



Curriculum Committee Agenda

Multi-Disciplinary Center–West 312 (MCW-312)

January 7, 2020 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2020 UNLESS OTHERWISE NOTED.

I. ROLL CALL (Quorum is 9 out of 17 voting members)

VOTING MEMBERS		
Faculty co-chair	<input type="checkbox"/> Michael Bowen	
Articulation Officer	<input type="checkbox"/> Thao Brabander	
Technical Review Chair	<input type="checkbox"/> Michael Callahan	
Academic Senate President	<input type="checkbox"/> Dan Clark	
AFT Rep.	Vacant	
Career Education I Division	<input type="checkbox"/> Kelly Wellman	<input type="checkbox"/> Nicole Falco
Career Education II Division	<input type="checkbox"/> Dorothy Farias	<input type="checkbox"/> John Clark
College Outcome Group Representative	<input type="checkbox"/> Asher Sund or Aurora Meadows	
English & Math Division	<input type="checkbox"/> Peter Yi	(Vacant)
Health, KIN, ICA, Performing & Visual Arts Division	<input type="checkbox"/> Jeff Fischer	<input type="checkbox"/> Maline Werness-Rude
Library, Languages, Behavioral & Social Sciences Division	(Vacant)	(Vacant)
Librarian	<input type="checkbox"/> Peter Sezzi	
Sciences Division	<input type="checkbox"/> Chloe Branciforte	<input type="checkbox"/> Jennifer Garner
Student Services Division	<input type="checkbox"/> Mario Rivera	<input type="checkbox"/> Gema Espinoza Sanchez
NON-VOTING MEMBERS		
CIO co-chair (Interim)	<input type="checkbox"/> Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC President)	<input type="checkbox"/> Michael Schouten	
Dean	<input type="checkbox"/> Tim Harrison	<input type="checkbox"/> Dan Kumpf
Dean	<input type="checkbox"/> Lisa Putnam	<input type="checkbox"/> Felicia Dueñas
Dean	<input type="checkbox"/> Lynn Wright	<input type="checkbox"/> Marcelo Vazquez
Dean	<input type="checkbox"/> Debbie Newcomb	<input type="checkbox"/> Phil Briggs
Academic Data Specialist	<input type="checkbox"/> Olivia Long	
Academic Data Specialist	<input type="checkbox"/> Kelly Denton	
Recorder/Curriculum Technician	<input type="checkbox"/> Sarah Ayala	
Distance Education Liaison	<input type="checkbox"/> Sharon Oxford	
Registrar	<input type="checkbox"/> Gaby Asamsama-Acuña	

- II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)**
- III. INTRODUCTIONS, AND PUBLIC COMMENTS (Information)¹**
 - A. None**
- IV. APPROVAL OF MINUTES: November 19, 2019 (Discussion/Action)**
- V. POLICY AND PROCESS (Information or Discussion/Action)**
 - A. Term “Deletion/Delete” being replaced by “Inactivation/Inactivate” (Discussion) – M. Bowen**
 - B. GE Inactivation form and approval (Discussion/Action; see attachment) – T. Brabander, M. Bowen**
- VI. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. Revision: PHSC V01, PHYS V01**
- VII. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. New Modalities/Review of Approved Modalities: ART V07, PHSC V01, PHYS V01**
- VIII. MINIMUM QUALIFICATIONS (Discussion/Action)**
 - A. None**
- IX. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. Update: ART V07**
 - B. Inactivation: MATH V11A, MATH V11B, MATH V12, MATH V13A, MATH V13B, MATH V31**
- X. SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. None**
- XI. SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
 - A. None**

¹ Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker’s comments to be deferred until the meeting progresses to that topic.

XII. FIRST READING:

**A. CURRICULAR PROPOSALS REQUIRING SECOND READING
(Discussion/Action; see attachment)**

1. None

**B. CURRICULAR PROPOSALS NOT REQUIRING SECOND READING
(Discussion/Action; see attachment)**

1. Revision: PHOT V01, PHSC V01, PHYS V01

C. PROGRAMS: (Discussion/Action; see attachment)*

1. New: COA Plant Science, AS-T Plant Science, COA Veterinary Assistant
2. Inactivation: A.S. Biological Sciences (Biotechnology Option), A.S. Biological Sciences (Plant Biotechnology Option), COA Biological Sciences (Biotechnology Option), COA Biological Sciences (Plant Biotechnology Option), PA Biotechnician

