



# Curriculum Committee Agenda

Multi-Disciplinary Center – West 312 (MCW-312)

January 17, 2017 at 3:30pm

**ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2017 UNLESS OTHERWISE NOTED.**

- I. ROLL CALL (Quorum is 10 out of 18 voting members)
- II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)
- III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)<sup>1</sup>
  - A. POSC V01 and POSC V01A COR – minor update (R. Petitfils)
  - B. Course cutoff date for Fall 2017 implementation (R. Petitfils)
- IV. APPROVAL OF MINUTES: December 8, 2016 (Discussion/Action)
- V. POLICY AND PROCESS (Information or Discussion/Action)
  - A. Advanced Placement Chart Update (Discussion) – T. Brabander
- VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
  - A. Updates: CJ V25, COMM V01, COMM V03, COMM V10, COMM V13, COMM V90, HIST V04B, MUS V06
  - B. Deletions: BUS V34, CT V62, MUS V02F
- VII. SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
  - A. None
- VIII. FIRST READING:
  - A. CURRICULAR PROPOSALS REQUIRING SECOND READING (Discussion/Action; see attachment)
    - a. Revised Course: IDS V09
  - B. CURRICULAR PROPOSALS NOT REQUIRING SECOND READING (Discussion/Action; see attachment)
    - a. Revised: ANTH V35 (same as CJ V35), ANTH V35L (same as CJ V35L), CJ V35 (same as ANTH V35), CJ V35L (same as ANTH V35L)

<sup>1</sup> Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

- IX. **REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
  - A. Revision: ANTH V35L (Same as CJ V35L), CJ V35L (same as ANTH V35L)
  - B. Review: ANTH V35 (same as CJ V35), CJ V35 (same as ANTH V35),  
COMM V01, COMM V10, COMM V13, COMM V90
- X. **DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**
  - A. New: HIST V04B, IDS V09, MUS V06
- XI. **MINIMUM QUALIFICATIONS**
  - A. None
- XII. **PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)**
  - A. None
- XIII. **DISCUSSION/INFORMATION (Information or Discussion/Action)**
  - A. Request(s) for future agenda items
- XIV. **REPORTS (Information)**
  - A. Co-Chairs
  - B. Articulation/C-ID
  - C. Board of Trustees/ DTRW-I
  - D. Subcommittees/Workgroups
  - E. CurricUNET/Banner/TracDat
    - 1. New Trac Dat requirements (D. Newcomb)
  - F. ASCCC Curriculum Committee updates

**NEXT MEETING**  
February 7, 2017 - 3:30 PM  
MCW-312

<sup>1</sup> Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Kim Hoffmans, Vice President Academic Affairs  
Ventura College - 4667 Telegraph Road - Ventura, CA 93003  
(805) 289-6464

<sup>1</sup> Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

**Ventura College Curriculum Committee  
Curricular Proposals for 01/17/2017**

CONSENT AGENDA: COURSES													NONSUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation <sup>1</sup> , P=Prereq <sup>1</sup> , C=Coreq <sup>1</sup> , RP=Recom. Prep. <sup>1</sup> (see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE									
	<a href="#">CL V25</a>	Introduction to Corrections	CR	3	Update	None	None	Administration of Justice	Fall 2017											
	<a href="#">COMM V01</a>	Introduction to Speech Communication	CR	3	Update	None	None	Communication Studies (Speech Communication)	Fall 2017	X										
	<a href="#">COMM V03</a>	Group Communication	CR	3	Update	None	CC	Communication Studies (Speech Communication)	Fall 2017											
	<a href="#">COMM V10</a>	Critical Thinking in Oral Communication: Argumentation and Debate	CR	3	Update	None	CC	Communication Studies (Speech Communication)	Fall 2017	X										
	<a href="#">COMM V13</a>	Forensics	CR	2	Update	None	CC, LC	Communication Studies (Speech Communication)	Fall 2017	X										
	<a href="#">COMM V90</a>	Directed Studies in Communication Studies	CR	1-6	Update	None	None	Communication Studies (Speech Communication)	Fall 2017	X										
	<a href="#">HIST V04B</a>	History of the Americas II	CR	3	Update	None	OBJ, CC	History*	Fall 2017		X									
	<a href="#">MUS V06</a>	History of Rock and Roll	CR	3	Update	None	OBJ, CC	Music*	Fall 2017		X									
	<a href="#">BUS V34</a>	Exercise in Management Decision Making	CR	3	Deletion	Remove from Catalog			Fall 2017											
	<a href="#">CT V62</a>	Structural Masonry Construction	CR	3	Deletion	Remove from Catalog			Fall 2017	X	X									
	<a href="#">MUS V02F</a>	Music Theory VI	CR	3	Deletion	Remove from Catalog			Fall 2017	X										
SECOND READING: COURSES													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation <sup>1</sup> , P=Prereq <sup>1</sup> , C=Coreq <sup>1</sup> , RP=Recom. Prep. <sup>1</sup> (see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	Discipline * = Masters Required	EFFECTIVE	REQ	DE	BoT								
		NONE																		

