BASIC SKILLS ADVISORY GROUP VENTURA COLLEGE

MEETING MINUTES

Monday, March 5, 2018 3:45 -4:45 p.m.

LRC 125

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|  Members in Attendance  |
| Jenna Garcia | Faculty |  | Karen Harrison | Faculty |
| Heather Aguailar  | Faculty |  | Eric Martinson  | Faculty |
| Jack Bennett  | Faculty |  | Erica Ruiz  | Faculty  |
| Guests |
| Cynthia Salas | Student Representation |  |  |  |

\*\*Start time: 3:50pm

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| Agenda Item | Discussion Notes | Action |
| Extra Meeting to Review and Rank RFPs (March 12) | Meeting taking place @3:45pm We will rank our recommendations that we will send to Student Success CommitteeRubric from Philip ClintonDiscussing each department’s RFP | Jack and Lynn will send an email whether or not to send ranking ahead of time |
| AB 705 Updates (Eric and Jack) | