



Curriculum Committee

Minutes

Multidisciplinary Center West Conference Room (MCW-312)
March 3, 2015 at 3:00pm

**NOTE: ALL COURSES/PROGRAMS UP FOR APPROVAL FROM THIS DATE FORWARD
WILL BE EFFECTIVE FALL 2016 UNLESS OTHERWISE NOTED.**

I. CALL TO ORDER

A. Gonzales called the meeting to order at 3:13 p.m.

She noted that Alex Kolesnik and Ben Somoza were present as guests to discuss their respective courses on the agenda.

II. ROLL CALL

VOTING MEMBERS PRESENT: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young.

[ABSENT: G. Arevalo, N. Fredrickson, P. King, and C. Wendt. (note vacant seats: AFT Representative, 1 representative from Distance Education, Professional Development, Social Science & Humanities Division, and 2 representatives from Communications & Learning Resources division)]

NON-VOTING MEMBERS PRESENT: S. Bricker, O. Duangpun, P. Jefferson (co-chair), O. Long, J. Osborne (ASVC Rep.), and K. Schrader. *(ABSENT: T. Harrison, D. Kumpf, Gwendolyn Lewis-Huddleston, V. Lugo, and L. Wright)*

GUESTS: Alex Kolesnik and Ben Somoza

III. APPROVAL OF THE AGENDA

A. TIME CERTAIN 3:10pm Discussion of MATH V19 course proposal

A. Gonzales called for a motion to approve the agenda.

Motion by R. Petitfils, second by M. Bowen

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young.

IV. PUBLIC COMMENTS

None

V. APPROVAL OF MINUTES: February 17, 2015

A. Tom Dalton rescind motion made at the end of the meeting

T. Dalton summarized the latter portion of the prior Curriculum Committee meeting on February 17, 2015, specifically noting his statement and subsequent motion regarding teleconferencing.

T. Dalton made a motion to rescind prohibiting teleconferencing at future meetings as adopted at the February 17th meeting, second by D. Newcomb.

Discussion: T. Dalton shared that he reviewed the Brown Act specifically as it pertains to teleconference and noted that there are very specific parameters therein. He cited 54953 (3) noting that agendas are required to be posted at the teleconference locations and the locations noted within the agenda, the location shall be accessible to the public, and that the locations must be within the boundaries of the territory over which the local agency exercises jurisdiction. He noted that to make a motion was not a violation of the Brown Act. What is a violation of the Brown Act is to permit a teleconference without adhering to the parameters as set forth therein.

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

A. Gonzales called for a motion to approve the minutes.

Motion to approve with corrections as noted above, made by M. Bowen, second by R. Koerner

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

VI. POLICY AND PROCESS DISCUSSION:

P. Jefferson reiterated that the "Making Decisions at Ventura College" document was being examined and updated. The process was briefly reviewed.

A. Curriculum Committee Subcommittees

1. Philosophy and General Education

A. Gonzales noted that the subcommittee needed to convene and create its charge and charter for the document noted above.

2. Curriculum Technical Review & Prerequisites

a. DRAFT Charter

M. Bowen presented the draft charter and asked for members to provide feedback. It will be brought back for approval.

3. Distance Education Curriculum Review

P. Jefferson noted that a discussion occurred at the technical review meeting that this subcommittee is actually embedded into Curriculum Committee. A discussion ensued regarding the history of the subcommittee and the consequences of amending the bylaws to include it as embedded within Curriculum Committee.

Motion to amend Academic Senate Bylaws to remove Distance Education Curriculum Review as a subcommittee of Curriculum Committee and keep it as a part of Curriculum Committee, made by M. Bowen, second by R. Koerner
 Final Resolution: Motion was approved.
 Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

VII. Curricular Proposals for Approval
A. Credit Courses: Second Reading

1. New
2. Revise
 T=Title (substantial); U=Units, H=Hours (increased); EL=Enrollment Limitation, P=Prereq, C=Coreq (substantial), RP=Recom. Prep.; D=Description (substantial); F=Fees (required); FT=Field Trips; R=Repeat (added or increased)
3. Prerequisite(s)/Corequisite(s)/Recommended Preparation
4. 88s and 89s
5. Distance Education
6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions):
7. Noncredit Courses
8. Study Abroad/International Education