\* Proposed 1st and 2nd Reading

Ventura College Curriculum Committee

Curricular Proposals for 01/17/2017

FIRST READING: COURSES														SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation <sup>1</sup> , P=Prereq <sup>1</sup> , C=Coreq <sup>1</sup> , RP=Recom. Prep. <sup>1</sup> (*see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	<a href="#">Discipline</a> * = <a href="#">Masters Required</a>	EFFECTIVE	REQ	DE	BoT									
	<a href="#">ANTH V35 (same as CJ V35)</a>	Introduction to Forensic Science	CR	3	Revision	None	OBJ, CC	Administration of Justice Anthropology*	Fall 2017	X											
	<a href="#">ANTH V35L (same as CJ V35L)</a>	Introduction to Forensic Science Laboratory	CR	1	Revision	C	CC	Administration of Justice Anthropology*	Fall 2017	X											
	<a href="#">CJ V35 (same as ANTH V35)</a>	Introduction to Forensic Science	CR	3	Revision	None	OBJ	Administration of Justice Anthropology*	Fall 2017	X											
	<a href="#">CJ V35L (same as ANTH V35L)</a>	Introduction to Forensics Laboratory	CR	1	Revision	C	CC	Administration of Justice Anthropology*	Fall 2017	X											
	<a href="#">IDS V09</a>	Tutorial Procedures and Methods	CR	0.5 1	Revision	U, H, FT	None	Interdisciplinary Skills*	Fall 2017		X	X									
FIRST READING: PROGRAMS														SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BoT									
		None							Fall 2017				X								
REQUISITE APPROVALS																					
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE												
	<a href="#">ANTH V35L (same as CJ V35L)</a>	Introduction to Forensic Science Laboratory	CR	1	Revision	<del>Prerequisite: ANTH</del> <b>Corequisite: ANTH V35 . Concurrent enrollment in ANTH V35 or CJ V35 or concurrent enrollment required .</b>	First Reading: Courses		Fall 2017												
	<a href="#">CJ V35L (same as ANTH V35L)</a>	Introduction to Forensics Laboratory	CR	1	Revision	<del>Prerequisite: Corequisite: Concurrent enrollment in ANTH V35 or CJ V35 or concurrent enrollment required.</del>	First Reading: Courses		Fall 2017												
	<a href="#">ANTH V35 (same as CJ V35)</a>	Introduction to Forensic Science	CR	3	Review	Corequisite: Concurrent enrollment in ANTH V35L or CJ V35L	First Reading: Courses		Fall 2017												
	<a href="#">CJ V35 (same as ANTH V35)</a>	Introduction to Forensic Science	CR	3	Review	Corequisite: Concurrent enrollment in ANTH V35L or CJ V35L	First Reading: Courses		Fall 2017												
	<a href="#">COMM V01</a>	Introduction to Speech Communication	CR	3	Review	Recommended Preparation: ENGL V01A	Consent Agenda Courses		Fall 2017												
	<a href="#">COMM V10</a>	Critical Thinking in Oral Communication: Argumentation and Debate	CR	3	Review	Recommended Preparation: ENGL V01A	Consent Agenda Courses		Fall 2017												
	<a href="#">COMM V13</a>	Forensics	CR	2	Review	Recommended Preparation: ENGL V01A Prerequisite: COMM V01	Consent Agenda Courses		Fall 2017												
	<a href="#">COMM V90</a>	Directed Studies in Communication Studies	CR	1-6	Review	Prerequisite varies with topic	Consent Agenda Courses		Fall 2017												