***First Reading Programs proposed for First/Second Reading**

XIII. ADMINISTRATIVE CHANGES (Discussion/Action)

A. Revision: CJ V02

B. Inactivation: BIOL V30, BIOL V31, BIOL B32, BIOL V42

XIV. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)

A. AG V01, AG V61, AG V66

XV. DISCUSSION/INFORMATION (Information or Discussion/Action)

A. CB25/CB26 Revision Project (Discussion/Action) – M. Bowen

- **Transfer-level English Courses:** ENGL V01A, V01B, V01C, V05, V10, V11A, V11B, V12, V14, V15, V16, V18, V21A, V21B, V22A, V22B, V23, V26, V29A, V29B, V30, V31, V33, V34, V35, V36
- **Critical Thinking:** COMM V10; ENGL V01B, V01C; PHIL V04, V05
- **Course List (Math credit)**
MATH V03
MATH V04, V05, V19, V20, V21A, V21B, V21C, V22, V23, V35, V38, V40, V44, V46, V52, PSY V04
MATH V04J, V38J, V40J, V44J
- **Course List (Math noncredit):** MATH N104J, N138J, N140J, N144J

XVI. REPORTS (Information)

A. Co-Chairs

B. Articulation – T. Brabander

C. Board of Trustees/ DTRW-I

D. Subcommittees/Workgroups

E. New Curriculum Approvals at the State (CCCCO)

XVII. GENERAL ANNOUNCEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

NEXT MEETING
January 21, 2020 - MCW-312

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Jennifer Kalfsbeek-Goetz, Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003 - (805) 289-6464



Curriculum Committee Minutes - **DRAFT**

Multidisciplinary Center—West 312 (MCW-312)

Tuesday, November 19, 2019 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2020 UNLESS OTHERWISE NOTED.

Called to order: 3:02 pm

I. ROLL CALL (Quorum is 9 out of 17 voting members)

VOTING MEMBERS		
Faculty co-chair	<input checked="" type="checkbox"/> Michael Bowen	
Articulation Officer	<input checked="" type="checkbox"/> Thao Brabander	
Technical Review Chair	<input checked="" type="checkbox"/> Michael Callahan	
Academic Senate President	<input checked="" type="checkbox"/> Lydia Morales	
AFT Rep.	Vacant	
Career Education I Division	<input checked="" type="checkbox"/> Kelly Wellman	<input type="checkbox"/> Nicole Falco
Career Education II Division	<input checked="" type="checkbox"/> Dorothy Farias	<input checked="" type="checkbox"/> John Clark
College Outcome Group Representative	<input type="checkbox"/> Asher Sund/Aurora Meadows	
English & Math Division	<input checked="" type="checkbox"/> Peter Yi	(Vacant)
Health, KIN, ICA, Performing & Visual Arts Division	<input type="checkbox"/> Jeff Fischer	<input checked="" type="checkbox"/> Maline Werness-Rude
Library, Languages, Behavioral & Social Sciences Division	(Vacant)	(Vacant)
Librarian	<input type="checkbox"/> Peter Sezzi	
Sciences Division	<input checked="" type="checkbox"/> Chloe Branciforte	<input checked="" type="checkbox"/> Jennifer Garner
Student Services Division	<input checked="" type="checkbox"/> Mario Rivera	<input checked="" type="checkbox"/> Angelica Gonzales (subst. for Gema Espinoza Sanchez)
NON-VOTING MEMBERS		
CIO co-chair (Interim)	<input checked="" type="checkbox"/> Jennifer Kalfsbeek-Goetz	
ASVC Rep. (ASVC President)	<input type="checkbox"/> Michael Shouten	
Dean	<input type="checkbox"/> Tim Harrison	<input type="checkbox"/> Dan Kumpf
Dean	<input type="checkbox"/> Lisa Putnam	<input type="checkbox"/> Felicia Dueñas
Dean	<input type="checkbox"/> Lynn Wright	<input type="checkbox"/> Marcelo Vazquez
Dean	<input type="checkbox"/> Debbie Newcomb	<input type="checkbox"/> Phil Briggs
Academic Data Specialist	<input checked="" type="checkbox"/> Olivia Long	
Academic Data Specialist	<input checked="" type="checkbox"/> Kelly Denton	
Recorder/Curriculum Technician	<input checked="" type="checkbox"/> Sarah Ayala	
Distance Education Liaison	<input checked="" type="checkbox"/> Sharon Oxford	
Registrar	<input checked="" type="checkbox"/> Gabriella Asamsama-Acuña	

Guests: Rubisela Gamboa (CHST)

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

M. Bowen called for a motion to approve the agenda.

Motion by: K. Wellman

Seconded by: M. Rivera

Discussion: Policy and Process items V.A and V.B moved to the end of the agenda at the request of the Articulation Officer

Final resolution: Agenda approved with minor change in item order listed above

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, D. Farias, J. Garner, A. Gonzales, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

III. INTRODUCTIONS, AND PUBLIC COMMENTS (Information)¹

Rubisela Gamboa (CHST) – The upcoming, new Chicano Studies program is not on the agenda today, and the hope is that Chicano Studies degree will appear on the next agenda - as it is very important to students and urgent for their transfer. There is Faculty talk of not attending the next committee meeting, but this program is important for students and needs to be approved as soon as possible.

