Curriculum Committee Agenda
Multi-Disciplinary Center–West 312 (MCW-312)
December 5, 2017 at 3:00pm

==*ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2018 UNLESS OTHERWISE NOTED.*==

I. ROLL CALL (Quorum is 10 out of 18 voting members)

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)[1]

    A. January 16th approval deadline for 2018-2019 catalog

        1. New Courses, Updates, Deletions, Revisions

        2. Programs (depending on COCI system)

    B. New CurricUNET course routing procedure for Tech Review – Level 2.6 (Information) – M. Bowen

IV. APPROVAL OF MINUTES: November 7, 2017 (Discussion/Action)

V. POLICY AND PROCESS (Information or Discussion/Action)

    A. Rules of Decorum (Discussion; see attachment) – M. Bowen

    B. T5 GE Pattern (Discussion) – T. Brabander (20 minute time cap)

    C. Report from Curriculum Regional Meeting (Information) – M. Bowen

    D. SLO Review (Discussion) - N. Cole (5 min)

VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

        1. Updates: HMSV V50, HMSV V51, HMSV V52, HMSV V96, PHIL V01

        2. Deletions: ENGM V50A, ENGM V50B, ENGM V51A, ENGM V51B

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[1] Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

VII. **SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

    1. **New: BUS V61, BUS V62, BUS V63, BUS V64**

VIII. **SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

    1. **New: A.S. Bookkeeping, COA Pre-Allied Health**

    2. **Revised: COA Bookkeeping**

IX. **FIRST READING:**

    A. **CURRICULAR PROPOSALS REQUIRING SECOND READING (Discussion/Action; see attachment)**

        1. **Revised:**

    B. **CURRICULAR PROPOSALS NOT REQUIRING SECOND READING (Discussion/Action; see attachment)**

        1. **Revised: AES V10 (same as ART V03), ART V03 (same as AES V10), IDS N100**

    C. **PROGRAMS: (Discussion/Action; see attachment)**

        1. **None**

X. **ADMINISTRATIVE CHANGES (Discussion/Action)**

    A. **Catalog Disclaimer (Discussion/Action; see attachment) – T. Brabander**

    B. **Missing MQs (Photography) for PHOT V07 added to CurricUNET (Information) – M. Bowen**

XI. **REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

    A. **New: IDS N100**

    B. **Review: HMSV V96**

XII. **DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

    A. **New: AES V10 (same as ART V03), ART V03 (same as AES V10), HMSV V50, HMSV V51, HMSV V52, HMSV V96, PHIL V01**

XIII. **MINIMUM QUALIFICATIONS (Discussion/Action)**

    A. **New: IDS N100**

XIV. **PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)**

    A. **None**

XV. **DISCUSSION/INFORMATION (Information or Discussion/Action)**

    A. **None**

XVI. **REPORTS (Information)**

    A. **Co-Chairs**

B. **Articulation/C-ID**
   1. **CD V64 (becomes CD V04/CD V04L) successfully submitted for C-ID**
C. **Board of Trustees/ DTRW-I**
   1. **CourseLeaf system was recommended to replace CurricUNET. To be discussed at December Board Meeting**
D. **Subcommittees/Workgroups**
E. **New Curriculum Approvals at the State (CCCCO)**
   1. **Fall 2018 implementation: ENGL V12, MATH V31**

XVII. Remaining time (if any) to continue T5 discussion

NEXT MEETING
January 16, 2018—3:00 PM
MCW-312

Curriculum Committee Minutes - <mark>DRAFT</mark>

Campus Center Conference Room (CCCR)
Tuesday, November 07, 2017 at 3:00pm

<mark>ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2018 UNLESS OTHERWISE NOTED.</mark>

Called to order: 3:05pm

I. ROLL CALL (Quorum is 10 out of 18 voting members)

VOTING MEMBERS		P=Present A=Absent				
Faculty co-chair	Michael Bowen	☑ P	☐ A			
Articulation Officer	Thao Brabander	☑ P	☐ A			
Academic Senate President	Lydia Morales	☑ P	☐ A			
AFT Rep.	Vacant	☐ P	☐ A			
Career Education I Division	Kelly Wellman	☑ P	☐ A	(Vacant)	☐ P	☐ A
Career Education II Division	Chad Stangeland	☐ P	☑ A	(Vacant)	☐ P	☐ A
SLO Committee Representative	Nathan Cole or Andrea Horigan	☐ P	☑ A			
Health, KIN, ICA, and Performing Arts Division	Nancy Fredrickson	☑ P	☐ A	Krenly Guzman	☐ P	☑ A
Vis. Arts, Behv/Soc Sciences, and Lang Division	Maline Werness-Rude	☑ P	☐ A	Scott Corbett	☑ P	☐ A
English & Math Division	Peter Yi	☐ P	☑ A	John Guelcher	☐ P	☑ A
Librarian	Peter Sezzi	☐ P	☑ A			
Sciences Division	Chloe Branciforte	☑ P	☐ A	Dan Clark	☑ P	☐ A
Student Services Division	Mario Rivera	☑ P	☐ A	Lauren Wintermeyer	☑ P	☐ A
Technical Review Chair	Michael Callahan	☑ P	☐ A			
NON-VOTING MEMBERS						
CIO co-chair	Kimberly Hoffmans	☑ P	☐ A			
ASVC Rep. (ASVC Senator of Internal Affairs)	Sam Ponce	☐ P	☑ A			
Dean	Tim Harrison	☐ P	☑ A	Dan Kumpf	☐ P	☑ A
Dean	Gwendolyn Lewis-Huddleston	☐ P	☑ A	Felicia Dueñas	☐ P	☑ A
Dean	Lynn Wright	☐ P	☑ A	David Bransky	☐ P	☑ A
Dean	Debbie Newcomb	☑ P	☐ A			
Instructional Data Specialist	Olivia Long	☑ P	☐ A			
Instructional Data Specialist	Kelly Denton	☑ P	☐ A			
Recorder/Curriculum Technician	Sarah Ayala	☑ P	☐ A			
Registrar	Arlene Reed	☐ P	☑ A			

