



Curriculum Committee Agenda

Multi-Disciplinary Center–West 312 (MCW-312)

February 18, 2020 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2020 UNLESS OTHERWISE NOTED.

I. ROLL CALL (Quorum is 9 out of 17 voting members)

VOTING MEMBERS		
Faculty co-chair	<input type="checkbox"/> Michael Bowen	
Articulation Officer	<input type="checkbox"/> Thao Brabander	
Technical Review Chair	<input type="checkbox"/> Michael Callahan	
Academic Senate President	<input type="checkbox"/> Dan Clark	
AFT Rep.	Vacant	
Career Education I Division	<input type="checkbox"/> Kelly Wellman	<input type="checkbox"/> Nicole Falco
Career Education II Division	<input type="checkbox"/> Dorothy Farias	<input type="checkbox"/> John Clark
College Outcome Group Representative	<input type="checkbox"/> Asher Sund or Aurora Meadows	
English & Math Division	<input type="checkbox"/> Peter Yi	(Vacant)
Health, KIN, ICA, Performing & Visual Arts Division	<input type="checkbox"/> Jeff Fischer	<input type="checkbox"/> Maline Werness-Rude
Library, Languages, Behavioral & Social Sciences Division	(Vacant)	(Vacant)
Librarian	<input type="checkbox"/> Peter Sezzi	
Sciences Division	<input type="checkbox"/> Chloe Branciforte	<input type="checkbox"/> Jennifer Garner
Student Services Division	<input type="checkbox"/> Mario Rivera	<input type="checkbox"/> Gema Espinoza Sanchez
NON-VOTING MEMBERS		
CIO co-chair	<input type="checkbox"/> Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC President)	<input type="checkbox"/> Michael Schouten	
Dean	<input type="checkbox"/> Tim Harrison	<input type="checkbox"/> Dan Kumpf
Dean	<input type="checkbox"/> Lisa Putnam	<input type="checkbox"/> Felicia Dueñas
Dean	<input type="checkbox"/> Lynn Wright	<input type="checkbox"/> Marcelo Vazquez
Dean	<input type="checkbox"/> Debbie Newcomb	<input type="checkbox"/> Phil Briggs
Academic Data Specialist	<input type="checkbox"/> Olivia Long	
Academic Data Specialist	<input type="checkbox"/> Kelly Denton	
Recorder/Curriculum Technician	<input type="checkbox"/> Sarah Ayala	
Distance Education Liaison	<input type="checkbox"/> Sharon Oxford	
Registrar	<input type="checkbox"/> Gaby Asamsama-Acuña	

- II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)**
- III. INTRODUCTIONS, AND PUBLIC COMMENTS (Information)¹**
 - A. None**
- IV. APPROVAL OF MINUTES: January 21, 2020 (Discussion/Action)**
- V. POLICY AND PROCESS (Information or Discussion/Action)**
 - A. Drafts of Program Submission Requirements Checklist (Discussion; see attachments) – M. Bowen**
 - B. Course and Program Flow Charts (Discussion; see attachments) – M. Bowen**
- VI. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. New: POSC N101, POSC N101A**
 - B. Review: POSC V01, POSC V01A**
- VII. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. None**
- VIII. MINIMUM QUALIFICATIONS (Discussion/Action)**
 - A. None**
- IX. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. None**
- X. SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. None**
- XI. SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. None**

¹ Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

XII. FIRST READING:

A. CURRICULAR PROPOSALS REQUIRING SECOND READING*
(Discussion/Action; see attachment)

1. New: POSC N101, POSC N101A
2. Revised: POSC V01, POSC V01A

*Courses requiring first and second reading proposed for combined first/second reading

B. CURRICULAR PROPOSALS NOT REQUIRING SECOND READING
(Discussion/Action; see attachment)

1. None

C. PROGRAMS: (Discussion/Action; see attachment)

1. None

XIII. ADMINISTRATIVE CHANGES (Discussion/Action)

- A. CS V17 (co-listed with MATH V52) added to the CB Code Project as discussed on 1/7/20 (Discussion/Action; see attachment) – M.Bowen**

XIV. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)

- A. None**

XV. DISCUSSION/INFORMATION (Information or Discussion/Action)

- A. None**

XVI. REPORTS (Information)

- A. Co-Chairs**
- B. Articulation – T. Brabander**
- C. Board of Trustees/ DTRW-I**
- D. Subcommittees/Workgroups**
- E. New Curriculum Approvals at the State (CCCCO)**

XVII. GENERAL ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

NEXT MEETING
March 3, 2020 - MCW-312

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Dr. Jennifer Kalfsbeek-Goetz, Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003 - (805) 289-6464



Curriculum Committee Minutes - **DRAFT**

Multidisciplinary Center—West 312 (MCW-312)

Tuesday, January 21, 2020 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2020 UNLESS OTHERWISE NOTED.

Called to order: 3:01pm

I. ROLL CALL (Quorum is 9 out of 17 voting members)

VOTING MEMBERS		
Faculty co-chair	<input checked="" type="checkbox"/> Michael Bowen	
Articulation Officer	<input checked="" type="checkbox"/> Thao Brabander	
Technical Review Chair	<input checked="" type="checkbox"/> Michael Callahan	
Academic Senate President	<input type="checkbox"/> Dan Clark	
AFT Rep.	Vacant	
Career Education I Division	<input checked="" type="checkbox"/> Kelly Wellman	<input checked="" type="checkbox"/> Nicole Falco
Career Education II Division	<input checked="" type="checkbox"/> Dorothy Farias	<input checked="" type="checkbox"/> John Clark
College Outcome Group Representative	<input type="checkbox"/> Asher Sund/Aurora Meadows	
English & Math Division	<input checked="" type="checkbox"/> Peter Yi	(Vacant)
Health, KIN, ICA, Performing & Visual Arts Division	<input type="checkbox"/> Jeff Fischer	<input checked="" type="checkbox"/> Maline Werness-Rude
Library, Languages, Behavioral & Social Sciences Division	(Vacant)	(Vacant)
Librarian	<input type="checkbox"/> Peter Sezzi	
Sciences Division	<input checked="" type="checkbox"/> Chloe Branciforte	<input checked="" type="checkbox"/> Jennifer Garner
Student Services Division	<input checked="" type="checkbox"/> Mario Rivera	<input type="checkbox"/> Angelica Gonzales (subst. for Gema Espinoza Sanchez)
NON-VOTING MEMBERS		
CIO co-chair (Interim)	<input type="checkbox"/> Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC President)	<input type="checkbox"/> Michael Shouten	
Dean	<input type="checkbox"/> Tim Harrison	<input type="checkbox"/> Dan Kumpf
Dean	<input type="checkbox"/> Lisa Putnam	<input type="checkbox"/> Felicia Dueñas
Dean	<input type="checkbox"/> Lynn Wright	<input type="checkbox"/> Marcelo Vazquez
Dean	<input type="checkbox"/> Debbie Newcomb	<input type="checkbox"/> Phil Briggs
Academic Data Specialist	<input type="checkbox"/> Olivia Long	
Academic Data Specialist	<input type="checkbox"/> Kelly Denton	
Recorder/Curriculum Technician	<input checked="" type="checkbox"/> Sarah Ayala	
Distance Education Liaison	<input checked="" type="checkbox"/> Sharon Oxford	
Registrar	<input type="checkbox"/> Gaby Asamsama-Acuna	

