



# Curriculum Committee Agenda

Multidisciplinary Center West Conference Room (MCW-312)

November 3, 2015 at 3:30pm

**ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.**

- I. ROLL CALL (Quorum is 8 out of 15 voting members)
- II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)
- III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)<sup>1</sup>
- IV. APPROVAL OF MINUTES: October 20, 2015 (Discussion/Action)
- V. POLICY AND PROCESS (Information or Discussion/Action)
  - A. Curriculum Committee ~~Bylaws~~ Charter Amendment Proposals (Discussion/Action)
    1. Student Learning Outcomes (SLOs) position
    2. Distance Education position
- VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
  - A. Course Inactivation/Deletions: CHEM V05, CJ V11B (Same as KIN V50B), CJ V15, CJ V29, CJ V41, CJ V42, CJ V45, CJ V46, CJ V47 (Same as CT V47), CT V46, CT V47 (Same as CJ V47), CT V84, HMSV V95, HMSV V96, NS V15, NS V16, NS V75, NS V86
- VII. SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
  - A. Course Approvals: EDU V03, POLS V17, POLS V18
- VIII. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
  - A. None
- IX. REQUISITES: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
  - A. EDU V03, PHSC V01

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<sup>1</sup> Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

- X. **DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL**  
(Discussion/Action; see attachment)
  - A. None
- XI. **DISCUSSION/INFORMATION (Information or Discussion/Action)**
  - A. Request(s) for future agenda items
- XII. **REPORTS (Information)**
  - A. Co-Chairs
    - 1. [Fall 2015 Curriculum Regional Meeting \(South\)](#)  
November 14, 2015 – 9:30 AM to 3:30 PM  
Mt. San Antonio College
  - B. Articulation/C-ID
    - 1. PHIL V04 approved for C-ID PHIL 110
  - C. DTRW-I
    - 1. Upcoming meeting on November 12<sup>th</sup>, 2015
  - D. Subcommittees/Workgroups
    - 1. Philosophy & General Education Workgroup Meeting  
Tuesday, 11/17/15 @ 2:30 PM (before the Curriculum Committee Meeting) in MCW 312
  - E. CurricuNET/Banner/TracDat
  - F. Child Development AS/COA Technical Correction
    - 1. See attached
  - G. Other
    - 1. Conclusion of Curriculum Committee Training

**NEXT MEETING**

Tuesday, November 17<sup>th</sup>, 2015 - 3:30 PM  
Multidisciplinary Center West Conference  
Room (MCW-312)

**DEADLINE**

*for effective date of Fall 2017*

**May 1, 2016**

*for all courses, degrees and distance education*

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of:

Kim Hoffmans, Interim Vice President Academic Affairs  
Ventura College - 4667 Telegraph Road - Ventura, CA 93003  
(805) 289-6464

