



Curriculum Committee Agenda

Multidisciplinary Center West Conference Room (MCW-312)
August 18, 2015 at 3:30pm

ALL COURSES/PROGRAMS IDENTIFIED IN THE ATTACHMENTS WILL BECOME EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.

- I. CALL TO ORDER AND ROLL CALL (Quorum is 8 out of 15 voting members)
- II. ADOPTION OF THE PROPOSED AGENDA (Discussion/Action)
- III. GENERAL ANNOUNCEMENTS, INTRODUCTIONS, AND PUBLIC COMMENTS (Information)*
- IV. APPROVAL OF MINUTES: April 21, 2015 (Discussion/Action)
- V. REPORTS (Information)
 - A. Co-chairs
 - B. Articulation/C-ID
 - C. DTRW-I
 - D. Subcommittees/Workgroups
 - E. CurricUNET/Banner/TracDat
 - F. Other
 1. Conclusion of Curriculum Committee Training
- VI. POLICY AND PROCESS (Information or Discussion/Action)
 - A. Select Members for Philosophy and General Education Work Group
- VII. CONSENT AGENDA: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)
- VIII. SECOND READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; none)
- IX. FIRST READING: CURRICULAR PROPOSALS FOR APPROVAL (Discussion/Action; see attachment)

* Five minutes is allotted to any member of the public who wishes to address the curriculum committee, with a maximum of twenty minutes per topic aggregated for all speakers, unless extended by vote of the committee. At the request of any speaker proposing to address a specific agenda item, the committee may also vote to permit that speaker's comments to be deferred until the meeting progresses to that topic.

- X. **REQUISITE: CURRICULAR PROPOSALS FOR APPROVAL**
(Discussion/Action; see attachment)
- XI. **DISTANCE EDUCATION: CURRICULAR PROPOSALS FOR APPROVAL**
(Discussion/Action; none)
- XII. **DISCUSSION/INFORMATION (Information or Discussion/Action)**

NEXT MEETING:

Tuesday, September 1, 2015 – 3:30 p.m.
Multidisciplinary Center West Conference Room (MCW-312)

DEADLINE

for effective date of Fall 2017

May 1, 2016

for all courses, degrees and distance education

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of

Kim Hoffmans, Interim Vice President Academic Affairs
Ventura College - 4667 Telegraph Road - Ventura, CA 93003
(805) 289-6464



Curriculum Committee

Minutes - DRAFT

Multidisciplinary Center West Conference Room (MCW-312)
April 21, 2015 at 3:00pm

**NOTE: ALL COURSES/PROGRAMS UP FOR APPROVAL FROM THIS DATE FORWARD
WILL BE EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.**

I. CALL TO ORDER

A. Gonzales called the meeting to order at 3:10 p.m.

II. ROLL CALL

VOTING MEMBERS PRESENT: M. Bowen, T. Dalton, N. Fredrickson, A. Gonzales (co-chair), P. King, R. Koerner, D. Newcomb, R. Petitfils, C. Wendt, and D. Young.
[ABSENT: G. Arevalo, C. Branciforte, and A. Gaines. (Note vacant seats: AFT Representative, 1 representative from Distance Education, Professional Development, Social Science & Humanities Division, and 2 representatives from Communications & Learning Resources division)]

NON-VOTING MEMBERS PRESENT: S. Bricker, O. Duangpun, D. Kumpf, O. Long, and K. Schrader *[ABSENT: T. Harrison, P. Jefferson (co-chair), Gwendolyn Lewis-Huddleston, V. Lugo, J. Osborne (ASVC Rep.), and L. Wright]*

GUESTS: Alex Kolesnik

III. APPROVAL OF THE AGENDA

A. Gonzales called for a motion to approve the agenda.

Motion by D. Young, second by D. Newcomb

Final Resolution: Motion was approved.

Yes: M. Bowen, T. Dalton, A. Gonzales (co-chair), D. Newcomb, R. Petitfils, C. Wendt, and D. Young.

Abstentions: N. Fredrickson, P. King, and R. Koerner

IV. PUBLIC COMMENTS

None

V. APPROVAL OF MINUTES: April 7, 2015

A. Gonzales called for a motion to approve the minutes.

Motion by D. Newcomb, second by N. Fredrickson

Final Resolution: Motion was approved.