Guests: Paula Munoz (EOPS), Rubisela Gamboa (CHST)

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

M. Bowen called for a motion to approve the agenda.

Motion by: J. Garner

Seconded by: M. Werness-Rude

*Discussion: Change in item XII.C.1 - AS-T Chicano/a Studies should be AA-T Chicano/a Studies
Also, a suggestion was made to update the title of the program to what is on the current TMC
for this degree as well (AA-T, Social Justice Studies, Chicano Studies)*

Final resolution: Agenda approved with correction and suggestion noted

*Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, N. Falco, D. Farias,
J. Garner, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi*

No: None

III. INTRODUCTIONS, AND PUBLIC COMMENTS (Information)¹

A. None

Public Comments:

Paula Munoz: EOPS Coordinator

Paula noted that she in Student Services, and a longtime Chicano Studies activist. And supports the Chicano Studies degree, but would like to comment on concerns regarding the current version of the program that is being presented at the meeting today.

She was involved in a summit held here at VC that included faculty and community members from all 3 colleges.

Comments brought forth on behalf of the summit committee members on the presented Chicano/a Studies degree:

Spanish courses are included in the degree – they have some concerns. They don't support Spanish being a part of the degree, and feel it is more important to have other Chicano Studies courses instead of Spanish.

Another concern is that the term "Latin-x" is being included, and it is considered a highly controversial term. They feel the Chicano/a Studies degree needs to stay focused on Chicanos and Chicanas.

Q: Do comments address both of the degree patterns, or both?

A: These comments address both degrees.

IV. APPROVAL OF MINUTES: (Discussion/Action)

M. Bowen called for a motion to approve the minutes from the 01/07/20 meeting.

Motion by: N. Falco

Seconded by: M. Rivera

Discussion: None

Final resolution: Minutes from 1/7/20 meeting approved as presented

*Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, N. Falco, D. Farias,
J. Garner, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi*

No: None

¹ Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

V. POLICY AND PROCESS (Information or Discussion/Action)

A. GE Inactivation form and approval (Action; see attachment) – T. Brabander, M. Bowen

At last meeting, group made recommendations for the document. Changes made and document was re-presented. Change mainly was the term “inactivate” instead of “removal”. Now, this is back to Curriculum Committee for final look and vote. Would like to begin using this form ASAP.

M. Bowen called for a motion to approve the GE inactivation form.

Motion by: T. Brabander

Seconded by: K. Wellman

Discussion: None

Final resolution: GE inactivation form approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, N. Falco, D. Farias, J. Garner, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

B. Priority One Report (Discussion; see attachment) – M. Bowen

Annual list of courses published with outlines that have not been updated in the last 5 years or more. There was a copy distributed in the Curriculum Committee meeting packet and was given to all Dept Chairs and Deans.

Just making sure everyone is aware of this. Last year, this list was suspended due to CourseLeaf implementation. Please advise your constituencies that the spring semester is the prime time to prepare new/revised curriculum.

We will continue approving program submissions as well during the spring. Focus of the Priority 1 report are courses.

In the case of courses that have lost information in the CourseLeaf switchover, courses cannot be “fast tracked” (i.e. just DE or textbooks) like we could before due to the lost information. All courses have lost information and cannot be fast tracked without going through an initial regular revision.

Note – Department Chairs should be notified of the no “fast track” issue.

If your course is not on the list, you can still update if needed. A lot was lost in the switch to CourseLeaf, and it would be helpful to check your courses, especially for the upcoming switch to the catalog arm of the CourseLeaf software.

VI. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

A. New: AG V70, AG V72, AG V95C, AG V96C

B. Review: AES V23 (same as CHST V02), AES V24 (same as CHST V24 and SOC V24), ANTH V01L, CHST V02 (same as AES V23), CHST V24 (same as AES V24 and SOC V24), SOC V24 (same as AES V24 and CHST V24)

M. Bowen called for a motion to approve the Requisite proposals (all)

Motion by: D. Farias

Seconded by: J. Garner

Discussion: D. Farias: These are the last part of the AG courses for a bit. Courses reflect the second year of coursework for the Veterinary Technology degree. Added "C" to the internship IDs to indicate clinical experience courses, since there are already other AG internships. Arranging these courses in a cohort model.

Q: Does Nursing have a required clinical group of courses?

A: The Nursing program is set up differently – it's built into the program itself, not individual courses

Final resolution: Requisite proposals approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, N. Falco, D. Farias, J. Garner, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

VII. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

A. New: AES V03 (same as CHST V03), AES V22 (same as HIST V58), AES V23 (same as CHST V02), AES V24 (same as CHST V24 and SOC V24), AES V47 (same as HIST V47), AG V42, AG V67, AG V68, AG V69, AG V70, AG V71, AG V72, AG V73, AG V74, AG V75, ANTH V01L, CHST V02 (same as AES V23), CHST V03 (same as AES V03), CHST V24 (same as AES V24 and SOC V24), HIST V47 (same as AES V47), HIST V58 (same as AES V22), SOC V24 (same as AES V24 and CHST V24)

M. Bowen called for a motion to approve the Distance Education proposals

Motion by: M. Werness-Rude

Seconded by: J. Garner

Discussion: None

Final resolution: Distance Education proposals approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, N. Falco, D. Farias, J. Garner, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

VIII. MINIMUM QUALIFICATIONS

- A. Revision: AES V20 (same as CHST V01), AES V22 (same as HIST V58), AES V23 (same as CHST V02), AES V24 (same as CHST V24 and SOC V24), AG V42, AG V43, CHST V01 (same as AES V20), CHST V02 (same as AES V23), CHST V24 (same as AES V24 and SOC V24), HIST V58 (same as AES V22), SOC V24 (same as AES V24 and CHST V24)**

Most of the Chicano Studies courses have been co-listed for a long time with AES courses, and SOC courses. There were discrepancies among the co-listed courses. After meetings and discussions, MQs were solidified to unify all the MQs for the courses above. Changes were mostly decisions of which department was in charge of each course, and which MQ would be listed as the primary MQ.

M. Bowen called for a motion to approve the Minimum Qualifications proposals

Motion by: D. Farias

Seconded by: C. Branciforte

Discussion: Q: How does this work when it comes time to hire for this post? There has been trouble with HR in hiring saying it is not "the right MQ" Difference in advertisement and the MQs within the course. Banner is the place where they look for the MQs, and Banner only holds one MQ. There is an issue with communication between faculty desires on MQ list and HR enforcement for hiring. Michael Bowen to speak to Jennifer Kalfsbeek-Goetz about this issue and that Faculty is the one setting the MQs. This could become a larger issue for courses with more than one MQ attached.

