

VENTURA COLLEGE
Minutes of the T-Ten Automotive Advisory Council
Date: May 4, 2017

Present: Scott Sandford, Josh Addison, Pat Schulps, Russell Granger, Scott Fuchs, Frank Gardea, Christian Napoles, Rob Van Nieuwburg, Chuck Rockwood, Jon Marz, William Hoffmann, Rudy Gonzalez, Robert Balderrama, Kevin Coogan, Russell Gardner, Eric Irwin, Joe Martin, Isabelle Muschamp, Brice Muschamp, Brittanye Muschamp, Dave Rudolph, Chris Case, Lupe Vera, Blane Schloo, Kathy Schrader, Karen Engelsen, Eileen Crump, Chad Stangeland

Recorder: Eileen Crump

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completi on Timeline	Assigned to:
Welcome/Introductions	<p>All in attendance introduce themselves.</p> <p>Russel Gardner is the new automotive instructor. Russell is the General Program Coordinator who will be doing recruitment and community outreach.</p>			Chad Stangeland
Recruitment Update	<p>Program Information is available at Dealerships.</p> <p>Automotive Program brochures will be coming soon. The brochures will be distributed to the dealers. The dealers were asked to review the brochures and send feedback.</p> <p>Russell Gardner will be doing outreach at the high schools. Let Russell know what high school you want him to visit to recruit students.</p>			Chad Stangeland
Managing Student Expectations	<p>T-Ten students who work at dealerships are considered "paid interns" until they complete the program.</p> <p>We need to manage student expectation by letting the students know what they will get when they graduate. Since dealers have different pay scales, interns receive different information about their pay.</p> <p>It was suggested that interns be made aware of</p>			Chad Stangeland

	<p>the amenities near each dealership (parking, restaurants, etc.) before selecting a location for their internship.</p> <p>School requires interns to work at a dealership, so students need to focus on being certified, not how much they are paid during their internship. Let students know that their first responsibility is to their education, i.e. getting certified.</p> <p>Let students know that each car dealership is individually owned and that the dealers themselves hire the interns.</p> <p>Need Consistent information</p> <ol style="list-style-type: none"> 1. Negotiations/Pay raise upon program completion 2. TTEN Student Certification Process, what do they get and when do they get it? <p>Scot and Chad will develop an internship contract agreement between the student and the automotive department. The contract should give students the incentive to complete their internship and stay working at the dealership until they get certified. In the August meeting Chad will present a draft of the agreement for the committee to review.</p>			
<p>Develop a Technician Pay Plan</p>	<p>Example of a Technician Pay Plan.</p> <p>\$10-\$12 Trainee on the clock \$13-\$14 Express technician on flat rate \$15-\$16 Two ASE certifications and less than 2 years' experience \$18-\$20 Three to five ASE certifications and online training complete \$20-\$22 Six ASE Certifications + 2 years' experience + 1 expert category \$22-\$24 ASE Master + 3 Expert categories \$26-\$28 ASE Master + 5 Expert categories + Hybrid certified</p>			<p>Chad Stangeland</p>

	<p>\$28-\$30 Toyota Master + Advanced L1 \$32 Toyota Master Diagnostic Technician</p> <ul style="list-style-type: none"> Toyota Master Certification = \$5000 Technician Master Bonus 			
Dealership/Student Progress Reports	A sample T-Ten Intern Report was passed out. Dealers were asked to give Chad and Eric any suggestions and feedback on what should be in the report.	Eric and Chad will develop the Student Progress Report		Chad Stangeland
ASE Update	<p>A6 as a requirement. There was discussion about who should pay for the A6 test. The test is available in several languages. There was also discussion on why students have a difficult time passing the ASE Certification. To better promote the automotive program we will start requiring two ASEs upon graduation, with an A6 test at the end of the first year. The G1 is good initially, but not needed.</p> <p>If student is on the T-Ten cohort he should take the G1, and if the student is taking general courses he can take the C1 or G1. The Technician and the service industry consultant have a different understanding of the industry.</p>			Chad Stangeland
Toyota Adaptation Update	<p>The Adaptation phase for the T-Ten Certification is finally approaching conclusion. The tentative ending date is June 30, 2017. Four courses are already finalized.</p> <p>The Toyota Adaptation was previously certified by the old standards but has been recertified to satisfy industry standards.</p> <p>Toyota will pay to celebrate the certification. This is a good time for the automotive department to highlight the program to do outreach to the community and schools. The next major phase is to create a new automotive program based on Chuck Rockwood and Andy Cawelti work.</p> <p>The student cohorts will be split into two</p>			Eric Irwin

	<p>independent cohorts. General education students and T-Ten students will no longer be a single cohort.</p> <p>Another primary piece is scheduling and sequencing classes. The program is now designed for students to get through the program in two years. Students must now complete their requirements first. Sequencing will correct a lot of issues addressed in today's meeting.</p> <p>We are going to eliminate the V10 class and convert it to a general education course. There will be 24 students in both cohorts, and the smaller class size will improve quality. All courses offered will follow a sequence.</p> <p>There will be 3 classes per semester. All 12 required classes must be completed within 4 semesters at a rate of 3 classes per semester. This can cause a conflict with dealers in the workplace. All dealers were asked to be supportive of the new class sequencing. All students must be in class 3 days each week. More class time was added to accommodate new standards.</p> <p>For the first 3 semesters, students need to be in school 3 days a week. During the 4th semester students will be in school twice a week. This schedule needs to be followed in order to keep our program accreditation.</p> <p>This is the first semester that the automotive department will have summer school classes. Russel will be teaching the high school class.</p>			
Scheduling	<p>There could be future conflicts in course scheduling.</p> <ul style="list-style-type: none"> • 3 Day schedule for 1-3rd semester, 2 day for 4th semester • Drop down scheduling (12 hours school days) 			Eric Irwin

Budget Report	<p>Spending Suggestions (per NATEF requirement)</p> <p>Budget Plans for Next Year</p> <ul style="list-style-type: none"> • Alignment equipment • Tool carts • Program cost tracking <p>New NATEF requires automotive department to discuss the budget with the advisory committee.</p> <p>The automotive department would like to know what equipment is being used in the field, so they need feedback from the dealers as to whether they should purchase the same equipment for the students to learn. What do you, the dealers, want the students to learn?</p> <p>The new equipment can be purchased with Perkins and Strong Workforce funds. Let Kathy Schrader know so she can include it in next year's budget.</p> <ul style="list-style-type: none"> • Currently the \$50,000 in Strong Workforce funds will be rolled over to next year's budget. Some of the funds will be used to purchase the following: Hiring Professional Experts. • Liner racks • 24 individual carts for tools (estimate \$5000) <p>There was a suggestion that we look into getting a bond.</p> <p>Tracking the automotive expenditure this coming year will help determine the future budget.</p>			Eric Irwin
NATEF Accreditation	Master NATEF Certification was achieved			Eric Irwin
Other	We would like to have a Transportation Technology Department. We want input from dealers. Some community colleges are not offering			Eric Irwin

	4 year degrees – Rio Honda. Priority is Toyota T-Ten			
Adjournment	The meeting was adjourned at 9:45 am.			Eric Irwin