**Ventura College Curriculum Committee**

**Curricular Proposals for 11/03/15**

VENTURA COLLEGE CURRICULUM COMMITTEE										
CURRICULAR PROPOSALS FOR 11/03/15										
CONSENT AGENDA: COURSES										
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE
	<a href="#">CHEM V05</a>	Quantitative Analysis	CR	4	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CJ V11B (Same as KIN V50B*)</a>	Aikido II	CR	1	Deletion	Remove from catalog (*KIN V50B will remain established)		Fall 2016		
	<a href="#">CJ V15</a>	Introduction to Principles of Law	CR	3	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CJ V29</a>	Legal Aspects of Corrections	CR	3	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CJ V41</a>	Basic Complaint Dispatcher Update I	CR	.5	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CJ V42</a>	Basic Complaint Dispatcher Update II	CR	.5	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CJ V45</a>	Communications Training Officer POST	CR	2.5	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CJ V46</a>	Breath Alcohol Testing Device	CR	.5	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CJ V47 (Same as CT V47)</a>	Building and Zoning Code Enforcement	CR	3	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CT V46</a>	Building Permit Technician	CR	2	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CT V47 (Same as CJ V47)</a>	Building and Zoning Code Enforcement	CR	3	Deletion	Remove from catalog		Fall 2016		
	<a href="#">CT V84</a>	Construction Skills Training	CR	3	Deletion	Remove from catalog		Fall 2016		
	<a href="#">HMSV V95</a>	Human Services Internship I	CR	1-4	Deletion	Remove from catalog		Fall 2016		
	<a href="#">HMSV V96</a>	Human Services Internship II	CR	1-4	Deletion	Remove from catalog		Fall 2016		
	<a href="#">NS V15</a>	Nursing Science Review	CR	8.5	Deletion	Remove from catalog		Fall 2016		
	<a href="#">NS V16</a>	Nursing Science Brief Review	CR	4	Deletion	Remove from catalog		Fall 2016		
	<a href="#">NS V75</a>	Nursing Readiness	CR	3	Deletion	Remove from catalog		Fall 2016		
	<a href="#">NS V86</a>	Applied Pathophysiology for Nursing	CR	3	Deletion	Remove from catalog		Fall 2016		
CONSENT AGENDA: PROGRAMS										
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE		
	none									

Ventura College Curriculum Committee

Curricular Proposals for 11/03/15

Ventura College Curriculum Committee											
Curricular Proposals for 11/03/15											
SECOND READING: COURSES				SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	BoT
	<a href="#">EDU V03</a>	Introduction to Elementary Teaching	CR	3	New	Title changed from V02 to V03		Fall 2016	x		x
	<a href="#">POLS V17</a>	Street Law	CR	3	New			Fall 2016			x
	<a href="#">POLS V18</a>	Introduction to Global Issues	CR	3	New			Fall 2016			x
SECOND READING: PROGRAMS				SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE	REQ	DE	BoT
	None										
FIRST READING: COURSES				SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	BoT
	None										
FIRST READING: PROGRAMS				SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE	REQ	DE	BoT
	None										
REQUISITE APPROVALS				SUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES			
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT		EFFECTIVE	REQ	DE	BoT
	<a href="#">EDU V03</a>	Introduction to Elementary Teaching	CR	3	New	Recommended Preparation: ENG V01A (second reading)		Fall 2016	X		X
	<a href="#">PHSC V01</a>	Concepts in Physical Science	CR	4	Revised	Prerequisite: MATH V02 or 1 year of high school geometry with grade of C or better; and MATH V03 or <del>MATH V03A V03E</del> or <b>MATH V13B</b> or 1 year of high school intermediate algebra (Algebra II) with grade of C or better. (COR approved 10.20.15)		Fall 2016	X	X	

Ventura College Curriculum Committee

Curricular Proposals for 11/03/15

DISTANCE EDUCATION APPROVALS										
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE			EFFECTIVE		
	None									
** END OF LIST **										

Hi Katie and Olivia,

The attached memo contains a request from Ted Prell to delete eight CJ courses (following the four courses for which he is providing SLOs).

This should constitute the necessary documentation required by curriculum committee to verify that the course deletion requests are coming from the sponsoring department.

I will enter the corresponding deletion proposals into Curricunet as soon as I am able to do so.

--MB

----- Forwarded Message -----

Subject: Curricunet  
Date: Fri, 16 Oct 2015 12:12:05 -0700  
From: Ted Prell <[TPrell@vcccd.edu](mailto:TPrell@vcccd.edu)>  
To: Michael Bowen <[MBowen@vcccd.edu](mailto:MBowen@vcccd.edu)>  
CC: Kathleen Schrader <[kschrader@vcccd.edu](mailto:kschrader@vcccd.edu)>

CJ had a department meeting yesterday afternoon to discuss the courses listed for CJ as not having SLOs. Attached is a list of the four courses we want to keep along with the SLOs for each.

I have also listed the eight courses we want to eliminate from Curricunet. Will you do that for us as well?