B. Credit Courses: First Reading

1. New

<ul style="list-style-type: none"> • CD V22 	Behavior Management in Early Childhood Education	3 units
<p>Motion by M. Bowen, second by R. Petitfils <i>Discussion: It was noted that Jennifer Parker was unable to be present due to unforeseen circumstances. M. Bowen presented the course and stated that it was created based on feedback from the advisory committee. A brief discussion ensued regarding degree applicability.</i> Final Resolution: Motion was approved. Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young</p>		
<ul style="list-style-type: none"> • MATH V19 	Precalculus & Trigonometry	7 units

Motion, for first and second reading, by R. Petitfils, second by D. Young
Discussion: A. Kolesnik presented the course to the committee. A lengthy discussion occurred regarding the alignment of the course with C-ID, unit value, and impact to students (transfer/financial aid.) A. Gonzales distributed a handout provided by Corey Wendt detailing his concerns; he was unable to be present for the meeting.

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, A. Gaines, R. Koerner, D. Newcomb, R. Petitfils, and D. Young

No: T. Dalton and A. Gonzales (co-chair)

2. Revise

T=Title (substantial); U=Units, H=Hours (increased); EL=Enrollment Limitation, P=Prereq, C=Coreq (substantial), RP=Recom. Prep.; D=Description (substantial); F=Fees (required); FT=Field Trips; R=Repeat (added or increased)

- [GERM V01 \(D\)](#)

Motion by M. Bowen, second by D. Young

Discussion: Ben Somoza presented the revised course.

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

3. Prerequisite(s)/Corequisite(s)/Recommended Preparation/Enrollment Limitation(s)

- [CD V22](#)

RP-new: 'CD V02 or CD V03'

- [MATH V19](#)

P-new: 'MATH V03 or MATH V13B or placement as measured by the college's multiple measures assessment process.'

Motion by D. Newcomb, second by M. Bowen

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

4. 88s and 89s

5. Distance Education

- [CD V22](#)

New: Hybrid (1-50% online)

Motion by M. Bowen, second by R. Petitfils

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

- [GERM V01](#)

Review: Hybrid (51-99% online)

Motion by T. Dalton, second by R. Koerner

Discussion: Concerns were expressed about the level of hybrid being appropriate for an introductory foreign language course. Ben Somoza agreed to discuss the concerns with his department and address them at the second reading of the course.

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

6. Degrees, Certificates and Awards (new programs, deleted, and substantial revisions):

• **Nutrition and Dietetics***

Associate in Science for Transfer Degree (new)

***first and second reading, effective Fall 2015**

Motion by D. Newcomb, second by R. Koerner

Discussion: R. Koerner presented program proposal. A. Gonzales noted the ADT could not be submitted to the state until the courses are submitted for C-ID. It was suggested to add PSY V04 as an option for statistics and BIOL V01/V01L in List B. R. Koerner concurred with those suggestions.

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

7. Noncredit Courses

8. Study Abroad/International Education

VIII. COURSE AND PROGRAM INFORMATION ONLY—CONSENT AGENDA

A. Curricular Activity: Technical Action

1. Delete (Remove from catalog)

2. Technical Revisions (Nonsubstantial Changes in Catalog)

ID=Course Number; T=Title; U=Units; H=Hours; P=Prereq; C=Coreq; RP=Rec Prep; EL=Enrollment Limitation; D=Description; F=Fees; FT=Field Trips; R=Repeat; Was=Formerly; Same as; RS=Record Symbol; Non-degree; TR=Transfer

- **CHEM V01A (P-correction from 12.2.14 meeting)**
- **ART [V50A/V50B/V50C/V50D](#) (D-family designation “Handbuilding Ceramics”)**

3. Technical Revision (Articulation Purposes)

Does not require DTRW-I or Board approval

CO=Course Objectives (substantial); CC=Course Content (substantial); LC=Lab Content (substantial)

- **[GERM V01](#) (CO, CC)**

4. Course Review/Update (No catalog changes)

5. Prerequisite(s)/Corequisite(s)/Recommended Preparation Review

- **CHEM V01A**
P-Revise: ‘CHEM V20 and CHEM V20L’ or ‘high school chemistry with

grades of C or better; and **MATH V03 or MATH V13B** ~~or MATH V03A-V03E~~ or 1 year of high school intermediate algebra (Algebra II) **with grades of C or better'**
(correction from 12.2.14 indicating deletion of MATH V03 and omitting addition of MATH V13B and with grades of C or better)