At this time, 3 current Chicano Studies and M.E.Ch.A. Club students introduced themselves to show a student presence.

Additional comment from meeting attendee O. Long: The Curriculum Committee composition is listed on the agenda, so when your course or program is on the agenda, you can reach out to those faculty members to plead for their attendance in order to meet quorum for a vote.

IV. APPROVAL OF MINUTES: (Discussion/Action)

M. Bowen called for a motion to approve the minutes from the 11/05/19 meeting.

Motion by: C. Branciforte

Seconded by: M. Werness-Rude

Discussion: None

Final resolution: Minutes from 11/05/19 meeting approved as presented

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, D. Farias, J. Garner, A. Gonzales, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

V. POLICY AND PROCESS (Information or Discussion/Action)

A. Faculty Guide to Articulation – First Reading (Discussion; see attachment) – T. Brabander (5 minutes)

B. Articulation Guide for Reviewing Course Outlines of Record (Discussion; see attachment) – T. Brabander (5 minutes)

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At the beginning of the year, there was discussion about the Articulation process. Thao has put together documents/charts (the attachments presented with the agenda).

Questions:

Q: At the P&GE meeting, wasn't there a discussion about wanting a rubric for course removals?

Discussion: Email from Department Chair should be sufficient as notification instead of official rubric. This should be noted in the proposal of the procedure.

At P&GE meeting there was a discussion that there should be approval for a course removal from the GE list from a majority in the department, or the department as the whole so that one person is not making the decision alone to remove the course.

Q: Should we do a signature page for approval?

A: Yes, that sounds great. Would provide "evidence" that department agrees to the removal and can help avoid questions at workgroup or committees, as well as creating a record for posterity.

Recommendation of what the course removal form should look like should be presented at the next P&GE meeting on December 3rd.

Discussion: In the presented documents, the wording is confusing regarding course approval – and when that can happen (found on approval chart, page 20 of the Faculty Guide to Articulation attachment)

Course cannot obtain GE status until it is approved at the Curriculum Committee? Or is it that P&GE can recommend the course for GE before the course is fully approved at the Curriculum Committee – with note of "pending" CC approval? Wording needs to be more clearly presented in the chart.

Q: What is the origin of this document? The counseling department? Past Articulation Officers?

A: Request was made over the summer to have something written down regarding the Articulation procedure. VC doesn't have a written process for Articulation. AO then discussed idea with Curriculum Chair. Original idea was to do 5 or 6 pages as a supplement and it grew into these documents. Since it became so lengthy, the idea was to make this an entirely new document for reference.

Comment: In the appendix E, second page (page 62 of Faculty Guide to Articulation document), "EVP" is noted in the document 3 times, and VC hasn't had an EVP for years. Is this current?

A: This is a draft document, and if errors are found, please note it and email Thao.

Q: Where is this document now?

A: Just coming to the Curriculum Committee for the first time. It has not been presented anywhere else yet.

Q: Is this going to the Academic Senate? Is the Curriculum Committee to approve this?

A: That is the direction we'd like to go, but this is the first time most have seen this and it is still a draft and not ready for voting.

Second attachment (Articulation Guide to Reviewing COR) is information regarding our CORs and what transfer institutions (4 years) are looking for in our CORs. This is not to be in the handbook, this is to be a supplemental document.

VI. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

A. New: MATH V38J, MATH N104J, MATH N138J, MATH N140J, MATH N144J

B. Revised: BIOL V18, MICR V01

C. Review: MATH V04J, MATH V40J, MATH V44J

M. Bowen called for a motion to approve the Requisite proposals

Motion by: J. Garner

Seconded by: K. Wellman

Discussion: None

Final resolution: Requisite proposals approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, D. Farias, J. Garner, A. Gonzales, L. Morales, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

Recorder's Note: L. Morales arrived before Requisite vote

VII. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

A. New: BIOL V18, MICR V01, MICR V39, MICR N139

M. Bowen called for a motion to approve the Distance Education proposals

Motion by: J. Garner

Seconded by: D. Farias

Discussion: MICR V39 – on spreadsheet, under DE, remove the word noncredit (typo)

Final resolution: Distance Education proposals approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, D. Farias, J. Garner, A. Gonzales, L. Morales, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

VIII. MINIMUM QUALIFICATIONS

A. Revised: BIOL V18

BIOL department removing BIOT courses. This course was co-listed. Editing minimum qualifications due to course split.

