

VENTURA COLLEGE
Budget and Resource Council (BRC) – Minutes -DRAFT
MCW-312
February 20, 2019

Present: Erin Askar, Emily Bartel, Cathy Bojorquez, Stephanie Branca, Phil Briggs, Jeanine Day, Felicia Duenas, Grant Jones, Alex Kolesnik, Steve Palladino, Mark Pauley, Kelly Peinado, Jason Robinson, Carol Smith (14)
Handouts: Community College Update (School Services of California, Inc. 01/11/19), DCAS Agenda 02/20/19
Recorder: Maureen Jacobs

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Announcements & Public Comments	1. Does BRC have to approve Mission Avocado Donation, Project?			
Agenda Approval	1. Alex Kolesnik moved and Jeanine Day seconded to review the Agenda. All approved of the Agenda by an Aye vote.			
Minutes Approval	1. The minutes were reviewed. Emily Bartel moved to approve 01/16/19 minutes and Steve Palladino seconded. All approved by an Aye vote. Felicia Duenas abstained.			
Budget Report-Cathy Bojorquez	1. Cathy reviewed the Community College Update: <ul style="list-style-type: none"> A. The economic outlook is good. State revenue is up. The governor is saving some funds for the rainy day fund. B. "The proposed 2019-20 State Budget includes Proposition 98 funding of \$80.7 billion for 2019-20 that is an all-time high. The State budget proposes an increased investment of \$2.8 billion in K-14 education over 2018-19." C. There will be a one-time \$3 billion, non-Proposition 98 payment to CalSTRS to reduce long-term liabilities for employers. D. Gov. Newsom is proposing a 3.46% cost-of-living adjustment. E. He is also proposing \$40 million to waive the second year of enrollment fees to first time, full-time students. F. Regarding the new spending formula, he is freezing the current rates and will re-evaluate in 2020. G. \$10 million will be for a cradle to K12 data project study. H. There will be no IELM funding. 2. At the DCAS meeting this morning, there was a revenue projection and they were able to get an estimate of apportionment. We will have to wait for the State to release the funds. We will know more in the March about the distribution and the estimation for next year. <ul style="list-style-type: none"> A. Also at DCAS, there was a discussion about the retiree benefit trust. The Trust's group needs to review the study because at a certain point there may be left over dollars and need to be able to spend it. 			

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	<p>B. Cathy said there was discussion of taking some dollars off the top for the DAC for onetime costs or PERS and/or STRS.</p> <p>C. The dollars should be identified by college. We need to find out what is the plan for paying it out over the next $\frac{3}{4}$ years. The 3 Vice Presidents would rather it come to the college.</p> <p>3. Cathy and Jeanine will be meeting with the divisions to review 19-20 budgets beginning in March. The spending deadline is April 5th.</p> <p>4. The district has hired a new benefits consultant that will be looking into options.</p> <p>5. The Program Review Initiatives will go to the Executive Team at the end of the month.</p> <p>6. Emily asked on behalf of Bea Herrera about the ceilings in SSC for the University Transfer Center and the cubicles areas. Cathy replied that this project is an ongoing request. We hope to have a new FM&O director by July 1, 2019 who will be working on these projects.</p>			
Program Review Report-Phillip Briggs	<p>1. The BRC needs to come to a clear understanding for the process, rubric and timeline for BRC and for the advisory group, FOG and TAG.</p> <p>2. Phil: At our next meeting, we could have a working meeting or send homework, documenting what our process is, copies of any rubric and our timeline. We have to look at the whole framework of our two advisory groups.</p> <p>3. Cathy said we need to have a starting point so that the divisions know on what they will be evaluated.</p> <p>4. Grant mentioned that by giving the divisions the</p> <p>5. Phil referred to the Program Review 2018-2019 website: https://www.venturacollege.edu/college-information/program-review/program-review-2018-2019 Where program review information is displayed: Program Review 2018-2019 Program Review Information</p> <p>Program Review Process Timeline & Dates "No SLO, No Dough" List Planning Parameters Resource Request Intricacies Program Review Cycle</p>			

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Technology Report-Grant Jones	<ol style="list-style-type: none"> 1. Grant Jones reported that the Technology Advisory Group has completed ranking the 2018-19 Program Review Technology Requests 2. IT is working at VCSP to complete a new 25-seat computer lab. 3. IT has completed planning a pilot room for the new smart, next generation, smart classroom. 4. IT is still looking for a new badging system. 			
Facilities Report-Steve Palladino	Steve Palladino reported that FOG is still working on the Program Review Initiative Process. Phil Briggs will be sending FOG members a ranking survey so that we can wrap it up this week.			
Rubric Discussion	<p>The rubric discussion included:</p> <ol style="list-style-type: none"> 1. Review criteria for the rubric. 2. Direct divisions and departments to the rubric. Review explanations, definitions, and discuss with them adding follow-up costs. 3. Complete any changes to the rubric early this spring before summer. 4. Remind divisions and departments, "No SLO, no dough." 5. Direct requesters to speak with Grant for technology requests and FM&O for equipment requests. 6. Ask requesters to find out if any categorical funds could be used instead of Program Review funds. 7. Explain the difference between maintenance requests and program review requests, tech refresh funds and program review funds. 8. BRC should devote discussing the rubric and ranking procedures for thirty minutes for three meetings. 			
Next agenda suggestions:	<ol style="list-style-type: none"> 1. Guided Pathways in the future 2. Which BRC items need to be on CPC agenda? 3. Review FOG's processes and goals as an advisory group. 4. Discuss what would improve transparency. 5. What does the campus know about BRC? 			
Adjournment and Next Meeting	The council adjourned at 3:42pm. The next meeting is 03/20/19 in MCW-312. The last meeting of the year is April 17, 2019.			