6. Distance Education (Revision/Update – No catalog changes)

7. Degrees, Certificates and Awards (Nonsubstantial)

- **Theatre Arts***
Proficiency Awards (nonsubstantial revisions)
 - **Acting; Costume; Directing; Make-Up; Technical Theatre Production**
- *effective Fall 2015**

Motion, with exclusion of Theatre Arts Pas, by M. Bowen, second by R. Koerner
Discussion: M. Bowen noted that the December 2nd Curriculum Committee Agenda contained a long list of old courses to be updated and that they were approved pending technical review. CHEM V01A is a correction as noted above after undergoing full technical review. A. Gonzales note the ART courses were previously approved by Curriculum Committee and went to DTRW-I where it was suggested they be placed into a family. She noted there were no other changes.

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

Motion by M. Bowen, to approve the Theatre Proficiency Awards listed in item 7, second by R. Koerner

Discussion: A. Gonzales summarized that the PAs were presented at the last meeting but did not meet the 17.5 unit minimum as stated on the form. K. Schrader suggested they be proposed as Certificate of Achievement rather than PA, for recording and financial aid purposes. P. Jefferson stated he would follow up with the Dean of that division.

Final Resolution: Motion was approved.

Yes: M. Bowen, C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

IX. DISCUSSION/INFORMATION (CONSENT and/or ACTION)

A. Curriculum Committee Faculty Co-Chair (Discussion/Action) – P. Jefferson

- Two year term commencing in June 2015 and ending in May 2017

Motion to elect Michael Bowen made by D. Newcomb, second by R. Koerner

M. Bowen accepted.

Final Resolution: Motion was approved.

Yes: C. Branciforte, T. Dalton, A. Gaines, A. Gonzales (co-chair), R. Koerner, D. Newcomb, R. Petitfils, and D. Young

Abstentions: M. Bowen

B. Non-Credit Instruction and Training (Information/Discussion) – G. Arevalo

P. Jefferson summarized the training presented by North Orange County.

C. C-ID Update (Information) – G. Arevalo

P. Jefferson noted that the TMC templates are now being released in February and September and the ramifications that has on our internal deadlines for curriculum.

D. Other

R. Koerner stated that with the updated one date deadline for courses and programs impacts proposals for adding distance education. A discussion ensued about a different deadline or process for adding distance education only to a COR. A. Gonzales noted that it can be added to a future agenda for discussion.

A. Gonzales adjourned the meeting at 5:06 p.m.

NEXT MEETING

March 17, 2015 – 3:00 p.m.

Multidisciplinary Center West Conference Room (MCW-312)

DEADLINE

for effective date of Fall 2016

May 1, 2015

for all courses, degrees and distance education

Written materials relating to a Curriculum Committee meeting item that are distributed to at least a majority of the Curriculum Committee members less than 72 hours before a noticed meeting and that are public record not otherwise exempt from disclosure will be available for inspection at Ventura College located at 4667 Telegraph Road, Ventura, CA 93003 or at the Curriculum Committee meeting.

Pursuant to the Federal Americans with Disabilities Act, if you require any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to the office of

Patrick Jefferson, Executive Vice President

Ventura College
4667 Telegraph Road
Ventura, CA 93003
(805) 289-6464

Curriculum Technical Review and Prerequisites Subcommittee Charter

Background:

The Ventura College Curriculum Committee runs much more efficiently when the technical aspects of curriculum documents are in correct form before they are presented to the full committee. The Curriculum Committee can then concentrate on the essence of proposals (*e.g.*, pedagogy, educational validity, appropriateness to mission, *etc.*). Therefore, the Curriculum Technical Review and Prerequisites Subcommittee will review the details of documents before they are presented to the Curriculum Committee for approval.

Charge:

The Curriculum Technical Review and Prerequisites Subcommittee (hereinafter, “Technical Review”) is a standing subcommittee of the Ventura College Curriculum Committee, which in turn is a standing subcommittee of the Ventura College Academic Senate.

Its purpose is to facilitate and expedite the curriculum development process by ensuring that curriculum documents (including, but not limited to, course outlines of record (CORs)) are in the proper form, correct, complete, and clearly communicated. It also ensures that curriculum documents meet the expectations of the District, the State, and (when applicable) the California public university systems and/or C-ID. Technical Review does not judge the content and/or educational validity of the proposed curriculum; that remains the purview of the Curriculum Committee.