Final resolution: Minimum Qualification proposals approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, N. Falco, D. Farias, J. Garner, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

IX. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

- 1. None**

X. SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

- 1. None:**

XI. SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

- 1. None**

**XII. A. FIRST READING: CURRICULAR PROPOSALS REQUIRING SECOND READING*
(Discussion/Action; see attachment)**

1. New: AES V03 (same as CHST V03), AES V47 (same as HIST V47), AG V67, AG V68, AG V69, AG V70, AG V71, AG V72, AG V73, AG V74, AG V75, AG V95C, AG V96C, CHST V03 (same as AES V03), HIST V47 (same as AES V47)

B. FIRST READING: CURRICULAR PROPOSALS NOT REQUIRING SECOND READING (Discussion/Action; see attachment)

1. Revision: AES V20 (same as CHST V01), AES V22 (same as HIST V58), AES V23 (same as CHST V02), AES V24 (same as CHST V24 and SOC V24), AG V42, AG V43, ANTH V01L, CHST V01 (same as AES V20), CHST V02 (same as AES V23), CHST V24 (same as AES V24 and SOC V24), HIST V58 (same as AES V22), SOC V24 (same as AES V24 and CHST V24)

C. FIRST READING: PROGRAM PROPOSALS FOR APPROVAL*

1. New: A.S. Advanced Manufacturing, A.S. Veterinary Technology, A.S.-T Chicana/o Studies

***First Reading Courses and Programs requiring second reading proposed for first/second Reading**

M. Bowen called for a motion to approve the First Reading proposals (XII.A.1) for first and second reading

Motion by: J. Garner

Seconded by: M. Werness-Rude

Discussion: None

Final resolution: First Reading proposals in XII.A.1 approved for first and second reading

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, N. Falco, D. Farias, J. Garner, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

M. Bowen called for a motion to approve the First Reading proposals (XII.B.1)

Motion by: D. Farias

Seconded by: C. Branciforte

Discussion: R. Gamboa: CHST V02 is one of the courses pertaining to the public comments earlier in the meeting. Rubisela noted that she was not invited to this committee, and no Chicano/a studies VC faculty were included.

VC Chicano Studies summit was boycotted by the other summit in mentioned in the public comments.

VC Chicano Studies faculty worked with high school faculty – this has been 3 years in the making – to align these courses.

There's conflict within the community – and VC Chicano Studies faculty recreated this program to not have an "us" vs "them" mentality.

VC Faculty has been working together and agree with what has been done with this course and the program.

For Clarification:

Latino – refers to Latin America, Central America

Chicano – areas of Mesoamerica

"X" attached to the terms makes the terms gender neutral, or a "catch all" for those that identify in part with the group, or another group that they feel isn't represented with the other terms.

Spanish courses are an option in the degree, not a requirement.

Most other programs like this are aligned like the program proposed in Part C of this agenda.

VC Chicano Studies Faculty also collaborated with other discipline faculty with courses featured in the program.

Almost all 4 year degrees at the transfer level require a foreign language requirement. It is obvious that Spanish would be included in this degree as an elective for this requirement.

Title including the X is intended to include the new ways of learning about this issue, what students now are facing, and to introduce the idea that the groups are similar and not to exclude in regards to cultural differences.

Final resolution: First Reading proposals in XII.B.1 approved for first and second reading
Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, N. Falco, D. Farias, J. Garner, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi
No: None

M. Bowen called for a motion to approve the First Reading proposals (XII.C.1) for first and second reading

Motion by: M. Werness-Rude

Seconded by: K. Wellman

Discussion: J. Clark – Advanced Manufacturing: It was evident this program needed to be looked at and issues had to be addressed. Created partnerships with local industries. Faculty spoke to employers who'd eventually hire our students to see what they needed to see in a potential employee. Upon looking at our old curriculum, we saw there was an opportunity to restructure what we had to create a program that would allow students to move on. Stackable credentials and degree.

Q: What level of computer skills are is needed for this program?

A: Student needs to be familiar to navigate programs, save files, sent professional emails, etc. Basic computer skills definitely needed to navigate programs.

T. Brabander: Would like to revise motion: to have the CC approve these programs and then let the technical review group review these programs further. These have not been through Technical Review yet.

D. Farias: Veterinary Technology – We will be the first to get this program approved. Have a lot of support from local community. Regional Consortia approved this as well. Yay!

T. Brabander: Big kudos to Michael Bowen to reviewing these programs – so much time to make sure all of these programs are accurate.

Chicano/a Studies: Suggestion made to change the title to Associate in Arts in Social Justice Studies, Chicano Studies for Transfer Degree to match the TMC. More research will be done to match this. Word version in CourseLeaf is not accurate.

Rubisela would like to keep all courses, and their titles listed as is in the program after the discussions/public comments today, but agreed to the program title change.

Final resolution: First reading Program approvals (XII.C.1) approved for first and second reading.
Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, N. Falco, D. Farias, J. Garner, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi
No: None

XIII. ADMINISTRATIVE CHANGES (Discussion/Action)

A. None

XIV. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)

A. None

XV. DISCUSSION/INFORMATION (Information or Discussion/Action)

A. None

XVI. REPORTS (Information)

A. Co-Chairs

B. Articulation/C-ID

1. Report of Recent C-ID Approvals

7 new C-D descriptors for Water/Wastewater/Water Science

C. Board of Trustees/ DTRW-I

1. DTRW-I

2. Board of Trustees

D. Subcommittees/Workgroups

E. New Curriculum Approvals at the State (CCCCO) – S. Ayala

1. None

XVII. GENERAL ANNOUNCEMENTS

A. Last approvals for Fall 2020 – M. Bowen

Reminder this is the last meeting that we are doing approvals for Fall 2020 catalog.

Starting in February, approvals will be for Fall 2021.

S Oxford - Next online teacher training course starts January 27th

NEXT MEETING

February 4, 2020 - 3:00 PM

MCW-312

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Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Dr. Jennifer Kalfsbeek-Goetz, Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464

Ventura College Curriculum Committee
Curricular Proposals for 01/21/2020

CONSENT AGENDA: COURSES																			NONSUBSTANTIAL CHANGES TO CATALOG										ARTIC CHANGES									
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT																										
		None																																				
SECOND READING: COURSES																			SUBSTANTIAL CHANGES TO CATALOG										ARTIC CHANGES									
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT																										
		None																																				
SECOND READING: PROGRAMS																			SUBSTANTIAL CHANGES TO CATALOG										ARTIC CHANGES									
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT																										
		None																																				

* Proposed 1st and 2nd Reading / REQ= Requisites / DE = Distance Education / BoT = Board of Trustees / GE = General Education proposal / SA = Stand Alone Course