Yes: T. Dalton, A. Gonzales (co-chair), D. Newcomb, N. Fredrickson, R. Koerner, and D. Young.

Abstentions: M. Bowen, P. King, R. Petitfils, and C. Wendt.

VI. POLICY AND PROCESS DISCUSSION/ACTION:

A. Curriculum Committee Work Groups ~~Subcommittees~~ (pending Academic Senate)

1. Philosophy and General Education (Action)

a. DRAFT Charter

A. Gonzales presented the draft charter.

Motion by M. Bowen, second by R. Petitfils

Discussion: T. Dalton inquired about a minimum number of members; A.

Gonzales replied that it would be a simple majority.

Final Resolution: Motion was approved.

Yes: M. Bowen, T. Dalton, N. Fredrickson, A. Gonzales (co-chair), P. King, R. Koerner, D. Newcomb, R. Petitfils, C. Wendt, and D. Young.

2. Curriculum Technical Review & Prerequisites (Action)

a. DRAFT Charter

M. Bowen presented the draft charter.

Motion by N. Fredrickson, second by R. Koerner

Final Resolution: Motion was approved.

Yes: M. Bowen, T. Dalton, N. Fredrickson, A. Gonzales (co-chair), P. King, R. Koerner, D. Newcomb, R. Petitfils, C. Wendt, and D. Young.

3. ~~Distance Education Curriculum Review~~ (pending Academic Senate)

B. Curriculum Committee Bylaws (Action)

M. Bowen presented the bylaws noting that the proposal contained a new time limit for membership of two years per division.

Motion by M. Bowen, as corrected second by R. Koerner

Final Resolution: Motion was approved.

Yes: M. Bowen, T. Dalton, N. Fredrickson, A. Gonzales (co-chair), P. King, R. Koerner, D. Newcomb, R. Petitfils, C. Wendt, and D. Young.

VII. Curricular Proposals for Approval

A. Credit Courses: Second Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); EL=Enrollment Limitation, P=Prereq, C=Coreq (substantial), RP=Recom. Prep.; D=Description (substantial); F=Fees (required); FT=Field Trips; R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation

4. 88s and 89s

5. Distance Education

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions):

7. Noncredit Courses

8. Study Abroad/International Education

B. Credit Courses: First Reading

1. New

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); EL=Enrollment Limitation, P=Prereq, C=Coreq (substantial), RP=Recom. Prep.; D=Description (substantial); F=Fees (required); FT=Field Trips; R=Repeat (added or increased)

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation/Enrollment Limitation(s)

4. 88s and 89s

5. Distance Education

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions):

7. Noncredit Courses

8. Study Abroad/International Education

VIII. COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

A. Curricular Activity: Technical Action

1. Delete (Remove from catalog)

- **FREN V03/V04/V80/V90 –PULLED lack of memo**

2. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; EL=Enrollment Limitation; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

3. Technical Revision (Articulation Purposes)

Does not require DTRW-I or Board approval

CO=Course Objectives (substantial); CC=Course Content (substantial); LC=Lab Content (substantial)

- **CT V43 (CO, CC)**

4. Course Review/Update (No catalog changes)

- **CT V43 (Update)**

5. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

6. Distance Education (Revision/Update – No catalog changes)

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7. Degrees, Certificates and Awards (Nonsubstantial)

- | |
|---|
| <ul style="list-style-type: none">• Child Development Associate of Science Degree (nonsubstantial revisions) Certificate of Achievement (nonsubstantial revisions)• Theatre Arts Proficiency Award (nonsubstantial revisions)<ul style="list-style-type: none">➤ Acting |
|---|

Motion by M. Bowen, second by N. Fredrickson

Discussion: A. Gonzales inquired about a memo for deletion regarding the French courses, there was not one submitted therefore the deletion was pulled. M. Bowen will follow up with the department to obtain the memo.

Final Resolution: Motion was approved.

Yes: M. Bowen, T. Dalton, N. Fredrickson, A. Gonzales (co-chair), P. King, R. Koerner, D. Newcomb, R. Petitfils, C. Wendt, and D. Young.

