Curriculum Committee Agenda

Multidisciplinary Center West Conference Room (MCW-312)
September 1, 2015 at 3:30pm

==*ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.*==

I.   **ROLL CALL (Quorum is 8 out of 15 voting members)**

II.   **ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)**

III. **GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)**[*]

IV.   **APPROVAL OF MINUTES: August 18, 2015 (Discussion/Action)**

V.   **POLICY AND PROCESS (Information or Discussion/Action)**

    A.   **Select Members for Philosophy and General Education Work Group (Action)**

    B.   **Curriculum Committee Bylaws Amendment Proposals (Discussion/Action)**

        a.   **Academic Senate President ex-officio voting member**

        b.   **Student Learning Outcomes position**

        c.   **Distance Education position**

    C.   **Curriculum Committee Policies & Procedures (Discussion/Action)**

        a.   **SLOs (D. Newcomb)**

        b.   **Standing Policies Document Proposal (M. Bowen)**

VI.   **CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

VII. **SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)**

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[*] Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

VIII. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)

IX. REQUISITE: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)

X. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)

XI. DISCUSSION/INFORMATION (Information or Discussion/Action)

A. ANTH V01L Biological Anthropology Laboratory 1 unit
Distance Education (Fully Online 100%) approved at 12.2.14 meeting in error , this is a technical correction to remove it

XII. REPORTS (Information)

A. Co-chairs

1. D/E with an effective date Spring 2015

B. Articulation/C-ID

C. DTRW-I

1. Meeting held August 27, 2015

D. Subcommittees/Workgroups

E. CurricUNET/Banner/TracDat

F. Other

1. Conclusion of Curriculum Committee Training

NEXT MEETING:
Tuesday, September 15, 2015 – 3:30 p.m.
Multidisciplinary Center West Conference Room (MCW-312)

DEADLINE

for effective date of Fall 2017

May 1, 2016

for all courses, degrees and distance education

disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of

Kim Hoffmans, Interim Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464

Multidisciplinary Center West Conference Room (MCW-312)
August 18, 2015 at 3:30pm

==ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.==

I. CALL TO ORDER AND ROLL CALL (Quorum is 8 out of 15 voting members)

M. Bowen called the meeting to order at 3:30 p.m.

ROLL CALL

VOTING MEMBERS		P=Present A=Absent				
Faculty co-chair	Michael Bowen	☑ P	☐ A			
Academic Senate President	Alex Kolesnik	☑ P	☐ A			
AFT Rep.	vacant	☐ P	☐ A			
Artic. Officer	vacant	☐ P	☐ A			
CTE Division	Patricia King	☑ P	☐ A	Debbie Newcomb	☑ P	☐ A
Athletics, HED, KIN Division	Nancy Fredrickson	☑ P	☐ A	Raeann Koerner	☑ P	☐ A
Social Sciences & HUM Division	Vacant	☐ P	☐ A	David Young	☑ P	☐ A
English & COMM Division	Gabe Arquilevich	☑ P	☐ A	John Guelcher	☑ P	☐ A
Librarian	Peter Sezzi	☑ P	☐ A			
Math & Sciences Division	Chloe Branciforte	☑ P	☐ A	Jennifer Garner	☑ P	☐ A
Student Services Division	Tom Dalton	☑ P	☐ A	Lauren Wintermeyer	☑ P	☐ A
Technical Review Chair	Ryan Petitfils	☑ P	☐ A			
NON-VOTING MEMBERS						
CIO co-chair (Interim)	Kimberly Hoffmans	☑ P	☐ A			
Assistant Dean	Karen Englesen	☑ P	☐ A			
ASVC Rep.	vacant	☐ P	☐ A			
Dean	Tim Harrison	☐ P	☑ A	Dan Kumpf	☐ P	☑ A
Dean	Gwendolyn Lewis-Huddleston	☑ P	☐ A	Kathleen Schrader	☑ P	☐ A
Dean	Lynn Wright	☐ P	☑ A			
Instructional Data Specialist	Nan Duangpun	☑ P	☐ A			
Recorder/Curriculum Technician	Olivia Long	☑ P	☐ A			
Registrar	vacant	☐ P	☐ A			

GUESTS: Gloria Arevalo and Marian Carrasco Nungaray

II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)

M. Bowen called for a motion to approve the agenda.
Motion by R. Koerner, second by G. Arquilevich
Final Resolution: Motion was approved
Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, P. Sezzi, L. Wintermeyer, and D. Young

III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)[*]

M. Bowen introduced the new agenda format, stating that inspiration came from Berkeley City College. Comments were favorable to the new format.

