substitution.*

*NS V40 and NS V41, PM V01 – recommended for approval at CC WITH subset/additional note. – put on CC agenda*

PM V01 E1

Special request: Pay attention to the Enrollment Limitation that the discipline faculty request "Enrollment limitation applicable to students who are admitted into the Paramedic Programs only"

*For PM V01, See notes above under NS V41*

*AG V66 – course note yet approved at CC. We can approve concurrently. Can we?*

*Thao's process sheet says course must be approved by the CC before consideration at the P&GE workgroup.*

*We should be willing to recommend course to CC for GE approval contingent on the course being approved at CC. Little details at CC, doesn't have to come back to P&GE. Big issues, it would have to come back.*

*If we wait, since this group only meets once a semester, it could hold up advertising this course as a local GE.*

*If we were to approve courses concurrently, when should it be brought to CC? First or second readings? New courses also have to go through 2 readings, DTRW-I, and Board, then the State before it is considered approved. A lot can happen in all of those steps.*

*Decision: New AG courses should be held until approval. Maybe P&GE should meet an additional time this year to discuss after the courses are approved at CC.*

*AG V66, AG V61, AG V01, CHST V03 (same as AES V03), HIST V47 (same as AES V47) held until next P&GE meeting. P&GE to meet again in December*

*Course recommendation summary:*

*NS V40 and NS V41, PM V01 – recommended for approval at CC WITH subset/additional note. – put on CC agenda*

*ART V09A – recommended for area F – put on CC agenda*

*CHST V01 (same as AES V20) – recommended for area C2 – put on CC agenda*

*CHST V02 recommended for C2 (already approved for F) – put on CC agenda*

*AG V30 recommended for A1 – put on CC agenda*

*AG V11 recommended for D2 – put on CC agenda*

*Cross listed courses also need to be added to the sections*

~~AG V66~~ A1

AG V11 D2

AG V30 A1

~~AG V61~~ A1

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<del>AG V01</del>	B2 AND C2
ART V09A	F
CHST V01/	C2
AES V20	
CHST V02/	C2, F
AES V23	
CHST V03/	B1, B2, C2, F
AES V03	
HIST V47/	
AES V47	B1, B2, C2, F

### III. Course Removal Recommendations – effective academic year 2020/2021

#### A. ANAT V01

*See notes above regarding removal of a course from GE list. Course to be discussed later when process is in place.*