

Ventura College
Distance Education Advisory Meeting
Agenda
Thursday, August, 17, 2017
3:30 pm – 4:30 pm
LRC 136

Meets on the second Thursday of each month, in LRC 136 Training Studio.

ISLO-1 The Service will support or facilitate a positive learning or service environment for students.

PURPOSE: The Distance Education Committee exists to meet the instructional, communication, computing, and research needs of the students, and faculty, of Ventura College. The mission of the committee is to focus on the delivery of distance education and its environment be it web enhanced on ground courses, hybrid courses or fully on line courses, and to take a proactive leadership role on educational, technological and professional development issues surrounding distance education.

OUR GOAL: Our greatest wish is to provide services and quality education in the distance education format that will enhance students' opportunities to be successful in their educational pursuits. We have established a goal to improve student success in distance education classes to equal that of face to face classes.

Last Year's Goals 2016/2017

Goal #1 75% of all Faculty teaching at Ventura College will learn and use the Learning Management System (web enhancing increase for Face 2 Face classes.

Goal #2 Grow distance Education section offerings by 5% by Spring 2017 start. Will be measured in Spring 2017 schedule

Goal #3 Assist 5 programs in the achievement of fully offering their transfer or certificate degree programs online.

Goal #4: All fully online faculty teaching during Spring 2016 will be trained and certified and teaching in Canvas the new Learning Management System by Spring 2017 start

1. Old Business

- a. Welcome,
- b. New faces, introductions,
- c. Hiring – Instructional Designer completed - Introduction
- d. Is everyone here that needs to be here?
- e. Review minutes from April MTG

2. New Business

- a. Review of 2016/2017 Goals
- b. Establish new goals for 2017/2018 (See list of suggest goals handout)
- c. Committee Survey, completed at meeting (See handout)
- d. Linking course sections, challenges/solutions discussion
- e. OEI DE course increase
 - i. In house course review for OEI, we need assistance
- f. OER promotion Discussion
 - i. Need a Faculty Champion to Develop OER usage/awareness
 - ii. Planning a District Wide day long OER faculty professional development day in Fall 2017
 - iii. Update on OER usage now
 - iv. OER embedded in OEI course shell opportunities
- g. Increase in DE Sections – Discussion, how to support growth
 - i. Alternative certifications for special needs/training

- h. Advanced Training Course - Discussion
 - i. Master Course/Blue Print Course Discussion
 - i. Other?
- 3. **Additional Updates**
 - DE Trainings/New Fall dates, DEID's
 - DW DE Update, Andrea
 - next MTG in later August?
 - OEI Updates, same as above
 - DE/Counseling, DEID's and Andrea
 - Non-Credit Courses
 - OER Webinar through Chancellor's office 8/23/17 noon – 1pm
- 4. **Next Meeting:** September 14, 3:30 – 4:30

2017-18 Goals

For your consideration and approval:

Goal #1 OEI Trained Faculty – recruit 3 faculty per appropriate program and support their training/course approval for OEI

Goal #2 OEI Reviewers In-house – select a minimum of 5 faculty to use OEI rubric to assess courses for the exchange

Goal # 3 Increase distance education offering to 30% of course schedule

Goal # 4 Increase fully online degrees and support online programs through promotional materials

Goal # 5 Recruit a minimum of 1 faculty member in each division to use OER in online classroom and increase use of OER in face-to-face classrooms

Goal # 6 100% of course offerings scheduled every semester use web enhancement, at a minimum

Objectives/action for each goal

Goal #1

Increase exchange ready faculty/courses – need select and recruit specific faculty

Goal # 2

Meg Phelps lead organizer

Goal #3

Promotion of remote hiring, use of master classes.

Goal #4

Promotion of fully online programs and IGETZ/UC Transfer and seek faculty to create 'missing' DE course(s) for programs close to online. Target an additional 3 programs to develop online degrees

Goal # 5

Hold OER summit, work with library to create data base, hold flex activity (or attend council meeting) for department chairs, deans and potentially chancellor. Recruit faculty already using OER to present at discipline meetings.

Goal # 6

Create a plan for Senate & CPC approval that 'requires' use of canvas for all faculty with minimum use of gradebook. Promote objective through integration of SLOs and stream lining assessment process. This also supports the use of master classes and provides an opportunity for 'recertification' for Canvas training. Use badging for 'degree' of training completed.

Train all remaining faculty for web enhancement prior to Fall 2018 pending approval of plan.