M. Bowen noted the guests in attendance and acknowledged that the meeting was his first as co-chair. He raised a point of order to suspend the time limit as stated on the agenda and allow guests G. Arevalo and M. Nungaray the opportunity to speak with the same rights as other members of the committee. There was no opposition.

IV. APPROVAL OF MINUTES: April 21, 2015 (Discussion/Action)

M. Bowen called for a motion to approve the minutes.
Motion by R. Petitfils, second by N. Fredrickson
Discussion: *A. Kolesnik noted that he was listed as a guest but should have been listed as a voting member per the Academic Senate Bylaws. M. Bowen noted the need to update the Curriculum Committee bylaws to reflect Academic Senate President as an ex officio voting member.*
Final Resolution: Motion was approved with the correction noted above.
Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, P. Sezzi, L. Wintermeyer, and D. Young

V. REPORTS (Information)

A. Co-chairs

M. Bowen reported that the ADT degree in Philosophy was pulled from the 2015-16 VC catalog by administration and that the decision was made without the consultation of faculty. The degree has been submitted to the state but not approved due to a course (PHIL V04) not having C-ID approval. G. Arevalo noted that the practice of listing pending degrees in the catalog was discontinued districtwide due to accreditation and other complications it causes for students. A discussion ensued that included suggestions to improve communication and CurricUNET.

B. Articulation/C-ID

M. Bowen stated that our campus is currently without an Articulation Officer (AO.) He shared that he has obtained a log-in for C-ID and has been forwarding the information on regarding course C-ID status. He shared that over the summer break, President Gillespie arranged for the AOs from our sister campuses to complete our submissions

G. Arevalo reiterated the State Chancellor's office announcement ([AA 15-04](#)), that effective July 1, 2015 all courses entered on a TMC template where a C-ID descriptor is listed must have a C-ID status of "Approved."

P. Sezzi inquired about the long term plan for an AO. K. Hoffmans stated that the current recruitment closes on September 9th. M. Bowen stated that the hope is to have someone in place by November, plus or minus a month.

C. [DTRW-I](#)

M. Bowen attended the last DTRW-I meeting held April 9, 2015, he provided the [draft minutes](#) to those present. The next meeting is scheduled for August 27, 2015.

D. Subcommittees/Workgroups

No report.

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E. CurricUNET/Banner/TracDat

M. Bowen stated that there are currently several pending fix requests submitted for CurricUNET. He noted that there are several hundred courses in CurricUNET without Student Learning Outcomes (SLOs.) It was asserted that the reason for the missing SLOs was a result of the course not being offered, therefore, there would not be any SLOs to assess. A discussion transpired that included discussion of the priority one list and its distribution, and the factors that determine priority of course review (highest being C-ID.) M. Bowen stated that the choice that needs to be made is to enter SLOs or remove the course. G. Arevalo stated that articulation agreements by major needed to be checked as well, as students are held to those agreements. M. Nungaray stated that it is a problem if we cannot offer courses we advertise in our catalog, students are unable to get their major preparation. D. Newcomb stated that the dilemma is that courses cannot be offered if we cannot fill them.

F. Other

1. Conclusion of Curriculum Committee Training

M. Bowen tabled this item in order to move the agenda forward.

VI. POLICY AND PROCESS (Information or Discussion/Action)

A. Select Members for Philosophy and General Education Work Group

M. Bowen noted that each year we need to constitute this workgroup in order to review new courses with general education proposals. We need one member from each division. The workgroup meets three or four times a year, usually in the hour prior to curriculum. He stated those willing to take on the role for their division need to identify yourself to him or O. Long. R. Petitfils, D. Newcomb (CTE), N. Fredrickson (KIN), and P. Sezzi (English) volunteered.

VII. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

M. Bowen presented the Foreign Language deletions. G. Arevalo noted the need for the incoming AO to request to terminate any articulation agreements associated with the courses. D. Newcomb inquired if the department chair was aware of the articulation ramifications. M. Bowen replied in the negative. A brief discussion occurred that that touched on alternatives for students. M. Bowen called for a motion, either to approve the consent agenda or to table it.