\* Proposed 1st and 2nd Reading

**Ventura College Curriculum Committee  
Curricular Proposals for 01/17/2017**

DISTANCE EDUCATION APPROVALS										
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE	SOURCE	EFFECTIVE			
	<a href="#">HIST V04B</a>	History of the Americas II	CR	New	Fully Online (100% online)	Consent Agenda: Courses	Fall 2017			
	<a href="#">IDS V09</a>	Tutorial Procedures and Methods	CR	New	Hybrid (51-99% online)	First Reading: Courses	Fall 2017			
	<a href="#">MUS V06</a>	History of Rock and Roll	CR	New	Fully Online (100% online)	Consent Agenda: Courses	Fall 2017			
** END OF LIST **										



# Curriculum Committee Minutes--DRAFT

Multidisciplinary Center—West 312 (MCW-312)

Tuesday, December 06, 2016 at 3:30pm

**ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2017 UNLESS OTHERWISE NOTED.**

Called to order:

**I. ROLL CALL (Quorum is 10 out of 18 voting members)**

<b>VOTING MEMBERS</b>		<b>P=Present A=Absent</b>				
Faculty co-chair	Michael Bowen	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Articulation Officer	Thao Brabander	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Academic Senate President	Alex Kolesnik	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
AFT Rep.	Vacant	<input type="checkbox"/> P	<input type="checkbox"/> A			
WED Division	Ellen Rearick	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Eric Irwin	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
SLO Committee Representative	Debbie Newcomb	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Health, KIN, ICA, and Performing Arts Division	Nancy Fredrickson	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Krenly Guzman	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Vis. Arts, Behv/Soc Sciences, and Lang Division	Ann Bittl	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Scott Corbett	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
English & Math Division	Peter Yi	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Gabriel Arquilevich/ Kelly Peinado	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Librarian	Peter Sezzi	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Sciences Division	Chloe Branciforte	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Jennifer Garner	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Student Affairs Division	Tom Dalton	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Lauren Wintermeyer	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Technical Review Chair	Ryan Petitfils	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
<b>NON-VOTING MEMBERS</b>						
CIO co-chair (Interim)	Kimberly Hoffmans	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
ASVC Rep.	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A			
Dean	Tim Harrison	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Dan Kumpf	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Gwendolyn Lewis-Huddleston	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Kathleen Schrader	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Lynn Wright	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	David Bransky	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Karen Engelsen	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Instructional Data Specialist	Katie Owash	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Instructional Data Specialist	Kelly Denton	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Recorder/Curriculum Technician	Sarah Ayala	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Registrar	Arlene Reed	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			

Guests: Ioana Schmidt (SOC/HMSV)

## II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

*M. Bowen called for a motion to approve the agenda.*

*Motion by: D. Newcomb moved to approve the agenda*

*Seconded by: A. Bittl*

*Discussion: None*

*Final resolution: Agenda approved*

*Yes: A. Bittl, M. Bowen, T. Brabander, C. Branciforte, T. Dalton, E. Irwin,*

*A. Kolesnik, D. Newcomb, R. Petitfils, E. Rearick, P. Sezzi, L. Wintermeyer*

## III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)<sup>1</sup>

### **A. Advertising unapproved courses and programs (Discussion) – K. Hoffmans**

*Kim –Please make sure that when you advertise programs, they have been approved by the State. We do not want to falsely advertise what we offer, and it can confuse students and counseling staff. As representatives of the Curriculum Committee, please take this note back to your departments.*

*Additional announcement:*

*P. Sezzi – There is a lot of available money in the Library to order books that are not textbooks. Please order your books, and please get orders in sooner rather than later. Orders must be in by the end of January.*

*Note: at this time, voting members K. Guzman and N. Fredrickson were now present.*

### **B. Curriculum Committee Training/Backlog Update (Discussion) – R. Petitfils**

*There was a Curriculum training before Thanksgiving, and the group reviewed 60 courses. Great comments made during the review. After the training, the queue of courses to review is less than 100. Thank you to those that participated in the training/review. We are going to have some more help with Tech Review soon– Michael Callahan will be starting to help with Curriculum as part of his load.*