Because this subcommittee does not have subject matter jurisdiction, and its meeting schedule is not fixed by charter, ordinance, resolution, or formal action of the Curriculum Committee, Academic Senate, or any other legislative body, it does not constitute a “legislative body” as this term is defined in California Government Code § 54952, and is therefore exempt from those provisions of the Ralph M. Brown Act (Cal. Govt. Code § 54950 *et seq.*) governing the conduct of legislative bodies and their members. The subcommittee nevertheless welcomes interested visitors (campus faculty and staff as well as members of the outside community) who desire assistance or advice in resolving technical issues related to the development and maintenance of CORs and programs. Please forward requests for consideration of any relevant issue(s) directly to the chair of the subcommittee.

Functions:

- Assists faculty in understanding and working through curriculum documents
- Applies education regulations, professional standards recommended by the Academic Senate for the California Community Colleges, and Board of Trustees policies to the format and structure of curriculum documents.
- Recommends structural improvements to proposers of CORs and communicates the readiness of CORs for approval to the Curriculum Committee.

Focus of Technical Review:

- Course numbering, units/hours (to Carnegie and PCAH standards), repeatability, lecture/lab structure, formatting, readability (*e.g.*, spelling, grammar, and overall cohesion), and completeness of forms
- Clarity and accuracy of course description, and uniformity of course descriptions based on established college standards
- Clarity and measurability of course objectives, consistency with course title and description, and specification of an appropriate level of critical thinking skills (depending on whether a course is credit or non-credit); typically, 3–10 succinct statements of what students will be able to do after completing the class
- Consistency of course content with course objectives, with the understanding that course content is sufficiently generic to serve as a clarifying guide to instructors, not as a mandatory syllabus to be imposed on instructors in contravention of their academic freedom
- Validation of prerequisites, corequisites, recommended preparation, and enrollment limitations, and ensuring their consistency with education regulations
- Satisfaction of requirements concerning textbook information (current?) and appropriate writing, computational, and/or skill-based learning activities
- Overall completeness of the COR form
- Readiness for articulation input to the Curriculum Committee

Membership:

Technical Review is chaired by a faculty member designated by the Chief Instructional Officer. This faculty member is an *ex officio* voting member of the Curriculum Committee. He or she should possess expertise regarding the aspects of the Education Code, Title 5, statewide Academic Senate good practices, Board of Trustees policies, and college standards which relate to CORs, including requisites. Other members of this subcommittee include the Chief Instructional Officer or designee, the faculty Curriculum Committee co-chair, the Articulation Officer, the college Registrar or designee, the Recorder (Administrative Assistant to the Chief Instructional Officer or designee), the Instructional Data Specialist, the Technical Data Specialist, and other student learning office staff and/or Curriculum Committee members as needed for their expertise in curriculum structural review.

Procedures and Timelines:

- Technical Review takes place for new, revised, updated, and deleted courses and programs.
- Technical Review takes place via Curricunet (all courses) and/or email (programs and new courses) year-round, including summer when workloads are unusually heavy. Every

effort is made to complete the technical review within a reasonable time from the date a curriculum proposal reaches Technical Review. To be placed on the curriculum agenda, all technical review issues must be resolved no fewer than 7 calendar days prior to a curriculum meeting. If technical issues remain unresolved with fewer than 7 calendar days remaining until the next meeting, the request will ordinarily be delayed until such time that all technical issues are resolved within 7 days prior to the meeting.

- Per Curriculum Committee policy, program proposals are not forwarded to the curriculum committee until all courses in the program pattern have been approved or are ready for approval.

Approvals:

Approved by the Curriculum Technical Review and Prerequisites Subcommittee, (date)

Approved by the Curriculum Committee, (date)

Approved by the Academic Senate, (date)

Associates in Sciences Degree in Nutrition/Dietetics for Transfer

Item 1. Statement of Program Goals and Objectives

The Nutrition and Dietetics degree and courses offer students an opportunity to enrich their education with an emphasis on improved health as well as prepare students for transfer to bachelor degree programs in Nutrition, Food Science, Dietetics, Family and Consumer Science, Food and Nutritional Sciences, Hospitality Management, Food Science and Technology, and Clinical Nutrition. Typical employment opportunities in the field are in areas of Hospitals/Health Care Facilities, Wellness/Rehab Programs, Community and Public Health Nutrition Programs, Child Nutrition Programs, Food Industry, Health Departments, Long-Term Care Facilities, Diabetes Education Programs, and Cardiac Rehabilitation Programs.

