



Curriculum Committee Agenda

Multidisciplinary Center West Conference Room (MCW-312)

September 29, 2015 at 3:30pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.

- I. ROLL CALL (Quorum is 8 out of 15 voting members)
- II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)
- III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)*
- IV. APPROVAL OF MINUTES: September 15, 2015 (Discussion/Action)
- V. POLICY AND PROCESS (Information or Discussion/Action)
 - A. Courses Missing SLOs (Action)
 1. Any course not containing at least one SLO in CurricUNET as of Dec. 1st 2015, will be deleted from the 2016-17 VC Catalog and inactivated with the state
 - B. Curriculum Committee Bylaws *Charter* Amendment Proposals (Discussion/Action)
 1. Student Learning Outcomes position
 2. Distance Education position
 - C. Curriculum Committee Policies & Procedures (Discussion/Action)
- VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
- VII. SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

Note: HED V94 *KIN V84* is a stand-alone course, AP 4022 also attached for reference
- VIII. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

* Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

- IX. **REQUISITE: CURRICULAR PROPOSALS FOR APPROVAL**
(Discussion/Action; see attachment)
- X. **DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL**
(Discussion/Action; see attachment)
- XI. **DISCUSSION/INFORMATION (Information or Discussion/Action)**
 - A. Request(s) for Future Agenda Items
- XII. **REPORTS (Information)**
 - A. Co-chairs
 - B. Articulation/C-ID
 - C. [DTRW-I](#) (Next meeting scheduled for October 8, 2015)
 - D. Subcommittees/Workgroups
 - 1. Schedule Philosophy & General Education Workgroup Meeting
 - E. CurricUNET/Banner/TracDat
 - F. Other
 - 1. Conclusion of Curriculum Committee Training

TRAINING: Tuesday, October 6, 2015
3:00 p.m. Robert's Rules; 3:30 p.m. CurricUNET

NEXT MEETING:

Tuesday, October 20, 2015 – 3:30 p.m.
Multidisciplinary Center West Conference Room (MCW-312)

DEADLINE

for effective date of Fall 2017

May 1, 2016

for all courses, degrees and distance education

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of

Kim Hoffmans, Interim Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464



Curriculum Committee Minutes - DRAFT

Multidisciplinary Center West Conference Room (MCW-312)

September 15, 2015 at 3:30pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.

I. ROLL CALL (Quorum is 8 out of 15 voting members)

M. Bowen called the meeting to order at 3:31 p.m.

VOTING MEMBERS		P=Present A=Absent		
Faculty co-chair	Michael Bowen	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	
Academic Senate President	Alex Kolesnik	<input type="checkbox"/> P	<input type="checkbox"/> A	
AFT Rep.	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A	
Artic. Officer	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A	
CTE Division	Patricia King	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Debbie Newcomb <input checked="" type="checkbox"/> P <input type="checkbox"/> A
Athletics, HED, KIN Division	Nancy Fredrickson	<input type="checkbox"/> P	<input type="checkbox"/> A	Raeann Koerner <input type="checkbox"/> P <input type="checkbox"/> A
Social Sciences & HUM Division	Vacant	<input type="checkbox"/> P	<input type="checkbox"/> A	David Young <input checked="" type="checkbox"/> P <input type="checkbox"/> A
English & COMM Division	Gabe Arquilevich	<input type="checkbox"/> P	<input checked="" type="checkbox"/> A	John Guelcher <input checked="" type="checkbox"/> P <input type="checkbox"/> A
Librarian	Peter Sezzi	<input type="checkbox"/> P	<input type="checkbox"/> A	
Math & Sciences Division	Chloe Branciforte	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	Jennifer Garner <input checked="" type="checkbox"/> P <input type="checkbox"/> A
Student Services Division	Tom Dalton	<input type="checkbox"/> P	<input type="checkbox"/> A	Lauren Wintermeyer <input type="checkbox"/> P <input type="checkbox"/> A
Technical Review Chair	Ryan Petitfils	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	
NON-VOTING MEMBERS				
CIO co-chair (Interim)	Kimberly Hoffmans	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	
Assistant Dean	Karen Engelsen	<input type="checkbox"/> P	<input type="checkbox"/> A	
ASVC Rep.	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A	
Dean	Tim Harrison	<input type="checkbox"/> P	<input type="checkbox"/> A	Dan Kumpf <input type="checkbox"/> P <input type="checkbox"/> A
Dean	Gwendolyn Lewis-Huddleston	<input type="checkbox"/> P	<input type="checkbox"/> A	Kathleen Schrader <input type="checkbox"/> P <input type="checkbox"/> A
Dean	Lynn Wright	<input type="checkbox"/> P	<input type="checkbox"/> A	
Instructional Data Specialist	Nan Duangpun	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	
Recorder/Curriculum Technician	Olivia Long	<input checked="" type="checkbox"/> P	<input type="checkbox"/> A	
Registrar	vacant	<input type="checkbox"/> P	<input type="checkbox"/> A	

