



Curriculum Committee Minutes

Multidisciplinary Center—West 312 (MCW-312)

Tuesday, December 04, 2018 at 3:00pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2019 UNLESS OTHERWISE NOTED.

Called to order: 3:03pm

I. ROLL CALL (Quorum is 9 out of 17 voting members)

VOTING MEMBERS		P=Present A=Absent				
Faculty co-chair	Michael Bowen	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Articulation Officer	Thao Brabander	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Academic Senate President	Lydia Morales	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
AFT Rep.	Vacant	<input type="checkbox"/> P	<input type="checkbox"/> A			
Career Education I Division	Kelly Wellman	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	(Vacant)	<input type="checkbox"/> P	<input type="checkbox"/> A
Career Education II Division	Chad Stangeland	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	John Clark	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
SLO Committee Representative	Asher Sund	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Health, KIN, ICA, and Performing Arts Division	Jeff Fischer	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	(Vacant)	<input type="checkbox"/> P	<input type="checkbox"/> A
Vis. Arts, Behv/Soc Sciences, and Lang Division	Maline Werness-Rude	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Scott Corbett	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
English & Math Division	Peter Yi	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	(Vacant)	<input type="checkbox"/> P	<input type="checkbox"/> A
Librarian	Peter Sezzi	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Sciences Division	Chloe Branciforte	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Jennifer Garner	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Student Services Division	Mario Rivera	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Lauren Wintermeyer-Ramirez	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Technical Review Chair	Michael Callahan	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
NON-VOTING MEMBERS						
CIO co-chair	Kimberly Hoffmans	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
ASVC Rep. (ASVC Senator of Internal Affairs)	Claribelle Ezennia	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Dean	Tim Harrison	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Dan Kumpf	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Vacant	<input type="checkbox"/> P	<input type="checkbox"/> A	Felicia Dueñas	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Lynn Wright	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	David Bransky	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Debbie Newcomb	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Academic Data Specialist	Olivia Long	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Academic Data Specialist	Kelly Denton	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Recorder/Curriculum Technician	Sarah Ayala	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Registrar	Arlene Reed	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			

DE Committee Liaison: Sharon Oxford (present)

Guests: Nathan Cole (THA), Dorothy Farias (AG), Deanna Hall (CD), Eric Martinsen (ENGL) Steve Turner (EAC)

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

M. Bowen called for a motion to approve the agenda.

Motion by: S. Corbett

Seconded by: M. Rivera

Discussion: None

Final resolution: Agenda was approved

*Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner,
M. Rivera, M. Werness-Rude, P. Yi*

No/Abstain: None

M. Bowen called for a motion to suspend the agenda to discuss the ESL/ENGM courses

Motion by: J. Garner

Seconded by: C. Branciforte

Discussion: None

Final resolution: Skipping to discuss item XII "Administrative Changes" approved

*Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner,
M. Rivera, M. Werness-Rude, P. Yi*

No/Abstain: None

Note: At this point, time was given to Eric Martinsen to discuss ESL/ENGM courses. For details and motions, see agenda item XIII "Administrative Changes".

Note: After the discussion with Eric Martinsen on the ESL/ENGM courses, at this point, time was given to Deanna Hall to discuss the revised AS-T in Early Childhood Education program. For details and motions, see agenda item XII.C.2.

M. Bowen called for a motion suspend the agenda to discuss the revised AS-T in Early Childhood Education proposal.

Motion by: J Garner

Seconded by: S. Corbett

Discussion: None

Final resolution: Skipping to discuss item XII.C.2 approved

*Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner,
M. Rivera, M. Werness-Rude, P. Yi*

No/Abstain: None

Note: After the discussion with Deanna Hall, at this point, time was given to Steve Turner to discuss the new Certificate of Completion ICAN-JOB proposal. For details and motions, see agenda item XII.C.1.

Note: After the discussion with Steve Turner, at this point, time was given to Nathan Cole to discuss the Theatre courses. For details and motions, see agenda item X.

III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)¹

A. Curriculum Regional Report (Discussion) – M. Bowen

Southern Regional Curriculum Meeting put on by Academic Senate and State Chancellor's office. Hot Topics, AB705, MQs for CTE, Guided Pathways, updates to new COCI system.

The phrase "highly unlikely to succeed" – has no statewide definition – local decision, just needs to be used consistently.

High school transcripts for evaluation – some students have GED or transcripts are old. Chancellor's office looking into these issues. Looking at test scores on GED to be an alternative

UC system –in the process of developing transfer degrees for Chemistry and Physics. Asked to be careful about developing new degrees and certificates just to advance funding. Will be reviewing new programs.

Additional announcements:

S. Ayala: In preparation for the migration to CourseLeaf, courses effective in Fall 2019 are being switched to "Active" earlier than usual to be ahead of the migration. If they appear "active" in the system, they have been approved at the State. Please be aware when searching through Curricunet that the red course may not be the version of the course to be used for Spring 2019.