DE Committee Liaison: Sharon Oxford

Guests: Angelica Gonzales (Counseling)

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

M. Bowen called for a motion to approve the agenda.

Motion by:	*K. Wellman*
Seconded by:	*N. Fredrickson*
Discussion:	*None*
Final resolution:	*Agenda is approved as presented*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, L. Morales, M. Rivera, K. Wellman, M. Werness-Rude, L. Wintermeyer*
No/Abstain	*None*

III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)[1]

A. All major revisions to courses submitted after this point will be effective Fall 2019.

B. January 16, 2018: New courses, minor revisions, updates and programs must be through Second Reading by this date to make it into the 2018/2019 catalog

C. Next Curriculum Committee Meeting is December 5th. The following meeting is January 16th.

Next Curriculum Committee meeting is December 5th due to Thanksgiving holidays.

L. Morales– spoke as Academic Senate President to talk about the Senate resolution (discussed at previous Curriculum Committee meeting and in Item XV of this agenda)

Resolution has not been discussed at all at Senate and was not supposed to come to the Curriculum Committee yet – it was extremely premature. Academic Senate knows the Curriculum Committee is doing great work. The Academic Senate wants to keep the collaboration going with Curriculum Committee, and we did not intend for the resolution to reach the Curriculum Committee at this time. Lydia wanted to apologize to the group and stated that she wanted the Curriculum Committee to hear it from her.

The idea of a resolution is still on the table, but it is a long way away from being formally presented.

Recorder's Note: L. Morales departed after speaking to the group. Not present for further voting.

S. Ayala– Catalog addendum has been published online today. Can be found on the VC website with the current catalog posting.

K. Hoffmans - Textbook orders – if you haven't placed them, make sure you get them in.

November 18th – Curriculum Meeting Regional Meeting South in Long Beach City College

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[1] Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

IV.   APPROVAL OF MINUTES: (Discussion/Action)

M. Bowen called for a motion to approve the minutes from the 10/17/17 meeting.
Motion by: *S. Corbett*
Seconded by: *D. Clark*
Discussion: *None*
Final resolution: *Minutes from the 10/17/17 meeting approved as presented*
Yes: *M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett,*
                      N. Fredrickson, M. Rivera, K. Wellman, M. Werness-Rude, L. Wintermeyer

No/Abstain: *None*

V.   POLICY AND PROCESS (Information or Discussion/Action)

A. GE Pattern (Discussion/Action if needed) – T. Brabander (20 min)

T. Brabander presented a proposal to modify GE requirements for some degrees. If pattern were to change it would have to be done across the district. Proposal would have to go to DTRW-I, Chancellor's Cabinet, and the Board to change the AP/BPs

Counseling faculty from 3 colleges have gotten together to create this proposal while still being within the requirements for Title 5.

T. Brabander proposed a motion to recommend the alternative GE pattern for CTE and STEM students to DTRW-I.
Motion by: *T. Brabander*
Seconded by: *D. Clark*
Discussion: *Thao presented a PowerPoint regarding the proposal and discussion followed.*
                      Areas that have asterisks are considered CTE – areas that are being considered
                      are the ones with the asterisk on the TOPS codes.
                      Certain STEM majors but not all? What's the criteria? ADTs are not on the list.
                      For a student who transfers, they'll follow their own IGETC or CSU GE pattern.
                      District workgroup created this proposal – brought up in an Articulation Officer (AO)
                      meeting, 3 AOs took it back to campuses and discussed.
                      High units affect financial aid, enrollment, completion.

                      Concern: Idea has moved from high unit majors to CTE and STEM. Migration
                      could cause some questions with the lower unit CTE programs. Some majors are
                      as low as 18 units. Concern is that students may take courses that aren't going to
                      help them as much in their careers due to the freedom in electives.

