



Curriculum Committee Agenda

Multi-Disciplinary Center–West 312 (MCW-312)

February 6, 2018 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2019 UNLESS OTHERWISE NOTED.

- I. ROLL CALL (Quorum is 10 out of 18 voting members)
- II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)
- III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)¹
 - A. Deadline for catalog corrections for the 2018-2019 catalog - February 12, 2018
 - B. Academic Senate vote on Guided Pathways (L.Morales/M. Bowen)
 - C. Additional Noncredit Information/ Curriculum Committee Training follow up (Discussion) – M. Bowen
- IV. APPROVAL OF MINUTES: January 16, 2018 (Discussion/Action)
- V. POLICY AND PROCESS (Information or Discussion/Action)
 - A. SLO Review (Discussion) - N. Cole (5 min)
 - B. Drop dead date for submissions in CurricUNET due to new system implementation (Discussion) – M. Bowen
- VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
 1. Updates: BUS V17** CD V20*, GEOG V95, PSY V29
 2. Deletion: CD V09*

¹ Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

**VII. SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)**

1. None

**VIII. SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)**

1. None

FIRST READING:

**B. CURRICULAR PROPOSALS REQUIRING SECOND READING
(Discussion/Action; see attachment)**

1. Reactivation: AG V30
2. Revision: BUS V08, BUS V21, BUS V47, BUS V94

**C. CURRICULAR PROPOSALS NOT REQUIRING SECOND READING
(Discussion/Action; see attachment)**

1. Revised: AG V42, BUS V44, CD V65*

D. PROGRAMS: (Discussion/Action; see attachment)

1. None

IX. ADMINISTRATIVE CHANGES AND ERRATA (Discussion/Action)

- A. ENGM V51A & ENGM V51B – should not have been deleted at last meeting. Including them on the agenda was an error. (Action)
- B. HED V22 – error in TOP code. Updated to 0837.00 (Health Education). Will go to DTRW-I and Board of Trustees. (Information)
- C. HMSV V96 – error in SAM code. Updated to “Possible Occupational”. Will go to DTRW-I and Board of Trustees. (Information)

X. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

- A. New: BUS V21
- B. Review: BUS V08, CD V65*, GEOG V95

**XI. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)**

- A. New: BUS V08, BUS V21, BUS V44, BUS V47, BUS V94
- B. New/Review: BUS V17** CD V20*, CD V65*, PSY V29

XII. MINIMUM QUALIFICATIONS (Discussion/Action)

- A. None

XIII. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)

- A. None

XIV. DISCUSSION/INFORMATION (Information or Discussion/Action)

A. None

XV. REPORTS (Information)

A. Co-Chairs

B. Articulation/C-ID

C. Board of Trustees/ DTRW-I

D. Subcommittees/Workgroups

E. New Curriculum Approvals at the State (CCCCO)

1. 99% of credit courses approved for Fall 2018 have been submitted and approved through COCI, and are active at the State and in CurricUNET.
2. Noncredit courses pending approval at State level

NEXT MEETING
February 20, 2018 - MCW-312

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Kim Hoffmans, Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003 - (805) 289-6464



Curriculum Committee Minutes - DRAFT

Multidisciplinary Center—West 312 (MCW-312)

Tuesday, January 16, 2018 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2018 UNLESS OTHERWISE NOTED.

Called to order: 3:00 P.M.

I. ROLL CALL (Quorum is 10 out of 18 voting members)

VOTING MEMBERS		P=Present A=Absent				
Faculty co-chair	Michael Bowen	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Articulation Officer	Thao Brabander	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Academic Senate President	Lydia Morales	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
AFT Rep.	Vacant	<input type="checkbox"/> P	<input type="checkbox"/> A			
Career Education I Division	Kelly Wellman	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	(Vacant)	<input type="checkbox"/> P	<input type="checkbox"/> A
Career Education II Division	Chad Stangeland	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	(Vacant)	<input type="checkbox"/> P	<input type="checkbox"/> A
SLO Committee Representative	Nathan Cole or Andrea Horigan	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Health, KIN, ICA, and Performing Arts Division	Nancy Fredrickson	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Krenly Guzman	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Vis. Arts, Behv/Soc Sciences, and Lang Division	Maline Werness-Rude	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Scott Corbett	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
English & Math Division	Peter Yi	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	John Guelcher	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Librarian	Peter Sezzi	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Sciences Division	Chloe Branciforte	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Dan Clark	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Student Services Division	Mario Rivera	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Lauren Wintermeyer	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Technical Review Chair	Michael Callahan	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
NON-VOTING MEMBERS						
CIO co-chair	Kimberly Hoffmans	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
ASVC Rep. (ASVC Senator of Internal Affairs)	Sam Ponce	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Dean	Tim Harrison	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Dan Kumpf	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Gwendolyn Lewis-Huddleston	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Felicia Dueñas	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Lynn Wright	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	David Bransky	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Debbie Newcomb	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Instructional Data Specialist	Olivia Long	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Instructional Data Specialist	Kelly Denton	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Recorder/Curriculum Technician	Sarah Ayala	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Registrar	Arlene Reed	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			

