

VENTURA COLLEGE
College Planning Council
Meeting Minutes
April 30, 2014

Present: Greg Gillespie – CPC Co-Chair & Art Sandford – CPC Co-Chair; Alexander Kolesnik, Bob Moskowitz, Dan Kumpf, David Bransky, David Keebler, Grant Jones, Ilse Maymes, Jenifer Cook, Kathy Scott, Marian Carrasco Nungaray, Mark Pauley, Mary Jones, Michael Callahan, Patricia Wendt, Patrick Jefferson, Peder Nielsen, Sandy Hajas, Sandy Melton, Tim Harrison, Victoria Lugo, Will Cowen, Bill Hart, Eric Martinsen, Ralph Fernandez, Peter Sezzi

Absent: Brendan Cummings, Chelsea Guillermo-Wann, Gwendolyn Lewis-Huddleston, Kathleen Schrader, Robin Douglas, Ronald Mules, Alexa Nicoleyson, Susan Bricker, Andres Casas, Colleen Coffey, Jay Moore

Time: Called to order 3:06 & adjourned 4:38 p.m.

Recorder: Laura Brower

Agenda Item	Summary of Discussion	Action Due & by Whom
<u>Comments</u>		
1. Public	There were no public comments.	
Agenda change	The following topic was moved.	
5. Update on Accreditation	<p>a. <u>Library response – Accreditation Standard</u></p> <p>Peter Sezzi began by displaying the Comment on January 14 First Reading Revisions to Eligibility Requirements and Accreditation Standards on the overhead projector. Peter requested approval to provide the ACCJC with a response recommending to keep the existing Standard IIC (Library). The library does not support the revised standard moving the library standard s into the student services (Standard IIB). A motion to forward a recommendation from the library to the ACCJC against a change in Standard IIC was made and passed.</p> <p style="margin-left: 40px;">Motion to endorse: Mark Pauley Second motion: Will Cowen Opposed: None Abstentions: None</p>	

Agenda Item	Summary of Discussion	Action Due & by Whom
	<p>Program Review Process. It is one of the more important documents created for college use and is divided into two sections; background and actual planning parameters. Dave reviewed both sections and distributed a graph which explains the VC Planning Alignment showing how the planning efforts are carried out. He stated the College Educational Master Plan should be driving all other long term plans.</p> <p>Patrick Jefferson added that the alignment of all different plans is a critical step for our campus and more attention should be made to keep all of the different plans focused and up-to-date. There are many plans and a workgroup could be organized to address these plans with departments so information can be assessed, synthesized and shared. A time-frame should be set for all plans and then have them all reviewed prior to 6th year accreditation.</p> <p>Greg added that it is important to have the campus community identify our top priorities for improvement. The present Education Master Plan written through 2019 is going to be revised to end in 2016. Strategic implementation plans will also be aligned to 2016. We have a large number of institutional effectiveness measures (30). It is important to narrow our focus on several priority measures to improve.</p> <p>David Keebler discussed the budget. The revise will be done in May and by June 30 the final budget should be announced. Dave reviewed the chart displaying how funds are distributed. He emphasized how this pertains to all districts, not just VCCCD. For FY15 we will be faced with a challenge if the budget results are as forecasted.</p> <p>If there are any questions on Institutional Planning Assumptions please email questions to Greg, Patrick or David.</p> <p>Greg reviewed the Institutional Planning Assumptions:</p> <ul style="list-style-type: none"> • Remediation and Success • Associate Transfer Degrees • Adult Education Planning 	

Agenda Item	Summary of Discussion	Action Due & by Whom
<p>1. Approval of Minutes – March 26, 2014</p>	<ul style="list-style-type: none"> • Increased Efficiencies • Community/Continuing Education • Santa Paula • Outreach and Partnerships • Research and Resource Development <p>Patrick reviewed the Academic and Student Support Services Assumptions:</p> <ul style="list-style-type: none"> • Enrollment Management • Student Success • Responsive Services and Class Offerings • Relevance of and completion rates for degrees, certificates and proficiency awards. <p>David reviewed the revised Program Review Process.</p> <p>Motion to approve: Marian Carrasco Nungaray Second motion: Peder Nielsen Opposed: None Abstentions: None</p>	
<p><u>Handouts</u></p>	<ol style="list-style-type: none"> 1) Comment on January 2014 First Reading Revisions to Eligibility Requirements and Accreditation Standards; 2) Planning Parameters – Planning Background; 3) Ventura College Planning Alignment 	
<p>Next Meeting</p>	<p>Wednesday, October 29</p>	