Ted O. Prell, MPA  
Professor of Criminal Justice  
Criminal Justice Department Chair  
Ventura College  
4667 Telegraph Rd., Ventura, CA., 93003  
Office #ECT-11  
805-289-6145  
[tprell@vcccd.edu](mailto:tprell@vcccd.edu)

**Please delete the below eight courses for Curricunet**

**CJ V11B - Aikido**

**CJ V15 – Introduction to Principles of Law**

**CJ V29 – Legal Aspects of Corrections**

**CJ V41 – Basic Complaint Dispatcher Update I**

**CJ V42 - Basic Complaint Dispatcher Update II**

**CJ V45 – Communications Training Officer POST**

**CJ V46 – Breath Alcohol Testing Device**

**CJ V47 – Building and Zoning Code Enforcement**

Hello,

Appended below is Sandra Melton's request to delete the NS courses announced in the "ready-for-first-reading" memo I transmitted a few minutes ago.

--MB

----- Forwarded Message -----

Subject: RE: NS V20: Discrepancy between SLO lists in TracDat and Curricunet

Date: Sat, 17 Oct 2015 15:34:59 -0700

From: Sandra Melton <[SMelton@vcccd.edu](mailto:SMelton@vcccd.edu)>

To: Michael Bowen <[MBowen@vcccd.edu](mailto:MBowen@vcccd.edu)>

Hi Michael,

I have sent this to Claudia for clarification. Can you please delete the following courses:

NS V75

NS V15

NS V16

NS V86

I am trying to find the info for 87 and 70 and will get back to you.

Thanks so much,  
Sandy

Sandra Melton PhD, ACNS-BC, CNE, RN  
Director  
School of Nursing & Allied Health  
Ventura College  
(805) 289-6342  
[smelton@vcccd.edu](mailto:smelton@vcccd.edu)

Nonsubstantial Changes to: Associate in Science Degree in Child Development  
Certificate of Achievement in Child Development

Required Core ( 24 units)	CDV02	Child Growth & Development	3	
	CDV05	Teaching in a Diverse Society	3	Yr 1, Fall
	CDV24	Child Nutrition, Health & Safety	3	Yr 2, Fall/Spring
	CDV61	Child, Family and Community	3	Yr 1, Summer
	CDV62	Principles & Practices in Early Childhood Education	3	Yr ,2 Fall/Spring
	CDV63	Introduction to Curriculum in Early Childhood Education	3	Yr 1, Fall/Spring
	CDV64A	Practicum in Early Childhood Education: Observation & Assessment	3	Yr 1, Fall/Spring Yr 1, Fall/Spring
	CDV64B	Practicum in Early Childhood Education: Fieldwork Experience	3	Yr 2, Fall/Spring
One Electives (3 units)	CD V10	Introduction to Children with Special Needs	3	Yr. 2, Fall/Spring
	<del>CD V16</del>	<del>Behavior Management</del>	<del>3</del>	<del>Yr. 2 Fall/Spring</del>
	CD V20	Curriculum and Strategies for Children with Special Needs	3	Yr. 2, Fall/Spring
	<b>CD V22</b>	<b>Behavior Management in Early Childhood Education</b>	<b>3</b>	<b>Yr 2, Fall/Spring</b>
	CD V23	Creative Experiences, Materials, and Environments in ECE	3	Yr 2, Fall/ Spring
	CD V27	Infant and Toddler Development	3	Yr 2, Fall/Spring
	CDV28	Care and Education for Infants and Toddlers	3	Yr 2, Fall/Spring
	CD V29	Adult Supervision in Early Childhood Education	2	Yr 2, Spring
CD V65	Administration of Early Childhood Programs	3	Yr 2, Fall/Spring	

Required Core Total: 24 units  
Electives: 2 - 3 units  
TOTAL UNITS: 26-27 units

Proposed Sequence:

Year 1, Fall = 6units  
Year 1, Spring = 6 units  
Year 1, Summer = 3 unit  
Year 2, Fall = 6 units  
Year 2. Spring = 5-6 units  
TOTAL UNITS: 26/27 units