DE Committee Liaison: Sharon Oxford

Guests: Eric Martinsen – English, Debbie Newcomb - Career Education, Lazaro Salinas - Criminal Justice

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

M. Bowen called for a motion to approve the agenda.

Motion by: S. Corbett

Seconded by: N. Fredrickson

Discussion: T. Brabander – would like to pull KIN V10 and KIN V26 out for separate approval (consent agenda items).

E. Martinsen – here to answer questions about IDS 100 – request to move it closer to the top of the agenda for discussion.

Final resolution: Agenda approved as amended

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, L. Wintermeyer, P. Yi

No/Abstain: None

**At this point, the group skipped to section IX.B of agenda to accommodate Eric's request to move IDS 100 up for discussion.*

III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)¹

A. January 16th approval deadline for 2018-2019 catalog

1. New Courses, Updates, Deletions, Revisions

Anything approved after this meeting will be implemented in Fall 2019.

Due to early registration, the plan for the 2018-2019 catalog is to publish an online catalog in late March called "Preliminary catalog as of March...", post online and print some for counselors to be able to work with students. Regular printed catalog will be done in June. Two-step process this time.

2. Programs (depending on COCI system)

Programs have not yet been able to be sent to the State. We will try to submit to see what happens. Stay tuned.

3. Topics for Curriculum Committee Training Meeting

Training meeting coming up on the 30th – main focus will be non-credit. Does anyone have any suggestions for additional topics? Let Michael Bowen know.

4. Noncredit Training – Thurs. January 18, 2018, 1pm DAC – RSVP

Training at the district this Thursday. Please RSVP.

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B. New CurricUNET course routing procedure for Tech Review – Level 2.6 (Information) – M. Bowen

Articulation officer review level has been split out – will now come after initial technical review and but before dean’s review, in case Thao has any questions on the course while it’s going through Tech Review. Any feedback? Please let Michael Bowen know.

C. Priority One Report – M. Bowen

Priority One List is a list of courses that are due for 5-year review. Usually put out early in calendar year for departments to have time during the spring semester to review. Because of early registration, due date will be early to mid-March, creating a tight schedule this year. If you or your department have a copy of last year’s report – the report lists “Priority One” and “Priority Two” courses – Priority Two courses are courses that will be up for review next year, so that is a good guide for what is due in this up and coming report.

K. Denton: Reminder about Fall 2018 calendar: early registration begins April 2nd. Fall schedule should be up on the web by March 2nd.

M. Rivera: Men of Color Seminar that was canceled due to the fire as been rescheduled now to early February. Watch emails for announcement.

***Recorder’s Note: Lauren Wintermeyer departed at this time.*

IV. APPROVAL OF MINUTES: (Discussion/Action)

M. Bowen called for a motion to approve the minutes from the 11/07/17 meeting.

Motion by: T. Brabander moved to amend meeting minutes with corrections she sent to Sarah earlier today.

Seconded by: M. Rivera

Discussion: Corrections were mentioned to the group individually.

Final resolution: Minutes were approved as amended per Thao’s recommendations

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi

No/Abstain: None

V. POLICY AND PROCESS (Information or Discussion/Action)

A. Report from Curriculum Regional Meeting (Information) – M. Bowen

Michael will email the report to the committee. Meeting was a “mini curriculum institute”.

B. SLO Review (Discussion) - N. Cole (5 min)

Postponed until next meeting.

VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL

(Discussion/Action; see attachment)

A. Updates: BUS V40, BUS V43, BUS V49, BUS V50, CD V04, CD V27, CD V28, CD V29, CD V63, HED V22, HMSV V50, HMSV V51, HMSV V52, HMSV V96, KIN V02, KIN V03, KIN V04, KIN V06, KIN V10, KIN V12, KIN V14, KIN V18, KIN V19, KIN V20, KIN V21, KIN V22, KIN V23, KIN V24, KIN V26, KIN V28, PHIL V01, PHIL V02, PHIL V04, PHIL V10

B. Deletions: ART V69, CD V01, ENGM V50A, ENGM V50B, ENGM V51A, ENGM V51B, ESL V01, ESL V02, ESL V10A, ESL V10B, ESL V10C, ESL V10D, ESL V20A, ESL V20B, ESL V30A, ESL V30B, ESL V40A, ESL V40B

M. Bowen called for a motion to approve the Consent Agenda proposals with exception of highlights KIN V10 and KIN V26 (separated for separate discussion).