IX. DISCUSSION/INFORMATION (CONSENT and/or ACTION)

- A. [DTRW-I](#) Report for Meeting Held 04.09.15 (Information) – P. Jefferson
A. Gonzales provided a recap of the meeting. She noted that there was discussion regarding the earlier fall registration date.
- B. 2015-2016 Schedule of Meetings (Discussion/Action) – A. Gonzales
A. Gonzales presented the proposed schedule noting that the first meeting will be on the second day of class and that the time has been changed from 3pm to 3:30pm.
- C. 2014-2015 CC Survey Results (Discussion) – A. Gonzales
A. Gonzales reviewed the survey results. M. Bowen requested items to include in the training scheduled for fall.
- D. C-ID Newsletter April 2015 (Information)
A. Gonzales reviewed the newsletter. R. Koerner inquired about the September release of the Public Health ADT and the conflict that has with the deadlines. A. Gonzales replied that there would need to be exceptions to the deadlines for these specific circumstances.
- E. Other
A. Gonzales shared a communication from President Gillespie regarding the status of the Articulation Officer. M. Bowen requested that communication regarding prioritizing courses, for C-ID or ADT etc., email him and cc: R. Petitfils.

There was a brief discussion regarding the review model at Oxnard College, they review new courses and programs in fall and updates/revisions in spring. M. Bowen shared that the agenda will be simplified beginning in the fall.

A. Gonzales adjourned the meeting at 4:22 p.m.

NEXT MEETING

Tuesday, August 18, 2015 – 3:30 p.m.

DEADLINE

for effective date of Fall 2016

May 1, 2015

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Patrick Jefferson, Executive Vice President

Ventura College
4667 Telegraph Road
Ventura, CA 93003
(805) 289-6464

Ventura College Curriculum Committee

Curricular Proposals for 8/18/15

| VENTURA COLLEGE CURRICULUM COMMITTEE | | | | | | | | | |
|--------------------------------------|--|-------|-------|-----------------------------------|--|--|---------------|-----|----------|
| CURRICULAR PROPOSALS FOR 8/18/15 | | | | | | | | | |
| CONSENT AGENDA: COURSES | | | | NONSUBSTANTIAL CHANGES TO CATALOG | | | ARTIC CHANGES | | |
| COURSE ID | COURSE TITLE | CR NC | UNITS | PROPOSAL TYPE | ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol | OBJ=Course objectives, CC=Course content, LC=Lab content | EFFECTIVE | REQ | DE |
| FREN V03 | Intermediate French I | CR | 5 | Deletion | Remove from catalog | | Fall 2016 | x | |
| FREN V04 | Intermediate French II | CR | 5.0 | Deletion | Remove from catalog | | Fall 2016 | x | |
| FREN V51A | Situational Conversation in French I | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| FREN V51B | Situational Conversation in French II | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| FREN V51C | Situational Conversation in French III | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| FREN V80 | Conversational French | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | | |
| FREN V90 | Directed Studies in French | CR | 1-6 | Deletion | Remove from catalog | | Fall 2016 | x | |
| GERM V03 | Intermediate German I | CR | 5 | Deletion | Remove from catalog | | Fall 2016 | x | |
| GERM V04 | Intermediate German II | CR | 5 | Deletion | Remove from catalog | | Fall 2016 | x | |
| GERM V51B | Situational Conversation in German II | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| GERM V51C | Situational Conversation in German III | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| GERM V80 | Conversational German | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | | |
| GERM V90 | Directed Studies in German | CR | 1-6 | Deletion | Remove from catalog | | Fall 2016 | x | |
| ITAL V03 | Intermediate Italian I | CR | 4 | Deletion | Remove from catalog | | Fall 2016 | x | |
| ITAL V04 | Intermediate Italian II | CR | 4 | Deletion | Remove from catalog | | Fall 2016 | x | |
| ITAL V51A | Situational Conversation in Italian I | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| ITAL V51B | Situational Conversation in Italian II | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| ITAL V80 | Conversational Italian | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | | |
| JAPN V51A | Situational Conversation Japanese I | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| JAPN V51B | Situational Conversation Japanese II | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| JAPN V80 | Conversational Japanese | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | | |
| SPAN V20 | Hispanic Literature in Translation | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| SPAN V51A | Situational Conversation in Spanish I | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| SPAN V51B | Situational Conversation in Spanish II | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | x | |
| SPAN V70 | Spanish for Medical Personnel | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | | |
| SPAN V75 | Spanish for Law Enforcement | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | | |
| SPAN V79 | Spanish for School Personnel | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | | |
| SPAN V80 | Conversational Spanish | CR | 3 | Deletion | Remove from catalog | | Fall 2016 | | |
| CONSENT AGENDA: PROGRAMS | | | | | | | | | |
| AWARD TYPE | DISCIPLINE:TITLE | CR NC | UNITS | PROPOSAL TYPE | COMMENTS | | EFFECTIVE | | |
| | | | | | | | | | |
| | | | | | | | | | |
| SECOND READING: COURSES | | | | SUBSTANTIAL CHANGES TO CATALOG | | | | | |
| COURSE ID | COURSE TITLE | CR NC | | PROPOSAL TYPE | ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol | | EFFECTIVE | REQ | DE SA/IE |
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Ventura College Curriculum Committee

