



Ventura College Technology Advisory Group
Minutes-Draft, Monday, February 11, 2019, from 2:-3:30PM, CCCR

Present: Kaela Casey, Ken Drake, Sasha Friedman, Grant Jones, Matthew Moore, Preston Pipal

Recorder: Maureen Jacobs

Agenda Item	Summary of Discussion	Action
Call to Order	Grant called the meeting to order at approximately 2:00 p.m.	
Minutes 1/14 & 1/22/19	Grant displayed the minutes/notes from our previous two meetings for the group. There were no changes.	
Program Review 2018-19 Rubric Ranking-Grant Jones	Grant reviewed the groups' ranking of the Program Review Technology Requests. He answered the following questions: <ol style="list-style-type: none"> 1. How many will be funded? It depends on how much he is given to spend. 2. What happens next? The Executive team will review our findings. They may keep or change our rankings. 3. The displayed report was sorted with the highest-ranking first. All appeared to be "Tech Refresh". Grant discussed each one. 4. How much of the 17-18 Program Review Requests were done. Grant said that only "Tech Refresh Requests were done last year. 	
Emergency Broadcast System-Districtwide	The RFP (Request for Proposal) has been posted. It contains the details of what is needed. The goal is to start the project over the summer. Grant will send it to a link to us.	
Group Updates	<ol style="list-style-type: none"> 1. Kaela said the Library is going through a statewide library migration to Alma and Prima. Grant said that I.T. could arrange sessions for students with problems. 2. Matt told of an event on 3/15 where there will be an expert in universal design and many other instructors will present. Breakfast and lunch will be provided. We will receive an email soon with the details. 3. Preston told us that OER (open educational resources) is available for Anatomy, eliminating textbook costs. They are migrating labs to Canvas. All materials are online. 4. Grant suggested adding OER availability to next agenda. 5. Sasha said that categorical funds contribute most of Math instruction costs. Math barely uses technology except for projectors that are dead or dying. Most of the department writes on the board. The screens are tiny in 354. The new proposed furniture is expensive and he would prefer to spend it on screens. Most in calculus do not like the group work. Math needs students in Calculus 1 to go on to Calculus 2. For example, many in Calculus 1 did not learn the "chain rule". 6. Ken said that he is also using free PowerPoints provided by the publishers. 	Add OER to March agenda
Adjournment/Next Meeting	Grant adjourned the meeting at 3:00 p.m. The next regular meeting is March 11, 2019, from 2:00-3:30pm. (Last meeting is April 8, 2019)	