

VENTURA COLLEGE
Budget and Resource Committee (BRC) – Minutes -Draft
Campus Center Conference Room
September 21, 2016

Present: Tricia Berman, Phillip Briggs, Will Cowen, Jeanine Day, Nelson Emery, Abra Flores, Tim Harrison, David Keebler, Alex Kolesnik, Gwen Lewis-Huddleston, Sandy Melton, Peder Nielsen, Mark Pauley, Natawni Pringle, Carol Smith, Pamela Yeagley and FOG representative: Steve Palladino

Recorder: Maureen Jacobs

Handouts: VC Planning – Decision Process Map, VC-BRC committee description and membership, Accreditation – How are we managing resources, VC Allocation General Fund 111, VC Hourly Accounts Analysis, VC – FY (and 16)17 Program Review Funding Sources

| Agenda Item | Summary of Discussion | Action (If Required) | Completion Timeline | Assigned to: |
|-----------------------------|--|-----------------------------|----------------------------|---------------------|
| Public Comments | <ul style="list-style-type: none"> There were no public comments | | | |
| Minutes | <ul style="list-style-type: none"> The April 20, 2016 minutes were reviewed and approved by unanimous aye vote, as moved by Will Cowen and seconded by Sandy Melton. There was no discussion. | | | |
| Review Charge | <ul style="list-style-type: none"> The committee discussed the draft of the current charge and reviewed the handout VC Planning – Decision Process Map. Gwen moved and Will seconded to add "accountability of the Vice President" to the charge. All approved by unanimous aye vote. There was no additional discussion. | | | |
| Review Goals | <ul style="list-style-type: none"> Gwen suggested adding Educational Master Plan to our goals. The committee suggested adding deliverables, our budget and its relationship to the district. Will moved and Gwen seconded our "goals as corrected" by unanimous ayes. This will be discussed in the next meeting. | | | |
| Membership | <ul style="list-style-type: none"> Alex will discuss the membership composition at the next Academic Senate meeting so that this discussion was tabled until the next meeting. | Academic Senate discussion | 10/19/16 | Alex Kolesnik |
| Accreditation Update | <ul style="list-style-type: none"> Discussion included adding an accreditation update at all of our meetings. The accreditation review and analysis of the Standard III elements should be an on-going process. | | | |
| Handout review | <ul style="list-style-type: none"> The committee reviewed the remainder of the handouts including "How are we managing resources"; our "Allocation to the General Fund"; "Hourly Accounts Analysis" and the "Program Review Funding Sources". The discussions included: <ol style="list-style-type: none"> The Board adopted the 16-17 budget The lack of funds available in the general fund | | | |

