**Making Recommendations Document Taskforce Update**

A CPC taskforce was convened to evaluate and refine the VC Making Recommendations Document. This group includes the following members:

* Lydia Morales, Academic Senate President
* Pamela Yeagley, Classified Senate President designee
* Jason Robinson, Instructional Lab Tech II
* Vanessa Luis, ASVC Inter-Club Council President
* Phillip Briggs, Dean of Institutional Equity and Effectiveness

The taskforce began by examining the charge and membership of each committee and advisory group. One notable finding was that there were inconsistencies in the membership of the “Big Three” Participatory Governance committees (College Planning Committee, Budget Resource Committee, and Student Success Committee).

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| **Number of Voting Members by Constituency** | | | |
| Constituency | Budget Resource Committee | College Planning Committee | Student Success Committee |
| Faculty Members | 9 | 9 | 9 |
| Classified Senate President |  | 1 |  |
| Classified Staff | 4 | 3 | 4 |
| Students | 1 | 3 | 1 |
| Supervisors | 0 | 2 | 2 |
| Administrators | 2 | 0 | 2 |
| Total (Faculty) | 9 | 9 | 9 |
| Total (Other Professionals) | 6 | 6 | 8 |
| Total (Students) | 1 | 3 | 1 |
| Total | 16 | 18 | 18 |

There were also differences in whether co-chairs were considered voting members or not, and also the process by which co-chairs are selected.

* Budget Resource Committee
  + Administrative co-chair (non-voting) – VP Business and Administrative Services
  + Faculty co-chair (listed as voting in place and non-voting in another) – voted upon in first BRC meeting of the year
  + Classified co-chair (voting) – voted upon in BRC meeting
* College Planning Committee:
  + Administrative co-chair (non-voting) – appointed by College President
  + Faculty co-chair (voting member) – Academic Senate President
  + Classified co-chair (voting) – vote scheduled for Feb 28 meeting to establish this co-chair
* Student Success Committee:
  + Administrative co-chair (non-voting) – VP Student Affairs
  + Faculty co-chair (voting) – voted upon in first SSC meeting of the year
  + Classified co-chair (voting) – voted upon in SSC meeting

In order to make the structure consistent across each of these committees, the CPC taskforce is proposing that VC apply the current Student Success Committee membership structure to the Budget Resource Committee and College Planning Committee structure.

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| **Number of Voting Members by Constituency (Proposed)** | | | |
| Constituency | Budget Resource Committee | College Planning Committee | Student Success Committee |
| Faculty Members | 9 | 9 | 9 |
| Classified Staff | 4 | 4 | 4 |
| Students | 1 | 1 | 1 |
| Supervisors | 2 | 2 | 2 |
| Administrators | 2 | 2 | 2 |
| Total (Faculty) | 9 | 9 | 9 |
| Total (Other Professionals) | 8 | 8 | 8 |
| Total (Students) | 1 | 1 | 1 |
| Total | 18 | 18 | 18 |

Further, under the current model, the entire committee votes to determine the faculty and classified co-chairs. This means that non-faculty members have a vote in who the faculty co-chair is, and non-classified members have a vote in who the classified co-chair is. To improve this situation, the taskforce is proposing the following tri-chair structure for each committee’s co-chairs:

* Budget Resource Committee
  + Administrative co-chair (non-voting, except to break tie) – appointed by College President
  + Faculty co-chair (voting) – appointed by Academic Senate
  + Classified co-chair (voting) – appointed by Classified Senate
* College Planning Committee:
  + Administrative co-chair (non-voting, except to break tie) – appointed by College President
  + Faculty co-chair (voting) – appointed by Academic Senate
  + Classified co-chair (voting) – appointed by Classified Senate
* Student Success Committee:
  + Administrative co-chair (non-voting, except to break tie) – appointed by College President
  + Faculty co-chair (voting) – appointed by Academic Senate
  + Classified co-chair (voting) – appointed by Classified Senate