Ventura College Curriculum Committee

Curricular Proposals for 01/21/2020

FIRST READING: COURSES REQUIRING SECOND READING														SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT									
✓	*AES V03 (same as CHST V03)	Chicana Contemporary Issues	CR	3	New	Add to catalog		Chicano Studies Ethnic Studies	Fall 2020		X	Yes									
✓	*AES V47 (same as HIST V47)	United States History: Focus on Chicanos to 1850	CR	3	New	Add to catalog		Chicano Studies Ethnic Studies History	Fall 2020		X	Yes									
✓	*AG V67	Basic Small Animal Nursing	CR	3	New	Add to catalog		Agricultural Production Agriculture	Fall 2020		X	Yes									
✓	*AG V68	Veterinary Diagnostic Imaging	CR	2	New	Add to catalog		Agricultural Production Agriculture	Fall 2020		X	Yes									
✓	*AG V69	Principles of Large Animal Nursing	CR	3	New	Add to catalog		Agricultural Production Agriculture	Fall 2020		X	Yes									
✓	*AG V70	Advanced Small Animal Nursing	CR	3	New	Add to catalog		Agricultural Production Agriculture	Fall 2020	X	X	Yes									
✓	*AG V71	Basic Veterinary Clinical Procedures	CR	1.5	New	Add to catalog		Agricultural Production Agriculture	Fall 2020		X	Yes									
✓	*AG V72	Advanced Veterinary Clinical Procedures	CR	3	New	Add to catalog		Agricultural Production Agriculture	Fall 2020	X	X	Yes									
✓	*AG V73	Veterinary Dentistry	CR	3	New	Add to catalog		Agricultural Production Agriculture	Fall 2020		X	Yes									
✓	*AG V74	Introduction to Laboratory Animal and Exotic Companion Animal Medicine	CR	3	New	Add to catalog		Agricultural Production Agriculture	Fall 2020		X	Yes									
✓	*AG V75	Veterinary Microbiology, Parasitology, and Laboratory Procedures	CR	3	New	Add to catalog		Agricultural Production Agriculture	Fall 2020		X	Yes									
✓	*AG V95C	Veterinary Clinical Internship I	CR	4	New	Add to catalog		Agricultural Production Agriculture	Fall 2020	X		Yes									
✓	*AG V96C	Veterinary Clinical Internship II	CR	4	New	Add to catalog		Agricultural Production Agriculture	Fall 2020	X		Yes									
✓	*CHST V03 (same as AES V03)	Chicana Contemporary Issues	CR	3	New	Add to catalog		Chicano Studies Ethnic Studies	Fall 2020		X	Yes									
✓	*HIST V47 (same as AES V47)	United States History: Focus on Chicanos to 1850	CR	3	New	Add to catalog		Chicano Studies Ethnic Studies History	Fall 2020		X	Yes									

Ventura College Curriculum Committee

Curricular Proposals for 01/21/2020

FIRST READING: COURSES NOT REQUIRING SECOND READING																		SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES				
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT														
✓	AES V20 (same as CHST V01)	Introduction to Chicano Studies	CR	3	Revision	MQ	OBJ, CC	Chicano Studies	Fall 2020			No														
✓	AES V22 (same as HIST V58)	United States History: Focus on Chicanos <i>since 1850</i>	CR	3	Revision	T, D, MQ, Co-list	OBJ, CC	Chicano Studies	Fall 2020		X	No														
✓	AES V23 (same as CHST V02)	Chicano Chicana/o/x and Latina/o/x Studies Issues	CR	3	Revision	T, D, MQ	OBJ, CC	Chicano Studies	Fall 2020	X	X	No														
✓	AES V24 (same as CHST V24 and SOC V24)	Sociology of the Chicano Community	CR	3	Revision	MQ	None	Sociology	Fall 2020	X	X	No														
✓	AG V42	Plant Identification and Culture: Spring	CR	3	Revision	MQ	None	Agricultural Production	Fall 2020		X	No														
✓	AG V43	Plant Identification and Culture: Fall	CR	3	Revision	MQ	None	Agricultural Production	Fall 2020		X	No														
✓	ANTH V01L	Biological Anthropology Laboratory	CR	1	Revision	None	None	Anthropology	Fall 2020	X	X	No														
✓	CHST V01 (same as AES V20)	Introduction to Chicano Studies	CR	3	Revision	MQ	OBJ, CC	Chicano Studies	Fall 2020			No														
✓	CHST V02 (same as AES V23)	Chicano Chicana/o/x and Latina/o/x Studies Issues	CR	3	Revision	T, D, MQ	OBJ, CC	Chicano Studies	Fall 2020	X	X	No														
✓	CHST V24 (same as AES V24 and SOC V24)	Sociology of the Chicano Community	CR	3	Revision	MQ	None	Sociology	Fall 2020	X	X	No														
✓	HIST V58 (same as AES V22)	United States History: Focus on Chicanos <i>since 1850</i>	CR	3	Revision	T, D, MQ, Co-list	OBJ, CC	Chicano Studies	Fall 2020		X	No														
✓	SOC V24 (same as AES V24 and CHST V24)	Sociology of the Chicano Community	CR	3	Revision	MQ	None	Sociology	Fall 2020	X	X	No														
	FIRST READING: PROGRAMS																		CHANGES TO CATALOG				ARTIC CHANGES			
	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS						BoT														
✓	A.S.	Advanced Manufacturing	CR	42	New	Add to catalog			Fall 2020			Yes														
✓	A.S.	Veterinary Technology	CR	80.5	New	Add to catalog			Fall 2020			Yes														
✓	A.S.-T.	Chicana/o Studies	CR	60	New	Add to catalog			Fall 2020			Yes														

Ventura College Curriculum Committee
Curricular Proposals for 01/21/2020

ADMINISTRATIVE CHANGES												
	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE			EFFECTIVE			
		None										
REQUISITE APPROVALS												
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE			
✓	AG V70	Advanced Small Animal Nursing	CR	1	New	Prerequisite: AG V67 with a grade of "C" or better	First Reading: Courses		Fall 2020			
✓	AG V72	Advanced Veterinary Clinical Procedures	CR	3	New	Prerequisite: AG V71 with a grade of "C" or better	First Reading: Courses		Fall 2020			
✓	AG V95C	Veterinary Clinical Internship I	CR	4	New	Prerequisite: Instructor approval Enrollment Limitations: Drug and alcohol clearance, no acrylic or long nails in clinical settings, current negative TB test of chest x-ray, current Tetanus vaccination required	First Reading: Courses		Fall 2020			
✓	AG V96C	Veterinary Clinical Internship II	CR	4	New	Prerequisite: Instructor approval Enrollment Limitations: Drug and alcohol clearance, no acrylic or long nails in clinical settings, current negative TB test of chest x-ray, current Tetanus vaccination required	First Reading: Courses		Fall 2020			
✓	AES V23 (same as CHST V02)	Chicano <i>Chicana/o/x and Latina/o/x</i> Studies Issues	CR	3	Review	Recommended Preparation: CHST V01 or AES V20	First Reading: Courses		Fall 2020			
✓	AES V24 (same as CHST V24 and SOC V24)	Sociology of the Chicano Community	CR	3	Review	Recommended Preparation: AES V20, or CHST V01, or SOC V01	First Reading: Courses		Fall 2020			
✓	ANTH V01L	Biological Anthropology Laboratory	CR	1	Review	Prerequisite: ANTH V01 or concurrent enrollment	First Reading: Courses		Fall 2020			
✓	CHST V02 (same as AES V23)	Chicano <i>Chicana/o/x and Latina/o/x</i> Studies Issues	CR	3	Review	Recommended Preparation: CHST V01 or AES V20	First Reading: Courses		Fall 2020			
✓	CHST V24 (same as AES V24 and SOC V24)	Sociology of the Chicano Community	CR	3	Review	Recommended Preparation: AES V20, or CHST V01, or SOC V01	First Reading: Courses		Fall 2020			
✓	SOC V24 (same as AES V24 and CHST V24)	Sociology of the Chicano Community	CR	3	Review	Recommended Preparation: AES V20, or CHST V01, or SOC V01	First Reading: Courses		Fall 2020			

