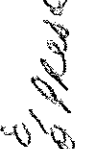


Ventura College Letter of Interest: Focus Areas	Details of the College's Focus Area	Recent Efforts at the College to Address	Questions for the PRT to Consider	Relevant Documents for PRT Review/Consideration
2. College Governance A. Communication	There are a number of new administrators on campus including interim positions. The college has also recently completed an administrative reorganization that has been slightly modified due to personnel changes. Effective communication with the campus is an important priority.	The President's Office sends out a weekly update twice monthly during the fall and spring semesters. College wide forums occur at least monthly. The forums often have a specific focus topic and time for general questions and discussion. The VP areas are sending periodic updates.	Are communication efforts working (admin to college, committee reps to constituents, etc.)? Do you feel that you have awareness and understanding of college priorities including accreditation, program review, equity, Achieving the Dream, and assessment? What needs to be adjusted or how can communication improve?	Ventura College Decision Making Handbook.
B. Decision Making	The college has a decision making process described in a Decision Making Handbook. Committees are classified as governance, operating, and advisory. A goal is to increase college awareness of the process and increase the number of different employees participating on committees. It is important that each employee have the opportunity to participate.	A work group is in the process of finalizing a revision of the Decision Making Handbook for the college. Forums occurred in the spring and this fall for college wide discussion and feedback. The document is in review by the Academic Senate, Classified Senate, ASVC, and College Planning Council. The document will be finalized in October.	Does each employee group and students feel that they understand the decision making process and how to participate? Is creativity and innovation encouraged and supported by a collaborative process? Are decision-making process followed adequately? What would help to increase overall college participation on committees?	Ventura College Decision Making Handbook.

Reviewed and approved:  Alex Kolesnik, Academic Senate President

 Greg Guillette, President
Ventura College

Ventura College Letter of Interest: Focus Areas	Details of the College's Focus Area	Recent Efforts at the College to Address	Questions for the PRT to Consider	Relevant Documents for PRT Review/Consideration
<p>1. Integrated Planning</p>	<p>The college has a number of planning documents and a well-defined program review process. The challenge occurs in documenting and ensuring that educational planning is integrated with resource allocation to support student achievement and learning. In addition, an evaluation to document that the college planning and implementation efforts are aligned with the college and District missions is needed. The college has a number of institutional performance standards that need to be reviewed and adjusted. SLO's exist and assessment data is collected.</p>	<p>The college has made annual adjustments to the program review process to improve its effectiveness. The Strategic Implementation Plan 2013-2016 is updated each semester. A column will be added to describe the outcome of each initiative. The Institutional Effectiveness Report is just being completed. All of the planning documents will be reviewed and updated. Gaps in SLO assessment are being identified and addressed.</p>	<p>Does the college have a readily understandable planning and program review process supporting student achievement and learning? Is the college documenting that allocation of resources supports and improves student learning? Are the planning processes consistent with the Integrated Planning Manual description? Are the plans integrated and relevant? How is the college meeting set institutional performance standards for student achievement? Are SLO achievement performance gaps being identified along with plans and actions to close the identified gaps? How are we evaluating the effectiveness of the planning process? Is this leading to improvement?</p>	<p>Integrated Planning Manual; 2009-2019 Educational Master Plan; Strategic Implementation Plan 2013-2016</p>