M. Bowen called for a motion to approve the Minimum Qualification proposal

Motion by: A. Gonzales

Seconded by: L. Morales

Discussion: None

Final resolution: Minimum Qualification proposal approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, D. Farias, J. Garner, A. Gonzales, L. Morales, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

IX. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL

(Discussion/Action; see attachment)

1. Updates: MATH V04J, MATH V40J, MATH V44J

2. Deletion: BIOT V18 (same as BIOL V18), BIOT V30, BIOT V31, BIOT V32, BIOT V42, BIOT V95, BIOT V96, MATH V14

M. Bowen called for a motion to approve the Consent Agenda proposals

Motion by: L. Morales

Seconded by: C. Branciforte

Discussion: S. Oxford: None of the MATH support courses include DE. What are we going to do for DE students?

A: MATH department is still working on the logistics of all of these support courses. Going to see how they work out first.

S. Oxford: Just a reminder to remember online students

Final resolution: Consent Agenda proposals approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, D. Farias, J. Garner,

A. Gonzales, L. Morales, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

X. SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL

(Discussion/Action; see attachment)

1. New: AG V31, AG V32, AG V33, AG V34, AG V35, AG V36, AG V37, AG V38, AG V61, AG V62, AG V63, AG V64, AG V65, AG V66, AG V95, AG V96, AG N131, AG N132, AG N133, AG N134, AG N135, AG N136, AG N137, AG N138, AG N150, AG N151

These courses have already gone to DTRW-I before second reading at Curriculum Committee.

These courses are essential for Fall 2020, and the worry that we wouldn't make quorum at upcoming meetings drove the decision. Some minor changes to the descriptions were suggested at DTRW-I and have been implemented.

AG V61-V66 were questioned as MC is trying to create a VetTech program as well, but the VC courses will move forward if second reading passes. Corresponding program should be coming to committee for review shortly.

M. Bowen called for a motion to approve the Second Reading proposals

Motion by: M. Rivera

Seconded by: K. Wellman

Discussion: Discussion ensued about the DTRW-I meeting:

The concern at DTRW-I was, is there enough audience in the area for 2 Vet Tech Programs? VC has decided to move forward with the VetTech program as planned.

Curriculum can't be stopped from being built, but Chancellor could decide what can go on the schedule if the demand is not there.

How is the process made transparent to the Chancellor? Goal is that the campuses figure this out together.

VC has major investment in the program already. District office is aware of all of the steps VC has taken up to this point. It is a false equivalency to say that just because MC has animals on campus, their program is VetTech. VetTech does not include exotic/zoological animals.

Final resolution: Second Reading proposals approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, D. Farias, J. Garner,

A. Gonzales, L. Morales, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

**XI. SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)**

1. None

**XII. A. FIRST READING: CURRICULAR PROPOSALS REQUIRING SECOND READING*
(Discussion/Action; see attachment)**

1. New: MATH V38J, MATH N104J, MATH N138J, MATH N140J, MATH N144J, MICR V39, MICR N139

2. Revision: MICR V01

**courses proposed for first and second reading simultaneously*

B. FIRST READING: CURRICULAR PROPOSALS NOT REQUIRING SECOND READING (Discussion/Action; see attachment)

1. Revision: ART V19, ART V50A, ART V51A, BIOL V18 (same as BIOT V18)

M. Bowen called for a motion to approve the First Reading proposals – Part A for first and second readings (part A) Motion by: J. Garner moved to approve the First Reading proposals – Part A for first and second readings, and part B as well.

Seconded by: L. Morales

*Discussion: MICR V39 – correction – remove “noncredit” from title (typo)
MICR N139 – correction – change “C” to “NC” in credit column (typo)*

Final resolution: First Reading proposals approved – part A for first and second readings

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, J. Clark, D. Farias, J. Garner, A. Gonzales, L. Morales, M. Rivera, K. Wellman, M. Werness-Rude, P. Yi

No: None

C. FIRST READING: PROGRAM PROPOSALS FOR APPROVAL

1. None

XIII. ADMINISTRATIVE CHANGES (Discussion/Action)

- A. None

XIV. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)

- A. None

Next meeting scheduled for December 3.

