

**Budget Resource Committee
Meeting Minutes – Draft 1
October 16, 2019, from 2:30-4PM
MCW-312**

Members		
me	Constituency-Dept./Div.	ATTD
Faculty (9) Voting		
Andrea Horigan	Academic Senate President Designee-Tri-Chair	X
Mark Pauley	Visual Arts/Beh.& Soc. Sci.	
Kelly Peinado	English, Math & Lrng. Res.	
Sandra Melton	Career Education	
Stephanie Branca	Career Education	
Steve Palladino	Sciences (also FOG Rep.)	X
Emily Bartel	Student Services	X
Ned Mircetic	Health/Kin/Per Art	
Maria Reyes-Sanchez	At Large	X
Student/Classified/Administration (9)		
Carlo Plasencia	Student Rep/ASVC Treasurer	X
Katheryn Solorio	Admin Asst.-Career Education	X
Erin Askar	Admin Asst.-Sciences	X
Jason Robinson	ILT II-Career Education , Tri-Chair	X
Carol Smith	ILT II-Sciences	X
Susan Royer	College Svc. Supv-Bus. & Admin. Svcs.	X
Jeanine Day	Fiscal Svc. Supv – Bus. & Admin. Svcs.	X
Debbie Newcomb	For Felicia Duenas, Dean, Career Education	X
Grant Jones	I. T. Director	X
Non-Voting Members		
Cathy Bojorquez	VP Business & Admin. Services, Tri-Chair	X
Vacant	Director, FM&O	
Sebastian Szczebiot	Classified Senate President	
Phillip Briggs	Dean, Inst. Equity & Effectiveness	X
Guests		
Veronica Allen	Counseling	X
Blair Gilbertson	Sr. Adm. Asst., Student Affairs	X
Tim Harrison	Dean, Ath, Kin, Health, Perf. Arts	X
Dan Kumpf	Dean, Sciences	X
Lydia Morales	Academic Senate	X
Ron Mules	Instructor, Philosophy	X
Alma Rodriguez	Financial Aid	x
Rick Trevino	SEA	X
Marcelo Vazquez	Dean, Student Services	X
Jesus Vega	Asst. Dean, VCEC	X
Lynn Wright	Dean, English, Math & Learning Resources	X

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Minutes		
Handouts: Instructional FTEF Allocation Model, Phil Briggs and 2019-20 Categorical Budget Review, C. Bojorquez		
Agenda Item	Discussion Notes	Action?
1. Welcome / Introductions	Andrea welcomed the committee. Some of the guests introduced themselves.	
2. Public Comments	There were no public comments.	
3. Action Items: A. Approval of Agenda B. Approval of Minutes	A. Emily moved and Lydia seconded to review the agenda. It was reviewed and accepted without change. All were in favor by an AYE vote. B. Jeanine moved and Emily seconded to approve the September minutes. All were in favor of approving the September 18, 2019, minutes by an AYE vote.	
4. Review current year goals and vote. (5 min.)	The committee reviewed the goals proposed at the September meeting. Jeanine moved and Emily seconded to accept these goals. All were in favor by an AYE vote with no “no’s” or abstentions. The goals are: 1. Discuss and understand the State’s new funding allocation model and create a list of implications for the budget at Ventura College. 2. Analyze VCCCD’s Allocation Model and create a list of implications for the budget at Ventura College. 3. Implement new methods of communication about budget issues to Ventura College employees.	
5. Budget Report – Cathy Bojorquez or designee- (35 min.) A. DCAS Update B. Categorical Budget Review	A. DCAS Update: The DCAS meeting is tomorrow, 10/17. There continues to be changes in the allocation of FY18-19 funds. The State changed the funding formula, funding both on enrollment and student success; incentivizing us to update our internal model to maximize student success. Phil commented that previously the State has funded only based on enrollment. B. Categorical Budget Review: 1. Cathy presented and explained her handout, 2019-20 Categorical Budget Review. 2. She explained the differences between the sub-funds and then reviewed some of the programs. 3. Page 8 is the Student Equity and Achievement (SEA) grant. It details which other programs SEA funds.	

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Agenda Item	Discussion Notes	Action?
6. FTEF Allocation Model – Phil Briggs or designee (20 min)	Phil presented his FTEF Allocation Model (handout, that he later updated) and answered questions.	
7. Program Review Report – Phil Briggs or designee (5 min.)	November 1 st is the deadline for VPs to send their area priorities to IE Office, and deadline for Executive Team to submit college-wide resource requests. The committees will receive the lists November 4 th . Please see: https://www.venturacollege.edu/college-information/program-review/program-review-2019-2020	
8. Technology Advisory Group Report – Grant Jones or designee (5 min.)	Grant reviewed his latest projects.	
9. Facilities Operations Group Report – Steve Palladino or designee (5 min.)	Steve spoke about the work on the avocado grove.	
10. Items to report to CPC	None discussed.	
11. Future meeting agenda suggestions	None discussed.	
12. Announcements	* A Haas donation of \$250,000 to move and update the manufacturing lab, has been offered. The Board will need to approve. The donation includes naming ASC120 and acknowledging the donor. Direct questions to John Clark. * Maria Reyes-Sanchez is our Faculty at Large. * Debbie Newcomb attended for Felicia Duenas.	
13. Adjournment / Next Meeting	The meeting adjourned at 3:52PM. The next meeting is November 20, 2019.	