



Curriculum Committee Minutes Special Meeting

**Multidisciplinary Center West Conference Room (MCW-312)
February 19th, 2016 at 8:45am**

I. ROLL CALL (Quorum is 7 out of 13 voting members)

VOTING MEMBERS		P=Present A=Absent				
Faculty co-chair/ Artic. Officer	Michael Bowen	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Academic Senate President	Alex Kolesnik	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
AFT Rep.	Vacant	<input type="checkbox"/> P	<input type="checkbox"/> A			
CTE Division	Debbie Newcomb	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Vacant	<input type="checkbox"/> P	<input type="checkbox"/> A
Athletics, HED, KIN Division	Nancy Fredrickson	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Vacant	<input type="checkbox"/> P	<input type="checkbox"/> A
Social Sciences & HUM Division	David Young	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Ara Khanjian	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
English & COMM Division	John Guelcher	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Vacant	<input type="checkbox"/> P	<input type="checkbox"/> A
Librarian	Peter Sezzi	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Math & Sciences Division	Chloe Branciforte	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Jennifer Garner	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Student Services Division	Tom Dalton	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Lauren Wintermeyer	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Technical Review Chair	Ryan Petitfils	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
NON-VOTING MEMBERS						
CIO co-chair (Interim)	Kimberly Hoffmans	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
ASVC Rep.	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A			
Dean	Will Cowen	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Dan Kumpf	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Gwendolyn Lewis-Huddleston	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Kathleen Schrader	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Lynn Wright	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Raeann Koerner	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Karen Engelsen	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Instructional Data Specialist	Nan Duangpun	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Recorder/Curriculum Technician	Katie Owashi	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Registrar	Arlene Reed	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			

M. Bowen called the meeting to order at 8:47 AM.

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

M. Bowen called for a motion to approve the proposed agenda.

Motion by: P. Sezzi

Seconded by: N. Fredrickson

Discussion: *The motion was amended to include requisite corrections to PHSO V01 as it was listed incorrectly.*

Final resolution: Approved as amended.

Yes: M. Bowen, C. Branciforte, N. Fredrickson, J. Garner, J. Guelcher, A. Khanjian, D. Newcomb, R. Petitfils, P. Sezzi

**III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS
(Information)¹**

M. Bowen announced that dates of the accreditation visit have been decided and will take place between 9/26/16-9/29/16.

**IV. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)**

A. Revised courses: ANAT V01, PHSO V01

M. Bowen presented the curricular proposals for first reading approval. He announced that they will only undergo a first reading approval, and not a second reading as there are not significant changes.

Motion by: R. Petitfils

Seconded by: P. Sezzi

Discussion: None

Final resolution: Approved

Yes: M. Bowen, C. Branciforte, N. Fredrickson, J. Garner, J. Guelcher, A. Khanjian, D. Newcomb, R. Petitfils, P. Sezzi

**V. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action;
see attachment)**

A. Review: ANAT V01, PHSO V01

M. Bowen presented the requisite proposals for approval.

Motion by: R. Petitfils

Seconded by: J. Garner

Discussion: None

Final resolution: Approved

Yes: M. Bowen, C. Branciforte, N. Fredrickson, J. Garner, J. Guelcher, A. Khanjian, D. Newcomb, R. Petitfils, P. Sezzi

M. Bowen adjourned the meeting at 9:00 AM

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Kim Hoffmans, Interim Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464

¹ Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

**Ventura College Curriculum Committee
Curricular Proposals for 02/19/2016**

FIRST READING: COURSES												NONSUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE									
✓	ANAT V01	General Human Anatomy	CR	4	Revision	No catalog changes.	OBJ, CC	Fall 2016	X										
✓	PHSO V01	Introduction to Human Physiology	CR	4	Revision	No catalog changes.	OBJ, CC	Fall 2016	X										
REQUISITE APPROVALS																			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	SOURCE	EFFECTIVE											
✓	ANAT V01	General Human Anatomy	CR	4	Review	Recommended Preparation: BIOL V01 and BIOL V01L or BIOL V03	First Reading: Courses	Fall 2016	X										
✓	PHSO V01	Introduction to Human Physiology	CR	4	Review	Prerequisite: ANAT V01 or concurrent enrollment; and CHEM V20-V20L or CHEM V30-V30L or 1 year of high school chemistry with a grade of C or better. Recommended Preparation: BIOL V01-V01L or BIOL V04; and CHEM V01A-V01AL or CHEM V21-V21L	First Reading: Courses	Fall 2016	X										
** END OF LIST **																			