XV. DISCUSSION/INFORMATION (Information or Discussion/Action)

- A. None

XVI. REPORTS (Information)

- A. Co-Chairs

1. Further information on the ASCCC Curriculum Regional Meeting- M. Bowen

Chancellor's office claims to be about 2 months away from releasing new Title 5 regulations to streamline approvals further – including noncredit. For most of the noncredit, they will be doing automatic approval - hopefully early next year.

- B. Articulation/C-ID

1. Report of Recent C-ID Approvals

- C. Board of Trustees/ DTRW-I

1. DTRW-I

2. Board of Trustees

D. Subcommittees/Workgroups

E. New Curriculum Approvals at the State (CCCCO) – S. Ayala

1. None

XVII. GENERAL ANNOUNCEMENTS

None

Adjourned: 4:02pm

NEXT MEETING

January 7, 2020 - 3:00 PM

MCW-312

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Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Jennifer Kalfsbeek-Goetz, Interim Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464

Ventura College Curriculum Committee
Curricular Proposals for 11/19/2019

CONSENT AGENDA: COURSES						NONSUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES							
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT			
✓	MATH V04J	Just-in-Time Support for College Algebra	CR	2	Update	None	CC	Mathematics	Fall 2020	X		No			
✓	MATH V40J	Just-in-Time Support for Math Topics	CR	1	Update	None	None	Mathematics	Fall 2020	X		No			
✓	MATH V44J	Just-in-Time Support for Elementary Statistics	CR	2	Update	None	CC	Mathematics	Fall 2020	X		No			
✓	BIOT V18 (same as BIOL V18)	Human Heredity	CR	3	Deletion	Remove from catalog - co listed course BIOL V18 to remain active			Fall 2020			No			
✓	BIOT V30	Introductory Biotechnology	CR	4	Deletion	Remove from catalog			Fall 2020			No			
✓	BIOT V31	Applied Biotechnology with Lab	CR	4	Deletion	Remove from catalog			Fall 2020			No			
✓	BIOT V32	Introduction to Methods of Plant Biotechnology and Molecular Biology	CR	2	Deletion	Remove from catalog			Fall 2020			No			
✓	BIOT V42	Contemporary Issues in Cell Biology	CR	3	Deletion	Remove from catalog			Fall 2020			No			
✓	BIOT V95	Biotechnology Internship I	CR	1-4	Deletion	Remove from catalog			Fall 2020			No			
✓	BIOT V96	Biotechnology Internship II	CR	1-4	Deletion	Remove from catalog			Fall 2020			No			
✓	MATH V14	Prestatistics	CR	6	Deletion	Remove from catalog			Fall 2020			No			
SECOND READING: COURSES						SUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES							
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT			
✓	AG V31	Food Safety - HACCP (Hazard Analysis and Critical Control Point) Training and Certification	CR	1	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG V32	Produce Safety Rule (PSR) Training	CR	1	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG V33	Food Safety Foreign Supplier Verification (FSVP) Program Training	CR	1	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG V34	Human Food PCQI (Preventive Controls Qualified Individual) Training	CR	2	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG V35	Animal Food PCQI (Preventive Controls Qualified Individual) Training	CR	2	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG V36	Introduction to Food Safety and Agricultural Practices for Food Safety	CR	3	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG V37	Food Safety Management Practices: Field and Facility	CR	3	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			