                      Response: This presentation is the first time it is being presented to the three
                      colleges. Previous information discussions regarding this proposal (like in a Tech
                      Review meeting) may have been during the work in progress. High unit majors are
                      not a factor. This concerns some CTE and STEM majors.
                      To guide students in choosing appropriate elective courses, departments can
                      change verbiage in the catalog with course suggestions, etc.

                      Kin/Health Dept: Please not to remove area E from GE list as movement is
                      important.

                      Concern: Identification of the STEM courses – not all are listed.
                      Response: Proposal follows the TOPs list and Title 5 information.

Suggestion: Before approval, can the committee get a report that shows how the double counting works rather than just judging them on the number of units listed in the catalog? Some are not comfortable with how we're designating the 2 different GE patterns against one another.

Requesting a report on double counting for majors between 30 and 40 units.

Concern over the purpose of GE in the first place. What is the point?
Isn't part of our function educating future citizens with well-rounded courses?

Response: This would help certain major attain an Associates Degree instead of just stopping at the certificate. Counseling department believes this new pattern won't really affect our "typical" students, but will help CTE students.

Percentage of student population affected by this? Is that known?
That would be helpful to know for further discussion.

Final resolution:	*Motion Postponed until next meeting*

K. Wellman moved to postpone original motion and discuss this again at the next Curriculum Committee Meeting in December for a vote.

Motion by:	*K. Wellman*
Seconded by:	*C Branciforte*
Discussion:	*See above*
Final resolution:	*Subject to be discussed again at Dec meeting for a vote after further information is presented*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, M. Rivera, K. Wellman, M. Werness-Rude, L. Wintermeyer*
No/Abstain:	*None*

B. SLO Review (Discussion) – N. Cole (5 min)
Not Discusses – postponed until next meeting

VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
1. **Updates: BUS V01A, BUS V45, FREN V01, GEOL V21, PSY V07**
2. **Deletion: CJ V11A, HED V82, KIN V73**

M. Bowen called for a motion to approve the Consent Agenda proposals

Motion by:	*N. Fredrickson*
Seconded by:	*C. Branciforte*
Discussion:	*None*
Final resolution:	*Consent Agenda proposals were approved.*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, M. Rivera, K. Wellman, M. Werness-Rude, L. Wintermeyer*
No/Abstain:	*None*

VII.   SECOND READING COURSES: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)
   1. Revised: BUS V02, BUS V17, NS V20

M. Bowen called for a motion to approve the Second Reading proposals

Motion by:	*N. Fredrickson*
Seconded by:	*K. Wellman*
Discussion:	*NS V20 – was sent to the state already to get it into the catalog. Apologies to the group – this course was supposed to be listed as first and second reading at the last Curriculum Committee meeting. That it was not was an error and this is being stated now in the interest of full disclosure.*
Final resolution:	*Second Reading proposals were approved.*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, M. Rivera, K. Wellman, M. Werness-Rude, L. Wintermeyer*
No/Abstain:	*None*

VIII.   SECOND READING PROGRAMS: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)
   None

IX.   FIRST READING:

   A. CURRICULAR PROPOSALS REQUIRING SECOND READING (Discussion/Action; see attachment)
      1. **New: BUS V61, BUS V62, BUS V63, BUS V64**
      2. **Revised: *BIOL V31 (same as BIOT V31), *BIOT V31 (same as BIOL V31), *BUS V90, *CD V10, *MUS V39**
      *proposed for first and second reading at the 11/7/17 curriculum committee meeting

M. Bowen called for a motion to approve BUS V61, BUS V62, BUS V63, BUS V64 for FIRST READING ONLY.

Motion by:	*M. Werness-Rude*
Seconded by:	*T. Brabander*
Discussion:	*Courses match the non-credit courses by the same names that were already approved by the Curriculum Committee*
Final resolution:	*Approved*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, M. Rivera, K. Wellman, M. Werness-Rude, L. Wintermeyer*
No/Abstain:	*None*

*M. Bowen called for a motion to approve the First and Second Reading proposals notated with an asterisk (*) - *BIOL V31 (same as BIOT V31), *BIOT V31 (same as BIOL V31), *BUS V90, *CD V10, *MUS V39*

Motion by:	*D. Clark*
Seconded by:	*S. Corbett*
Discussion:	*MUS V39 – Tech Review Committee members have not received an answer from the Music department regarding the question of "fundamentals" in the Recommended Preparation – not clearly defined. May cause problems for clarity of the course or transferability.*
	This is a pedagogical review issue – not a technical review issue, so what would the Curriculum Committee like to do with the course?
	Comment: The Recommended Preparation was in the course since 2013 – why are we questioning this now? The Academic Data Specialists' recommendation is to review the course for first and second reading. Being a Recommended Preparation it's not a hard block for a student to enroll in the course.
	Lauren stepped out for this vote
Motion Amended:	*C. Branciforte amended the motion.*
	Moved to approve all of the First/Second reading combination proposals, but to message the Music Department to ask them to check on the recommended preparation item.
Seconded by:	*K. Wellman*
Final resolution:	*First/Second Reading combination proposals were approved with the notation on MUS V39.*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, M. Rivera, K. Wellman, M. Werness-Rude*
	Recorder's Note: L. Wintermeyer had stepped out and was not present for this vote.
No/Abstain:	*None*

B. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL THAT WILL NOT UNDERGO A SECOND READING (Discussion/Action; see attachment)

1. Revised: GEOL V02L, GEOL V03, GEOL V03L, HED V95

M. Bowen called for a motion to approve the First Reading proposals not requiring a Second Reading

Motion by:	*C. Branciforte*
Seconded by:	*K. Wellman*
Discussion:	*Re: HED V95 – remove "was" from the course spreadsheet. ID did not change. Page 2 of spreadsheet – HED V95 notated as HED V02 – change it*
Final resolution:	*First Reading proposals not requiring a Second Reading approved*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, M. Rivera, K. Wellman, M. Werness-Rude*
	Recorder's Note: L. Wintermeyer had stepped out and was not present for this vote.
No/Abstain:	*None*

C. FIRST READING: PROGRAM PROPOSALS FOR APPROVAL
   1. **New: A.S. Bookkeeping, COA Pre-Allied Health**
   2. **Revised: COA Bookkeeping**

COA in Bookkeeping was revised to reflect new units in one of the courses and it has allowed the Dept to create the AS degree.

Pre-Allied Health – 12 unit low unit certificate for students going into nursing or other programs. Not CTE itself. Something they can achieve on the way to nursing or dental school.

M. Bowen called for a motion to approve the First Reading Program proposals	
Motion by:	S. Corbett
Seconded by:	D. Clark
Discussion:	*Should Chemistry course be included as a choice? It could broaden the range of students you could reach.*
	T. Brabander recommends Chemistry OR Microbiology as an option.
	D. Clark to speak to Department on options.
Final resolution:	*Programs approved for first reading. Adjustments can be made before Second Reading*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, M. Rivera, K. Wellman, M. Werness-Rude, L. Wintermeyer*
No/Abstain:	*None*

X. ADMINISTRATIVE CHANGES (Discussion/Action)

A. None

XI. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

   A. **New: BUS V61, BUS V62**

   B. **Revised: BIOL V31 (same as BIOT V31), BIOT V31 (same as BIOL V31)**

   C. **Review: BUS V01A, BUS V45, BUS V90, CD V10, GEOL V02L, GEOL V03L, PSY V07**

M. Bowen called for a motion to approve the Requisite proposals	
Motion by:	L. Wintermeyer
Seconded by:	C. Branciforte
Discussion:	*MUS V39 rec prep was left off – and should be included here as well. Error in leaving it off.*
Final resolution:	*Requisite proposals approved with the inclusion of MUS V49*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, K. Wellman, M. Werness-Rude, L. Wintermeyer*
	Recorder's Note: M. Rivera was not present for this vote or those following.
No/Abstain:	*None*

XII.   DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

    A.   New: BUS V45, BUS V61, BUS V62, BUS V63, BUS V64, CD V10, FREN V01, GEOL V02L, GEOL V03, GEOL V03L, GEOL V21, PSY V07

    B.   Review: BUS V45, PSY V07, HED V95

M. Bowen called for a motion to approve the Distance Education proposals

Motion by:	*C. Branciforte*
Seconded by:	*M. Werness-Rude*
Discussion:	*None*
Final resolution:	*Distance Education proposals were approved*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, K. Wellman, M. Werness-Rude, L. Wintermeyer*
No/Abstain:	*None*

XIII.   MINIMUM QUALIFICATIONS

    A.   BUS N161, BUS N162, BUS N163, BUS N164

Originally MQs were a Masters in Business and, Department is now just adding "or"

Want to make sure they have flexibility in the event the course is not paired with the credit counterpart

M. Bowen called for a motion to approve the Minimum Qualifications for BUS N161, BUS N162, BUS N163, BUS N164

Motion by:	*L. Wintermeyer*
Seconded by:	*M. Werness-Rude*
Discussion:	*None*
Final resolution:	*MQs Approved with over 2/3 vote*
Yes:	*M. Bowen, T. Brabander, C. Branciforte, M. Callahan, D. Clark, S. Corbett, N. Fredrickson, K. Wellman, M. Werness-Rude, L. Wintermeyer*
No/Abstain:	*None*

XIV.   PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)

    None

XV.   DISCUSSION/INFORMATION (Information or Discussion/Action)

    A.   Discussion regarding the proposed Academic Senate resolution on courses not recently offered (Discussion/Action) – M. Bowen

There have been two Academic Senate meetings since last Curriculum Committee meeting. The resolution was discussed. Academic Senate President proposed a significantly changed version. Senate is continuing to discuss. Appreciative that Lydia was here to address the group.

XVI.   REPORTS (Information)

  A. Co-Chairs

  B. Articulation/C-ID

  C. Board of Trustees/ DTRW-I

  D. Subcommittees/Workgroups

  E. New Curriculum Approvals at the State (CCCCO)

   1. Fall 2018 Implementation: FILM V07 (new), BUS V07A (rev)

Adjourned at 4:41pm.

