

VENTURA COLLEGE
Budget and Resource Council (BRC) – Minutes -DRAFT
MCW-312
November 14, 2018

Present: Emily Bartel, Cathy Bojorquez, Stephanie Branca, Jeanine Day, Grant Jones, Alex Kolesnik, Sandy Melton, Jay Moore, Steve Palladino, Jason Robinson, Susan Royer, Michael Schouten, Carol Smith (13)

Handouts: Potential District Allocation Model to Align with New Student Centered Funding Formula-Phil Briggs

Recorder: Maureen Jacobs

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Announcements & Public Comments	<ol style="list-style-type: none"> There were no public comments. Announcements will come at the end of the meeting. 			
Minutes	<ol style="list-style-type: none"> The October 17, 2018, minutes were reviewed and approved by unanimous aye vote, as moved by Alex Kolesnik and seconded by Sandra Melton with modification. Discussion/Question followed: Cathy said, "\$14 million is what we spend on retiree health benefits." This will be added to the 11/17/18 minutes. With this modification, the minutes were unanimously approved by an AYE vote. 			
Prior year Rubric	<ol style="list-style-type: none"> It was moved by Susan and seconded by Emily to add reviewing the prior year rubric to the agenda. The discussion included: <ol style="list-style-type: none"> Phil suggested reducing the traits. Cost Benefits and Lifecycle will be included in Criticality. Phil will rewrite Criticality to include these traits. All were in favor to conclude further discussion. 			
Equipment Initiatives	<ol style="list-style-type: none"> Cathy asked that the council review the equipment initiatives and send them to Phil by 1/16. Phil will complete and bring to the 1/16 meeting for approval. It will then be forwarded the Executive Team. Cathy said we need to follow up with the instructions to the divisions/departments. We need to have this on the February agenda. 			

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Budget Report-Cathy Bojorquez	<ol style="list-style-type: none"> 1. Cathy explained the Faculty Obligation Number (FTON) for the State is the desire to have 75% of the faculty is full time. The state likes to see progress toward this. 2. The District is at 58.7%, not near the 75%. However, across the state, most are just about 50%. Few colleges are that much higher than we are. 3. The District has a sub-committee looking at retiree costs and is looking at when we should draw it down. The District is looking for a different company to do the actuarial report, as they did not think the information was reliable. 4. Emily Day reported that the budget would be relying on the success metrics and less on FTE's. The State will rely, as usual with the data we send to the state. This information will be provided by the district's Institutional Research Group. 5. Cathy will have her previous presentation posted on the web. 6. DCAS is looking at the allocation model. It might end up that we continue to use the current allocation model. This has to be unanimous agreement across the three colleges. 			
Technology Report-Grant Jones	<ol style="list-style-type: none"> 1. I.T. has been designing office space for Child Development in TR12 and 13. 2. CSULB will be giving us funds for re-design of the current room used for their master's program in LRC. 3. Office 365 is operational for most of the staff and classified. The part time faculty will be done last in small batches. 			
Facilities Report-Jay Moore	<ol style="list-style-type: none"> 1. Jay reported about the forthcoming power outages on 12/22 and 12/27. They are in order to remove old electrical equipment and to install a new transformer. West Field has had no power. 2. FM&O will be working through the Winter break. 			
Next agenda suggestions:	<ol style="list-style-type: none"> 3. Guided Pathways in the future 4. Program review-Equipment initiatives. 5. Program review process for FOG 6. Review rankings 7. Testing Lab needs to be on CPC agenda 			
Adjournment and Next Meeting	The council adjourned at 4:27. The next meeting is 01/16/19 MCW-312			