GUESTS: Karen Harrison, Corinna McKoy, and Brent Wilson

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

M. Bowen called for a motion to adopt the agenda.

Motion by D. Newcomb, second by J. Guelcher

Discussion: *M. Bowen noted that the COR for AUTO 28L received a slight correction to Course Content after the agenda was disseminated. He noted that the verbs were slightly different.*

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, J. Garner, J. Guelcher, P. King, D. Newcomb, R. Petitfils, and D. Young

III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)*

K. Hoffmans noted that the Curriculum Technician position was in the process of being filled.

Karen Harrison spoke during public comments regarding ESL/ENGM courses. She provided a brief history and overview of the curriculum and market conditions. She requested consent to co-list all the ESL/ENGM courses. K. Hoffmans noted that the topic would require more conversation and include discussion regarding non-credit as well.

IV. APPROVAL OF MINUTES: September 1, 2015 (Discussion/Action)

M. Bowen called for a motion to approve the minutes.

Motion by A. Kolesnik, second by R. Petitfils

Discussion: *D. Newcomb noted a correction needed on page 3 of the minutes, that she would broach "the SLO committee." Nathan Cole noted that he was present to represent the Distance Education Committee. It was also noted that the link to the [Distance Education Handbook](#) was inserted on page 6 of the minutes.*

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

V. POLICY AND PROCESS (Information or Discussion/Action)

A. Courses Missing SLOs (Action)

M. Bowen stated that a survey for SLOs was conducted using TracDat and CurricUNET. The survey revealed approximately 450-500 courses that are missing SLOs. He expressed concern regarding the upcoming accreditation visit and the selection of a random COR missing SLOs. He reiterated that the new ACCJC standards specifically call for all CORs to contain SLOs. He stressed that action is needed; department chairs and divisions will be receiving a list of courses that are missing SLOs.

K. Hoffmans echoed M. Bowen's concerns and stated that it was known approximately in 2008 that SLOs needed to be identified and assessed.

C. McKoy noted the importance of providing faculty enough time to work on this issue, not during midterms or finals.

D. Newcomb stated that it has been made very clear to department chairs at multiple meetings for several years. She reiterated K. Hoffman's statement that this is not a new issue. She stated that courses are not entered into TracDat if they are not being offered, yet they are still listed in the catalog. She noted that action is needed and used the example of a philosophy course that hasn't been offered but contains SLOs and a notation stating the intention to offer the course in 2016-17.

* Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

A robust discussion transpired that included course deletion and revival procedures, accountability, catalog misrepresentation, and contractual issues.

M. Bowen stated at this point there are three options to resolve the issue of CORs missing SLOs: (1) archive course, (2) submit SLOs, or, (3) provide existing SLOs if course was erroneously listed on the report. He stated that action would need to be completed prior to the end of the calendar year. He cited the example of a sister college and noted that if faculty do not take action, administration may.