NEXT MEETING

December 5, 2017 - 3:00 PM

MCW-312

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ (¹see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE
		CONSENT AGENDA: COURSES				**NONSUBSTANTIAL CHANGES TO CATALOG**	**ARTIC CHANGES**						
✓	BUS V01A	Financial Accounting	CR	4	Update	None	None	Accounting* Business*	Fall 2018	X		No	
✓	BUS V45	Business Communications	CR	3	Update	None	None	Business*	Fall 2018	X	X	No	
✓	FREN V01	Elementary French I	CR	5	Update	None	None	Foreign Languages*	Fall 2018		X	No	
✓	GEOL V21	Natural Disasters	CR	3	Update	None	None	Earth Science*	Fall 2018		X	No	
✓	PSY V07	Introduction to Research Methods in Social and Behavioral Sciences	CR	3	Revision	None	None	Psychology*	Fall 2018	X	X	No	
✓	CJ V11A	Aikido I	CR		Deletion	Remove from Catalog			Fall 2018			No	
✓	HED V82	Health and Fitness Activities	CR	3	Deletion	Remove from Catalog			Fall 2018			No	
✓	KIN V73	Holistic Movement	CR	1	Deletion	Remove from Catalog			Fall 2018			No	
		SECOND READING: COURSES				**SUBSTANTIAL CHANGES TO CATALOG**	**ARTIC CHANGES**						
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ (¹see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE
✓	BUS V02	Income Tax Fundamentals	CR	3	Revision	None (SAM code change)	CC	Accounting* Business*	Fall 2018			X	
✓	BUS V17	Computer Applications	CR	3	Revision	None (TOPs code change)	None	Business*	Fall 2018		X	X	
✓	NS V20	Patient-Centered Care I and Family-Centered Care of Children	CR	9	Revision	H	None	Nursing*	Spring 2018	X		X	
		SECOND READING: PROGRAMS				**SUBSTANTIAL CHANGES TO CATALOG**	**ARTIC CHANGES**						
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE				
		NONE											

Ventura College Curriculum Committee

Curricular Proposals for 11/07/2017

FIRST READING: COURSES REQUIRING SECOND READING | SUBSTANTIAL CHANGES TO CATALOG | ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT
✓	BUS V61	Microsoft Word	CR	3	New	Add to Catalog		Business*	Fall 2018	X	X	X
✓	BUS V62	Microsoft Excel	CR	3	New	Add to Catalog		Business*	Fall 2018	X	X	X
✓	BUS V63	Microsoft PowerPoint	CR	3	New	Add to Catalog		Business*	Fall 2018		X	X
✓	BUS V64	Computer Fundamentals and Productivity Tools	CR	2	New	Add to Catalog		Business*	Fall 2018		X	X
✓	*BIOL V31 (same as BIOT V31)	~~Introduction to Methods of Biotechnology and Molecular Biology~~ *Applied Biotechnology with Laboratory*	CR	~~2~~ 4	Revision	T, U, H, D, Was, RS, RP, SAM Code	OBJ, CC, LC	Biological Sciences* Biotchnology	Fall 2018	X		X
✓	*BIOT V31 (same as BIOL V31)	~~Introduction to Methods of Biotechnology and Molecular Biology~~ *Applied Biotechnology with Laboratory*	CR	~~2~~ 4	Revision	T, U, H, D, RS, RP, SAM Code	OBJ, CC, LC	Biological Sciences* Biotchnology	Fall 2018	X		X
✓	*BUS V90	Directed Studies in Business	CR	1-6	Revision	RS, TOP Code	OBJ, CC	Business*	Fall 2018	X		X
✓	*CD V10	Introduction to Children with Special Needs	CR	3	Revision	SAM code	None	Child Development/Early Childhood Education*	Fall 2018	X	X	X
✓	*MUS V39	Introduction to Music Technology	CR	~~2~~ 3	Revision	U, H	None	Music*	Fall 2018	X		X

FIRST READING: COURSES NOT REQUIRING SECOND READING | SUBSTANTIAL CHANGES TO CATALOG | ARTIC CHANGES

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation[1], P=Prereq[1], C=Coreq[1], RP=Recom. Prep.[1] ([1]see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT
✓	GEOL V02L	Physical Geology Laboratory	CR	1	Revision	FT	OBJ, LC	Earth Science*	Fall 2018	X	X	No
✓	GEOL V03	Historical Geology	CR	3	Revision	C-ID	OBJ, CC	Earth Science*	Fall 2018		X	No
✓	GEOL V03L	Historical Geology Laboratory	CR	1	Revision	C-ID	None	Earth Science*	Fall 2018	X	X	No
✓	HED V95	Health and Wellness: Designed for Women	CR	3	Revision	D	OBJ, CC	Health*	Fall 2018		X	No