Ventura College Curriculum Committee																
Curricular Proposals for 11/19/2019																
✓	AG V38	Agricultural Laws and Regulations for Food Safety	CR	3	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG V61	Introduction to Animal Science	CR	3	New	Add to catalog			Agricultural Production Agriculture	Fall 2020		X	Yes			
✓	AG V62	Orientation to Veterinary Science	CR	1	New	Add to catalog			Agricultural Production Agriculture	Fall 2020		X	Yes			
✓	AG V63	Domestic Animal Care Experience and Handling	CR	1.5	New	Add to catalog			Agricultural Production Agriculture	Fall 2020		X	Yes			
✓	AG V64	Veterinary Office Procedures	CR	3	New	Add to catalog			Agricultural Production Agriculture	Fall 2020		X	Yes			
✓	AG V65	Animal Health and Disease Control	CR	3	New	Add to catalog			Agricultural Production Agriculture	Fall 2020		X	Yes			
✓	AG V66	Anatomy and Physiology of Animals	CR	4	New	Add to catalog			Agricultural Production Agriculture Biological Sciences	Fall 2020	X	X	Yes			
✓	AG V95	Agriculture Internship I	CR	1-4	New	Add to catalog			Agricultural Business and Related Services Agricultural Production Agriculture	Fall 2020	X		Yes			
✓	AG V96	Agriculture Internship II	CR	1-4	New	Add to catalog			Agricultural Business and Related Services Agricultural Production Agriculture	Fall 2020	X		Yes			
✓	AG N131	Food Safety - HACCP (Hazard Analysis and Critical Control Point) Training and Certification	NC	0	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG N132	Produce Safety Rule (PSR) Training	NC	0	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG N133	Food Safety Foreign Supplier Verification (FSVP) Program Training	NC	0	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG N134	Human Food PCQI (Preventive Controls Qualified Individual) Training	NC	0	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG N135	Animal Food PCQI (Preventive Controls Qualified Individual) Training	NC	0	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG N136	Introduction to Food Safety and Agricultural Practices for Food Safety	NC	0	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG N137	Food Safety Management Practices: Field and Facility	NC	0	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG N138	Agricultural Laws and Regulations for Food Safety	NC	0	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			
✓	AG N150	Human Resource Management for Agriculture Field Supervisors	NC	0	New	Add to catalog			Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes			

Ventura College Curriculum Committee																	
Curricular Proposals for 11/19/2019																	
✓	AG N151	Agricultural Laws and Regulations for Agricultural Field Supervisors	NC	0	New	Add to catalog		Agricultural Business and Related Services	Fall 2020		X	Yes					
✓	AG N134	Human Food PCQI (Preventive Controls Qualified Individual) Training	NC	0	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes					
✓	AG N135	Animal Food PCQI (Preventive Controls Qualified Individual) Training	NC	0	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes					
✓	AG N136	Introduction to Food Safety and Agricultural Practices for Food Safety	NC	0	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes					
✓	AG N137	Food Safety Management Practices: Field and Facility	NC	0	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes					
✓	AG N138	Agricultural Laws and Regulations for Food Safety	NC	0	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes					
✓	AG N150	Human Resource Management for Agriculture Field Supervisors	NC	0	New	Add to catalog		Agricultural Business and Related Services Agriculture	Fall 2020		X	Yes					
✓	AG N151	Agricultural Laws and Regulations for Agricultural Field Supervisors	NC	0	New	Add to catalog		Agricultural Business and Related Services	Fall 2020		X	Yes					
SECOND READING: PROGRAMS																	
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT					
		None															

* Proposed 1st and 2nd Reading / REQ= Requisites / DE = Distance Education / BoT = Board of Trustees / GE = General Education proposal / SA = Stand Alone Course

Ventura College Curriculum Committee
Curricular Proposals for 11/19/2019

FIRST READING: COURSES REQUIRING SECOND READING														SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT									
✓	MATH V38J	Just-in-Time Support for Mathematics for Elementary School Teachers	CR	1	New	Add to catalog		Mathematics	Fall 2020	X		Yes									
✓	MATH N104J	Just-in-Time Support for College Algebra (Noncredit)	NC	0	New	Add to catalog		Mathematics	Fall 2020	X		Yes									
✓	MATH N138J	Just-in-Time Support for Mathematics for Elementary School Teachers (Noncredit)	NC	0	New	Add to catalog		Mathematics	Fall 2020	X		Yes									
✓	MATH N140J	Just-in-Time Support for Math Topics (Noncredit)	NC	0	New	Add to catalog		Mathematics	Fall 2020	X		Yes									
✓	MATH N144J	Just-in-Time Support for Elementary Statistics (Noncredit)	NC	0	New	Add to catalog		Mathematics	Fall 2020	X		Yes									
✓	MICR V39	Introduction to Food Microbiology	CR	2	New	Add to catalog		Biological Sciences Agricultural Business and Related Services	Fall 2020		X	Yes									
✓	MICR N139	Introduction to Food Microbiology (Noncredit)	NC	0	New	Add to catalog		Biological Sciences Agricultural Business and Related Services	Fall 2020		X	Yes									
✓	MICR V01	General Microbiology	CR	4	Revision	SAM, P, RP		Biological Sciences	Fall 2020	X	X	Yes									
	****	<i>ALL courses approved for first and second reading</i>																			
FIRST READING: COURSES NOT REQUIRING SECOND READING														SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives CC=Course content LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT									
✓	ART V19	Three-Dimensional Design	CR	3	Revision	D, C-ID	CC, OBJ	Art	Fall 2020			No									
✓	ART V50A	Handbuilding Ceramics I	CR	3	Revision	D	CC, OBJ	Art	Fall 2020			No									
✓	ART V51A	Beginning Ceramics I	CR	3	Revision	D	CC, OBJ	Art	Fall 2020			No									
✓	BIOL V18 (same as BIOT V18)	Human Heredity	CR	3	Revision	RP, Removal of co-listing (BIOT V18 course deleted)		Biological Sciences	Fall 2020	X	X	Yes									
FIRST READING: PROGRAMS														CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BOT									
		None																			
ADMINISTRATIVE CHANGES																					
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE			EFFECTIVE												
		None																			