Motion to establish Curriculum Committee Policy to archive courses that have not been/nor planned to be offered, by R. Koerner, second by D. Newcomb
Discussion: *A discussion regarding the timeline ensued. Various factors of why a course may not have been offered were discussed. Procedural and staffing issues were brought up.*

A. Kolesnik moved to amend the motion that every department that does not have a SLO for a course will either have to create a SLO for that course by December 1, 2015, or the course will be deleted from the 2016-17 VC Catalog.

Final Resolution: Motion was tabled

B. Curriculum Committee Bylaws Charter Amendment Proposals (Discussion/Action)

1. Student Learning Outcomes position

No discussion.

2. Distance Education position

No discussion.

C. Curriculum Committee Policies & Procedures (Discussion/Action)

1. Standing Policies Document Proposal (M. Bowen)

No discussion.

VI. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

M. Bowen called for a motion to approve the consent agenda.

Motion by A. Kolesnik, second by N. Fredrickson

No discussion.

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

M. Bowen presented the revisions to the Construction Technology program and called for a motion to approve.

Motion by N. Fredrickson, second by R. Petitfils

No discussion.

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

VII. SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

M. Bowen called for a motion to approve the second reading curricular proposals.

N. Cole clarified the revision in hours was to align with other community colleges in our area and four year transfer institutions.

Motion by R. Koerner, second by J. Garcia

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

VIII. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

Note: ~~HED V94~~ **KIN V84** is a stand-alone course, AP 4022 also attached for reference

Motion to approve **AUTO V28L** for first reading by D. Newcomb, second by R. Petitfils
Discussion: *M. Bowen noted that the lab was split into two (AUTO V28LA/V28LB) and was being combined.*

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

Motion to approve **ECON V01A/V01B** for first reading by A. Kolesnik, second by R. Petitfils

Discussion: *M. Bowen noted that the courses were being revised to comply with the C-ID descriptors.*

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

Motion to approve ~~HED V94~~ **KIN V84** for first reading by R. Koerner, second by A. Kolesnik

Discussion: *R. Koerner stated that the course was transferred to the KIN discipline to align with other colleges*

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

Motion by to approve **MUS V02D/V02DL** for first reading D. Newcomb, second by D. Young

Discussion: *B. Wilson stated that the courses were revised to align with the C-ID descriptors.*

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

IX. REQUISITE: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

M. Bowen presented then called for a motion to approve the requisites.

Motion by D. Newcomb, second by J. Guelcher

Discussion: *O. Duangpun inquired about AUTO V28LB. It was noted that it would need to be deleted.*

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

M. Bowen presented then called for a motion to approve the requisites listed on the top of page 3.

Motion by J. Garcia, second by R. Petitfils

Discussion none

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

**X. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)**

M. Bowen presented the new proposals for D/E and called for a motion to approve.

Motion by R. Koerner, second by N. Fredrickson

Discussion: *M. Bowen noted, as a reminder, if a course is offered 100% online, students cannot be compelled to attend orientations or to take exams on campus.*

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

M. Bowen presented the existing D/E and called for a motion to reaffirm them.

Motion by R. Petitfils, second by L. Wintermeyer

Discussion: none

Final Resolution: Motion was approved

Yes: M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, L. Wintermeyer, and D. Young

XI. DISCUSSION/INFORMATION (Information or Discussion/Action)

A. Request(s) for Future Agenda Items (None)

B. GEOL V09 (approved by CC 09.01.15)

1. Technical Correction – Course Title: Earth Science *with Lab*

XII. REPORTS (Information)

A. Co-chairs (None)

B. Articulation/C-ID (None)

C. DTRW-I

1. Meeting held September 10, 2015

M. Bowen noted all courses presented at DTRW-I were forwarded for Board Approval.

D. Subcommittees/Workgroups

1. Friendly Reminder (R. Petitfils)

R. Petitfils reviewed the correspondence generated from CurricUNET and action required upon receipt.

E. CurricUNET/Banner/TracDat (None)

F. Other

1. Conclusion of Curriculum Committee Training (None)

M. Bowen adjourned the meeting at 5:00 p.m.

NEXT MEETING:

