

VENTURA COLLEGE
Budget and Resource Council (BRC) – Minutes -DRAFT
MCW-312
April 18, 2018

Present: Erin Askar, Cathy Bojorquez, Stephanie Branca, Phil Briggs, Jeanine Day, Sammy Freitag, Grant Jones, Sandra Melton, Jay Moore, Ron Mules, Steve Palladino, Mark Pauley, Kelly Peinado, Arlene Reed, Arlene Reed, Susan Royer, Rick Trevino – (17)

Handouts: FOG Report, VC Institutional Self Evaluation Report-8/2016, Required Evidentiary Documents for Financial Review, League Summary of the Governor’s 2018-19 May Revision and Community College Budget Proposal, Higher Education, May Revision 2018-19

Recorder: Maureen Jacobs

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Public Comments	<ul style="list-style-type: none"> There were no public comments or announcements 			
Minutes	<ul style="list-style-type: none"> The February 21, 2018, minutes were reviewed and approved by unanimous aye vote, as moved by Sandy Melton and seconded by Stephanie Branca 			
Budget Report-Cathy Bojorquez	<ul style="list-style-type: none"> Cathy reported that the Chancellor’s Office does not have any changes at this time regarding the State budget. We are assuming we will get what we got last year plus COLA. At this time, we are going with the same apportionment formulae for FTES. We are hoping we will have the 2% carryover. 			
F M & O Update/Report	<ul style="list-style-type: none"> Jay reported that he has updated their webpage to be project based and user friendly. http://www.venturacollege.edu/departments/administrative/business-and-administrative-services/facilities-maintenance-operations Jay told the history of the door lock project. We wanted to use the Applied Science Center as a pilot program. The district didn’t fund. The other campuses thought public address systems are also a priority. Facilities Oversight Group and the Safety and Wellness Workgroup want to be part of this discussion. We need to see if the district will fund. If the district does not, we need to find out how much we need to fund it. Both Kelly and Sandy spoke to fact that we and the other colleges have been talking about this for 10 years without district response. They asked 			

VENTURA COLLEGE
Budget and Resource Council (BRC) – Minutes -DRAFT
MCW-312
April 18, 2018

	<p>who is saying no. They would like BRC to formally ask the district for a PA system and door locks. "What is the best way to do this?"</p> <ul style="list-style-type: none"> • Cathy spoke about the district's administrative changes and the transitioning of Vice Chancellors. • Stephanie said campus safety is our number one priority. • The other colleges' current systems were discussed. • What was the process OC and/or MC used to decide. How do we vet what we want? • Jay reviewed why a pilot program using ASC is limited by the number of keys and locks. No keys would be issued to faculty. • Stephanie asked whom responsible, police, safety, vice presidents. • Cathy: We need a plan for the money: <ol style="list-style-type: none"> 1. We want dollars spent 2. Create a sub-committee to evaluate 3. Make recommendations 4. Tell FOG to put together a Task Force - subcommittee of which she would like to be part. 5. The task force will take a letter from multiple senates and committees to go to a board meeting. Cathy will deliver the President's letter from all the committees. 			
Technology Report-Grant Jones	<ul style="list-style-type: none"> • Grant showed the council where his weekly reports at: http://www.venturacollege.edu/departments/administrative/information-technology/it-weekly-report-archive/2018-weekly-it-reports 			
Institutional Effectiveness-Phil Briggs	<ul style="list-style-type: none"> • Phil reported that all requests are on the website: https://www.venturacollege.edu/college-information/program-review Cathy added that at this time we don't know the total funding in this area. • Alternate funding source or safety issues are prioritized. Supplies, student workers, travel are not prioritized. • No SLO, dough policy is still in place. • Making Recommendations: This needs to be ready for the next accreditation visit. We need to update college and committee information. 			

VENTURA COLLEGE
Budget and Resource Council (BRC) – Minutes -DRAFT
MCW-312
April 18, 2018

	<p>Mark suggested a task force meeting for the first week in May.</p> <ul style="list-style-type: none"> • Phil said we need a BRC committee evaluation populated with questions for the our survey 			
Accreditation	<ul style="list-style-type: none"> • Create template for next year on how to approach next accreditation. 	Template for accreditation		
Future Agenda Suggestions	<ul style="list-style-type: none"> • Adopted Budget • Goals • BRC Survey • Update on key situation 			
Next Meeting	9/19/18			