



Student Success Committee (SSC) Minutes

October 23, 2019 @ 2:00-3:30 pm in Campus Center Conference Room (CCCR)

Charge: The Student Success Committee (SSC) is the operational committee responsible for student success and related initiatives. The SSC integrates and aligns student success efforts into a cohesive strategy through on-going evaluation of data. SSC makes recommendations to close achievement gaps and continuously improve student success outcomes in accordance with State guidelines and the Ventura College Master Plan.

ADMINISTRATOR CO-CHAIR (Non-Voting): Marcelo Vazquez

Membership: Representative College Governance Committee-- 9 Faculty + 9 Non-Faculty (1, Student; 4 Classified; 2 Supervisors, 2 Administrators) as voting members

Voting Members						
1	Health, Kinesiology, Athletics, and Performing Arts	Mary McDonough	x	Classified	Blair Gilbertson	x
2	Career Education I	Vacant		Classified Co-Chair	Veronica Allen	x
3	Career Education II	Ralph Fernandez	x	Classified	Victoria Nielsen	x
4	English, Math and Learning Resources	Eric Martinsen	x	Classified	Cynthia Salas	
5	Sciences	Hafez Alawdi	x	ASVC (Dir. Of External Affairs)	Vacant	
6	Student Services	Bea Herrera	x	Administrator	Felicia Duenas	x
7	Visual Arts, Behavioral and Social Sciences, and Languages	David Young		Administrator	Damien Peña	x
8	Faculty	Lydia Morales	x	Supervisor	Alma Rodriguez	x
9	Faculty Co-Chair	Paula Muñoz		Supervisor	Rick Trevino	x
GUESTS						
	Kim Hoffmans					
	Phillip Briggs					
	Tatiana Lawler					

RECORDER: Tricia Bergman

Agenda Items	Discussion Notes	Action	Date	Who
1. Call to Order	Meeting called to order at 2:11pm			
2. Public Comments	E. Martinsen asked that the following comment be included in the 9.25.19. Minutes: A statement was made by ASVC student, Nathan Ramos Rodriguez. N. Rodriguez addressed the SSC committee members asking that the committee's efforts be more focused on student success and less on committee processes, as well as being more focused on data, as is mentioned in the Charge.			

3. Approval of Minutes <ul style="list-style-type: none"> 9.25.19 	<p>B. Herrera moved to accept minutes with the following corrections: 1) add comment regarding BRC meeting invite; 2) make correction to “the Charge” and change the wording on the Charge from. “Participatory Governance committee” to “Operational committee”; 3) include E. Martinsen’s comment regarding ASVC student’s comments; and 4) include the recommendation for the committee to address having future committee meetings on the 2nd and the 4th Wednesday of each month placed under Possible Future Agenda Items on Agenda. V. Allen 2nd. Ayes passed motion. No Nays. 1 Abstention: F. Duenas</p>	Vote		
4. Establish Goals for 2019-2020	<p>M. Vazquez asked the committee to reference the three-phase evaluation process noted in the 2019-2022 Ventura College Equity Plan. The committee reviewed the five goals that are on pages 2 and 3 of the Plan. Here is the link: https://go.boarddocs.com/ca/vcccd/Board.nsf/files/BFPQYM6AD42C/\$file/VC%20Equity%20Plan%20(FINAL)%209.3.19.pdf</p> <p>Following discussion regarding process for establishing SSC committee goals, B. Herrera provided an overhead projector copy of the goals that were set during last year’s meeting, which were:</p> <ol style="list-style-type: none"> 1. Provide opportunities for the campus community to engage in ongoing dialogue on student success; 2. Promote the use of data and research in assessing student success; 3. Develop and refine college programs and activities to better support student success by optimizing the use of available college resources; and 4. Evaluate and revise the Integrated Plan on an on-going basis. <p>A productive discussion followed regarding: 1) establishing the committee’s goals for 2019-2020; 2) working to define student success outcomes; and 3) refining and identifying students’ goals. P. Briggs helped facilitate the discussion by typing out a draft of the goals that were discussed as follows: 1. Integrate and align student success efforts into a cohesive strategy by (a) defining rubric and identifying spectrum of cohesive strategy effectiveness, and (b) avoiding duplication, streamline, efficiency; 2. Evaluate data related to student success on an on-going basis with (a) persistence, filling equity gaps, focusing on Pirate’s Cove, tutoring, etc., (b) focus on transfer-level math/English during student’s first year with the focus on equity gaps; and 3. Make recommendations to close achievement gaps and continuously improve student success</p>	Discussion		