**Tuesday, September 29, 2015 – 3:30 p.m.
Multidisciplinary Center West Conference Room (MCW-312)**

DEADLINE

for effective date of Fall 2017

May 1, 2016

for all courses, degrees and distance education

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Kim Hoffmans, Interim Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464

Ventura College Curriculum Committee
Curricular Proposals for 09/15/15 - MINUTES

CONSENT AGENDA: COURSES													
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	NONSUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES		EFFECTIVE	REQ	DE	BoT
						ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.		OBJ=Course objectives, CC=Course content, LC=Lab content					
✓	AUTO V28	Automotive Suspension Systems	CR	2	Revision	D, C		OBJ, CC		Fall 2016	x		
✓	CHEM V21	Introduction to Organic and Biochemistry	CR	3	Revision	FT (from 'Not Required' to 'May be Required'), P		OBJ		Fall 2016	x		
✓	CHEM V21L	Introduction to Organic and Biochemistry Laboratory	CR	2	Update					Fall 2016	x		
✓	GERM V51A	Situational Conversation in German I	CR	3	Revision	D		OBJ, CC		Fall 2016	x		
✓	HIST V01A	Introduction to Western Civilization I	CR	3	Revision	D				Fall 2016		x	
✓	HIST V01B	Introduction to Western Civilization II	CR	3	Revision	D		OBJ, CC		Fall 2016		x	
✓	KIN V72	Stress Relaxation Exercises Reduction Activities	CR	1	Revision	T		LC		Fall 2016			
✓	POLS V03	Introduction to Political Science	CR	3	Revision	D		OBJ, CC		Fall 2016		x	
CONSENT AGENDA: PROGRAMS													
APPROVED	AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	NONSUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES		EFFECTIVE	REQ	DE	BoT
✓	AS/COA	Construction Technology Building Inspector Option	CR	28-30	Revision					Fall 2016			
✓	AS/COA	Construction Technology Construction Management Option	CR	30	Revision					Fall 2016			
SECOND READING: COURSES													
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	NONSUBSTANTIAL CHANGES TO CATALOG		ARTIC CHANGES		EFFECTIVE	REQ	DE	BoT
						ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.		OBJ=Course objectives, CC=Course content, LC=Lab content					
✓	BUS V25	Medical Coding	CR	3	Revision	D		OBJ, CC		Fall 2016	x	x	
✓	FREN V01	Elementary French I	CR	5	Revision	D		OBJ		Fall 2016			
✓	FREN V02	Elementary French II	CR	5	Revision	D		OBJ		Fall 2016	x		
✓	HED V20	Introduction to Public Health	CR	3	Revision	D				Fall 2016		x	
✓	THA V22A	Fundamentals of Stage Costuming I Introduction to Costume Technology I	CR	3	Revision	T, H (1-5 2 lecture, 4 -5 laboratory weekly), D		OBJ, CC, LC		Fall 2016		x	x
✓	THA V22B	Fundamentals of Stage Costuming II Introduction to Costume Technology II	CR	3	Revision	T, H (1-5 2 lecture, 4 -5 laboratory weekly), D		OBJ, CC, LC		Fall 2016	x	x	x