*Additional announcements:*

*E. Irwin – Coming up in the area of Auto Mechanics: Would like to designate a course as honors level. Working on 6 levels of certifications, internships, professional industry certifications, etc. Mapped out a wish list. More discussions to follow.*

*K. Owashi – President’s holiday party is Thursday. The Departments have worked hard to put together baskets. Please stop by Thursday 12/8 from 2-5 at Guthrie Hall.*

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#### **IV. APPROVAL OF MINUTES: (Discussion/Action)**

*M. Bowen called for a motion to approve the minutes from the 11/15/16 meeting*

Motion by: *A. Bittl moved to approve the minutes from the 11/15/16 meeting*

Seconded by: *A. Kolesnik*

Discussion: *D Newcomb suggested that when courses are approved, please check them as approved on the spreadsheet before sending it out in the next agenda*

Final resolution: *Minutes from the 11/15/16 meeting were approved.*

Yes: *A. Bittl, M. Bowen, T. Brabander, C. Branciforte, T. Dalton, N. Fredrickson, K. Guzman, E. Irwin, A. Kolesnik, D. Newcomb, R. Petitfils, E. Rearick, P. Sezzi*

Abstain: *L. Wintermeyer (was not present at last meeting)*

#### **V. POLICY AND PROCESS (Information or Discussion/Action)**

##### **A. New and Continuing Program Process Update (Discussion/Action) – K. Hoffmans**

*Kim – Recently had a meeting with Mark Pauley. He has done a lot of work and it closely aligns with our current Curriculum processes. Suggestion is to add a step where there would be an advisory meeting similar to our Tech Review, and possibly meet 2 times a year to discuss any questions and make recommendations. Program Approval would still be at Curriculum Committee, but advisory group would have input and make a recommendation to Curriculum Committee through BRC. Details are still being worked out and Mark will come to a future Curriculum Committee meeting to discuss that. Plan looks very promising.*

##### **B. Advanced Placement Chart Update (Discussion) – T. Brabander**

*Preliminary review of this charge. Thao would like input that what we do at VC matches with chart. If there is any discrepancy, please let her know.*

*Kim – Please look over attachment carefully for recommendations. Would like this group to have recommendation to take to DTRW-I.*

*Alex – This topic will be discussed at DTRW-SS in January.*

*Resolution: Alex recommended to change Board policy to match what we are doing at the college – Curriculum Committee Group endorsed Alex's recommendation.*

##### **C. AB 1985 (Discussion, see attachment) – T. Brabander**

*Same topic as above – see notes*

*Note: on Agenda, this topic should be “AB” not “AP”*

**VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL**

**A. ART V73A (same as PHOT V73A), PHOT V73A (same as ART V73A)**

**(Discussion/Action; see attachment)**

*M. Bowen called for a motion to approve the Consent Agenda courses*

*Motion by: R. Petitfils moved to postpone Consent Agenda courses until next Curriculum Committee meeting.*

*Seconded by: T. Brabander*

*Discussion: Ryan – Courses need further discussion with the course author at Tech Review. Lab content needs to be developed, and unsupervised DE content addressed.*

*Final resolution: Consent Agenda courses postponed from this meeting's agenda to be brought back at next Curriculum Committee meeting*

*Yes: A. Bittl, M. Bowen, T. Brabander, C. Branciforte, T. Dalton, N. Fredrickson, K. Guzman, E. Irwin, A. Kolesnik, D. Newcomb, R. Petitfils, E. Rearick, P. Sezzi, L. Wintermeyer*

**VII. SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL**

**(Discussion/Action; see attachment)**

*None*

**VIII. FIRST READING: CURRICULAR PROPOSALS REQUIRING SECOND READING**

**(Discussion/Action; see attachment)**

**a. New Programs: Diesel Mechanics – A.S., CoA Diesel Engine Repair, CoA Medium and Heavy Duty Vehicle Repair**

**b. Revised Course: HMSV V95**

*M. Bowen called for a motion to postpone approval of the Diesel Mechanics degree for further discussion, but moved to have the Diesel Mechanics CoAs move forward for approval.*

*Motion by: D. Newcomb moved to postpone DM degree for discussion but approve CoAs*