*Or*

Year 1, Fall = 12 units  
Year 1, Spring = 11-12 units  
Year 1, Summer 3 units  
TOTAL UNITS: 26-27 units





# Curriculum Committee Minutes - DRAFT

Multidisciplinary Center West Conference Room (MCW-312)

October 20, 2015 at 3:30pm

**ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.**

## I. ROLL CALL (Quorum is 8 out of 15 voting members)

M. Bowen called the meeting to order at 3:35 p.m.

<b>VOTING MEMBERS</b>		<b>P=Present A=Absent</b>				
Faculty co-chair	Michael Bowen	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Academic Senate President	Alex Kolesnik	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
AFT Rep.	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A			
Artic. Officer	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A			
CTE Division	Patricia King	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Debbie Newcomb	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Athletics, HED, KIN Division	Nancy Fredrickson	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A
Social Sciences & HUM Division	David Young	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A
English & COMM Division	Gabe Arquilevich	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	John Guelcher	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Librarian	Peter Sezzi	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Math & Sciences Division	Chloe Branciforte	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Jennifer Garner	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Student Services Division	Tom Dalton	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Lauren Wintermeyer	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Technical Review Chair	Ryan Petitfils	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
<b>NON-VOTING MEMBERS</b>						
CIO co-chair (Interim)	Kimberly Hoffmans	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Assistant Dean	Karen Engelsen	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
ASVC Rep.	Adrian Ponce	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Dean	Tim Harrison	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Dan Kumpf	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Dean	Gwendolyn Lewis-Huddleston	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Raeann Koerner	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A
Dean	Kathleen Schrader	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	Lynn Wright	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A
Instructional Data Specialist	Nan Duangpun	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A			
Recorder/Curriculum Technician	Olivia Long	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A			
Registrar	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A			

Guest: Corinna McKoy and Nicki Milani.

## II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

M. Bowen called for a motion to adopt the agenda.

Motion by G. Arquilevich, second by L. Wintermeyer

No Discussion

Final Resolution: Motion was approved

Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Guelcher, P.

King, A. Kolesnik, R. Petitfils, L. Wintermeyer, and D. Young.

### **III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)\***

M. Bowen inquired if there were any public comments.

L. Wintermeyer inquired about the courses without SLO list. M. Bowen noted that the number of courses had decreased to 184 and that the most current list was provided to the Office of Student Learning. After a brief discussion, it was noted that O. Long would distribute the list to the deans and department chairs.

R. Petitfils noted that two ADTs gained state approval: Geology and Philosophy.

### **IV. APPROVAL OF MINUTES: September 29, 2015 (Discussion/Action)**

*M. Bowen called for a motion to approve the minutes.*

Motion by N. Fredrickson, second by R. Petitfils

Discussion: M. Bowen noted a few typos that had been corrected after the draft was sent.

Final Resolution: Motion was approved

Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Guelcher, P. King, A. Kolesnik, R. Petitfils, L. Wintermeyer, and D. Young.

### **V. POLICY AND PROCESS (Information or Discussion/Action)**

#### **A. Curriculum Committee Bylaws Charter Amendment Proposals (Discussion/Action)**

##### **1. Student Learning Outcomes position**

##### **2. Distance Education position**

*M. Bowen inquired if anyone had brought this up within their division. G. Arquilevich replied in the affirmative. A. Kolesnik stated that he was on the SLO committee and noted that D. Newcomb was as well. The discussion was postponed until the next meeting.*

##### **3. Curriculum Committee Policies & Procedures (Discussion/Action) - postpone**

#### **B. Review and Approve District Decision Making Document (section presented to DTRW-I, attached for reference) (Discussion/Action)**

*M. Bowen presented the document section that pertains to Curriculum Committee.*

Motion to approve the amended section by A. Kolesnik, second by R. Petitfils

Discussion: A discussion ensued regarding the application of this section of the document and what the repercussions would be for local curriculum.

Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, A. Kolesnik, R. Petitfils, L. Wintermeyer, and D. Young.