Ventura College Curriculum Committee
Curricular Proposals for 09/15/15 - MINUTES

SECOND READING: PROGRAMS											
APPROVED	AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS	EFFECTIVE			BoT	
	none										
FIRST READING: COURSES											
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	BoT
✓	AUTO V28LA	Automotive Suspension Systems Lab	CR	1.5	Revision	ID, U (from 1 unit to 1.5 units), H (from 3 to 4.5 weekly lab), D, C	OBJ, LC	Fall 2016	x		x
✓	ECON V01A	Principles of Macro Economics	CR	3	Revision	P		Fall 2016	x	x	x
✓	ECON V01B	Principles of Micro Economics	CR	3	Revision	P		Fall 2016	x	x	x
✓	HED V94 KIN V84	Introduction to Athletic Training	CR	3	Revision	ID, D	OBJ, CC, LC	Fall 2016			x
✓	MUS V02D	Music Theory IV: Sixteenth-Century Counterpoint Post Romantic	CR	3	Revision	T, D, P	OBJ, CC	Fall 2016	x		x
✓	MUS V02DL	Ear Training IV	CR	1	Revision	D, P	OBJ, LC	Fall 2016	x		x
FIRST READING: PROGRAMS											
APPROVED	AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS	EFFECTIVE			BoT	
	none										
REQUISITE APPROVALS											
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	EFFECTIVE				
✓	ECON V01A	Principles of Macro Economics	CR	3	Revision	Prerequisite: MATH V01 Recommended Preparation: MATH V03 or V13B	(1st Reading)	Fall 2016			
✓	ECON V01B	Principles of Micro Economics	CR	3	Revision	Prerequisite: MATH V01 Recommended Preparation: ECON V01A MATH V03 or V13B	(1st Reading)	Fall 2016			
✓	AUTO V28	Automotive Suspension Systems	CR	2	Revision	Corequisite: AUTO V28LA and AUTO V28LB	(consent)	Fall 2016			
✓	AUTO V28LA	Automotive Suspension Systems Lab	CR	1.5	Revision	Corequisite: AUTO V28 and AUTO V28LB	(1st Reading)	Fall 2016			
✓	CHEM V21	Introduction to Organic and Biochemistry	CR	3	Revision	Prerequisite: CHEM V01A and V01AL or CHEM V20 and V20L or high school chemistry with grades of C or better	(consent)	Fall 2016			

Ventura College Curriculum Committee
Curricular Proposals for 09/15/15 - MINUTES

REQUISITE APPROVALS - continued										
APPROVED	COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT	EFFECTIVE			
✓	MUS V02D	Music Theory IV: Sixteenth Century Counterpoint Post Romantic	CR	3	Revision	Prerequisite: MUS V02B V02C and MUS V02BL V02CL Corequisite: MUS V02DL	(1st Reading)	Fall 2016		
✓	MUS V02DL	Ear Training IV	CR	1	Revision	Prerequisite: MUS V02CL Corequisite: MUS V02D	(1st Reading)	Fall 2016		
✓	BUS V25	Medical Coding	CR	3	Review	Recommended Preparation: BUS V27A and BUS V29	(1st Reading)	Fall 2016		
✓	CHEM V21L	Introduction to Organic and Biochemistry Laboratory	CR	2	Review	Prerequisite: CHEM V21 with grade of C or better or concurrent enrollment	(consent)	Fall 2016		
✓	FREN V02	Elementary French II	CR	5	Review	Prerequisite: FREN V01 or 2 years of high school French or equivalent	(1st Reading)	Fall 2016		
✓	GERM V51A	Situational Conversation in German I	CR	3	Review	Prerequisite: GERM V01 or 2 years of high school German or equivalent	(consent)	Fall 2016		
✓	THA V22B	Fundamentals of Stage Costuming I Introduction to Costume Technology II	CR	3	Review	Prerequisite: THA V22A	(1st Reading)	Fall 2016		
DISTANCE EDUCATION APPROVALS										
APPROVED	COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE		EFFECTIVE			
✓	BUS V25	Medical Coding	CR	New	Hybrid (1-50%)		(2nd Reading)	Fall 2016		
✓	HED V20	Introduction to Public Health	CR	New	Fully Online (100%)		(2nd Reading)	Fall 2016		
✓	THA V22A	Fundamentals of Stage Costuming I Introduction to Costume Technology I	CR	New	Hybrid (1-50%)		(2nd Reading)	Fall 2016		
✓	THA V22B	Fundamentals of Stage Costuming II Introduction to Costume Technology II	CR	New	Hybrid (1-50%)		(2nd Reading)	Fall 2016		
✓	ECON V01A	Principles of Macro Economics	CR	Review	Hybrid (51-99%)		(1st Reading)	Fall 2016		
✓	ECON V01B	Principles of Micro Economics	CR	Review	Hybrid (51-99%)		(1st Reading)	Fall 2016		
✓	HED V20	Introduction to Public Health	CR	Review	Hybrid (1-50%)		(2nd Reading)	Fall 2016		
✓	HIST V01A	Introduction to Western Civilization I	CR	Review	Fully Online (100%)		(consent)	Fall 2016		
✓	HIST V01B	Introduction to Western Civilization II	CR	Review	Fully Online (100%)		(consent)	Fall 2016		
✓	POLS V03	Introduction to Political Science	CR	Review	Fully Online (100%)		(consent)	Fall 2016		
** END OF LIST **										