Motion by: N. Fredrickson

Seconded by: S. Corbett

*Discussion: Question: Was there documentation from the departments for the deletions?
Answer: Yes, that is required before deletions are placed on the agenda*

Final resolution: Consent Agenda courses (with the exception of KIN V10 and KIN V26) were approved.

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi

No/Abstain: None

M. Bowen called for a motion to approve the Consent Agenda proposals for KIN V10, and KIN V26

Motion by: T. Brandander to provisionally approve the courses as revisions subject to removing deleted courses from the course descriptions.

Seconded by: P. Yi

Discussion: In the course descriptions for both courses, KIN V32 is included. That course was deleted. If we include the deleted courses in the current description, will students look for that course? Counseling office has records for Catalog rights, so it does not have to be listed in the catalog.

Group consensus: If a course is deleted, all other courses that mention it should be modified the next time they are up for review.

S. Corbett to make the revisions to the courses so they can move forward in the approval process.

Final resolution: KIN V10 and KIN V26 approved with the condition that KIN V32 is removed from their course descriptions.

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi

No/Abstain: None

**VII. SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)**

A. New: BUS V61, BUS V62, BUS V63, BUS V64

These courses include the 3 major parts of Microsoft Office, and a low/entry level computer course. They will be paired/mirrored with non-credit counterparts. Department would like to offer the courses simultaneously. Will be some certificates coming down the pipeline that will include these courses.

M. Bowen called for a motion to approve the Second Reading proposals

Motion by: P. Sezzi

Seconded by: M. Werness-Rude

Discussion: MQs for these courses were approved on a previous meeting's agenda

Final resolution: Second Reading course proposals were approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi

No/Abstain: None

**VIII. SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)**

A. New: A.S. Bookkeeping, COA Pre-Allied Health

B. Revised: COA Bookkeeping

M. Bowen called for a motion to approve the Second Reading Program proposals

Motion by: D. Clark

Seconded by: T. Brabander

Discussion: T. Brabander: In regards to Pre-Allied Health program, a suggestion was brought up from counseling faculty at the last meeting to add additional courses.

Response: Suggestion was discussed at department meeting, but they decided to keep the program as originally presented.

Final resolution: Second Reading Programs approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi

No/Abstain: None

**IX. FIRST READING: CURRICULAR PROPOSALS REQUIRING SECOND READING
(Discussion/Action; see attachment)**

**A. CURRICULAR PROPOSALS REQUIRING SECOND READING
(Discussion/Action; see attachment)**

** presented for 1st/2nd reading and effective Spring 2019*

B. New: ART V02D*, ART V09A*, CJ V37*

C. Revision: ART V11A*, ART V11B*, ART V15A*

M. Bowen called for a motion to approve the First Reading Proposals (that require second reading) for both First and Second Readings

Motion by: M. Werness-Rude

Seconded by: P. Sezzi

*Discussion: New art courses – new subject matter for Department
CJ course – new subject matter. Teaching students to be more proactive
using computer technology in criminal justice.*

*Comment: Other forensics class (CJ V35) is co listed with Anthropology.
This new course is not cross-listed, but 2 MQs are still listed in the new
course. Recommendation to amend the motion on the table to remove the
MQ for anthropology in CJ V37*

ART V11A – error in MQ. Art History MQ should be removed.

Final resolution: Approved with amendments as mentioned above

*Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett,
N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman,
M. Werness-Rude, P. Yi*

No/Abstain: None

**FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL NOT REQUIRING A
SECOND READING (Discussion/Action; see attachment)**

**A. Revised: AES V10 (same as ART V03), ART V03 (same as AES V10), IDS
N100**

*Eric Martinson: IDS N100 – hasn't been revised in some time. Modeled after
Chaffey College course. Was thoroughly vetted at the State level.*

*Only a non-credit course, but legal to assign a credit MQ to it if it seems
applicable.*

*Motion by: S. Corbett moved to accept the proposal while amending it to add extra
MQs to broaden hiring pool*

Seconded by: P. Yi

*Discussion: Motion to add "Interdisciplinary –Basic Skills: Noncredit" as an MQ, in
addition to the two MQs that are currently present*

Final resolution: Motion approved, MQ to be added

*Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett,
N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman,
M. Werness-Rude, P. Yi*

No/Abstain: None

M. Bowen called for a motion to approve the IDS N100 course

Motion by: K. Wellman

Seconded by: P. Yi

Discussion: No further discussion

Final resolution: Course approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi

No/Abstain: None

M. Bowen called for a motion to approve AES V10 and ART V03 courses

Motion by: S. Corbett

Seconded by: M. Werness-Rude

Discussion: None

Final resolution: Courses approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi

No/Abstain: None

FIRST READING: PROGRAM PROPOSALS FOR APPROVAL:

None

X. ADMINISTRATIVE CHANGES (Discussion/Action)

A. Catalog Disclaimer (Discussion/Action; see attachment) – T. Brabander

M. Bowen called for a motion to approve Item A of Administrative Changes

Motion by: P. Sezzi

Seconded by: M. Rivera

Discussion: At a previous Curriculum Committee meeting, this was presented and approved. When it was presented to the executive team, they had some suggestions – which is presented in the attachment. Other AOs at the other colleges have reviewed, and agree with the changes

Final resolution: Item approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi

No/Abstain: None

B. Missing MQs (Photography) for PHOT V07 added to CurriCUNET (Information) – M. Bowen

Found a bug in CurriCUNET. HR people were aware of the MQ through Banner, but the MQ had not been added to Curricunet. Now, it has been added, and not altered in any way. Information Item.

XI. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

A. New: CJ V37, IDS N100

B. Revision: ART V15A

C. Review: ART V11B, CD V04, CD V28, CD V29, CD V63, HMSV V96, KIN V03, KIN V04, KIN V06

M. Bowen called for a motion to approve the Requisite proposals

Motion by: T. Brabander

Seconded by: K. Wellman

Discussion: *CJ V37 – Recommended Prep is listed as CJ V35. Should add the cross list Anthropology class as well to include both halves of the co-listing. Both for lecture and lab.*

Final resolution: Requisites approved with the amendment to CJ V37 as mentioned above

Yes: *M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi*

No/Abstain: None

XII. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

A. New: AES V10 (same as ART V03), ART V02D, ART V03 (same as AES V10), ART V09A, BUS V40, BUS V43, BUS V49, BUS V50, CD V63, CJ V37, HED V22, HMSV V50, HMSV V51, HMSV V52, HMSV V96, PHIL V02, PHIL V10

B. New/Review: CD V27, CD V28, CD V29, KIN V24, PHIL V01, PHIL V04

M. Bowen called for a motion to approve the Distance Education proposals

Motion by: N. Fredrickson

Seconded by: M. Werness-Rude

Discussion: *S. Oxford – Reminder: online courses and online course materials should be accessible to students before the course starts. Help is available as needed.*

Question: How can you have DE for a KIN class – like KIN V24?

Response: Course is set up to have DE for most of the course and students can come in just for fitness testing.

Final resolution: Distance Education proposals approved

Yes: *M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, J. Guelcher, M. Rivera, P. Sezzi, C. Stageland, K. Wellman, M. Werness-Rude, P. Yi*

No/Abstain: None

XIII. MINIMUM QUALIFICATIONS

- A. New: IDS N100 - discussed earlier in meeting**
- B. Discussion regarding MQs for SL courses and Banner**

Postponed to next meeting due to time

XIV. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)

- A. None**

XV. DISCUSSION/INFORMATION (Information or Discussion/Action)

- A. None**

XVI. REPORTS (Information)

- A. Co-Chairs**

- B. Articulation/C-ID**

- 1. CD V64 (becomes CD V04/CD V04L) successfully submitted for C-ID**

- C. Board of Trustees/ DTRW-I**

- 1. CourseLeaf system was recommended to replace CurricUNET. To be discussed at January Board Meeting. CurricUNET to be extended until January 2019. CourseLeaf implementation likely to begin this summer.**

- D. Subcommittees/Workgroups**

- E. New Curriculum Approvals at the State (CCCCO)**

- 1. All courses through curriculum committee up to last meeting (11/07/17) have been submitted and approved at the State.**

NEXT MEETINGS

January 30, 2018—3:00 PM (training)

MCW-312

February 6, 2018 – 3:00 PM (regular meeting)

MCW-312

Meeting adjourned at 4:36pm.