### **VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

*M. Bowen presented the curricular proposals on the consent agenda. d*

Motion by A. Kolesnik, including AES V31, second by J. Guelcher

Discussion: N. Duangpun noted the same as course (AES V31) missing for SPAN V20. A. Kolesnik amended his motion to include AES V31, second by R. Petitfils.

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\* Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

R. Petitfils noted for course PHSC V01, it was noted (via an email communication) that Moorpark's Articulation Officer Letrisha Mai recommended removing the geometry prerequisite. L. Wintermeyer concurred.

Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, A. Kolesnik, R. Petitfils, L. Wintermeyer, and D. Young.

**VII. SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

*M. Bowen presented the curricular proposals for second reading.*

Motion by G. Arquilevich, second by L. Wintermeyer

Discussion: none

Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, A. Kolesnik, R. Petitfils, L. Wintermeyer, and D. Young.

**VIII. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

*M. Bowen presented the curricular proposals for first reading.*

Motion by N. Fredrickson, second by A. Kolesnik

Discussion: A discussion regarding the outside hours of EDU V02 ensued. It was noted the comment in "other" under in class assignments was duplicated in the field trips section of outside assignments and should be removed. C. McKoy thanked the committee for the priority placed on POLS V17 and provided a brief overview of the course inclusion in the Pathway to Law. A discussion ensued about the POLS courses and submission for CSU-GE/IGETC and the fact that it would not be effective until fall 2017. Moorpark's Articulation Officer Letrisha Mai noted (via an email communication) that POLS V17 was approved for GE at San Jose and College of the Sequoias; she noted the importance of informing the counseling department of this fact.

Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, A. Kolesnik, R. Petitfils, L. Wintermeyer, and D. Young.

**IX. REQUISITE: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

*M. Bowen presented the requisite curricular proposals. He reiterated the recommendation to remove the PHSC VO1 prerequisite of 'MATH V02 or 1 year of high school geometry with grade of C or better' per the A.O. communication.*

Motion by G. Arquilevich, excluding EDU V02 and PHSC V01, second by A. Kolesnik

Discussion: A discussion ensued regarding EDU V02 and PHSC V01 resulting in those courses being pulled from the motion.

Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, A. Kolesnik, R. Petitfils, L. Wintermeyer, and D. Young.

**X. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

*M. Bowen presented the distance education curricular proposals.*

Motion by R. Petitfils, second by A. Kolesnik

Discussion: none

Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, A. Kolesnik, R. Petitfils, L. Wintermeyer, and D. Young.

**XI. DISCUSSION/INFORMATION (Information or Discussion/Action)**

**A. Request(s) for Future Agenda Items - none**

## XII. REPORTS (Information)

### A. Co-chairs

1. **Ensuring Effective and Efficient Curriculum Processes – An Academic Senate White Paper (attached for reference)**

*M. Bowen noted the document was included with the agenda packet. It contains suggestions for process and increasing efficiency. A discussion resulted that included release time for technical review and faculty co-chair.*

2. **Fall 2015 Curriculum Regional Meeting (South)  
November 14, 2015 - 9:30am to 3:30pm**

*M. Bowen noted the link to register for this meeting. If interested and want to carpool, contact him or R. Petitfils who is securing a campus vehicle.*

### B. Articulation/C-ID

### C. DTRW-I

1. **Meeting held October 8, 2015**

*M. Bowen provided a recap of the meeting and noted the courses will move forward to November Board meeting.*

### D. Subcommittees/Workgroups

1. **Schedule Philosophy & General Education Workgroup Meeting**

- a) **AP 4025 attached for reference**

*A meeting date needs to be set. L. Wintermeyer agreed to serve as Student Services Division Rep.*