Ventura College Curriculum Committee
Curricular Proposals for 01/21/2020

DISTANCE EDUCATION APPROVALS													
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE	SOURCE	EFFECTIVE						
✓	AES V03 (same as CHST V03)	Chicana Contemporary Issues	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	AES V22 (same as HIST V58)	United States History: Focus on Chicanos <i>since 1850</i>	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	AES V23 (same as CHST V02)	Chicano Chicana/o/x and Latina/o/x Studies Issues	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	AES V24 (same as CHST V24 and SOC V24)	Sociology of the Chicano Community	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	AES V47 (same as HIST V47)	United States History: Focus on Chicanos to 1850	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	AG V42	Plant Identification and Culture: Spring	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	AG V67	Basic Small Animal Nursing	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	AG V68	Veterinary Diagnostic Imaging	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	AG V69	Principles of Large Animal Nursing	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	AG V70	Advanced Small Animal Nursing	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	AG V71	Basic Veterinary Clinical Procedures	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	AG V72	Advanced Veterinary Clinical Procedures	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	AG V73	Veterinary Dentistry	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	AG V74	Introduction to Laboratory Animal and Exotic Companion Animal Medicine	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	AG V75	Veterinary Microbiology, Parasitology, and Laboratory Procedures	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	ANTH V01L	Biological Anthropology Laboratory	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	CHST V02 (same as AES V23)	Chicano Chicana/o/x and Latina/o/x Studies Issues	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						

Ventura College Curriculum Committee
Curricular Proposals for 01/21/2020

✓	CHST V03 (same as AES V03)	Chicana Contemporary Issues	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	CHST V24 (same as AES V24 and SOC V24)	Sociology of the Chicano Community	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	HIST V47 (same as AES V47)	United States History: Focus on Chicanos to 1850	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	HIST V58 (same as AES V22)	United States History: Focus on Chicanos <i>since 1850</i>	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	SOC V24 (same as AES V24 and CHST V24)	Sociology of the Chicano Community	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
MINIMUM QUALIFICATIONS													
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications	SOURCE	EFFECTIVE						
✓	AES V20 (same as CHST V01)	Introduction to Chicano Studies	CR	Revision	Ethnic Studies Chicano Studies - P Ethnic Studies - A	First Reading: Courses	Fall 2020						
✓	AES V22 (same as HIST V58)	United States History: Focus on Chicanos <i>since 1850</i>	CR	Revision	History Chicano Studies - P Ethnic Studies - A History - A	First Reading: Courses	Fall 2020						
✓	AES V23 (same as CHST V02)	Chicano Chicana/o/x and Latina/o/x Studies Issues	CR	Revision	History Chicano Studies - P Ethnic Studies - A	First Reading: Courses	Fall 2020						
✓	AES V24 (same as CHST V24 and SOC V24)	Sociology of the Chicano Community	CR	Revision	Ethnic Studies Sociology - P Accounting Chicano Studies - A Ethnic Studies - A	First Reading: Courses	Fall 2020						
✓	AG V42	Plant Identification and Culture: Spring	CR	Revision	Agriculture Agricultural Production - P Biological Sciences Agriculture - A Biological Sciences - A	First Reading: Courses	Fall 2020						
✓	AG V43	Plant Identification and Culture: Fall	CR	Revision	Agriculture Agricultural Production - P Biological Sciences Agriculture - A Biological Sciences - A	First Reading: Courses	Fall 2020						
✓	CHST V01 (same as AES V20)	Introduction to Chicano Studies	CR	Revision	Ethnic Studies Chicano Studies - P Ethnic Studies - A	First Reading: Courses	Fall 2020						
✓	CHST V02 (same as AES V23)	Chicano Chicana/o/x and Latina/o/x Studies Issues	CR	Revision	History Chicano Studies - P Ethnic Studies - A	First Reading: Courses	Fall 2020						

Ventura College Curriculum Committee													
Curricular Proposals for 01/21/2020													
✓	CHST V24 (same as AES V24 and SOC V24)	Sociology of the Chicano Community	CR	Revision	Ethnic Studies Sociology - P Accounting Chicano Studies - A Ethnic Studies - A	First Reading: Courses		Fall 2020					
✓	HIST V58 (same as AES V22)	United States History: Focus on Chicanos <i>since 1850</i>	CR	Revision	History Chicano Studies - P Ethnic Studies - A History - A	First Reading: Courses		Fall 2020					
✓	SOC V24 (same as AES V24 and CHST V24)	Sociology of the Chicano Community	CR	Revision	Ethnic Studies Sociology - P Accounting Chicano Studies - A Ethnic Studies - A	First Reading: Courses		Fall 2020					
** END OF LIST **													

MODIFIED CREDIT ADT PROGRAM

SUBMISSION REQUIREMENTS

As of October 2018, there is no longer a distinction between substantial (major) and non-substantial (minor) changes to a credit program (ADTs EXCLUDED).

The only item considered a “substantial/major” change to a program is a change in the program goal. A program with a program goal change will now be considered a NEW program, and receive a new control number from the State.

Please answer the following question:

- 1) Did the goals and objectives of the program substantially change? ☐ YES ☐ NO

If you have answered “**YES**”, please use a **NEW** credit program submission form.

<i>Documents – Faculty to prepare</i>	ADT
<input type="checkbox"/> Complete an updated CP-3 Information form	✓
<input type="checkbox"/> Revised Narrative to include:	✓
<input type="checkbox"/> Revised Program Requirements table (Narrative Item #3)	✓
<input type="checkbox"/> Program Goals and Objectives	✓
<input type="checkbox"/> Revised catalog description	✓
<input type="checkbox"/> Complete updated TMC Template (online at CCCCCO website)	✓
<input type="checkbox"/> Faculty to check all Course Outline of Records (CORs) included in the program are up to date	✓
<input type="checkbox"/> If revisions affect programs in other disciplines, program author to notify Faculty of affected programs (example: ID renumbering, deletions)	✓
<i>Updated Documents – Articulation Officer to supply</i>	ADT
<input type="checkbox"/> C-ID/Assist Articulation Information as required by the TMC (i.e. AAM/BCT)	✓
<i>Documents – Curriculum Technician to attach to submission</i>	ADT
<input type="checkbox"/> Updated Course CORs	✓

[Please refer to pages 75 – 79 of the PCAH, 7th edition](#)

MODIFIED CREDIT PROGRAM (AS/AA/COA)

SUBMISSION REQUIREMENTS

As of October 2018, there is no longer a distinction between substantial (major) and non-substantial (minor) changes to a credit program (ADTs EXCLUDED).