The Associate in Sciences Degree in Nutrition/Dietetics for Transfer (Nutrition/Dietetics AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing the degree are guaranteed admission to the CSU system, but not to a particular campus or major.

Item 2. Catalog Description

The Nutrition and Dietetics degree and courses offer students an opportunity to enrich their education with an emphasis on improved health as well as prepare students for transfer to bachelor degree programs in Nutrition, Food Science, Dietetics, Family and Consumer Science, Food and Nutritional Sciences, Hospitality Management, Food Science and Technology, and Clinical Nutrition. Typical employment opportunities in the field are in areas of Hospitals/Health Care Facilities, Wellness/Rehab Programs, Community and Public Health Nutrition Programs, Child Nutrition Programs, Food Industry, Health Departments, Long-Term Care Facilities, Diabetes Education Programs, and Cardiac Rehabilitation Programs.

The Associate in Sciences in Nutrition/Dietetics for Transfer (Nutrition/Dietetics AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing the degree are guaranteed admission to the CSU system, but not to a particular campus or major.

A student graduating with an Associate in Science in Nutrition and Dietetics may transfer to a CSU Campus to complete a bachelor's Degree in Nutrition, Dietetics, Food Science or similar degrees.

“(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

(A) The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.

(B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.”

ADTs also require that students must earn a C or better in all courses required for the major or area of emphasis. A “P” (Pass) grade is not an acceptable grade for courses in the major.

Transfer Model Curriculum (TMC) Template for Nutrition and Dietetics

CCC Major or Area of Emphasis: Nutrition and Dietetics

TOP Code: 130600

CSU Major(s): Nutrition and Dietetics

Total Units: 25 (all units are minimum semester units)

Template # 2013

Original: 02/01/15

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. **All courses with an identified C-ID Descriptor must be submitted to C-ID prior to submission of the Associate Degree for Transfer (ADT) proposal to the Chancellor's Office.**

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

Attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Science in Nutrition and Dietetics for Transfer Degree						
College Name: Ventura College						
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS				
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
REQUIRED CORE: (15-21 units)						
Introduction to Nutrition Science (3)	NUTR 110	HED V87	Nutrition	3	E	-
Introductory Psychology (3)	PSY 110	PSYV01	Introduction to Psychology	3	D	4 I
General Chemistry with Lab for Science Majors 1, (5)	CHEM 110	CHEMV 01	General Chemistry I	3	B1	5A
OR	OR	CHEMV 01L	General Chemistry IL	2	B3	5C
General Chemistry for Science Majors Sequence A (10)	CHEM 120S					
Microbiology with Lab (4-5)	AAM	MICRV0 1	General Microbiology	4	B3	5B
LIST A: Select one to two (3-13 units) (* See Notes section)						
General Chemistry for Science Majors Sequence A (5) (If not already used above)	CHEM 120S					
Organic Chemistry with Lab for Science Majors I, (4)	CHEM 150	CHEMV 12A CHEMV 12AL	General Organic Chemistry I General Organic Chemistry I Lab	3 2	B1 B3	5A 5C

Select one (4-8 units)						
Human Anatomy with Lab (4) OR	BIOL 110B	ANATV 01	General Human Anatomy	4	B1	5B
Human Physiology with Lab (4) OR	BIOL 120B	PHSOV 01	Introduction to Human Physiology	4	B3	5C
Human Anatomy and Physiology with Lab (8)*	BIOL 115S					
Introduction to Statistics (3) OR	MATH 110	MATHV 44	Elementary Statistics	4	B4	2
Introduction to Statistics in Sociology (3)	SOCI 125					
LIST B: Select one (3-4 units)						
Principles of Food with Lab (3)	NUTR 120	HED V32	Principles of Foods With Lab	3	E	-
Any course articulated as lower division preparation in the Nutrition and Dietetics major at a CSU.	AAM					
Total Units for the Major:	25	Total Units for the Major:		31		
		Total Units that may be double-counted <i>(The transfer GE Area limits must <u>not</u> be exceeded)</i>		19		
		General Education (CSU-GE or IGETC) Units		39	37	
		Elective (CSU Transferable) Units				
		Total Degree Units (maximum)		60		

NOTES:

1. *Students cannot be awarded credit for BIOL 110B or BIOL 120B and BIOL 115S. BIOL 115S is a sequence descriptor that effectively consists of both BIOL 110B and BIOL 120B.
2. * List A:
 - a. Select one course if CHEM-120S is used in Required Core.
 - b. Select two courses if CHEM-110 is used in Required Core.