IV. APPROVAL OF MINUTES: (Discussion/Action)

M. Bowen called for a motion to approve the minutes from the 11/6/18 meeting.

Motion by: M. Werness-Rude

Seconded by: P. Yi

Discussion: None

Final resolution: Minutes from the 11/6/18 meeting approved as presented

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

V. POLICY AND PROCESS (Information or Discussion/Action)

A. None

VI. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

A. New: MT V15, POLS V09, POLS V11, WS V18, WS V25

B. Revision: BIOL V03, ENGL V21A, ENGL V21B, ENGL V22A, ENGL V22B, ENGL V26, ENGL V29B, ENGL V30, ENGL V31, MATH V12, WEL V04

C. Review: ARCH V23 (same as DRFT V05A), ART V71, DRFT V05A (same as ARCH V23), HMSV V90, MATH V23, MT V18, PSY V04S, WS V19, WS V21

¹ Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

M. Bowen called for a motion to approve all Requisite proposals
Motion by: S. Corbett
Seconded by: M. Werness-Rude
Discussion: Question: Should course be called HMSV V90 or SWHS V90?
Department is in transition with courses. Keeping it as is.

WS V25 – SLO – seems like maybe something is missing. Curriculum Committee will refer that to the SLO committee
PSYCH V04S – SLO – this is another one that doesn't seem like an "outcome", but more like an "action". Curriculum Committee will refer that to SLO committee

Final resolution: Requisite approvals approved
Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

VII. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

**A. New: ENGL V21A, ENGL V26, ENGL V29B, ENGL V30, ENGL V31,
POLS V09, POLS V11, PSY V04S**

B. New/Revised: ART V71, PSY V01

C. Review: ENGL V21B, ENGL V22A, ENGL V22B, PHOT V07

M. Bowen called for a motion to approve the Distance Education proposals

Motion by: M. Werness-Rude

Seconded by: C. Branciforte

Discussion: None

Final resolution: Distance Education proposals approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

VIII. MINIMUM QUALIFICATIONS

A. PHOT V07

M. Bowen called for a motion to approve the Minimum Qualifications proposal

Motion by: T. Brabander

Seconded by: M. Werness-Rude

Discussion: Course update. Course has historical components, so department is adding Art History (masters required).

Final resolution: Minimum Qualifications proposal approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

IX. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL

(Discussion/Action; see attachment)

1. Updates: ARCH V23 (same as DRFT V05A), DRFT V05A (same as ARCH V23), MATH V23, PSY V01
2. Deletion: AUTO V10*, AUTO V32A*, AUTO V32B*, AUTO V32C*, AUTO V32E*, AUTO V46*, AUTO V48*, AUTO V49*, AUTO V95*, CD V23, POLS V03SL, POLS V15, POLS V16

~~*AUTO course deletions notated with an asterisk (*) will become effective Fall 2020.~~

M. Bowen called for a motion to approve the Consent Agenda proposals

** Note - proposals notated with an asterisk (*) will actually be effective Fall 2019*

Motion by: C. Branciforte

Seconded by: P. Yi

Discussion: Auto courses will be deletions effective Fall 2019

Final resolution: Approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

X. SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL

(Discussion/Action; see attachment)

1. New: THA V17A, THA V17B

M. Bowen called for a motion to suspend the agenda approve the Second Reading proposals

Motion by: C. Branciforte

Seconded by: J. Garner

Discussion: These courses were discussed at the last Curriculum Committee meeting and group had questions. Nathan Cole attended this meeting to address the questions:

Regarding content in courses:

Musical Theatre really picks up in Opera. Didn't really start until late 1800s. This is why the timeline is the way it is in the courses.

No C-ID for these course – there is for Intro to Theatre, but these 2 courses are being developed specifically for a local degree the department is working on in Musical Theatre.

Question: If a student took one and not the other, would that matter?

In the musical theater program, a student will be required to take both. If not in the program, a student can take either one and one is not a prerequisite for another.

Recommendation from Curriculum Committee:

Change titles of both courses to indicate period designation

Final resolution: Courses approved with possible change titles. Nathan to send titles to Curriculum Technician for DTRW-I submission

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

**XI. SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)**

1. New: AS-T Agriculture Business

red indicates items postponed from earlier CC meeting

M. Bowen called for a motion to approve the Second Reading Program proposals

Motion by: C Branciforte

Seconded by: J. Garner

Discussion: Dorothy Farias: Since this program was presented at an earlier Curriculum Committee meeting for First Reading, minor changes have been made.