FIRST READING: PROGRAMS | SUBSTANTIAL CHANGES TO CATALOG | ARTIC CHANGES

APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS	EFFECTIVE	BOT
✓	A.S.	Bookkeeping	CR	18	New	Add to Catalog	Fall 2018	X
✓	COA	Pre-Allied Health	CR	12	New	Add to Catalog	Fall 2018	X
✓	COA	Bookkeeping	CR	~~17.5~~ 18	Revision	Description change, course unit correction, total unit correction		No

		ADMINISTRATIVE CHANGES									

		NONE									

		REQUISITE APPROVALS									

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE		
✓	BUS V61	Microsoft Word	CR	3	New	Recommended Preparation: Typing speed of at least 30 wpm is recommended	First Reading: Courses		Fall 2018		
✓	BUS V62	Microsoft Excel	CR	3	New	Recommended Preparation: Typing speed of at least 30 wpm is recommended	First Reading: Courses		Fall 2018		
✓	BIOL V31 (same as BIOT V31)	~~Introduction to Methods of Biotechnology and Molecular Biology~~ **Applied Biotechnology with Laboratory**	CR	~~2~~ **4**	Revision	Recommended Preparation: BIOL V30, or BIOT V30, or concurrent enrollment; ~~BIOL V42 or BIOT 42~~; CHEM V20 and CHEM V20L; high school chemistry with a grade of C of better; and ~~MICR~~ **BIOL V01 and BIOL V01L**	First Reading: Courses		Fall 2018		
✓	BIOT V31 (same as BIOL V31)	~~Introduction to Methods of Biotechnology and Molecular Biology~~ **Applied Biotechnology with Laboratory**	CR	~~2~~ **4**	Revision	Recommended Preparation: BIOL V30, or BIOT V30, or concurrent enrollment; ~~BIOL V42 or BIOT 42~~; CHEM V20 and CHEM V20L; high school chemistry with a grade of C of better; and ~~MICR~~ **BIOL V01 and BIOL V01L**	First Reading: Courses		Fall 2018		
✓	BUS V01A	Financial Accounting	CR	4	Review	Prerequisite: BUS V03, or 1 year of high school bookkeeping with a grade of C or better	Consent Agenda: Courses		Fall 2018		
✓	BUS V45	Business Communications	CR	3	Review	Prerequisite: ENGL V01A	Consent Agenda: Courses		Fall 2018		
✓	BUS V90	Directed Studies in Business	CR	1-6	Review	Prerequisite: varies with topic	First Reading: Courses		Fall 2018		
✓	CD V10	Introduction to Children with Special Needs	CR	3	Review	Recommended Preparation: CD V02 and CD V62	First Reading: Courses		Fall 2018		
✓	GEOL V02L	Physical Geology Laboratory	CR	1	Review	Prerequisite: GEOL V02 or concurrent enrollment	First Reading: Courses		Fall 2018		
✓	GEOL V03L	Historical Geology Laboratory	CR	1	Review	Prereqisite: GEOL V03 or concurrent enrollment	First Reading: Courses		Fall 2018		
✓	MUS V39	Introduction to Music Technology	CR	~~2~~ **3**	Revision	Recommended Preparation: Music fundamentals and computer fundamentals	First Reading: Courses		Fall 2018		X
✓	PSY V07	Introduction to Research Methods in Social and Behavioral Sciences	CR	3	Review	Recommended Preparation: ENGL V01A Prerequisite: PSY V01 and PSY V04; or MATH V44	Consent Agenda: Courses		Fall 2018		

		DISTANCE EDUCATION APPROVALS									

APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE		SOURCE		EFFECTIVE		
✓	BUS V45	Business Communications	CR	New Review	Hybrid (1-50% online) - new Hybrid (51-99% online) - new Fully Online (100% online) - review		Consent Agenda: Courses		Fall 2018		
✓	BUS V61	Microsoft Word	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)		First Reading: Courses		Fall 2018		
✓	BUS V62	Microsoft Excel	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)		First Reading: Courses		Fall 2018		

APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV			EFFECTIVE			
✓	BUS V63	Microsoft PowerPoint	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2018			
✓	BUS V64	Computer Fundamentals and Productivity Tools	CR	New	Hybrid (1-50% online)	First Reading: Courses	Fall 2018			
✓	CD V10	Introduction to Children with Special Needs	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2018			
✓	FREN V01	Elementary French I	CR	New	Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses	Fall 2018			
✓	GEOL V02L	Physical Geology Laboratory	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2018			
✓	GEOL V03	Historical Geology	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2018			
✓	GEOL V03L	Historical Geology Laboratory	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2018			
✓	GEOL V21	Natural Disasters	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses	Fall 2018			
✓	PSY V07	Introduction to Research Methods in Social and Behavioral Sciences	CR	New Review	Hybrid (1-50% online) - new Hybrid (51-99% online) - new Fully Online (100% online) - review	Consent Agenda: Courses	Fall 2018			
✓	HED V95	Health and Wellness: Designed for Women	CR	Review	Fully Online (100% online)	First Reading: Courses	Fall 2018			