Ventura College Curriculum Committee
Curricular Proposals for 11/19/2019

REQUISITE APPROVALS													
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE	EFFECTIVE					
✓	MATH V38J	Just-in-Time Support for Mathematics for Elementary School Teachers	CR	1	New	Corequisite: MATH V38	First Reading: Courses	Fall 2020					
✓	MATH N104J	Just-in-Time Support for College Algebra (Noncredit)	CR	0	New	Corequisite: MATH V04	First Reading: Courses	Fall 2020					
✓	MATH N138J	Just-in-Time Support for Mathematics for Elementary School Teachers (Noncredit)	CR	0	New	Corequisite: MATH V38	First Reading: Courses	Fall 2020					
✓	MATH N140J	Just-in-Time Support for Math Topics (Noncredit)	CR	0	New	Corequisite: MATH V40	First Reading: Courses	Fall 2020					
✓	MATH N144J	Just-in-Time Support for Elementary Statistics (Noncredit)	CR	0	New	Corequisite: MATH V44	First Reading: Courses	Fall 2020					
✓	BIOL V18 (same as BIOT V18)	Human Heredity	CR	3	Revision	Recommended Preparation: BIOL V01, V01L, or BIOL V04	First Reading: Courses	Fall 2020					
✓	MICR V01	General Microbiology	CR	4	Revision	Prerequisites: CHEM V01A-V01AL or CHEM V20-V20L or CHEM V30-V30L or 1 year of high school chemistry with grades of "C" or -C- or better; and BIOL V04 or PHSO V01 or AG V66 or equivalent with grades of "C" C or better	First Reading: Courses	Fall 2020					
✓	MATH V04J	Just-in-Time Support for College Algebra	CR	2	Review	Corequisite: MATH V04	Consent Agenda: Courses	Fall 2020					
✓	MATH V40J	Just-in-Time Support for Math Topics	CR	1	Review	Corequisite: MATH V40	Consent Agenda: Courses	Fall 2020					
✓	MATH V44J	Just-in-Time Support for Elementary Statistics	CR	2	Review	Corequisite: MATH V44	Consent Agenda: Courses	Fall 2020					
DISTANCE EDUCATION APPROVALS													
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE	SOURCE	EFFECTIVE						
✓	BIOL V18 (same as BIOT V18)	Human Heredity	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2020						
✓	MICR V01	General Microbiology	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	MICR V39	Introduction to Food Microbiology	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
✓	MICR N139	Introduction to Food Microbiology (noncredit)	NC	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2020						
MINIMUM QUALIFICATIONS													
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications	SOURCE	EFFECTIVE						
✓	BIOL V18 (same as BIOT V18)	Human Heredity	CR	Revision	Biological Sciences - P Biotechnology - P Biological Sciences - A	First Reading: Courses	Fall 2020						
** END OF LIST **													

VENTURA COLLEGE
Philosophy and General Education Workgroup
General Education Removal Form

Requirement: Department Chair's Signature and 51% majority of the Department Full-time Tenured and/or Tenure-Track Faculty are required.

Course ID: _____

Course Title: _____

Faculty Author: _____

This course is being proposed **for removal** from the following Ventura College General Education area(s):

A1: ☐ A2: ☐ B1: ☐ B2: ☐ C1: ☐ C2: ☐ D1: ☐ D2: ☐ E1: ☐ E2: ☐ F: ☐

Rationale on decision:

This area is to be filled out by P & GE Workgroup only. Recommendation Date:

Effective Term:

This course has been approved to **be removed** from the following area(s):

A1: ☐ A2: ☐ B1: ☐ B2: ☐ C1: ☐ C2: ☐ D1: ☐ D2: ☐ E1: ☐ E2: ☐ F: ☐

This course has not been approved to be removed from the following area(s):