*Seconded by: L. Wintermeyer*

*Discussion: Will discuss Diesel AS degree on another motion.*

*Final resolution: Diesel Mechanics CoAs for approved for first and second reading.*

*Yes: A. Bittl, M. Bowen, T. Brabander, C. Branciforte, T. Dalton, N. Fredrickson, K. Guzman, E. Irwin, A. Kolesnik, D. Newcomb, R. Petitfils, E. Rearick, P. Sezzi, L. Wintermeyer*

*M. Bowen called for a motion to discuss and/or approve Diesel Mechanics AS degree*  
*Motion by: E. Irwin moved to discuss and/or approve DM AS degree*  
*Seconded by: P. Sezzi*  
*Discussion: A lengthy discussion ensued regarding program units, certificate layout, State requirements/non requirements, possible double counting, TOP codes, what is common in the discipline and industry, and student needs.*  
*Final resolution: Michael called for a show of hands to limit debate and take an immediate motion on this issue. 2/3 majority of voting members required.*

*Group voted: 8 in favor, 5 against. Motion failed as it was not a 2/3 majority.*

*Discussion continued.*

*Note – During discussion, voting members T. Dalton, K. Guzman and D. Newcomb left for conflicting appointments. Quorum still present.*

*After discussion, another vote was taken to approve the Diesel Mechanics AS degree as written and presented by department and author(s).*

*Yes: Diesel Mechanics AS degree approved for first/second reading.*  
*A. Bittl, M. Bowen, T. Brabander, C. Branciforte, N. Fredrickson, E. Irwin, A. Kolesnik, R. Petitfils, E. Rearick, P. Sezzi, L. Wintermeyer*

*Motion by: R. Petitfils moved to postpone HMSV V95 until next meeting.*  
*Seconded by: A. Bittl*  
*Discussion: More conversation needed at Tech Review with course author.*  
*Final resolution: HMSV V95 postponed until next Curriculum Committee meeting*  
*Yes: A. Bittl, M. Bowen, T. Brabander, C. Branciforte, N. Fredrickson, E. Irwin, A. Kolesnik, R. Petitfils, E. Rearick, P. Sezzi, L. Wintermeyer*

**FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL THAT WILL NOT UNDERGO A SECOND READING (Discussion/Action; see attachment)**

*None*

**IX. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

~~**A. New: HMSV V95**~~

~~**B. Revision: ART V73A (same as PHOT V73A), PHOT V73A (same as ART V73A)**~~

*Courses postponed until next Curriculum Committee meeting.*

**X. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

~~**A. New: ART V73A (same as PHOT V73A), PHOT V73A (same as ART V73A),**~~

*Courses postponed until next Curriculum Committee meeting.*

- XI. **MINIMUM QUALIFICATIONS**
  - A. None
- XII. **PHILOSOPHY AND GENERAL EDUCATION CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action)**
- XIII. **DISCUSSION/INFORMATION (Information or Discussion/Action)**
  - A. Request(s) for future agenda items
- XIV. **REPORTS (Information)**
  - A. Co-Chairs

- 1. **Update from Curriculum Regional Meeting South**  
**(M. Bowen/R. Petitfils – see attachment)**

*Non-credit course questions/answers from the conference:*

- *Can a non-credit course be a requisite for a credit course? Yes, and it can also be a co-requisite*
- *Can a non-credit course be a prereq for another non-credit course? No, but that is possibly changing. Can it be a co-req and a req prep? Yes*
- *Is it considered course duplication when you have similar credit and non-credit courses? No*
- *Can you stack related credit and non-credit courses? Yes*
- *Can you have a non-credit course in dance, recreational or PE course? No, but Health and Nutrition can be offered non-credit.*
- *Can a non-credit course be offered online? Yes*
- *Can a non-credit courses go on the transcript? Not on a regular transcript.*

- B. Articulation/C-ID**

- i. C-ID Approvals (T. Brabander)**

- C. Board of Trustees/ DTRW-I**

- D. Subcommittees/Workgroups**

- E. CurricUNET/Banner/TracDat**

- i. New Trac Dat requirements (D. Newcomb)**

*Agenda item was postponed*

- F. ASCCC Curriculum Committee updates**

**NEXT MEETING**

January 17, 2017 - 3:30 PM

MCW-312

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Kim Hoffmans, Interim Vice President Academic Affairs  
Ventura College - 4667 Telegraph Road - Ventura, CA 93003  
(805) 289-6464

