

**COLLEGE PLANNING COUNCIL (CPC) MEETING MINUTES
VENTURA COLLEGE
Wednesday, April 29, 2015
3:00 - 4:30 p.m.**

Present:

CPC Chair: Greg Gillespie, CPC Co-Chair; Alex Kolesnik, Lynn Wright, Patrick Jefferson, Patricia Wendt, Debbie Newcomb, Bill Hart, Marian Carrasco-Nungaray, David Bransky, Michael Callahan, Grant Jones, Gwendolyn Lewis-Huddleston, Mary Jones, Peder Nielsen, Tim Harrison, Rebecca Russell, David Keebler, Dan Kumpf, Mark Pauley, Pamela Yeagley, Dana Boynton, Jay Moore

Absent:

Will Cowen, Colleen Coffey, Esteban Casas, Victoria Lugo, Ralph Fernandez; Sandy Melton, Susan Bricker, Robin Douglas, Bob Moskowitz, Eric Martinsen, Jenifer Cook, Kathleen Schrader, Art Sandford, Bob Moskowitz, Peter Sezzi, Sandy Melton, Victoria Lugo,

Recorder: Laura Brower

Called to Order: 3:05 pm

Agenda Item	January	Action Due & By Whom
A. Comments 1. Public	None	
B. Discussion Items		
1. Committee Reports	<p><u>Faculty Senate</u></p> <p><u>Classified Senate</u></p> <p><u>Accreditation Committee</u> – Currently the subcommittees are preparing rough drafts of their reports. Faculty led teams will continue writing on the self-study draft during the summer. Dave Keebler and Patrick are working on an on-line accreditation process library. Patrick and Greg attended an ACCJC accreditation symposium. They learned that institutional set standards are expected for every program.</p>	

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	<p><u>Budget Resource Committee</u> – Mark Pauley advised the committee reviewed the first draft of accreditation as relevant to section III. Everyone is participating and this draft should be completed soon. They also reviewed the program review initiatives and created their recommendations.</p> <p><u>Student Learning Outcomes</u> –Debbie Newcomb stated the SLO Committee sent a survey to all-users and committee members. The SLO annual report was presented. Workshops will begin early in the summer. The committee advised we are not where we should be as far as accreditation. We need to assess and take results and demonstrate and document programs based on those assessments. There was discussion on recommendations for having all faculty take part in the assessments. Department chairs should identify faculty who should be evaluated.</p>	
<p>2. Program Review Process</p>	<p><u>Non-Staffing priorities update</u> – Dave Keebler advised that all lists were sent to different committees to prioritize. The lists were ranked high, medium and low. Actual documents will be posted to the website to see the final recommendations. There are still narrative reviews that need to be completed.</p>	
<p>3. Planning Parameters 2015-16</p>	<p>The Planning Parameters document will be finalized in the fall. Dave Keebler stated the Planning document has been reviewed. There was also discussion on IEPI targets and how they need to be put into a statewide database by June 15. We will start with four targets: Accreditation Status, General Fund Balance, Financial Audit Findings and Completion Rate.</p>	

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4. Making Decisions at Ventura College document review	Dave conveyed that there were two goals to meet in the Making Decision Document. Each person should be able to explain the benefits and what our committees do. These committees will be placed onto our website eventually. Dave reviewed how the electronic page will work.	
5. Administrative Reorganization	The administrative reorganization will go to the board. Besides moving to the three vice presidents there will also be a new Assistant Dean. When the three vice president positions are approved, the assistant dean position hopefully will be set sometime during the summer. There will also be an adjustment in Tim's dean position. Greg plans to meet with the overall student services group to explain the changes.	
6. East Area 1 Development – Santa Paula Update	Postponed to May 27, 2015 meeting.	
7. Institutional Effectiveness Initiative Performance Targets		
8. District Staff Plan Presentation	Item delayed until the fall semester.	
C. Approval of Minutes –	February 25 and March 25 meeting minutes were reviewed and approved by consensus.	
D. Announcements/Information Items	Greg Gillespie gave extra kudos to Dave Keebler for completing the mapping process.	
E. Adjourn	4:30 p.m.	
	Next Meeting: August 26, 2015	