Motion to table by D. Newcomb, second by R. Koerner
Discussion: *M. Bowen inquired if M. Nungaray and/or G. Arevalo relay the information to the department chair. M. Nungaray replied in the affirmative.*
Final Resolution: Motion was approved
Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, P. Sezzi, L. Wintermeyer, and D. Young

VIII. SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; none)

IX. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

M. Bowen stated that BUS V03 is technically a revision, the requisite is changing.

D. Newcomb stated that the recommended preparation is being revised due to BUS V06 was deleted last year. A. Kolesnik inquired about adding a specific math course. D. Newcomb replied in the negative, she stated that the first chapter of the textbook is math review.
Motion by D. Newcomb, second by G. Arquilevich

Discussion: *The discussion centered on making the recommended preparation more specific. M. Bowen called for an amendment to the original motion, to approve the first reading of the course with the intent to investigate if MATH V10 would be an applicable solution.*

Motion to approve first reading with possible revision prior to second, by D. Newcomb, second by G. Arquilevich
Final Resolution: Motion was approved
Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, P. Sezzi, L. Wintermeyer, and D. Young

X. REQUISITE: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; see attachment)

Motion to approve first reading with possible revision prior to second, by D. Newcomb, second by N. Fredrickson
Final Resolution: Motion was approved
Yes: G. Arquilevich, M. Bowen, C. Branciforte, T. Dalton, N. Fredrickson, J. Garner, J. Guelcher, P. King, R. Koerner, A. Kolesnik, D. Newcomb, R. Petitfils, P. Sezzi, L. Wintermeyer, and D. Young

XI. DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL
(Discussion/Action; none)

XII. DISCUSSION/INFORMATION (Information or Discussion/Action)

R. Koerner inquired about the timeline to obtain approval to add distance education for spring 2016. M. Bowen stated that the inquiry would be discussed at the next Technical Review meeting and brought back.

The calendar of meetings was reviewed, noting the revision of the October 6th meeting to September 29th (which will be the last meeting to make November Board.) N. Duangpun noted that the meeting scheduled on March 1, 2016 is a self-assigned flex day. A suggestion was made to keep the meeting date of October 6th for training, with a request for CurricUNET training.

D. Newcomb shared a concern (that had been raised before) regarding Proficiency Awards (PA) and the need to have a system to track them. PAs are issued by departments and are not transcribed. She stated that Susan Bricker (former Registrar) was able to populate them behind the scenes in banner, and the division administrative assistant who processes and prints them should be able to track them. Somewhere at somepoint in this process, something fell through and currently the PAs are still going untracked. D. Newcomb requested the issue be investigated and fixed. She stated that the lack of tracking translates to being unable to report during program review and the departments do not get credit for their PAs. K. Hoffmans stated she would look into it and mentioned Argos.

At 4:58 M. Bowen recommended adjournment.

NEXT MEETING:
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Multidisciplinary Center West Conference Room (MCW-312)

DEADLINE

for effective date of Fall 2017

May 1, 2016

for all courses, degrees and distance education

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of

Kim Hoffmans, Interim Vice President Academic Affairs
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(805) 289-6464