Ventura College Curriculum Committee

REQUEST FOR ESTABLISHMENT/REVISION OF A PROFICIENCY AWARD

1. Proposed name for the proficiency award: Proficiency Award – Acting
2. Provide a statement of purpose for this award. Include a description of the program:
This award is for students who have demonstrated achievement in acting within the discipline of theatre.
3. Which department would take stewardship of the award (updating, revising, etc.):
Theatre Arts
4. Briefly describe a job or career that a student would be able to attain with this award:
By completing the listed courses and receiving this award, students will gain both academic and production experience that will lead to possible casting for projects within the community and surrounding areas or better prepare him/her to transfer to a four-year institution as an acting major.
5. Please address, if applicable, whether this award scaffolds into an existing Certificate of Achievement or Associates Degree. If so, which one(s):
Associate in Art Degree – Theatre Arts Transfer
6. If the award is in a Career/Technical area, has your Advisory Committee reviewed and recommended it? Please provide supporting evidence (e.g., minutes from your Advisory Committee) either below or attached to this form:
Currently we do not possess an advisory committee. Students submit a printed transcript providing evidence of successful course completion (C or better) to the faculty of the department who monitor and assess the student's progress before anything is awarded.

Requirements for a Proficiency Award are as follows:

- Minimum of 9 units (exceptions are possible with explanation)
- Maximum of 17.5 units
- Requirement of at least one course in residence
- Earn a cumulative grade point average of not less than 2.0 in all degree-applicable coursework attempted.

7. List the course ID, title, and units for each required course(s) and each required additional course(s) or restricted elective(s).

REQUIRED COURSES

COURSE ID	COURSE TITLE	UNITS
THA 02A	Fundamentals of Acting	3
THA V14/DANC V14	Movement for the Theatre	2
THA 31A	Acting for Film and Television I	3

REQUIRED ADDITIONAL COURSES

Select one (1) of the following courses:

COURSE ID	COURSE TITLE	UNITS
MUS V10	College Chorus	1
MUS V11	College Singer1	1
MUS V12	Community Choir	1
MUS V13	Voice	1
MUS V45	Beginning Opera/Musical Theatre Workshop	1

Select six (6) units from the following courses with an emphasis on acting:

COURSE ID	COURSE TITLE	UNITS
THA V2B	Advanced Acting	3
THA V10A	Performance I	3
THA V10B	Performance II	3
THA V31B	Acting for Film and Television II	3
THA V90	Directed Studies in Theatre Arts	3

TOTAL REQUIRED UNITS: 15 units

Department Chair

Date

Dean

Date

Ventura College Curriculum Committee

REQUEST FOR ESTABLISHMENT/REVISION OF A PROFICIENCY AWARD

1. Proposed name for the proficiency award: Costume Design

2. Provide a statement of purpose for this award. Include a description of the program:
The Costume Design Proficiency Award is designed to prepare students for an introductory position in the Costuming Industry or for further study in Costume Design, by using classroom training and practical experience. The coursework is in line with the state transfer requirements, and the practicums are structured so students are working in a professional manner on real productions produced by the Theatre, Music, and Dance departments. The practicums cover all aspects of Costume Design, including cataloging, maintenance, sewing, repairing, researching and designing of costuming.

3. Which department would take stewardship of the award (updating, revising, etc.): Theatre Department

4. Briefly describe a job or career that a student would be able to attain with this award:
A student would have several options, all involve either working on a live production (theatre, opera, ice show, circus & cruise ship) as well as film production. Some of the job opportunities would be Wardrobe, Dresser, Stitcher, Shopper, Stylist, First Hand, and Costumer.
5. Please address, if applicable, whether this award scaffolds into an existing Certificate of Achievement or Associates Degree. If so, which one(s): _____
Not at this time

6. If the award is in a Career/Technical area, has your Advisory Committee reviewed and recommended it? Please provide supporting evidence (e.g., minutes from your Advisory Committee) either below or attached to this form: _____

Requirements for a Proficiency Award are as follows:

- Minimum of 9 units (exceptions are possible with explanation)
- Maximum of 17.5 units
- Requirement of at least one course in residence
- Earn a cumulative grade point average of not less than 2.0 in all degree-applicable coursework attempted.

7. List the course ID, title, and units for each required course(s) and each required additional course(s) or restricted elective(s).