A1: ☐ A2: ☐ B1: ☐ B2: ☐ C1: ☐ C2: ☐ D1: ☐ D2: ☐ E1: ☐ E2: ☐ F: ☐

Discipline Faculty's
Signature: _____

Discipline Faculty's
Signature: _____

Discipline Faculty's
Signature: _____

Discipline Faculty's
Signature: _____

Discipline Faculty's
Signature: _____

Department Chair's
Signature: _____

[illegible]

Ventura College Curriculum Committee															
Curricular Proposals for 01/07/2020															
FIRST READING: PROGRAMS						CHANGES TO CATALOG		ARTIC CHANGES							
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BOT			
	*COA	Plant Science	CR	21-23	New	Add to catalog			Fall 2020			Yes			
	*AS-T	Plant Science	CR	37-39	New	Add to catalog			Fall 2020			Yes			
	*COA	Veterinary Assistant	CR	28.5	New	Add to catalog			Fall 2020			Yes			
	*AS	Biological Sciences (Biotechnology Option)	CR	26	Inactivation	Remove from catalog			Fall 2020			Yes			
	*AS	Biological Sciences (Plant Biotechnology Option)	CR	26	Inactivation	Remove from catalog			Fall 2020			Yes			
	*COA	Biological Sciences (Biotechnology Option)	CR	26	Inactivation	Remove from catalog			Fall 2020			Yes			
	*COA	Biological Sciences (Plant Biotechnology Option)	CR	26	Inactivation	Remove from catalog			Fall 2020			Yes			
	*PA	Biotechnician	CR	20	Inactivation	Remove from catalog			Fall 2020			Yes			
ADMINISTRATIVE CHANGES															
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE			EFFECTIVE						
	CJ V02	Concepts of Criminal Law	CR	3	Revision	When course was approved, CJ V01 was left off as a prerequisite on the COR in error. Prereq was approved under "requisite" items on 10/1/19 CC			Fall 2020						
	BIOL V30	Introductory Biotechnology with Laboratory	CR	4	Inactivation	Course co-listed with now inactive BIOT V30. Should've been inactivated as well.			Fall 2020						
	BIOL V31	Applied Biotechnology with Laboratory	CR	4	Inactivation	Course co-listed with now inactive BIOT V31. Should've been inactivated as well.			Fall 2020						
	BIOL V32	Introduction to Methods of Plant Biotechnology and Molecular Biology	CR	2	Inactivation	Course co-listed with now inactive BIOT V32. Should've been inactivated as well.			Fall 2020						
	BIOL V42	Contemporary Issues in Cell Biology	CR	3	Inactivation	Course co-listed with now inactive BIOT V42. Should've been inactivated as well.			Fall 2020						
REQUISITE APPROVALS															
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE						
	PHSC V01	Concepts in Physcial Science	CR	4	Revision	Prerequisites: MATH V03 (<i>Intermediate Algebra</i>) or MATH V13B (<i>Intermediate Algebra - Second Semester</i>) or <i>placement as measured by the college's multiple measures assessment process</i> . 1 year of high school intermediate algebra with grade of C or better.	First Reading: Courses		Fall 2020						
	PHYS V01	Elementary Physics	CR	5	Revision	MATH V01 (<i>Elementary Algebra</i>) or MATH V11B (<i>Elementary Algebra - Second semester</i>) , and <i>MATH V02 (Geometry)</i> ; V01A-V01E or placement as measured by the college's multiple measures assessment process. MATH V11B or 1 year of high school beginning algebra with grade of C or better; and MATH V02 or 1 year of high school geometry with grades of C or better.	First Reading: Courses		Fall 2020						

Ventura College Curriculum Committee
Curricular Proposals for 01/07/2020

DISTANCE EDUCATION APPROVALS												
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE	SOURCE	EFFECTIVE					
	ART V07	Introduction to Women in the Arts	CR	New/Review	Hybrid (1-50% online) - New Hybrid (51-99% online)- Review Fully Online (100% online) - New	Consent Agenda	Fall 2020					
	PHSC V01	Concepts in Physical Science	CR	New/Review	Hybrid (1-50% online) - Review Hybrid (51-99% online) - New Fully Online (100% online) - New	First Reading: Courses	Fall 2020					
	PHYS V01	Elementary Physics	CR	New/Review	Hybrid (1-50% online) - New Hybrid (51-99% online) - Review Fully Online (100% online) - New	First Reading: Courses	Fall 2020					
MINIMUM QUALIFICATIONS												
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	"P" - Primary MQ, "A"= additional MQ, "C" - required certifications	SOURCE	EFFECTIVE					
		None										
** END OF LIST **												