Ventura College Curriculum Committee

Curricular Proposals for 09/01/15

COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	NONSUBSTANTIAL CHANGES TO CATALOG ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol	ARTIC CHANGES OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	BoT
	CONSENT AGENDA: COURSES									
AES V41 (same as HIST V13)	Contemporary African American Experience	CR	3	Revision	no catalog changes	OBJ, CC	Fall 2015		x	
AES V61 (same as HIST V15)	Introduction to the History of East Asia	CR	3	Revision	no catalog changes	OJB, CC	Fall 2015			
ESRM V03 (same as POLS V12)	Introduction to Environmental Policy and Natural Resource Management	CR	3	Revision	no catalog changes	OBJ, CC	Fall 2016		x	
POLS V12 (same as ESRM V03)	Introduction to Environmental Policy and Natural Resource Management	CR	3	Revision	no catalog changes	OBJ, CC	Fall 2016		x	
SOC V07	Sociological Analysis	CR	3	Revision	no catalog changes	OBJ, CC	Fall 2016	x	x	
AES V31 (same as SPAN V20)	Hispanic Literature in Translation	CR	3	Deletion	Remove from catalog		Fall 2016	x		
FREN V03	Intermediate French I	CR	5	Deletion	Remove from catalog		Fall 2016	x		
FREN V04	Intermediate French II	CR	5	Deletion	Remove from catalog		Fall 2016	x		
FREN V51A	Situational Conversation in French I	CR	3	Deletion	Remove from catalog		Fall 2016	x		
FREN V51B	Situational Conversation in French II	CR	3	Deletion	Remove from catalog		Fall 2016	x		
FREN V51C	Situational Conversation in French III	CR	3	Deletion	Remove from catalog		Fall 2016	x		
FREN V80	Conversational French	CR	3	Deletion	Remove from catalog		Fall 2016			
FREN V90	Directed Studies in French	CR	1-6	Deletion	Remove from catalog		Fall 2016	x		
GERM V03	Intermediate German I	CR	5	Deletion	Remove from catalog		Fall 2016	x		
GERM V04	Intermediate German II	CR	5	Deletion	Remove from catalog		Fall 2016	x		
GERM V51B	Situational Conversation in German II	CR	3	Deletion	Remove from catalog		Fall 2016	x		
GERM V51C	Situational Conversation in German III	CR	3	Deletion	Remove from catalog		Fall 2016	x		
GERM V80	Conversational German	CR	3	Deletion	Remove from catalog		Fall 2016			
GERM V90	Directed Studies in German	CR	1-6	Deletion	Remove from catalog		Fall 2016	x		
ITAL V03	Intermediate Italian I	CR	4	Deletion	Remove from catalog		Fall 2016	x		
ITAL V04	Intermediate Italian II	CR	4	Deletion	Remove from catalog		Fall 2016	x		
ITAL V51A	Situational Conversation in Italian I	CR	3	Deletion	Remove from catalog		Fall 2016	x		
ITAL V51B	Situational Conversation in Italian II	CR	3	Deletion	Remove from catalog		Fall 2016	x		
ITAL V80	Conversational Italian	CR	3	Deletion	Remove from catalog		Fall 2016			
JAPN V51A	Situational Conversation Japanese I	CR	3	Deletion	Remove from catalog		Fall 2016	x		
JAPN V51B	Situational Conversation Japanese II	CR	3	Deletion	Remove from catalog		Fall 2016	x		
JAPN V80	Conversational Japanese	CR	3	Deletion	Remove from catalog		Fall 2016			
SPAN V20 (same as AES V31)	Hispanic Literature in Translation	CR	3	Deletion	Remove from catalog		Fall 2016	x		
SPAN V51A	Situational Conversation in Spanish I	CR	3	Deletion	Remove from catalog		Fall 2016	x		
SPAN V51B	Situational Conversation in Spanish II	CR	3	Deletion	Remove from catalog		Fall 2016	x		
SPAN V70	Spanish for Medical Personnel	CR	3	Deletion	Remove from catalog		Fall 2016			
SPAN V75	Spanish for Law Enforcement	CR	3	Deletion	Remove from catalog		Fall 2016			
SPAN V79	Spanish for School Personnel	CR	3	Deletion	Remove from catalog		Fall 2016			
SPAN V80	Conversational Spanish	CR	3	Deletion	Remove from catalog		Fall 2016			

	Ventura College Curriculum Committee								
	Curricular Proposals for 09/01/15								

CONSENT AGENDA: PROGRAMS

AWARD TYPE	DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE		BoT
AS/COA	Supervision	CR	18	Revision			Fall 2016		

SECOND READING: COURSES

SUBSTANTIAL CHANGES TO CATALOG

COURSE ID	COURSE TITLE	CR NC		PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol		EFFECTIVE	REQ	DE	BoT
BUS V03	Introduction to Accounting	CR	3	Revision	RP		Fall 2016	x		

SECOND READING: PROGRAMS

AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE		BoT
none									

FIRST READING: COURSES

SUBSTANTIAL CHANGES TO CATALOG | ARTIC CHANGES

COURSE ID	COURSE TITLE	CR NC	UNITS	PROPOSAL TYPE	ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep.	OBJ=Course objectives, CC=Course content, LC=Lab content	EFFECTIVE	REQ	DE	BoT
BUS V25	Medical Coding	CR	3	Revision	D	OBJ, CC	Fall 2016	x	x	
FREN V01	Elementary French I	CR	5	Revision	D	OBJ	Fall 2016			
FREN V02	Elementary French II	CR	5	Revision	D	OBJ	Fall 2016	x		
GEOL V09	Earth Science	CR	4	New	New	New	Fall 2016			x
HED V20	Introduction to Public Health	CR	3	Revision	D		Fall 2016		x	
THA V22A	~~Fundamentals of Stage Costuming I~~ Introduction to Costume Technology I	CR	3	Revision	T, H (~~1.5~~ *2* lecture, 4 ~~.5~~ laboratory weekly), D	OBJ, CC, LC	Fall 2016		x	x
THA V22B	~~Fundamentals of Stage Costuming II~~ Introduction to Costume Technology II	CR	3	Revision	T, H (~~1.5~~ *2* lecture, 4 ~~.5~~ laboratory weekly), D	OBJ, CC, LC	Fall 2016	x	x	x
PHIL V04	Introduction to Logic	CR	3	Revision	D	OBJ	Fall 2016		x	