Ventura College Curriculum Committee

Curricular Proposals for 09/29/15

CONSENT AGENDA: COURSES										
COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	
HED V84	CPR for Professional Rescuers	CR	0.5	Deletion	Remove from catalog		Fall 2016			
SOC V95	Sociology Internship I	CR	1-4	Deletion	Remove from catalog		Fall 2016			
SOC V96	Sociology Internship II	CR	1-4	Deletion	Remove from catalog		Fall 2016			
ANTH V05	Linguistic Anthropology: Culture and Communication	CR	3	Revision		OBJ, CC	Fall 2016	x	x	
MATH V21C	Multivariable Calculus	CR	5	Revision		OBJ, CC	Fall 2016	x		
CONSENT AGENDA: PROGRAMS										
AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE			
none										
SECOND READING: COURSES										
COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	BoT
AUTO V28LA	Automotive Suspension Systems Lab	CR	1.5	Revision	ID, U (from 1 unit to 1.5 units), H (from 3 to 4.5 weekly lab), D, C	OBJ, LC	Fall 2016	x		x
ECON V01A	Principles of Macro Economics	CR	3	Revision	P		Fall 2016	x	x	x
ECON V01B	Principles of Micro Economics	CR	3	Revision	P		Fall 2016	x	x	x
HED V94 KIN V84	Introduction to Athletic Training	CR	3	Revision	ID, D	OBJ, CC, LC	Fall 2016			x
MUS V02D	Music Theory IV: Sixteenth-Century Counterpoint <i>Post Romantic</i>	CR	3	Revision	T, D, P	OBJ, CC	Fall 2016	x		x
MUS V02DL	Ear Training IV	CR	1	Revision	D, P	OBJ, LC	Fall 2016	x		x
SECOND READING: PROGRAMS										
AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE			BoT
none										

Ventura College Curriculum Committee

Curricular Proposals for 09/29/15

FIRST READING: COURSES					SUBSTANTIAL CHANGES TO CATALOG	ARTIC CHANGES				
COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	BoT
ANTH V03	Introduction to Archaeology and World Prehistory	CR	3	Revision	T; D	OBJ, CC	Fall 2016	x	x	x
ENGL V01B	Critical Thinking and Composition Through Literature	CR	3 4	Revision	U (from 3 to 4); H (from 3 to 4 lecture weekly); D	OBJ, CC	Fall 2016	x	x	x
FIRST READING: PROGRAMS										
AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE			BoT
PA	Construction Technology - Electrician Trainee	CR	12	Deletion	state regulations have changed; this award is unnecessary for licensing purposes		Fall 2016			x
REQUISITE APPROVALS										
COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT		EFFECTIVE			
AUTO V28LA	Automotive Suspension Systems Lab	CR	1.5	Revision	Corequisite: AUTO V28 and AUTO V28LB	(2nd Reading)	Fall 2016			
MUS V02D	Music Theory IV: Sixteenth-Century Counterpoint <i>Post Romantic</i>	CR	3	Revision	Prerequisite: MUS V02B V02C and MUS V02BL V02CL Corequisite: MUS V02DL	(2nd Reading)	Fall 2016			
MUS V02DL	Ear Training IV	CR	1	Revision	Prerequisite: MUS V02CL Corequisite: MUS V02D	(2nd Reading)	Fall 2016			
ECON V01A	Principles of Macro Economics	CR	3	Revision	Prerequisite: MATH V01 Recommended Preparation: MATH V03 or V13B	(2nd Reading)	Fall 2016			
ECON V01B	Principles of Micro Economics	CR	3	Revision	Prerequisite: MATH V01 Recommended Preparation: ECON V01A MATH V03 or V13B	(2nd Reading)	Fall 2016			
ANTH V03	Introduction to Archaeology and World Prehistory	CR	3	Review	Recommended Preparation: ANTH V01 or ANTH V02	(1st Reading)	Fall 2016			
ANTH V05	Linguistic Anthropology: Culture and Communication	CR	3	Review	Recommended Preparation: ANTH V02	(Consent)	Fall 2016			
ENGL V01B	Critical Thinking and Composition Through Literature	CR	3 4	Review	Prerequisite: ENGL V01A	(1st Reading)	Fall 2016			
MATH V21C	Multivariable Calculus	CR	5	Review	Prerequisite: MATH V21B or equivalent with grade of C or better	(Consent)	Fall 2016			