REQUIRED COURSES

COURSE ID	COURSE TITLE	UNITS
_Tha V05A	_____Stagecraft_____	__3__
_Tha V22A	_____Fundamentals of Stage Costuming I_____	__3__
_Tha V22B	_____Fundamentals of Stage Costuming II_____	__3__
_____	_____	_____
_____	_____	_____
_____	_____	_____

REQUIRED ADDITIONAL COURSES

Select three (3) units from the following courses

COURSE ID	COURSE TITLE	UNITS
_Tha V11A	_____Production 1_____	__3__
_Tha V11B	_____Production II_____	__3__
__Tha V90	_____Directed Studies in Theater Arts_____	__3__
_____	_____	_____
_____	_____	_____

TOTAL REQUIRED UNITS: __12 units__

Department Chair

Date

Dean

Date

Ventura College Curriculum Committee

REQUEST FOR ESTABLISHMENT/REVISION OF A PROFICIENCY AWARD

1. Proposed name for the proficiency award: Proficiency Award – Directing
2. Provide a statement of purpose for this award. Include a description of the program:
This award is for students who have demonstrated achievement in directing within the discipline of theatre.
3. Which department would take stewardship of the award (updating, revising, etc.):
Theatre Arts
4. Briefly describe a job or career that a student would be able to attain with this award:
By completing the listed courses and receiving this award, students will gain both academic and production experience that will lead to possible positions as a director, assistant director, or production assistant for projects within the community and surrounding areas or better prepare him/her to transfer to a four-year institution as a directing major.
5. Please address, if applicable, whether this award scaffolds into an existing Certificate of Achievement or Associates Degree. If so, which one(s):
Associate in Art Degree – Theatre Arts Transfer
6. If the award is in a Career/Technical area, has your Advisory Committee reviewed and recommended it? Please provide supporting evidence (e.g., minutes from your Advisory Committee) either below or attached to this form:
Currently we do not possess an advisory committee. Students submit a printed transcript providing evidence of successful course completion (C or better) to the faculty of the department who monitor and assess the student's progress before anything is awarded.

Requirements for a Proficiency Award are as follows:

- Minimum of 9 units (exceptions are possible with explanation)
- Maximum of 17.5 units
- Requirement of at least one course in residence
- Earn a cumulative grade point average of not less than 2.0 in all degree-applicable coursework attempted.

7. List the course ID, title, and units for each required course(s) and each required additional course(s) or restricted elective(s).

REQUIRED COURSES

COURSE ID	COURSE TITLE	UNITS
THA 02A	Fundamentals of Acting	3
THA V05A	Stagecraft I	3

REQUIRED ADDITIONAL COURSES

Select six (6) units from the following courses with an emphasis on acting or technical theatre:

COURSE ID	COURSE TITLE	UNITS
THA V2B	Advanced Acting	3
THA V10A	Performance I	3
THA V10B	Performance II	3
THA V11A	Production I	3
THA V11B	Production II	3
THA V90	Directed Studies	3

TOTAL REQUIRED UNITS: 12 units

Department Chair

Date

Dean

Date

Ventura College Curriculum Committee

REQUEST FOR ESTABLISHMENT/REVISION OF A PROFICIENCY AWARD

1. Proposed name for the proficiency award: _____Makeup_____

2. Provide a statement of purpose for this award. Include a description of the program:
The Makeup Proficiency Award is designed to prepare students for an introductory position in the Makeup Industry, by using classroom training and practical experience. The practicums are structured so students are working in a professional manner on real productions produced by the Theatre, Music, and Dance departments. The practicums cover all aspects of Makeup, including organizing, researching, designing and applying all aspects of Makeup.

3. Which department would take stewardship of the award (updating, revising, etc.): _____
Theatre Department

4. Briefly describe a job or career that a student would be able to attain with this award:
A student would have several options, all involve either working on a live production (theatre, opera, ice show, circus & cruise ship) as well as film production, as a Makeup Artist.

5. Please address, if applicable, whether this award scaffolds into an existing Certificate of Achievement or Associates Degree. If so, which one(s): _____

Not at this time

6. If the award is in a Career/Technical area, has your Advisory Committee reviewed and recommended it? Please provide supporting evidence (e.g., minutes from your Advisory Committee) either below or attached to this form: _____

Requirements for a Proficiency Award are as follows:

- Minimum of 9 units (exceptions are possible with explanation)
- Maximum of 17.5 units
- Requirement of at least one course in residence
- Earn a cumulative grade point average of not less than 2.0 in all degree-applicable coursework attempted.