### E. CurricUNET/Banner/TracDat

1. **CNET Deletion of Experimental Courses**

- a) **ESL V88E/V88F/V88G**

- b) **NS V88G/V88H**

*M. Bowen noted deletion of experimental courses.*

### F. Other

1. **Conclusion of Curriculum Committee Training**

*M. Bowen adjourned the meeting at 4:50 p.m.*

### NEXT MEETING:

**Tuesday, November 3, 2015 – 3:30 p.m.  
Multidisciplinary Center West Conference Room (MCW-312)**

# **DEADLINE**

*for effective date of Fall 2017*

**May 1, 2016**

*for all courses, degrees and distance education*

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of

Kim Hoffmans, Interim Vice President Academic Affairs  
Ventura College - 4667 Telegraph Road - Ventura, CA 93003  
(805) 289-6464

Ventura College Curriculum Committee - MINUTES

Curricular Proposals for 10/20/15

VENTURA COLLEGE CURRICULUM COMMITTEE - MINUTES										
CURRICULAR PROPOSALS FOR 10/20/15										
CONSENT AGENDA: COURSES										
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE
✓	<a href="#">ART V24</a>	Collage and Assemblage	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V28A</a>	Visual Technologies for Graphic Communications I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V28B</a>	Visual Technologies for Graphic Communications II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V29A</a>	Illustration I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V29B</a>	Illustration II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V31A</a>	Head Drawing I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V31B</a>	Head Drawing II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V33A</a>	Intermediate Head Drawing I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V33B</a>	Intermediate Head Drawing II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V34A</a>	Two-Dimensional Mixed Media I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V34B</a>	Two-Dimensional Mixed Media II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V34C</a>	Two-Dimensional Mixed Media III	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V36A</a>	Head Painting I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V36B</a>	Head Painting II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V37A</a>	Watercolor Painting I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V37B</a>	Watercolor Painting II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V39A</a>	Intermediate Head Painting I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V39B</a>	Intermediate Head Painting II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V40A</a>	Intermediate Watercolor Painting I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V40B</a>	Intermediate Watercolor Painting II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V41A</a>	Relief Printmaking I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V41B</a>	Relief Printmaking II	CR	3	Deletion	Remove from catalog		Fall 2016	X	
✓	<a href="#">ART V42A</a>	Intaglio Printmaking I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V42B</a>	Intaglio Printmaking II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V43A</a>	Silkscreen Printmaking I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V43B</a>	Silkscreen Printmaking II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V44A</a>	Lithography I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V44B</a>	Lithography II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V44C</a>	Lithography: Introduction to Color	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V45A</a>	Intermediate Silkscreen Printmaking I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V45B</a>	Intermediate Silkscreen Printmaking II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V54A</a>	Special Firing Techniques in Raku, Saggar and Primitive-Style Firing I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
CONSENT AGENDA: COURSES (continued)										
						NONSUBSTANTIAL CHANGES TO CATALOG				ARTIC CHANGES

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✓	<a href="#">ART V54B</a>	Special Firing Techniques in Raku, Saggar and Primitive-Style Firing I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V55A</a>	Decorating Techniques for Ceramics I	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V55B</a>	Decorating Techniques for Ceramics II	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V56</a>	Ceramic Tile/Mosaic Techniques	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V77</a>	Website Design	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">ART V78</a>	Flash for Animation and Web Development	CR	3	Deletion	Remove from catalog		Fall 2016	x	
✓	<a href="#">BUS V07B</a>	Business Calculations Using Excel	CR	2.5	Deletion	Remove from catalog		Fall 2016	x	x
✓	<a href="#">BUS V27B</a>	Advanced Medical Terminology and Human Disease	CR	3	Deletion	Remove from catalog		Fall 2016	x	x
✓	<a href="#">FREN V03</a>	Intermediate French I	CR	5	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">FREN V04</a>	Intermediate French II	CR	5	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">FREN V51A</a>	Situational Conversation in French I	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">FREN V51B</a>	Situational Conversation in French II	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">FREN V51C</a>	Situational Conversation in French III	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">FREN V80</a>	Conversational French	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">FREN V90</a>	Directed Studies in French	CR	1-6	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">GERM V03</a>	Intermediate German I	CR	5	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">GERM V04</a>	Intermediate German II	CR	5	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">GERM V51B</a>	Situational Conversation in German II	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">GERM V51C</a>	Situational Conversation in German III	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">GERM V80</a>	Conversational German	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">GERM V90</a>	Directed Studies in German	CR	1-6	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">ITAL V03</a>	Intermediate Italian I	CR	4	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">ITAL V04</a>	Intermediate Italian II	CR	4	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">ITAL V51A</a>	Situational Conversation in Italian I	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">ITAL V51B</a>	Situational Conversation in Italian II	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">ITAL V80</a>	Conversational Italian	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">JAPN V51A</a>	Situational Conversation Japanese I	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">JAPN V51B</a>	Situational Conversation Japanese II	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">JAPN V80</a>	Conversational Japanese	CR	3	Deletion	Remove from catalog		Fall 2016		
✓	<a href="#">SPAN V20</a>	Hispanic Literature in Translation	CR	3	Deletion	Remove from catalog		Fall 2016	x	
	<a href="#">(same as AES V31)</a>									
✓ (added via motion)	<a href="#">AES V31</a> (same as SPAN V20)	Hispanic Literature in Translation	CR	3	Deletion	Remove from catalog		Fall 2016	x	