The only item considered a “substantial/major” change to a program is a change in the program goal. A program with a program goal change will now be considered a NEW program, and receive a new control number from the State.

Please answer the following question:

- 1) Did the goals and objectives of the program substantially change? ☐ YES ☐ NO

If you have answered “YES”, please use a NEW credit program submission form.

Documents – Faculty to prepare	AA/AS	COA
<input type="checkbox"/> Complete an updated CP-3 Information form	✓	✓
<input type="checkbox"/> Revised Narrative to include:	✓	✓
<input type="checkbox"/> Revised Program Requirements table (Narrative Item #3)	✓	✓
<input type="checkbox"/> Program Goals and Objectives	✓	✓
<input type="checkbox"/> Revised catalog description	✓	✓
<input type="checkbox"/> Faculty to check all Course Outline of Records (CORs) included in the program are up to date	✓	✓
<input type="checkbox"/> If revisions affect programs in other disciplines, program author to notify Faculty of affected programs (example: ID renumbering, deletions)	✓	✓
CTE Programs only – Faculty to prepare <i>Required from both new and modified CTE programs</i>		
<input type="checkbox"/> Labor Market Information (LMI) <i>(Must demonstrate that jobs are available for program completers within the local service area of the individual college and/or that job enhancement or promotion justifies the proposed curriculum.)</i>	✓	✓
<input type="checkbox"/> CTW Advisory Committee Recommendation <i>(Must include (1) a list of advisory committee members, (2) minutes of committee meetings highlighting the action to approve the proposed program(s), and (3) a description of how program(s) design aligns with committee recommendations.)</i>	✓	✓
<input type="checkbox"/> Regional Consortium Recommendation <i>(Must clearly indicate the action to approve the proposed program.)</i>	✓	✓
<input type="checkbox"/> Appropriate transfer preparation documentation from the list of allowable documents IF the program is designed for both CTE and transfer preparation	✓	✓
<input type="checkbox"/> Degree is submitted with the program goal of “Career Technical Education”	✓	✓
Documents – Curriculum Technician to attach to submission	AA/AS	COA
<input type="checkbox"/> Updated Course CORs	✓	✓

[Please refer to pages 79 – 95 of the PCAH, 7th edition](#)

MODIFIED NONCREDIT PROGRAM

Certificate of Competency (1)/ Certificate of Completion (2)

SUBMISSION REQUIREMENTS

Is this a previous program that is changing its program goal? ☐ Yes ☐ No

<i>Documents – Faculty to prepare</i>	COC (1)	COC (2)
<input type="checkbox"/> CP-3 and CP-4 forms completed – including signatures from all supporting faculty (for NEW programs only)	✓	✓
<input type="checkbox"/> Narrative <i>Program narrative must address Program Goals and Objectives, Catalog Description, Program Requirements, Master Planning</i>	✓	✓
<input type="checkbox"/> Labor Market Information (LMI) for short-term vocational with high employment only <i>PCAH, 7th Edition, page 134: “All <u>new and modified</u> noncredit CDCP (Noncredit Career Development and College Preparation) in the short-term vocational instructional domain must provide LMI information that is less than 2 years old”.</i>	✓	✓
<input type="checkbox"/> Check all Course Outlines of Record are updated for this program	✓	✓
<i>Documents – Curriculum Technician to attach to submission</i>	COC (1)	COC (2)
<input type="checkbox"/> Course Outlines of Record for each course listed in the program	✓	✓

[See pages 134-136 of the PCAH, 7th Edition](#)

NEW CREDIT PROGRAM (ADT/AS/AA/COA)

SUBMISSION REQUIREMENTS

Is this a previous program that is changing its program goal? ☐ Yes ☐ No

Documents – Faculty to prepare	ADT	AA/AS	COA
<input type="checkbox"/> CP-3 and CP-4 forms completed – including signatures from all supporting faculty	✓	✓	✓
<input type="checkbox"/> Narrative - describing the development of the proposed program <i>Program narrative must address Program Goals and Objectives, Catalog Description, Program Requirements, Master Planning, Enrollment and Completer Projections, Place of Program in Curriculum/Similar Programs, Similar Programs at Other Colleges in Service Area, and Transfer preparation information</i>	✓	✓	✓
<input type="checkbox"/> TMC Template (online at CCCCO website)	✓	N/A	N/A
<input type="checkbox"/> Check all CORs included in the program are up to date	✓	✓	✓
<input type="checkbox"/> Program must go through an Extended Tech Review (ETR) meeting	✓	✓	✓
Documents – Curriculum Technician to attach to submission	ADT	AA/AS	COA
<input type="checkbox"/> Course Outlines of Record for major area of emphasis for each course listed in the program	✓	✓	✓
Documents – Articulation Officer to supply	ADT	AA/AS	COA
<input type="checkbox"/> C-ID/Assist Articulation Information as required by the TMC (i.e. AAM/BCT)	✓		
If the program goal is CTE or CTE and Transfer, Faculty to also submit:			
<input type="checkbox"/> Labor Market Information & Analysis (Must demonstrate that jobs are available for program completers within the local service area of the individual college and/or that job enhancement or promotion justifies the proposed curriculum.)	N/A	✓	✓
<input type="checkbox"/> Advisory Committee Recommendation - (Must include (1) a list of advisory committee members, (2) minutes of committee meetings highlighting the action to approve the proposed program(s), and (3) a description of how program(s) design aligns with committee recommendations.)	N/A	✓	✓
<input type="checkbox"/> Regional Consortia Approval Meeting Minutes (Must clearly indicate the action to approve the proposed program(s).) – new CTE programs only	N/A	✓	✓
If the program is an apprenticeship, please include:			
<input type="checkbox"/> Labor Market Information & Analysis (Must demonstrate that jobs are available for program completers within the local service area of the individual college and/or that job enhancement or promotion justifies the proposed curriculum.)		✓	✓
<input type="checkbox"/> Supporting Documentation – California Division of Apprenticeship Standards (DAS) Approval Letter		✓	✓
*Not required: Advisory Committee Recommendation or Regional Consortia Minutes			

See [pages 79-95 of the PCAH, 7th Edition](#) for AS/AA/COA information

See [pages 75-79 of the PCAH, 7th Edition](#) for ADT information

See [page 84 of the PCAH, 7th Edition](#) for Apprenticeship information

NEW NONCREDIT PROGRAM

Certificate of Competency (1)/ Certificate of Completion (2)