Ventura College Curriculum Committee

REQUEST FOR ESTABLISHMENT/REVISION OF A PROFICIENCY AWARD

1. Proposed name for the proficiency award: TECHNICAL THEATRE PRODUCTION_____

2. Provide a statement of purpose for this award. Include a description of the program. The Technical Production Award is designed to prepare a student for a position in professional theatre production or further study at the university or conservatory level. The training consist of classroom exercise that demonstrate lighting, scene construction, prop construction, scene painting, understanding construction design blueprints, and running plots for backstage organization. Stage management organization of a prompt book and the recording and prompting of cues, scene shifts,
3. costumes changes, call and curtain times, and crew communications. The courses practicum offers actual design construction, mounting, and running of a fully stage theatrical, musical and dance productions.

4. Which department would take stewardship of the award (updating, revising, etc.): ___
Performing Arts
Department_____

5. Briefly describe a job or career that a student would be able to attain with this award:

_Students would have several options available to them for professional careers--union apprenticeships, interns, non-union positions in community performing arts centers, scenery construction and or design, film studio positions such as gaffers and or grips with Independent film production, video game production, industrial film production, instructional film production and lort size equity houses that can use non-union or union backstage crews.

6. Please address, if applicable, whether this award scaffolds into an existing Certificate of Achievement or Associates Degree. If so, which one(s): _____
Not certificate ready yet. Some courses are applicable for our AA-T degree. _____

7. If the award is in a Career/Technical area, has your Advisory Committee reviewed and recommended it? Please provide supporting evidence (e.g., minutes from your Advisory Committee) either below or attached to this form: _____

Requirements for a Proficiency Award are as follows:

- Minimum of 9 units (exceptions are possible with explanation)
- Maximum of 17.5 units
- Requirement of at least one course in residence
- Earn a cumulative grade point average of not less than 2.0 in all degree-applicable coursework attempted.

8. List the course ID, title, and units for each required course(s) and each required additional course(s) or restricted elective(s).

REQUIRED COURSES

COURSE ID	COURSE TITLE	UNITS
_THA V05A	STAGECRAFT I _____	3
_THA V05B	STAGECRAFT II	3
_____	_____	_____
_____	_____	_____

REQUIRED ADDITIONAL COURSES

Select three (3) units from the following courses with an emphasis on technical crew:

COURSE ID	COURSE TITLE	UNITS
THA V10A	PERFORMANCE I	3
THA V10B	PERFORMANCE II	3
THA V11A	PRODUCTION I	3
THA V11B	PRODUCTION II	3
THA 90	DIRECTED STUDIES IN THEATRE ARTS	3

Select three (3) units from the following courses with an emphasis on stage management:

COURSE ID	COURSE TITLE	UNITS
THA V10A	PERFORMANCE I	3
THA V10B	PERFORMANCE II	3
THA V11A	PRODUCTION I	3
THA V11B	PRODUCTION II	3
THA 90	DIRECTED STUDIES IN THEATRE ARTS	3

TOTAL REQUIRED UNITS: 12 units

Department Chair

Date

Dean

Date

Math V19 Concerns

- Proposal is to offer a 7-unit course that combines Trigonometry and Pre-Calculus
- The purpose of this course is to prepare students for MATH V21A
- Students can already take MATH V04 and V05 for 7 units in the same semester to meet the prerequisite for Math V21A-what are the students gaining from a 7 unit course?
- As Trigonometry is not a class that transfers to UC-how many of the 7 units of this course will count for transfer?
- For University/other college comparisons for prerequisite to MATH V21 Equivalent see below:

School	Courses	Unit Totals
Moorpark College	MATH M07 and M06 or M07	6 for M05 and M06 or 5 for M07
Oxnard College	MATH R115 and R116	6 units for both
CSUCI	MATH 105 (No Trig Course offered)	4 units
UCLA	MATH 1 (no trig course)	4 Quarter Units

- The students that take this class are mostly in the STEM fields.
- Most STEM are high unit majors
- If it is possible to prepare students for MATH V21A with a 5 unit course with Math V03 as the pre-requisite, to reduce the unit load for our STEM majors?
- Unit load has a lot of implications including financial aid and registration priority
- Students often have to choose to not take a GE course so they can complete their major preparation requirement.

Handout provided by
A. Gonzales
on behalf of
C. Wendt
@ CC 3/3/15