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CONSENT AGENDA: COURSES (continued)											
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	
✓	<a href="#">SPAN V51A</a>	Situational Conversation in Spanish I	CR	3	Deletion	Remove from catalog		Fall 2016			
✓	<a href="#">SPAN V51B</a>	Situational Conversation in Spanish II	CR	3	Deletion	Remove from catalog		Fall 2016			
✓	<a href="#">SPAN V70</a>	Spanish for Medical Personnel	CR	3	Deletion	Remove from catalog		Fall 2016			
✓	<a href="#">SPAN V75</a>	Spanish for Law Enforcement	CR	3	Deletion	Remove from catalog		Fall 2016			
✓	<a href="#">SPAN V79</a>	Spanish for School Personnel	CR	3	Deletion	Remove from catalog		Fall 2016			
✓	<a href="#">SPAN V80</a>	Conversational Spanish	CR	3	Deletion	Remove from catalog		Fall 2016			
✓	<a href="#">MATH V22</a>	Introduction to Linear Algebra	CR	3	Revision	D	OBJ; CC	Fall 2016	x		
✓	<a href="#">MATH V23</a>	Introduction to Differential Equations	CR	3	Revision	D	OBJ; CC	Fall 2016	x		
✓	<a href="#">MATH V38</a>	Mathematics for Elementary School Teachers	CR	3	Revision	D; FT ( <i>from</i> 'not required' <i>to</i> 'May be required')	OBJ; CC	Fall 2016	x		
✓	<a href="#">PHSC V01</a>	<i>Concepts in</i> Physical Science <i>Concepts</i>	CR	4	Revision	T; D; P	OBJ; CC; LC	Fall 2016	x	x	
✓	<a href="#">CT V50</a>	Construction Contractor License Preparation	CR	3	Update			Fall 2016			
✓	<a href="#">CT V52</a>	Property Inspection	CR	3	Update			Fall 2016			
✓	<a href="#">CT V70</a>	California Green Building and Energy Code	CR	3	Update			Fall 2016			
✓	<a href="#">CT V71</a>	Uniform Plumbing Code	CR	3	Update			Fall 2016			
✓	<a href="#">CT V72</a>	Uniform Mechanical Code	CR	3	Update			Fall 2016			
✓	<a href="#">CT V76</a>	Construction Job Site Management	CR	3	Update			Fall 2016			
✓	<a href="#">CT V77</a>	Construction Business Management	CR	3	Update			Fall 2016			
✓	<a href="#">PSY V25</a>	Psychology of Human Sexuality	CR	3	Update		OBJ; CC	Fall 2016			
CONSENT AGENDA: PROGRAMS											
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE			
	none										
SECOND READING: COURSES											
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	BoT
✓	<a href="#">ANTH V03</a>	<i>Introduction to</i> Archaeology and <i>World Prehistory</i>	CR	3	Revision	T; D	OBJ, CC	Fall 2016	x	x	x
✓	<a href="#">ENGL V01B</a>	Critical Thinking and Composition Through Literature	CR	<del>3</del> 4	Revision	U (from 3 to 4); H (from 3 to 4 lecture weekly); D	OBJ, CC	Fall 2016	x	x	x



