Ventura College DE Advisory Group Meeting

Meeting Minutes 2018-2019 Academic Year
Thursday, January 10, 2019 LRC 136 Studio

Present: Sharon Oxford, Matthew Moore, Gwendolyn Lewis-Huddleston, Stephanie Branca, Ryan Petitfils, Dan Kumpf, Kaela Casey, John Elmer, Hugh O'Neill, Asher Sund, Colleen Coffey, Michael Ward, Araceli Trujillo, Brandon D'Amico

Absent: Amy Kennedy, Chloe Branciforte, Corinna McKoy, Erin Brocker, Rubisela Gamboa

Guests: N/A

Recorder: Erin Askar

Convened: 3:30 pm

Minutes:

Agenda Item	Summary of Discussion	Action due by whom
1. Call to Order	Stephanie Branca called the meeting to order at 3:32 pm.	
2. Public Comments	None	
3. Approval of Minutes	Review of minutes.	
4. Announcement/ Information Items	None	Stephanie
5. Training News and Services	Next Open Studio on January 11 – will be introducing new OEI tools. Sharon will post Zoom link in DE Faculty Hub Ally training coming up on January 18 The OTTCC course is being updated, driven by DDEAC, so next training will not start until late Spring to allow Matt and Sharon time for course revisions • DDEAC has requested revamp of the OTTCC training in order to reduce the time commitment for faculty completing the course • One recommendation has been to create a Canvas template that faculty can start the training with so they are able to finish faster • Template will enable faculty to spend their time customizing the template rather than creating it from scratch and give them a jumping off point for training assignments • Template will be developed to be OEI aligned so faculty will be steps ahead if they choose to put their course through the OEI process • The new template will be introduced at the late spring training and feedback will be used for revisions to the summer session	Matt
6. Ally Information	Ally usage update for Spring 2019 – 10 courses from MC, 19 from OC, 48 from VC; Ally analyzes courses for accessibility and translates materials on demand for students	Matt

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7. OEI Update	Ally is currently in the DE Faculty Hub for faculty who would like to see Ryan and Asher ask to have it turned on; Ally will be turned on for everyone eventually, by law OEI testing exchange which will enable students to enroll at multiple schools from a single screen without paying additional fees • VC hoping to be part of the exchange test group for next semester • 284 registrations through OEI for Fall 2018 53 colleges now listed on cvc.edu (Finish Faster) – students can find all online classes that meet IGETC certification for transferring • ADTs listed that can be completed online (major prep courses) 6% of VC courses presently OEI aligned – goal is 20% • 170 total courses approved for OEI in whole exchange (5-6 at VC) • The challenge – where to find the time to put course through? POCR is a new online peer review process put forward by OEI. The first POCR training is coming this semester and Sharon will be participating; will take approximately 40 hours. Sharon will post details to DE Faculty Hub • After 3 courses go through POCR at Ventura College, additional courses would be fast-tracked through the OEI process • Participants in the POCR training course can become an online course reviewer for OEI and receive compensation for reviewing other faculty's courses • OEI looking for campus POCR leads – hoping for FT faculty Counselor training for Cranium Café coming in January, April and May – Cranium Café Online mental health counseling course beginning in April	Sharon
8. DE Metrics	Spring 2018 versus Spring 2019 sections (Sharon's figures): <u>Spring 2018 sections</u> — <u>Spring 2019 sections</u> Online - 127 — Online - 148 Hybrid - 61 — Hybrid - 79 Face-to-face - 874 — Face-to-face - 904 Total = 1062 — Total = 1131 sections. 17.7% of VC courses hybrid or online — 20.1% of VC courses hybrid or online NetTutor:	Sharon

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	Used over 400 hours in Fall 2018 - the majority in the paper center • Asher disappointed in input that tutors provided his students • Sharon will speak to OEI about quality of tutoring and send NetTutor usage report to group VC is allotted 500 hours of NetTutor for the fiscal year - OEI said we can go over 500 hours and the service will still be free since we were one of the original OEI schools How does NetTutor separate the disciplines the students are calling for help in? • When students log in a list of subjects appears and the student makes the appropriate selection • The choice impacts the data on the NetTutor usage report • NetTutor also linked in DE student orientation course NetTutor data available on request. Post on the DE Hub? Service will continue until the new MOU is signed	
9. VCCCD DE Summit	Keynote speaker chosen – Gaeir (pronounced like 'fire') Dietrich, a universal design specialist. Comes highly recommended and has an extensive resume List of presentation proposals to date provided - presentations will be 35 minutes each, will be vetted for accessibility. Use a presenter checklist to address accessibility of presentations? • Deadline for presenter proposals January 15 - DE4 will lay out format of presentations and bring to next meeting for input • Can presentations be merged, if necessary? Summit planning committee to decide How to address sociological accessibility barriers to DE? Poverty, homelessness, etc. • John Ruff from VC Success Project has offered to briefly present on sociological access issues/barriers facing VC students. John Elmer to follow up with John Rudd	Matt/John
10. Other	Dan, Matt, Sharon, Ali and Stephanie will be attending a conference at the Institute of the Future in Palo Alto, 1/30-2/1/19. Will be discussing what face-to-face and online learning will look like in the future, and testing and evaluating different technology • They have participated in initial webinar about role and expectations; 8-10 hours of prep/homework was given Will present on conference at next meeting	Stephanie
11. Adjournment	Meeting adjourned at 4:32	Stephanie
Next Meeting Date:	February 14, 2019	