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Kim Hoffmans, Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464

Ventura College Curriculum Committee

Curricular Proposals for 1/16/2018

CONSENT AGENDA: COURSES													NONSUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation', P=Prereq', C=Coreq', RP=Recom. Prep.' ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE							
✓	BUS V40	Organizational Behavior	CR	3	Update	None	None	Business*	Fall 2018		X	No								
✓	BUS V43	Introduction to International Business	CR	3	Update	None	None	Business*	Fall 2018		X	No								
✓	BUS V49	Introduction to Social Media Marketing	CR	3	Update	None	None	Business* Marketing*	Fall 2018		X	No								
✓	BUS V50	Public Relations	CR	3	Update	None	None	Business* Management* Marketing*	Fall 2018		X	No								
✓	CD V04	Observation and Assessment	CR	2.5	Update	None	None	Child Development/ECE *	Fall 2018	X	X	No								
✓	CD V27	Infant and Toddler Development	CR	3	Update	None	None	Child Development/ECE *	Fall 2018		X	No								
✓	CD V28	Care and Education for Infants and Toddlers	CR	3	Update	None	None	Child Development/ECE *	Fall 2018	X	X	No								
✓	CD V29	Adult Supervision in Early Childhood Education	CR	2	Update	None	None	Child Development/ECE *	Fall 2018	X	X	No								
✓	CD V63	Introduction to Curriculum in Early Childhood Education	CR	3	Update	None	None	Child Development/ECE *	Fall 2018	X	X	No								
✓	HED V22	Health and Social Justice	CR	3	Update	None	None	Health*	Fall 2018		X	No								
✓	HMSV V50	Introduction to Social Work: Social Welfare Institutions	CR	3	Update	None	None	Sociology*	Fall 2018		X	No								
✓	HMSV V51	Basic Skills in Social Work Methods I	CR	3	Update	None	None	Sociology*	Fall 2018		X	No								
✓	HMSV V52	Basic Skills in Social Work Methods II	CR	3	Update	None	None	Sociology*	Fall 2018		X	No								
✓	HMSV V96	Human Services Internship II	CR	1-4	Update	None	None	Sociology*	Fall 2018	X	X	No								
✓	KIN V02	Swimming I	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V03	Swimming II	CR	1	Update	None	None	Physical Education*	Fall 2018	X		No								
✓	KIN V04	Swimming III	CR	1	Update	None	None	Physical Education*	Fall 2018	X		No								
✓	KIN V06	Swimming IV	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V10	Aerobic and Strength Training	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V12	Bicycle Conditioning: Spinning	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V14	Step Aerobics	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V18	Cardiovascular Fitness: Machine Training	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V19	Indoor Cross Fitness Training	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V20	Walking to Restore Fitness	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V21	Fitness Walking/Jogging	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V22	Running for Fitness	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V23	Advanced Running/Interval Training	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V24	Life Fitness	CR	1	Update	None	None	Physical Education*	Fall 2018		X	No								
✓	KIN V26	Weight Training and Conditioning: Free Weights	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	KIN V28	Conditioning: Designed for Women	CR	1	Update	None	None	Physical Education*	Fall 2018			No								
✓	PHIL V01	Introduction to Philosophy	CR	3	Update	None	None	Philosophy*	Fall 2018		X	No								
✓	PHIL V02	Introduction to Ethics	CR	3	Update	None	None	Philosophy*	Fall 2018		X	No								
✓	PHIL V04	Introduction to Logic	CR	3	Update	None	None	Philosophy*	Fall 2018		X	No								
✓	PHIL V10	World Mythology	CR	3	Update	None	None	Philosophy*	Fall 2018		X	No								
✓	ART V69	Visual Design for Digital Art	CR	3	Delete	Remove from Catalog			Fall 2018			No								
✓	CD V01	Introduction To Careers in Child Development	CR	1	Delete	Remove from Catalog			Fall 2018			No								
✓	ENGM V50A	Vocational Reading and Writing I	CR	3	Delete	Remove from Catalog			Fall 2018			No								

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✓	ENGM V50B	Vocational Reading and Writing II	CR	3	Delete	Remove from Catalog			Fall 2018			No
✓	ENGM V51A	Academic Writing and Grammar I	CR	3	Delete	Remove from Catalog			Fall 2018			No
✓	ENGM V51B	Academic Writing and Grammar II	CR	3	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V01	Low-Beginning ESL	CR	1.5-6	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V02	High-Beginning ESL	CR	1.5-6	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V10A	English Interactive Computer Assisted Language Learning I	CR	1	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V10B	English Interactive Computer Assisted Language Learning II	CR	1	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V10C	English Interactive Computer Assisted Language Learning III	CR	1	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V10D	English Interactive Computer Assisted Language Learning IV	CR	1	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V20A	Beginning Oral Communication I	CR	4	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V20B	Beginning Oral Communication II	CR	4	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V30A	Beginning Reading and Vocabulary I	CR	4	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V30B	Beginning Reading and Vocabulary II	CR	4	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V40A	Beginning Writing and Grammar I	CR	4	Delete	Remove from Catalog			Fall 2018			No
✓	ESL V40B	Beginning Writing and Grammar II	CR	4	Delete	Remove from Catalog			Fall 2018			No

SECOND READING: COURSES

SUBSTANTIAL CHANGES TO CATALOG

ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE
✓	BUS V61	Microsoft Word	CR	3	New	Add to Catalog		Business*	Fall 2018	X	X	X	No
✓	BUS V62	Microsoft Excel	CR	3	New	Add to Catalog		Business*	Fall 2018	X	X	X	No
✓	BUS V63	Microsoft PowerPoint	CR	3	New	Add to Catalog		Business*	Fall 2018		X	X	No
✓	BUS V64	Computer Fundamentals and Productivity Tools	CR	2	New	Add to Catalog		Business*	Fall 2018		X	X	No

SECOND READING: PROGRAMS

SUBSTANTIAL CHANGES TO CATALOG

ARTIC CHANGES

APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS	EFFECTIVE					
✓	A.S.	Bookkeeping	CR	18	New	Add to Catalog						X
✓	COA	Pre-Allied Health	CR	12	New	Add to Catalog						X
✓	COA	Bookkeeping	CR	17.5 18	Revision	Description change, course unit correction, total unit correction						No

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Curricular Proposals for 1/16/2018

FIRST READING: COURSES REQUIRING SECOND READING														SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE								
✓	ART V02D*	Art of the Ancient Mediterranean	CR	3	New	Add to Catalog		Art History*	Spring 2019		X	X	Yes								
✓	ART V09A*	Art of the Ancient Americas	CR	3	New	Add to Catalog		Art History*	Spring 2019		X	X	Yes								
✓	CJ V37*	Introduction to Digital Forensics	CR	3	New	Add to Catalog		Administration of Justice Anthropology*	Spring 2019	X	X	X	No								
✓	ART V11A*	Color and Design: Two-Dimensional Design	CR	3	Revision	H, add C-ID	None	Art* Art History*	Spring 2019			X									
✓	ART V11B*	Color and Design: Color Theory and Practice	CR	3	Revision	H, add C-ID	None	Art*	Spring 2019	X		X									
✓	ART V15A*	Life Painting I	CR	3	Revision	H, RP	None	Art*	Spring 2019	X		X									
FIRST READING: COURSES NOT REQUIRING SECOND READING														SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT									
✓	AES V10 (same as ART V03)	Introduction to African and Pre-Columbian Art	CR	3	Revision	D	OBJ, CC	Art History*	Fall 2018		X	No									
✓	ART V03 (same as AES V10)	Introduction to African and Pre-Columbian Art	CR	3	Revision	D	OBJ, CC	Art History*	Fall 2018		X	No									
✓	IDS N100	Individualized Study Supervised Tutoring	NC	0	Revision	T, D, R, EL	OBJ, CC, LC	Interdisciplinary Studies* Learning Assistance/Learning Skills Coords/Instructors & Tutoring Coords*	Fall 2018	X		No									

* Proposed 1st and 2nd Reading

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Curricular Proposals for 1/16/2018**

FIRST READING: PROGRAMS													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS				EFFECTIVE		BOT								
		None																		
ADMINISTRATIVE CHANGES																				
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE				EFFECTIVE										
✓	PHOT V07	History of Photography	CR	3		Added missing MQs (Photography)				Immediate										
REQUISITE APPROVALS																				
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE			EFFECTIVE										
✓	CJ V37	Introduction to Digital Forensics	CR	3	New	Recommended Preparation: CJ V01, CJ V35, CJ V35L	First Reading: Courses			Spring 2019										
✓	IDS N100	Individualized Study Supervised Tutoring	NC	0	New	Enrollment Limitation: Students must be enrolled in another Ventura College course, and Referral by course instructor or academic counselor is required.	First Reading: Courses			Fall 2018										
✓	ART V15A	Life Painting I	CR	3	Revision	Prerequisite: ART V13A Recommended Preparation: ART V13B				Spring 2019										
✓	ART V11B	Color and Design: Color Theory and Practice	CR	3	Review	Prerequisite: ART V11A	First Reading: Courses			Spring 2019										
✓	CD V04	Observation and Assessment	CR	2.5	Review	Corequisite: CD V04L Recommended Preparation: CD V02 and/or ENGL V06A, and Clear TB test or chest x-ray	Consent Agenda: Courses			Fall 2018										
✓	CD V28	Care and Education for Infants and Toddlers	CR	3	Review	Recommended Preparation: CD V02	Consent Agenda: Courses			Fall 2018										
✓	CD V29	Adult Supervision in Early Childhood Education	CR	2	Review	Prerequisite: CD V66 and CD V66L Recommended Preparation: Current teaching experience in a pre-school setting	Consent Agenda: Courses			Fall 2018										
✓	CD V63	Introduction to Curriculum in Early Childhood Education	CR	3	Review	Recommended Preparation: CD V62	Consent Agenda: Courses			Fall 2018										
✓	HMSV V96	Human Services Internship II	CR	1-4	Review	Corequisite: Enrolled in a minimum of 7 units to include internship Recommended Preparation: Completion of or concurrent enrollment in one course in the discipline	Consent Agenda: Courses			Fall 2018										
✓	KIN V03	Swimming II	CR	1	Review	Recommended Preparation: KIN V02 or equivalent skills	Consent Agenda: Courses			Fall 2018										
✓	KIN V04	Swimming III	CR	1	Review	Recommended Preparation: KIN V03 or equivalent skills	Consent Agenda: Courses			Fall 2018										
✓	KIN V06	Swimming IV	CR	1	Review	Recommended Preparation: KIN V04 or demonstrated swimming proficiency	Consent Agenda: Courses			Fall 2018										