	outcomes by focusing on defining student success outcomes.			
5. Update on SSC Membership	M. Vazquez shared that Jesus Vega, Tatiana Lawler Sweeney and ASVC Student Representative, Nathan Ramos Rodriguez, will no longer be serving as part of SSC Membership. Felicia Duenas will tentatively be filling in for Jesus Vega and Cynthia Salas will be replacing Tatiana Lawler Sweeney. R. Trevino said that ASVC is actively looking for a replacement of the student representative position on the SSC committee.	Discussion		
6. BRC Update	<p>M. Vazquez handed out a copy of the Budget Resource Committee's October 16, 2019 "2019-20 Categorical Budget Review." He asked the committee to refer to page 3 and, specifically, the 2 arrows pointing to line items. The information on the handout that shows the College fiscal breakdown of funds from Org reflects the report of the Restricted General Fund-Budgeted Expenditures for the State Categorical Programs.</p> <p>D. Peña handed out a copy of the 2018-19 SEA Annual Report (for planning purposes only) for committee review. Review and discussion ensued.</p>	Discussion		
Possible Future Agenda Items	<p>B. Herrera moved and P. Muñoz 2nd the recommendation that, as an agenda item, the committee address having future committee meetings meet on the 2nd as well as the 4th Wednesday of each month. Currently the committee is meeting on the 4th Wednesday of each month.</p> <ol style="list-style-type: none"> 1. SSC should have some oversight with the SEA-P budget in general thus the SSC should review the SEA budget as soon as possible. 2. Review the initiatives noted below that have or will be receiving the SEA funds (according to the CCCCO) and review/evaluate the outcomes: <ul style="list-style-type: none"> · Maintaining an equity plan per EC 78220 · Providing matriculation services per EC 78212 · Adopting placement policies per EC 78213 (AB 705) · Providing all students with an educational plan 3. Review to create a cohesive plan for "on-boarding" VC students; SSC and GP should be collaborating on the on-boarding as onboarding/assisting with entry are critical components of both. Need to avoid duplication. 			

	<p>4. Review currently funded campus initiatives and streamline, where possible, to avoid duplication.</p> <p>5. Create a plan for “intentional planning” and data collection (and evaluation) of each Student Services campus effort(s).</p> <p>6. AB943 allows community colleges to use funding from the California Community Colleges Student Equity and Achievement (SEA) Program for emergency student financial assistance. If we participate in this Program, we need to decide on the amount of money to put toward emergency grants and estimate how many students will benefit from the emergency funding.</p> <p>AB943: https://leginfo.legislature.ca.gov/faces/billCompareClient.xhtml?bill_id=201920200AB943. New Law Creates Pot of Emergency Funds in California https://www.insidehighered.com/news/2019/10/07/money-student-success-california-can-now-be-used-emergencies</p>			
8. Open Comments/Announcements	<p>There was discussion regarding the November SSC meetings and the possible conflict with the Wednesday, November 27th meeting (day before Thanksgiving). M. Vazquez asked T. Bergman to send out a Doodle Poll to find out what days and times the committee would be able to meet for a 1st and 2nd SSC meeting in November, noting that the 2nd meeting would be a possible reschedule of the Wednesday, November 27th SSC meeting.</p>			
9. Adjournment	<p>Meeting adjourned at 3:38 pm.</p>			