#### Ventura College Mission Statement

At Ventura College, we transform students' lives, develop human potential, create an informed citizenry and serve as the educational and cultural heart of our community. Placing students at the center of the educational experience, we serve a highly diverse student body by providing quality instruction and student support, focusing on associate degree and certificate completion, transfer workforce, preparation and basic skills. We are committed to the sustainable continuous improvement of our college and its services.

#### V C Health & Safety Committee

Membership:

Co-chairs Mary Jones, Coordinator of SHC Martin Navarro, Supervisor- M&O

Members: Tim Harrison, Burt Gutierrez, Mike Palloto, Sandy Melton, Kelly Neel, Tyler Hickok, Jenchi Wu, Robin Douglas, David Bransky, Terry Cobos,Katy Hott,, Angeles Rodriguez, Steve Turner, Eileen Crump, Tom O'Connor, Saliha Sha, Rebecca Russell, J. Cook, Lucy Capuano Brewer, Celine Park

Ex- officio members: Greg Gillespie; David Keebler

Charge:

The Safety and Wellness Committee is a college advisory committee and alerts management, faculty, staff and students of matters pertaining to campus safety and health related issues. Members review and update safety practices and recommend additional practices as needed. Committee members visually inspect campus buildings for Safety and/or Health related issues which are reported to the committee for appropriate resolution. The committee actively promotes educational safety and dissemination of health related information to the campus community.

### Membership:

The committee is co-chaired by the Coordinator of the Student Health Center and the Maintenance Supervisor.

The membership is comprised of management, faculty, classified, Campus Police and students as well as the District Risk manager and the Purchasing Director of General Services.

### Meetings:

The committee meets once a month.



# Ventura College Safety & Wellness Committee

# ORDER OF THE AGENDA FOR THE MEETING OF <u>Tuesday October 20, 2015</u> 2:00 in Campus Center Conference Room

- I. Welcome & Call to Order
- II. Introductions
- III. Minutes from September 15, 2015
- IV. Old Business
  - a. Update from Campus Police- M Pallotto
  - b. NEMS Update- Earthquake Drill
  - c. BICT Update M Jones
  - d. Review of Safety Screening form results
  - e. Update on Lighting
  - f. Goals/ Charge

## V. New Business

- a. Student Concerns need a new student representative
- b. Campus Safety Plan
- c. Campus Security Authorities- Forms
- V Action Items
- VI Next Safety Meeting- November 17, 2015

Possible Goals:

- 1. Two people per building trained in CPR/ AED. (Ideally AM and PM)
- 2. Goal on the outcome of all the awareness programs and educational activities? Find out what percentage of employees participate from each department and have a goal number to meet evry year, so that by the end of 2017 we have everyone participating.
- 3. Goal related to the Safety issues that we are reporting- perhaps that a certain percentage (70%) of the reported issues are resolved by the end of the academic year.