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Curricular Proposals for 1/16/2018

DISTANCE EDUCATION APPROVALS										
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE	SOURCE	EFFECTIVE			
✓	AES V10 (same as ART V03)	Introduction to African and Pre-Columbian Art	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2018			
✓	ART V02D	Art of the Ancient Mediterranean	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Spring 2019			
✓	ART V03 (same as AES V10)	Introduction to African and Pre-Columbian Pre-Columbian PreColumbian Art	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2018			
✓	ART V09A	Art of the Ancient Americas	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Spring 2019			
✓	BUS V40	Organizational Behavior	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			
✓	BUS V43	Introduction to International Business	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			
✓	BUS V49	Introduction to Social Media Marketing	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			
✓	BUS V50	Public Relations	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			
✓	CD V63	Introduction to Curriculum in Early Childhood Education	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			
✓	CJ V37	Introduction to Digital Forensics	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Spring 2019			
✓	HED V22	Health and Social Justice	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			
✓	HMSV V50	Introduction to Social Work: Social Welfare Institutions	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			
✓	HMSV V51	Basic Skills in Social Work Methods I	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			
✓	HMSV V52	Basic Skills in Social Work Methods II	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			

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Curricular Proposals for 1/16/2018

✓	HMSV V96	Human Services Internship II	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018						
✓	PHIL V02	Introduction to Ethics	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018						
✓	PHIL V10	World Mythology	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018						
✓	CD V27	Infant and Toddler Development	CR	New Review	Hybrid (1-50% online) - Review Hybrid (51-99% online) - New Fully Online (100% online) - Review	Consent Agenda: Courses	Fall 2018						
✓	CD V28	Care and Education for Infants and Toddlers	CR	New Review	Hybrid (1-50% online) - Review Hybrid (51-99% online) - New Fully Online (100% online) - New	Consent Agenda: Courses	Fall 2018						
✓	CD V29	Adult Supervision in Early Childhood Education	CR	New Review	Hybrid (1-50% online) - Review Hybrid (51-99% online) - New Fully Online (100% online) - Review	Consent Agenda: Courses	Fall 2018						
✓	KIN V24	Life Fitness	CR	New Review	Hybrid (1-50% online) - Review Hybrid (51-99% online) - New	Consent Agenda: Courses	Fall 2018						
✓	PHIL V01	Introuction to Philosophy	CR	New Review	Hybrid (1-50% online) - New Hybrid (51-99% online) - New Fully Online (100% online) - Review	Consent Agenda: Courses	Fall 2018						
✓	PHIL V04	Introduction to Logic	CR	New Review	Hybrid (1-50% online) - New Hybrid (51-99% online) - New Fully Online (100% online) - Review	Consent Agenda: Courses	Fall 2018						
MINIMUM QUALIFICATIONS													
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV			EFFECTIVE						
✓	IDS N100	Individualized Study Supervised Tutoring	NC	New Review	Learning Assistance/Learning Skills Coords/Instructors & Tutoring Coords (per 5 CCR 53415)* Interdisciplinary Studies*								
** END OF LIST **													