FIRST READING: PROGRAMS

AWARD TYPE	PRIMARY DISCIPLINE:TITLE	CR NC	UNITS	PROPOSAL TYPE	COMMENTS		EFFECTIVE		BoT
none									

REQUISITE APPROVALS

COURSE ID	COURSE TITLE	CR NC	UNITS	REQUISITE TYPE	REQUISITE TEXT		EFFECTIVE	
BUS V03	Introduction to Accounting	CR	3	Revision	Recommended Preparation: ~~BUS V 06 or~~ fundamental basic math skills needed to solve business related math	(2nd Reading)	Fall 2016	
BUS V25	Medical Coding	CR	3	Review	Recommended Preparation: BUS V27A and BUS V29	(1st Reading)	Fall 2016	
FREN V02	Elementary French II	CR	5	Review	Prerequisite: FREN V01 or 2 years of high school French or equivalent	(1st Reading)	Fall 2016	
SOC V07	Sociological Analysis	CR	3	Review	Recommended Preparation: SOC V01 or SOC V02	Consent	Fall 2016	
THA V22B	~~Fundamentals of Stage Costuming II~~ Introduction to Costume Technology II	CR	3	Review	Prerequisite: THA V22A	(1st Reading)	Fall 2016	

	Ventura College Curriculum Committee								
	Curricular Proposals for 09/01/15								
COURSE ID	COURSE TITLE	CR NC	NEW/REV	DE TYPE			EFFECTIVE		
AES V41 (same as HIST V13)	Contemporary African American Experience	CR	Review	Fully Online (100%)		Consent	Fall 2015		
BUS V25	Medical Coding	CR	New	Hybrid (1-50%)		(1st Reading)	Fall 2016		
ESRM V03 (same as POLS V12)	Introduction to Environmental Policy and Natural Resource Management	CR	Review	Fully Online (100%)		Consent	Fall 2016		
HED V20	Introduction to Public Health	CR	New	Fully Online (100%)		(1st Reading)	Fall 2016		
HED V20	Introduction to Public Health	CR	Review	Hybrid (1-50%)		(1st Reading)	Fall 2016		
POLS V12 (same as ESRM V03)	Introduction to Environmental Policy and Natural Resource Management	CR	Review	Fully Online (100%)		Consent	Fall 2016		
SOC V07	Sociological Analysis	CR	New	Fully Online (100%)		Consent	Fall 2016		
THA V22A	~~Fundamentals of Stage Costuming~~ Introduction to Costume Technology I	CR	New	Hybrid (1-50%)		(1st Reading)	Fall 2016		
THA V22B	~~Fundamentals of Stage Costuming II~~ Introduction to Costume Technology II	CR	New	Hybrid (1-50%)		(1st Reading)	Fall 2016		
PHIL V04	Introduction to Logic	CR	Review	Fully Online (100%)		(1st Reading)	Fall 2016		
PHIL V04	Introduction to Logic	CR	New	Hybrid (1-50%)		(1st Reading)	Fall 2016		
PHIL V04	Introduction to Logic	CR	New	Hybrid (51-99%)		(1st Reading)	Fall 2016		
	** END OF LIST **								

Associate in Science Degree
Certificate of Achievement

SUPERVISION

REQUIRED COURSES:		Units
SUP V93/BUS V32	Human Resource Management	3
SUP V94/BUS V31	Organization and Management	3
SUP V92/BUS V40	Organizational Behavior	3
~~REQUIRED ADDITIONAL COURSES:~~		
~~Select nine (9) units from the following courses:~~		
BUS V17	Computer Applications	3
~~BUS V34~~	~~Exercise in Management Decision Making~~	~~3~~
BUS V45	Business Communications	3
SUP V81/BUS V44	Business English	3
		18

Recommended course: In addition to the required courses listed above, it is recommended that students who seek to obtain additional insight into the field of study consider taking ~~the following course~~ *one of the following courses*: *BUS V33, BUS V53*.   Although ~~this~~ *these* supplemental ~~course~~ *courses* may be of value to the student, please note that ~~it does~~ *they do* **NOT** satisfy the requirements for this degree.