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Curricular Proposals for 09/29/15

DISTANCE EDUCATION APPROVALS									
COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE			EFFECTIVE		
ANTH V03	Introduction to Archaeology and World Prehistory	CR	New	Hybrid (1-50%) Hybrid (51-99%) Fully Online (100%)		(1st Reading)	Fall 2016		
ANTH V05	Linguistic Anthropology: Culture and Communication	CR	New	Hybrid (1-50%) Fully Online (100%)		(Consent)	Fall 2016		
ECON V01A	Principles of Macro Economics	CR	Review	Hybrid (51-99%)		(2nd Reading)	Fall 2016		
ECON V01B	Principles of Micro Economics	CR	Review	Hybrid (51-99%)		(2nd Reading)	Fall 2016		
ENGL V01B	Critical Thinking and Composition Through Literature	CR	Review	Hybrid (1-50%) Hybrid (51-99%) Fully Online (100%)		(1st Reading)	Fall 2016		
** END OF LIST **									

Ventura College Curriculum Committee

REQUEST FOR REVISION OF A PROFICIENCY AWARD

1. Name of the proficiency award:

CONSTRUCTION TECHNOLOGY
Electrician Trainee

2. Explain reasoning for revision of the existing proficiency award:

Delete – Proficiency Award (Awarded by the Department)
State regulations have changed making this Proficiency Award unnecessary for licensing purposes

3. Did the department that took stewardship of the award approve the proposed changes?

Yes No

Complete the form on page two to reflect proposed changes.

Proficiency Award
CONSTRUCTION TECHNOLOGY
Electrician Trainee
 (Awarded by the Department)

REQUIRED COURSES:	Units
CT V20/ARCH V11/ DRFT V02B	Blueprint Reading: Architectural/ Construction 3
CT V66	National Electrical Code 3
CT V76	Construction Job Site Management 3
DRFT V04/ MT V04	Measurements and Computations 3
TOTAL	12

For other course descriptions, see Architecture,
 Drafting, and Manufacturing Technology

COURSE DESCRIPTIONS

**CT V12 - ADVANCED BLUEPRINT READING:
 COMMERCIAL/INDUSTRIAL 3 Units**

*Recommended preparation: ARCH V11 or CT V20 or DRFT V02B or equivalent
 Hours: 3 lecture weekly*

This is an advanced blueprint reading course for inspectors, contractors, and designers interested in commercial and industrial construction. This course will provide training in blueprint reading comprehension, system assemblies, and material specifications. Subjects to be covered will include soils, foundations, site work, concrete, masonry, structural steel, welding, and mechanical and electrical systems.

Same as ARCH V12. Transfer credit: CSU; credit limitations - see counselor.