**Ventura College Curriculum Committee
Curricular Proposals for 2/6/2018**

CONSENT AGENDA: COURSES													NONSUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ (see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE							
	BUS V17	Computer Applications	CR	3	Update	None	None	Business*	Spring 2019		X	No								
	CD V20	Curriculum and Strategies for Children with Special Needs	CR	3	Update	None	None	Child Development/ECE*	Fall 2018		X	No								
	GEOG V95	Geography Internship I	CR	1-4	Update	None	None	Geography*	Fall 2019	X		No								
	PSY V29	Introduction to Personality Psychology	CR	3	Update	None	None	Psychology*	Fall 2019		X	No								
	CD V09	Field Work: Child Development	CR	1	Deletion	Remove from Catalog			Fall 2018			No								
SECOND READING: COURSES													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ (see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE							
		None																		
SECOND READING: PROGRAMS													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE											
		None																		
FIRST READING: COURSES REQUIRING SECOND READING													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ (see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE							
	AG V30	Plant Propagation <i>and Production</i>	CR	3	Reactivation	T, D, WAS	OBJ, CC, LC	Agriculture* Biological Sciences*	Fall 2019			No								
	BUS V08	Computerized Accounting	CR	3	Revision	SAM	OBJ, CC, LC	Business*	Fall 2019	X	X	Yes								
	BUS V21	Administrative Assistant	CR	16	Revision	H, RP	OBJ, CC, LC	Office Technologies Business*	Fall 2019	X	X	Yes								
	BUS V47	Sales Techniques	CR	3	Revision	SAM	CC	Business* Marketing*	Fall 2019		X	Yes								
	BUS V94	Business Office Skills <i>for Employment</i>	CR	4	Revision	T, D, TOP	OBJ, CC	Business*	Fall 2019		X	Yes								

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FIRST READING: COURSES NOT REQUIRING SECOND READING													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation ¹ , P=Prereq ¹ , C=Coreq ¹ , RP=Recom. Prep. ¹ ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT								
	AG V42	Introduction to Plant Taxonomy- Plant Identification and Culture: Spring Specimens	CR	3	Revision	ID, T, D, Was,	OBJ, CC, LC	Agriculture*	Fall 2019			No								
	BUS V44	Business English	CR	3	Revision	D	OBJ, CC	Business Management*	Fall 2019		X	No								
	CD V65	Administration of Early Childhood Education Programs	CR	3	Revision	FT	None	Child Development/ECE*	Fall 2018	X	X	No								
FIRST READING: PROGRAMS													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BOT								
		None																		
ADMINISTRATIVE CHANGES																				
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE			EFFECTIVE											
	HED V22	Health and Social Justice	CR	3		Since CC approval on 1/16/18, TOP code change from 1306.00 to 0837.00 to satisfy State requirement			Fall 2018											
	HMSV V96	Human Services Internship II	CR	1-4		Since CC approval on 1/16/18, SAM code change from Occupational to Possible Occupational to satisfy State requirement			Fall 2018											
REQUISITE APPROVALS																				
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE											
	BUS V21	Administrative Assistant	CR	16	New	Recommended Preparation: Keyboarding Skills	First Reading: Courses		Fall 2019											
	BUS V08	Computerized Accounting	CR	3	Review	Prerequisite: BUS V03 or BUS V01A	First Reading: Courses		Fall 2019											
	CD V65	Administration of Early Childhood Education Programs	CR	3	Review	Prerequisite: CD V02 and CD V62 Recommended Preparation: ENGL V02 or higher; and CD V24; and CD V61; and CD V66; and CD V66L	First Reading: Courses		Fall 2018											
	GEOG V95	Geography Internship I	CR	1-4	Review	Corequisite: enrolled in a minimum of 7 units to include internship Recommended Preparation: completion or concurrent enrollment in one course in the discipline	Consent Agenda: Courses		Fall 2019											

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Curricular Proposals for 2/6/2018

DISTANCE EDUCATION APPROVALS											
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE	SOURCE	EFFECTIVE				
	BUS V08	Computerized Accounting	CR	New	Hybrid (1-50% online) Hybrid (51-99% online)	First Reading: Courses	Fall 2019				
	BUS V21	Administrative Assistant	CR	New	Hybrid (1-50% online)	First Reading: Courses	Fall 2019				
	BUS V44	Business English	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2019				
	BUS V47	Sales Techniques	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2019				
	BUS V94	Business Office Skills <i>for Employment</i>	CR	New	Hybrid (1-50% online)	First Reading: Courses	Fall 2019				
	BUS V17	Computer Applications	CR	New/Review	Hybrid (1-50% online) - New Hybrid (51-99% online) - New Fully Online (100% online) - Review	Consent Agenda: Courses	Spring 2019				
	CD V20	Curriculum and Strategies for Children with Special Needs	CR	New/Review	Hybrid (1-50% online) - Review Hybrid (51-99% online) - New Fully Online (100% online) - Review	Consent Agenda: Courses	Fall 2018				
	CD V65	Administration of Early Childhood Education Programs	CR	New/Review	Hybrid (1-50% online) - New Hybrid (51-99% online) - New Fully Online (100% online) - Review	First Reading: Courses	Fall 2018				
	PSY V29	Introduction to Personality Psychology	CR	Review	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2019				
MINIMUM QUALIFICATIONS											
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV			EFFECTIVE				
		None									
** END OF LIST **											