Ventura College
Distance Education Advisory Meeting Agenda
Thursday, December 14, 2017
3:30 pm – 4:30 pm, LRC 136
Meets on the second Thursday of each month, in LRC 136 Training Studio.

ISLO-1 The Service will support or facilitate a positive learning or service environment for students.

PURPOSE: The Distance Education Committee exists to meet the instructional, communication, computing, and research needs of the students, and faculty, of Ventura College. The mission of the committee is to focus on the delivery of distance education and its environment, be it web enhanced on ground courses, hybrid courses or fully on line courses. Taking a proactive leadership role on educational, technological and professional development issues surrounding distance education.

OUR GOAL: Our greatest wish is to provide services and quality education in the distance education format that will enhance students' opportunities to be successful in their educational pursuits. We have established a goal to improve student success in distance education classes to equal that of face to face classes.

2017/2018 Goals: (Original)
Goal #1 OEI Trained Faculty – recruit 3 faculty per appropriate program and support their training/course approval for OEI
Goal #2 OEI Reviewers In-house – select a minimum of 5 faculty to use OEI rubric to assess courses for the exchange
Goal #3 Increase distance education offering to 30% of course schedule
Goal #4 Increase fully online degrees and support online programs through promotional materials
Goal #5 Recruit a minimum of 1 faculty member in each division to use OER in online classroom and increase use of OER in face-to-face classrooms
Goal #6 100% of course offerings scheduled every semester use web enhancement, at a minimum

2017/2018 Goals: (Proposed Revisions)
New Goal 1: Do foundational work (data gathering, needs analysis, etc.) to move forward with strategic plan
New Goal 2: Develop strategic plan
Revised Goal: 3-5 new OEI faculty and support their training/course approval for OEI
Revised Goal: Increase distance education offering to 30% of course schedule by Fall 2018 schedule release (as proposed by District)
Previous Goal (unchanged): Increase fully online degrees, and support online programs through promotional materials
Revised Goal: Analyze web-enhanced usage in order to set goal
~~**Deleted Goal:** Recruit a minimum of one faculty member in each course offered online and face to adopt OER in no cost textbooks. This will lead to our offering Zero Cost Degrees. Improving Student Success, and recruitment of enrollment.~~ → Moved to OER Task Force

i. Welcome
ii. Review of minutes
iii. Discussion on Focus Areas for DE Strategic Plan, handout of table of content for Strategic Plan, Sample Strategic Plan links
iv. Discussion on needed Data for Strategic Planning. Focus on DE current status * (see below list of potential data collection areas)
    a. High priority: Collecting data on faculty time spent per DE course.

       b. Development of data collection documentation tools that are not excessively time consuming for participating faculty

   v. VCDE being considered an "Online Campus" and what this title might mean

       a. Addressing Full Time faculty teaching DE courses and time spent on campus vs. online

       b. Recognition and support for Online Education beyond enrollment numbers

   vi. Discussion of "Online Campus" during the Fires Conditions, what went well, what was needed to be even better

   vii. Update on District Wide DE (DWDE) Advisor Group and the upcoming DE Annual Summit to be held in February 18 at Moorpark

   viii. OEI status update, opportunities for our advantage and current challenges,

   ix. Other items?