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SECOND READING: PROGRAMS											
APPROVED	AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS	EFFECTIVE				BoT
	none										
FIRST READING: COURSES											
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	BoT
✓	<a href="#">EDU V02</a>	Introduction to Elementary Teaching	CR	3	New			Fall 2016	x		x
✓	<a href="#">POLS V17</a>	Street Law	CR	3	New			Fall 2016			x
✓	<a href="#">POLS V18</a>	Introduction to Global Issues	CR	3	New			Fall 2016			x
FIRST READING: PROGRAMS											
APPROVED	AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS	EFFECTIVE				BoT
	none										
REQUISITE APPROVALS											
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	EFFECTIVE				
<i>pull</i>	<a href="#">EDU V02</a>	Introduction to Elementary Teaching	CR	3	New	Enrollment Limitation: ENGL V01A	Fall 2016	(1st Reading)			
✓	<a href="#">MATH V38</a>	Mathematics for Elementary School Teachers	CR	3	Revised	Prerequisite: <del>MATH V02 or 1 year of high school geometry with grade of C or better; and MATH V03 or MATH V03A-V03E or MATH V13B 1 year of high school intermediate algebra (Algebra II) with grade of C or better; or placement as measured by the college assessment process</del> <b>Recommended Preparation: MATH V02 or 1 year high school Geometry with a grade of C or better</b>	Fall 2016	(consent)			
<i>pull</i>	<a href="#">PHSC V01</a>	<del>Concepts in</del> Physical Science Concepts	CR	4	Revised	Prerequisite: MATH V02 or 1 year of high school geometry with grade of C or better; and MATH V03 <del>or MATH V03A-V03E or MATH V13B</del> or 1 year of high school intermediate algebra (Algebra II) with grade of C or better.	Fall 2016	(consent)			

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✓	<a href="#">ANTH V03</a>	<b>Introduction to</b> Archaeology and World Prehistory	CR	3	Review	Recommended Preparation: ANTH V01 or ANTH V02	(2nd Reading)	Fall 2016			
✓	<a href="#">ENGL V01B</a>	Critical Thinking and Composition Through Literature	CR	3 4	Review	Prerequisite: ENGL V01A	(2nd Reading)	Fall 2016			
✓	<a href="#">MATH V22</a>	Introduction to Linear Algebra	CR	3	Review	Prerequisite: MATH V21B	(consent)	Fall 2016			
✓	<a href="#">MATH V23</a>	Introduction to Differential Equations	CR	3	Review	Prerequisite: MATH V21C or concurrent enrollment Recommended Preparation: MATH V22	(consent)	Fall 2016			
<b>DISTANCE EDUCATION APPROVALS</b>											
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE			EFFECTIVE			
✓	<a href="#">ANTH V03</a>	<b>Introduction to</b> Archaeology and World Prehistory	CR	New	Hybrid (1-50%) Hybrid (51-99%) Fully Online (100%)		(2nd Reading)	Fall 2016			
✓	<a href="#">PSY V25</a>	Psychology of Human Sexuality	CR	New	Hybrid (1-50%) Hybrid (51-99%)		(consent)	Fall 2016			
✓	<a href="#">ENGL V01B</a>	Critical Thinking and Composition Through Literature	CR	Review	Hybrid (1-50%) Hybrid (51-99%) Fully Online (100%)		(2nd Reading)	Fall 2016			
✓	<a href="#">PHSC V01</a>	<b>Concepts in</b> Physical Science Concepts	CR	Revised	Hybrid (1-50%)		(consent)	Fall 2016			
<b>** END OF LIST **</b>											