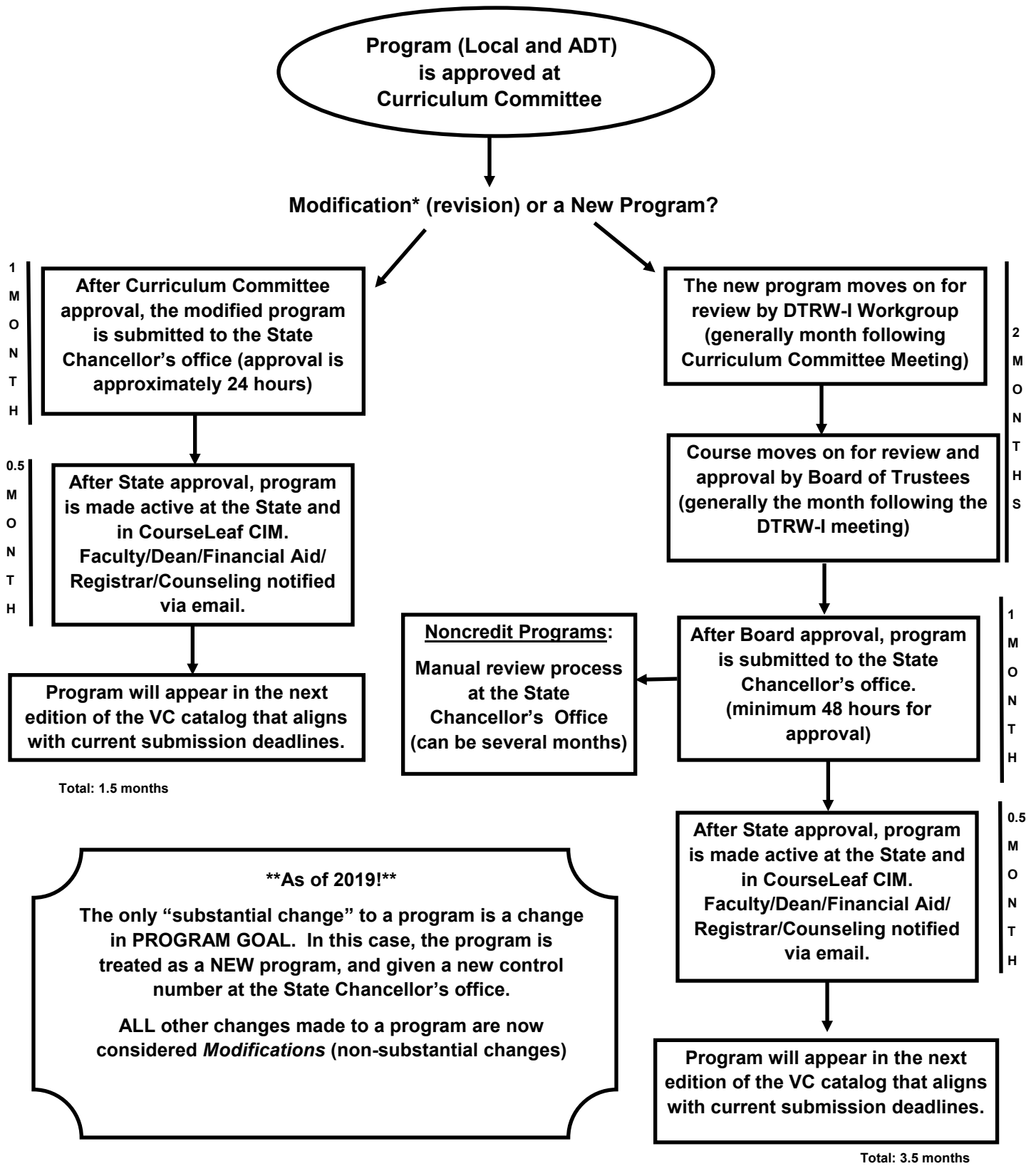
SUBMISSION REQUIREMENTS

Is this a previous program that is changing its program goal? ☐ Yes ☐ No

<i>Documents – Faculty to prepare</i>	COC (1)	COC (2)
<input type="checkbox"/> CP-3 and CP-4 forms completed – including signatures from all supporting faculty (for NEW programs only)	✓	✓
<input type="checkbox"/> Narrative <i>Program narrative must address Program Goals and Objectives, Catalog Description, Program Requirements, Master Planning</i>	✓	✓
<input type="checkbox"/> Labor Market Information (LMI) for short-term vocational with high employment only <i>All new and modified noncredit CDCP (Noncredit Career Development and College Preparation) in the short-term vocational instructional domain must provide LMI information that is less than 2 years old.</i>	✓	✓
<input type="checkbox"/> Double check all Course Outlines of Record are updated for this program	✓	✓
<input type="checkbox"/> Program must go through an Extended Technical Review (ETR) Meeting	✓	✓
<i>Documents – Curriculum Technician to attach to submission</i>	COC (1)	COC (2)
<input type="checkbox"/> Course Outlines of Record for each course listed in the program	✓	✓