Removed one program SLO (#5)

Reviewed TMC

Removing List B, and adding new recommendation

Dorothy will be checking Curricunet to make sure docs are current

Final resolution: Approved

*Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner,
M. Rivera, M. Werness-Rude, P. Yi*

No/Abstain: None

**XII. A. FIRST READING: CURRICULAR PROPOSALS REQUIRING SECOND READING
(Discussion/Action; see attachment)**

1. New: CDL N101

2. Revised: HMSV V90, MT V15, THA V20

B. FIRST READING: CURRICULAR PROPOSALS NOT REQUIRING SECOND READING (Discussion/Action; see attachment)

- 1. Revised: ART V71, BIOL V03, CDL V01, ENGL V21A, ENGL V21B, ENGL V22A, ENGL V22B, ENGL V26, ENGL V29B, ENGL V30, ENGL V31, MATH V12, MT V18, PHOT V07, POLS V09, POLS V11, PSY V04S, WEL V04, WS V18, WS V19, WS V21, WS V25**

C. FIRST READING: PROGRAM PROPOSALS FOR APPROVAL

1. New: COC ICAN-JOB (noncredit)

2. Revised: AS-T Early Childhood Education

** First Reading Proposals to be considered for First and Second Reading*

M. Bowen called for a motion to approve the First Reading proposals in Part A for First and Second Reading

Motion by: M. Rivera

Seconded by: J. Garner

Discussion: None

Final resolution: First Reading Courses in Part A approved for First and Second Reading

*Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner,
M. Rivera, M. Werness-Rude, P. Yi*

No/Abstain: None

M. Bowen called for a motion to approve the First Reading proposals in Part B for First and Second Reading.

Motion by: J. Garner

Seconded by: M. Rivera

Discussion: T. Brabander:

The MATH requisites for BIOL V03 – MATH V04 and MATH V05 seem too high? Biology rep at the meeting was unsure of the decision to add these requisites. Biology Department would have to be asked for clarification.

Committee agreed to pull this course for consideration as it can still be offered as is now for 2019

Final resolution: First Reading proposals in Part B **with the exception of BIOL V03** were approved.

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

In light of BIOL V03 being pulled from consideration above, M. Bowen called for a motion to retract previous requisite approval for BIOL V03

Motion by: C. Branciforte

Seconded by: P. Yi

Discussion: None

Final resolution: Retraction of requisite approval approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

M. Bowen called for a motion to approve Item XII.C.2. – the revision of the AS-T in Early Childhood Education.

Motion by: C. Branciforte

Seconded by: J. Garner

Discussion: This is a program revision with non-substantial changes

Final resolution: Revised program approved as presented

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

M. Bowen called for a motion to suspend the agenda and approve Item XII.C.2. – the new noncredit Certificate of Completion – ICAN-JOB

Motion by: C. Branciforte

Seconded by: M. Rivera

Discussion: Question: Will students self-identify for this?

Discussion: Courses are open to everyone, though there is hope to have an in-depth application and possibly phone interview, marketing and outreach just to have an idea of who is wanting to complete the program. Can work together with current EAC partners.

Final resolution: New program approved as presented

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

XIII. ADMINISTRATIVE CHANGES (Discussion/Action)

A. ENGM V02A , ENGM V03A , ENGM V03BGE, ESL V04RW, ESL V05RW, ESL V06RW

M. Bowen called for a motion to approve the Administrative Changes

Motion by: C. Branciforte

Seconded by: M. Werness-Rude

Discussion: Eric Martinsen: After the last Curriculum Committee meeting, these courses were taken to DTRW-I and that workgroup had suggestions. Eric made some revisions to the courses based on the suggestions and also aligning courses with AB 705. Goal was to close the gap between the top of ESL sequence and ENGL V01A. DTRW-I wanted to distinguish more from the English equivalent courses and to make it clear that these courses were for multilingual students. Some course IDs and descriptions revised.

Final resolution: Administrative Changes approved as presented

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

XIV. PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)

A. Recommendations from meeting on 11/27/18: HED V04 (E1), HIST V04A (F), PHIL V12 (C2), PHIL V14 (C2), PHIL V15 (C2)

M. Bowen called for a motion to approve the P&GE proposals

Motion by: C. Branciforte

Seconded by: M. Werness-Rude

Discussion: None

Final resolution: P&GE proposals approved

Yes: M. Bowen, T. Brabander, C. Branciforte, M. Callahan, S. Corbett, J. Garner, M. Rivera, M. Werness-Rude, P. Yi

No/Abstain: None

XV. DISCUSSION/INFORMATION (Information or Discussion/Action)

A. District Course Offerings (Discussion) – M. Bowen, C. Branciforte, L. Morales

Due to time constraints, this discussion was postponed until January Curriculum Committee meeting

XVI. REPORTS (Information)

A. Co-Chairs

B. Articulation/C-ID

1. Report of Recent C-ID Approvals

C. Board of Trustees/ DTRW-I

1. DTRW-I

2. Board of Trustees

D. Subcommittees/Workgroups

E. New Curriculum Approvals at the State (CCCCO) – S. Ayala

1. **Submissions to State totaling 338 to date (as of 11/6/18 CC meeting)
with the exception of items going to Board in December**

Adjourned: 4:35pm

NEXT MEETING

January 15th, 2018 - 3:00 PM

MCW-312

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Kim Hoffmans, Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464