		MINIMUM QUALIFICATIONS								
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	.		EFFECTIVE			
✓	BUS N161	Microsoft Word	NC	New			Fall 2018			
✓	BUS N162	Microsoft Excel	NC	New			Fall 2018			
✓	BUS N163	Microsoft PowerPoint	NC	New			Fall 2018			
✓	BUS N164	Computer Fundamentals and Productivity Tools	NC	New			Fall 2018			
		** END OF LIST **								

Rules of Decorum for Professional Meetings
Excerpted from Robert's Rules of Order Newly Revised (11th edition)
and the Ralph M. Brown Act

I. How and When to Speak
   a. Before a member may make a motion or speak in debate, he/she must obtain the floor. A member has not obtained the floor until recognized by the chair (Robert, p. 29).
   b. To make a motion, the usual wording begins with "I move that…" or "I move the adoption of the following resolution…" (p. 33). To second a motion, it is not necessary to obtain the floor; it is sufficient to say, "I second the motion" or "Second!" (p. 35).
   c. Members should address all remarks through the chair, not the body or other members. (p. 392).
   d. A member desiring to ask a question of the member who is speaking should also address the chair. Example: "Mr./Ms. Chair, I would like to ask the member a question." The member speaking is not obligated to respond, or may elect to defer (pp. 293–294).

II. Rules of Debate (Robert, pp. 43–44 and pp. 392–394)
   a. A member's remarks must be germane to, and limited to the merits of, the question before the body, and must be addressed to the chair.
   b. A speaker may speak against the likely consequences of a proposed measure in strong terms, but must maintain a courteous tone, must avoid injecting a personal note into the debate, and must not attack, question, or allude to the motives of another member. The measure, not the member, is the subject of debate.
   c. Accusing a member of making a false statement is never appropriate. In the event of disagreement, one may say something like, "I believe there is strong evidence that the member is mistaken."
   d. No one shall be permitted to disturb the assembly (e.g., by whispering or holding a side conversation in a manner that makes it difficult for members to hear the debate).
   e. The presiding officer must never interrupt a speaker simply because he or she knows more about a matter than the speaker does.

III. Duties of the Chair (Robert, pp. 449–450)
   a. To call the meeting to order, ascertain that a quorum is present, announce the proper sequence of business, recognize members who are entitled to the floor, and declare the meeting adjourned at its conclusion.
   b. To state and put to vote questions (motions or resolutions) that come before the body.
   c. To enforce the rules relating to debate, order, and decorum.
   d. To expedite business in a manner compatible with the rights of members.
   e. To decide all questions of order, or to submit such questions to the body for a decision, and to respond to inquiries of members regarding parliamentary procedure or factual questions related to the business of the body.

IV. Other Rules
   a. All persons at a meeting have an obligation to obey the legitimate orders of the presiding officer. This includes responding to a call to come to order (Robert, pp. 645–646).
   b. If the body is subject to the Brown Act, the public's right to testify at a regular meeting includes the right to criticize the policies, procedures, programs, or services of the agency, or the acts or omissions of the body (Gov. Code, § 54954.3(c)).
   c. In the case of disorderly behavior, the body has the right to exclude any non-member or group of non-members who willfully cause a disruption of the meeting (Gov. Code, § 54957.9; Penal Code, § 403; Robert, p. 644).

		CONSENT AGENDA: COURSES				NONSUBSTANTIAL CHANGES TO CATALOG	ARTIC CHANGES						
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ (¹see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE
	HMSV V50	Introduction to Social Work: Social Welfare Institutions	CR	3	Update	None	None	Sociology*	Fall 2018		X	No	
	HMSV V51	Basic Skills in Social Work Methods I	CR	3	Update	None	None	Sociology*	Fall 2018		X	No	
	HMSV V52	Basic Skills in Social Work Methods II	CR	3	Update	None	None	Sociology*	Fall 2018		X	No	
	HMSV V96	Human Services Internship II	CR	1-4	Update	None	None	Sociology*	Fall 2018	X	X	No	
	PHIL V01	Introuction to Philosophy	CR	3	Update	None	None	Philosophy*	Fall 2018		X	No	
	ENGM V50A	Vocational Reading and Writing I	CR	3	Delete	Remove from Catalog			Fall 2018				
	ENGM V50B	Vocational Reading and Writing II	CR	3	Delete	Remove from Catalog			Fall 2018				
	ENGM V51A	Academic Writing and Grammar I	CR	3	Delete	Remove from Catalog			Fall 2018				
	ENGM V51B	Academic Writing and Grammar II	CR	3	Delete	Remove from Catalog			Fall 2018				

		SECOND READING: COURSES				SUBSTANTIAL CHANGES TO CATALOG	ARTIC CHANGES						
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ (¹see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE
	BUS V61	Microsoft Word	CR	3	New	Add to Catalog		Business*	Fall 2018	X	X	X	
	BUS V62	Microsoft Excel	CR	3	New	Add to Catalog		Business*	Fall 2018	X	X	X	
	BUS V63	Microsoft PowerPoint	CR	3	New	Add to Catalog		Business*	Fall 2018		X	X	
	BUS V64	Computer Fundamentals and Productivity Tools	CR	2	New	Add to Catalog		Business*	Fall 2018		X	X	