DRAFT

**Curricular Proposals for 12/06/2016**

CONSENT AGENDA: COURSES													NONSUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation <sup>1</sup> , P=Prereq <sup>1</sup> , C=Coreq <sup>1</sup> , RP=Recom. Prep. <sup>1</sup> ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	<a href="#">Discipline</a> * = Masters Required	EFFECTIVE	REQ	DE									
pulled	<a href="#">ART-V73A</a> (same as <a href="#">PHOT-V73A</a> )	Digital Imaging	CR	3	Update	P	none	Art*	Fall 2017	X	X									
pulled	<a href="#">PHOT-V73A</a> (same as <a href="#">ART-V73A</a> )	Digital Imaging	CR	3	Update	P	none	Art*	Fall 2017	X	X									
SECOND READING: COURSES													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation <sup>1</sup> , P=Prereq <sup>1</sup> , C=Coreq <sup>1</sup> , RP=Recom. Prep. <sup>1</sup> ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	<a href="#">Discipline</a> * = Masters Required	EFFECTIVE	REQ	DE	BoT								
		NONE																		
FIRST READING: COURSES													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation <sup>1</sup> , P=Prereq <sup>1</sup> , C=Coreq <sup>1</sup> , RP=Recom. Prep. <sup>1</sup> ('see "Requisite Approvals" for specific changes)	OBJ=Course objectives, CC=Course content, LC=Lab content	<a href="#">Discipline</a> * = Masters Required	EFFECTIVE	REQ	DE	BoT								
pulled	<a href="#">HMSV-V95</a>	Human Services Internship I	CR	3	Revised	U, H, D, X, FT, RS, RP, P, C	CC, LC	Sociology*	Fall 2017	X		X								
FIRST READING: PROGRAMS													SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS			EFFECTIVE			BoT								
✓	A.S.	Diesel Mechanics	CR	37	New	Add to catalog			Fall 2017			X								
✓	COA	Diesel Engine Repair	CR	20	New	Add to catalog			Fall 2017			X								
✓	COA	Medium and Heavy Duty Vehicle Repair	CR	17	New	Add to catalog			Fall 2017			X								
<b>Diesel Mechanics Program and COAs approved for first and second reading.</b>																				

**Curricular Proposals for 12/06/2016**

REQUISITE APPROVALS											
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE		EFFECTIVE		
pulled	<a href="#">HMSV V95</a>	Human Services Internship I	CR	3	New	Corequisite: Enrolled in a minimum of 7 units to include internship. Recommended Preparation: Completion of or concurrent enrollment in one course in the discipline. <b>Prerequisite: HMSV V50, HMSV V51. Corequisite: HMSV V50, HMSV V51</b>	First Reading: Courses		Fall 2017		
pulled	<a href="#">ART V73A</a> (same as <a href="#">PHOT V73A</a> )	Digital Imaging	CR	3	Revision	Prerequisite: ART V11A, or ART V69 and ART V12A Recommended Preparation: ART V70A or equivalent skills; and computer fundamentals	Consent Agenda Courses		Fall 2017		
pulled	<a href="#">PHOT V73A</a> (same as <a href="#">ART V73A</a> )	Digital Imaging	CR	3	Revision	Prerequisite: ART V11A, or ART V69 and ART V12A Recommended Preparation: ART V70A or equivalent skills; and computer fundamentals	Consent Agenda Courses		Fall 2017		
DISTANCE EDUCATION APPROVALS											
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REY	DE TYPE		SOURCE		EFFECTIVE		
pulled	<a href="#">ART V73A</a> (same as <a href="#">PHOT V73A</a> )	Digital Imaging	CR	New	Hybrid (1-50% online) Fully Online (100% online)		Consent Agenda: Courses		Fall 2017		
pulled	<a href="#">PHOT V73A</a> (same as <a href="#">ART V73A</a> )	Digital Imaging	CR	New	Hybrid (1-50% online) Fully Online (100% online)		Consent Agenda: Courses		Fall 2017		
<b>** END OF LIST **</b>											