**CT V20 - BLUEPRINT READING:
 ARCHITECTURAL/CONSTRUCTION 3 Units**

Hours: 3 lecture weekly

This course provides experience in construction blueprint reading and plan review. Experiences will include the study of lines, symbols, notations and dimensions used on architectural drawings. Code interpretation and design compliance will be stressed.

Formerly CT 20. Same as ARCH V11 & DRFT V02B. Transfer credit: CSU; credit limitations - see counselor.

CT V30 - SHOP WOODWORKING 3 Units

Hours: 1 lecture, 6 laboratory weekly

This course is offered in a woodworking shop facility. It is a study of operations commonly performed in furniture and cabinet shops. Topics will include safety procedures, material selection, project design, wood fabrication, assembly methods, and finishing procedures. Students will work on individual woodworking projects as they learn both shop safety and craftsmanship.

Transfer credit: CSU.

CT V37 - LANDSCAPE CONSTRUCTION 3 Units

Hours: 2 lecture, 3 laboratory weekly

In this course, students will gain practical field experience in installing landscape planting and irrigation systems. Proper use of typical construction materials, tools, and power equipment will be emphasized. Actual projects may include decks, patios, overheads, benches, walls, fences, walks, low voltage lighting, water elements and grading. California licensing, contracts and codes will also be reviewed.

Transfer credit: CSU.

**CT V43 - ELECTRICAL CODE
 CERTIFICATION PREPARATION 2 Units**

Recommended preparation: CT V66 or 2 years of experience using the National Electrical Code

Hours: 2 lecture weekly

This course will provide a review of the National Electrical Code and focus on information necessary to pass the International Code Conference (ICC), International Association of Electrical Inspectors (IAEI) and Division of Apprenticeship Standards (DAS) certification exams. Successful passage of certification exams is required for employment as electricians or electrical inspectors.

Formerly CT 43.

CT V44 - GREEN ELECTRICAL SYSTEMS 2 Units

Hours: 2 lecture weekly

This course is an introduction to green electrical system design. Topics will include photovoltaic, low voltage systems, programmable motors, automated devices, and other energy saving installations. This course is intended for homeowners, designers, electricians and inspectors.

CT V46 - BUILDING PERMIT TECHNICIAN 2 Units

Hours: 2 lecture weekly

This course is an introduction to the duties and responsibilities of a Building Department Permit Technician. Subjects to be studied will include building and zoning code regulations, construction plans and documents, permit fee schedules and permit processing. This course will help students prepare for industry certification as a Permit Technician.

CT V47 - BUILDING AND ZONING CODE ENFORCEMENT 3 Units

Hours: 3 lecture weekly

This course is an introduction to building and zoning code enforcement. Code enforcement is the study of community regulatory standards pertaining to housing and commercial development. Subjects to be studied will include state codes, duties of enforcement officers, professional certification, and career opportunities.

Same as CJ V47.

**CT V50 - CONSTRUCTION CONTRACTOR
 LICENSE PREPARATION 3 Units**

Hours: 3 lecture weekly

This course provides preparation for the California General Contractor's License exam. Law subjects and trade subjects will be studied through lectures and practice exams. State licensing requires four years of construction experience or a combination of education and experience.

Formerly CT 50.

CT V52 - PROPERTY INSPECTION 3 Units

Hours: 3 lecture weekly

This course is an introduction to real estate property inspection. Topics covered include foundations, roofing, utility systems, common defects, building codes, business liability, and industry licensing. This course is intended for individuals interested in buying property, property managers, property inspectors and those seeking a broad knowledge of construction.

CT V58 - INTERNATIONAL RESIDENTIAL CODE 3 Units

Hours: 3 lecture weekly

This course is an introduction to the International Residential Code (IRC). Students will learn interpretation and use of the residential building code as it applies to current construction. Design criteria and inspection processes will be emphasized. Course content will include information related to residential code certification for inspectors and designers. Topics of instruction will follow the content of the most recent IRC as published by the International Code Council (ICC).

Same as ARCH V58. Transfer credit: CSU; credit limitations - see counselor.