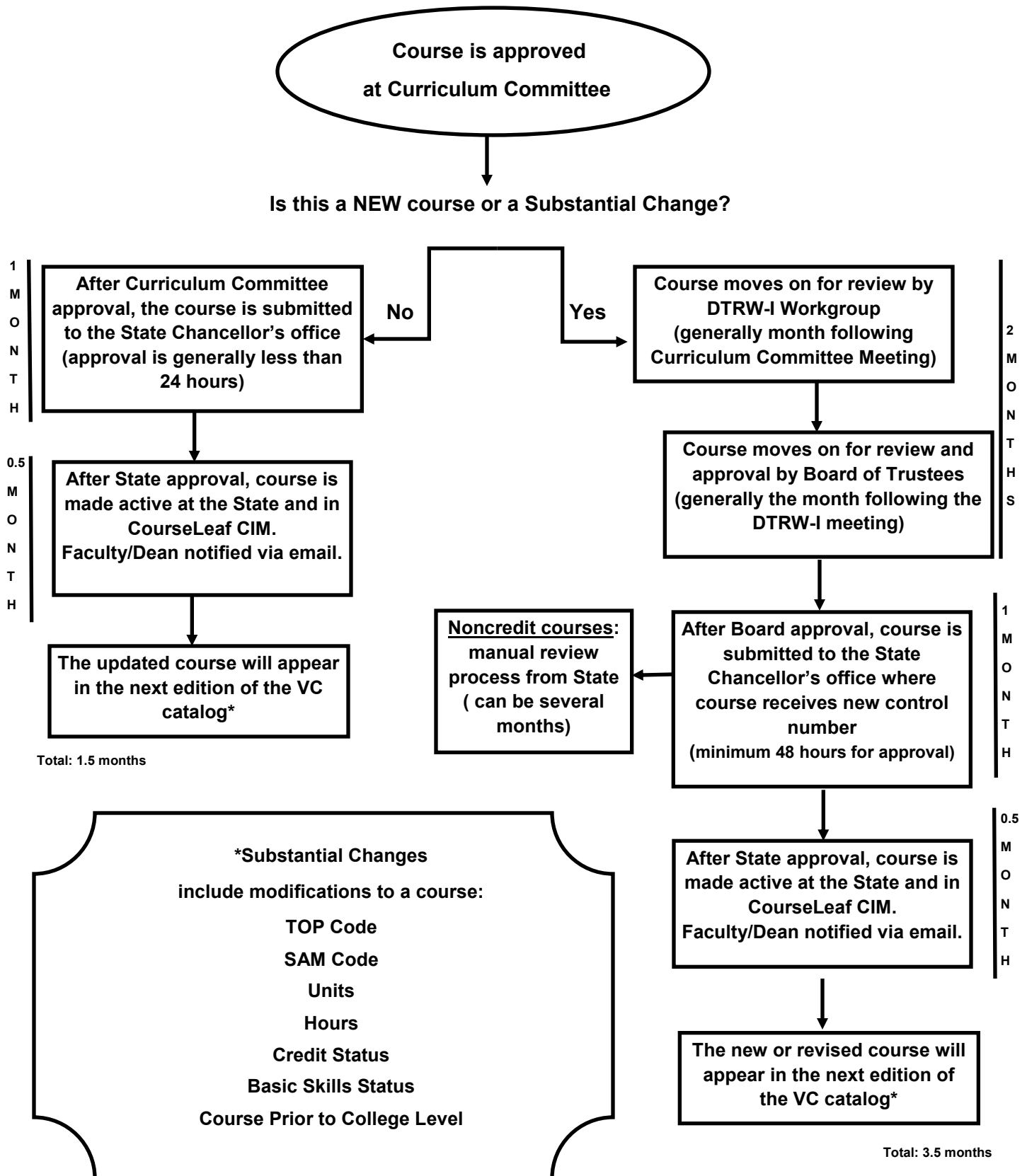
[See pages 134-136 of PCAH, 7th Edition](#)

What Happens After A Program Is Approved?



Time estimates can change depending on curriculum and catalog deadlines, and State approval timelines. Chart shows shortest possible approval times, and are not typical of actual times in practice (i.e. course revisions needed after DTRW-I review, delay at the State, etc., which fall outside of staff control).

What Happens After A Course Is Approved?



Time estimates can change depending on curriculum and catalog deadlines, and State approval timelines. Chart shows shortest possible approval times, and are not typical of actual times in practice (i.e. course revisions needed after DTRW-I review, delay at the State, etc., which fall outside of staff control).

*Articulation, GE approval, C-ID, and transfer information not included, and may add up to 18 months after State approval.

[illegible]

Ventura College Curriculum Committee
Curricular Proposals for 02/18/2020

ADMINISTRATIVE CHANGES												
	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE			EFFECTIVE			
	CS V17	Discrete Structures	CR	3		Added to CB code project as discussed at 1/7/20 CC meeting			Fall 2020			
REQUISITE APPROVALS												
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE			
	POSC N101	Basic Law Enforcement Academy	NC	0	New	Prerequisite: POSC N101A Enrollment Limitation: Enrollment is limited to those students who meet state screening requirements as outlined in the Government Code, California Penal Code and the Commission on Peace Officer Standards and Training Administrative Manual.	First Reading: Courses		Fall 2020			
	POSC N101A	Orientation for P.O.S.T. Regular and Modular Academy	NC	0	New	Enrollment Limitations: Drug and alcohol clearance, fingerprint clearance, physical examination demonstrating general good health, no visible tattoos or visible body piercings except single studs in earlobes, application form, reading and writing ability, driver's history, P.O.S.T. Physical Agility test	First Reading: Courses		Fall 2020			
	POSC V01	Basic Law Enforcement Academy	CR	32	Revision	Prerequisite: POSC V01 <i>Enrollment Limitations: Enrollment is limited to those students who meet state screening requirements as outlined in the Government Code, California Penal Code and the Commission on Peace Officer Standards and Training Administrative Manual.</i>	First Reading: Courses		Fall 2020			
	POSC V01A	Orientation for P.O.S.T. Regular and Modular Academy	CR	3.5	Revision	<i>Enrollment Limitations: Drug and alcohol clearance, fingerprint clearance, physical examination demonstrating general good health, no visible tattoos or visible body piercings except single studs in earlobes, application form, reading and writing ability, driver's history, P.O.S.T. Physical Agility test</i>	First Reading: Courses		Fall 2020			
DISTANCE EDUCATION APPROVALS												
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE		SOURCE		EFFECTIVE			
		None										
MINIMUM QUALIFICATIONS												
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications		SOURCE		EFFECTIVE			
		None										
** END OF LIST **												

ID	Type	CSU transferable	CSUGE	IGETC	CB25 (GE)	CB26 (Support)	Weekly Lec Hr	Weekly Lab Hr	MIN/MAX CONTACT HR	MIN/MAX OUTSIDE HR	MIN/MAX TOTAL STUDY HR
COMM V10	Critical Thinking	Y	A1, A3	1C	A	N	3	0	52.5	105	157.5
CS V17	Transfer-level Math	Y	B4	2	B	N	3	0	52.5	105	157.5
ENGL V01A	Transfer-level English	Y	A2	1A	A	N	3.5	2	96.25	122.5	218.75
ENGL V01B	Transfer-level English; Critical Thinking	Y	A3, C2	1B, 3B	A	N	4	0	70	140	210
ENGL V01C	Transfer-level English; Critical Thinking	Y	A3	1B	A	N	3	0	52.5	105	157.5
ENGL V05	Transfer-level English	Y	None	None	A	N	3	1.5	78.75	105	183.75
ENGL V10	Transfer-level English	Y	C2	None	A	N	3	0	52.5	105	157.5
ENGL V11A	Transfer-level English	Y	C2	None	A	N	3	0	52.5	105	157.5
ENGL V11B	Transfer-level English	Y	None	None	A	N	3	0	52.5	105	157.5
ENGL V12	Transfer-level English	Y	None	None	A	N	3	0	52.5	105	157.5
ENGL V14	Transfer-level English	Y	C2	None	A	N	3	0	52.5	105	157.5
ENGL V15	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V16	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V18	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V21A	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V21B	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V22A	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V22B	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V23	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V26	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V29A	Transfer-level English	Y	C1	3A	A	N	3	0	52.5	105	157.5
ENGL V29B	Transfer-level English	Y	C1	3A	A	N	3	0	52.5	105	157.5
ENGL V30	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V31	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V33	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V34	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V35	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
ENGL V36	Transfer-level English	Y	C2	3B	A	N	3	0	52.5	105	157.5
MATH N104J	Support Course	N	None	None	Y	S	2	0	35	0	35
MATH N138J	Support Course	N	None	None	Y	S	1	0	17.5	0	17.5
MATH N140J	Support Course	N	None	None	Y	S	1	0	17.5	0	17.5

[illegible]