		SECOND READING: PROGRAMS				SUBSTANTIAL CHANGES TO CATALOG	ARTIC CHANGES			
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE	
	A.S.	Bookkeeping	CR	18	New	Add to Catalog			Fall 2018	X
	COA	Pre-Allied Health	CR	12	New	Add to Catalog			Fall 2018	X
	COA	Bookkeeping	CR	~~17.5~~ 18	Revision	Description change, course unit correction, total unit correction				No

		FIRST READING: COURSES REQUIRING SECOND READING				SUBSTANTIAL CHANGES TO CATALOG	ARTIC CHANGES						
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ (¹see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BOT	GE
		NONE											

Ventura College Curriculum Committee
Curricular Proposals for 12/05/2017

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation¹, P=Prereq¹, C=Coreq¹, RP=Recom. Prep.¹ (¹see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT
	FIRST READING: COURSES NOT REQUIRING SECOND READING					**SUBSTANTIAL CHANGES TO CATALOG**		**ARTIC CHANGES**				
	AES V10 (same as ART V03)	Introduction to African and Pre-Columbian Art	3	CR	Revision	D	OBJ, CC	Art History*	Fall 2018		X	No
	ART V03 (same as AES V10)	Introduction to African and Pre-Columbian Art	3	CR	Revision	D	OBJ, CC	Art History*	Fall 2018		X	No
	IDS N100	~~Individualized Study~~ *Supervised Tutoring*	NC	0	Revision	T, D, R, EL	OBJ, CC, LC	Interdiscplinary Studies* Learning Assistance/Learning Skills Coords/Instructors & Tutoring Coords*	Fall 2018	X		No

APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BOT
	FIRST READING: PROGRAMS					**SUBSTANTIAL CHANGES TO CATALOG**		**ARTIC CHANGES**				
		NONE										

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS		CHANGE			EFFECTIVE			
	ADMINISTRATIVE CHANGES											
	PHOT V07	History of Photography	CR	3		Added missing MQs (Photography)			Immediate			

APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE			
	REQUISITE APPROVALS											
	IDS N100	~~Individualized Study~~ *Supervised Tutoring*	NC	0	New	Enrollment Limitation: Students must be enrolled in another Ventura College course, and Referral by course intructor or academic counselor is required.	First Reading: Courses		Fall 2018			
	HMSV V96	Human Services Internship II	CR	1-4	Review	Corequisite: Enrolled in a minimum of 7 units to include internship Recommended Preparation: Completion of or concurrent enrollment in one course in the discipline	Consent Agenda: Courses		Fall 2018			

Ventura College Curriculum Committee
Curricular Proposals for 12/05/2017

		DISTANCE EDUCATION APPROVALS								

APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE	SOURCE		EFFECTIVE		
	AES V10 (same as ART V03)	Introduction to African and Pre-Columbian Art	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses		Fall 2018		
	ART V03 (same as AES V10)	Introduction to African and ~~Pre-Columbian~~ *PreColumbian* Art	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	First Reading: Courses		Fall 2018		
	HMSV V50	Introduction to Social Work: Social Welfare Institutions	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses		Fall 2018		
	HMSV V51	Basic Skills in Social Work Methods I	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses		Fall 2018		
	HMSV V52	Basic Skills in Social Work Methods II	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses		Fall 2018		
	HMSV V96	Human Services Internship II	CR	New	Hybrid (1-50% online) Hybrid (51-99% online) Fully Online (100% online)	Consent Agenda: Courses		Fall 2018		
	PHIL V01	Introuction to Philosophy	CR	New Review	Hybrid (1-50% online) - New Hybrid (51-99% online) - New Fully Online (100% online) - Review	Consent Agenda: Courses		Fall 2018		

		MINIMUM QUALIFICATIONS								

APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	.			EFFECTIVE		
	IDS N100	~~Individualized Study~~ *Supervised Tutoring*	NC	New Review	*Learning Assistance/Learning Skills Coords/Instructors & Tutoring Coords (per 5 CCR 53415)** Interdisciplinary Studies*					
	** END OF LIST **									

Ventura College has made every reasonable effort to ensure that the information provided in this general Catalog is accurate and current. However, there may be instances where it is necessary for the College to make additions, revisions, or deletions, and will implement the changes as necessary due to changes in governmental regulations, District policies and procedures, college processes, and/or curriculum. The College will make every reasonable effort to adhere to this Catalog or to inform students of significant changes that occur after publication of this document (Any addenda posted at venturacollege.edu/apply_enroll/catalog will become the official version).

The college catalog is available in the library, online, and for purchase in the campus bookstore.

The Ventura College Catalog is available in alternate formats upon request from the Educational Assistance Center, (805) 289-6300