Curricular Proposals for 8/18/15

| SECOND READING: PROGRAMS | | | | | | | | | | |
|------------------------------|----------------------------|-------|---------|----------------|--|-----------|-----|----|-------|--|
| AWARD TYPE | PRIMARY DISCIPLINE:TITLE | CR NC | UNITS | PROPOSAL TYPE | COMMENTS | EFFECTIVE | | | | |
| | | | | | | | | | | |
| FIRST READING: COURSES | | | | | | | | | | |
| COURSE ID | COURSE TITLE | CR NC | UNITS | PROPOSAL TYPE | ID=Course ID, T=Title, U=Units, H=Hours, D=Description, X=Transfer, F=Fees, FT=Field Trips, R=Repeat, Was=Formerly, RS=Record Symbol, EL=Enrollment Limitation, P=Prereq, C=Coreq, RP=Recom. Prep. | EFFECTIVE | REQ | DE | SA/IE | |
| BUS V03 | Introduction to Accounting | CR | 3 | Update | RP | Fall 2016 | x | | | |
| | | | | | | | | | | |
| FIRST READING: PROGRAMS | | | | | | | | | | |
| AWARD TYPE | PRIMARY DISCIPLINE:TITLE | CR NC | UNITS | PROPOSAL TYPE | COMMENTS | EFFECTIVE | | | | |
| | | | | | | | | | | |
| REQUISITE APPROVALS | | | | | | | | | | |
| COURSE ID | COURSE TITLE | CR NC | UNITS | REQUISITE TYPE | REQUISITE TEXT | EFFECTIVE | | | | |
| BUS V03 | Introduction to Accounting | CR | 3 | Update | Recommended Preparation: BUS V 06 or fundamental basic math skills needed to solve business related math | Fall 2016 | x | | | |
| | | | | | | | | | | |
| DISTANCE EDUCATION APPROVALS | | | | | | | | | | |
| COURSE ID | COURSE TITLE | CR NC | NEW/REV | DE TYPE | | EFFECTIVE | | | | |
| | | | | | | | | | | |
| ** END OF LIST ** | | | | | | | | | | |

Memo

To: Curriculum Committee
From: Ben Somoza, Foreign Language Department Chair
Date: 05-06-2015
Re: Deletion of Courses

The Foreign Language Department would like to delete the following courses:

| | | |
|---|--|--|
| <ul style="list-style-type: none">• FREN V03• FREN V04• FREN V51A• FREN V51B• FREN V51C• FREN V80• FREN V90 | <ul style="list-style-type: none">• GERM V03• GERM V04• GERM V51B• GERM V51C• GERM V80• GERM V90 | <ul style="list-style-type: none">• ITAL V03• ITAL V04• ITAL V51A• ITAL V51B• ITAL V80 |
| <ul style="list-style-type: none">• JAPN V51A• JAPN V51B• JAPN V80 | <ul style="list-style-type: none">• SPAN V20• SPAN V51A• SPAN V51B• SPAN V70• SPAN V75• SPAN V79• SPAN V80 | |

We no longer offer these courses.