Ventura College
Distance Education Advisory Group
Meeting Agenda
Thursday, September 13, 2018
3:30 – 4:30 p.m., LRC 136
(Meets on the second Thursday of each month, in LRC 136 Training Studio.)

ISLO-1: The Service will support or facilitate a positive learning or service environment for students.

PURPOSE: The Distance Education Committee exists to meet the instructional, communication, computing, and research needs of the students, and faculty, of Ventura College. The mission of the committee is to focus on the delivery of distance education and its environment, be it web enhanced on ground courses, hybrid courses or fully on line courses. Taking a proactive leadership role on educational, technological and professional development issues surrounding distance education.

OUR GOAL: Our greatest wish is to provide services and quality education in the distance education format that will enhance students' opportunities to be successful in their educational pursuits. We have established a goal to improve student success in distance education classes to equal that of face to face classes.

I. Welcome and Introductions
II. EDTEC Mini Grant for Faculty – Guest: Grant Jones
III. DDEAC Report
    a. Identify goals for the DDEAC
        i. Ally implementation
        ii. DE Summit
        iii. Evaluate hours of OTTCC (per AFT contract)
        iv. DE Course Evaluator Orientation
        v. DE tool evaluation and recommendation process
    b. Ally Update
IV. VCCCD DE Summit (Hosted by VC)
    a. Theme: Access and Equity?
    b. Date: Friday, March 15, 2019
    c. Summit schedule
    d. Process for speaker proposals
    e. Keynote? CCC Tech Center
    f. Create subcommittee
V. Welcome back Gwen Lewis-Huddleston
VI. Training News and Services
    a. DE Course Evaluation Orientation for Deans – report back
    b. OTTCC Session One started; next session starts Monday, October 29
    c. CanInnovate – Friday, October 26, 9 a.m. - 5 p.m. (hosted at LRC 136)
    d. Voluntary course review process
    e. Piloting Flipgrid
    f. Open Studio Fridays
    g. Consultations
VII. OEI Update
    a. Increasing faculty participation
    b. Asher Pirate Talk (Oct. 10)
    c. Host OEI Faculty Info Meeting (Friday, September 28, 3-4 p.m.)
    d. Summit topic
    e. Other ideas?
    f. Upcoming meeting (Friday)
VIII. New standing agenda item: Faculty Technology Tips
    a. Volunteer presenters needed (members or guests welcome)

Handouts: (1) DE Advisory Group 2018-2019 Membership, (2) Best Practices for Evaluating Online and Hybrid Courses, and (3) CanInnovate Flyer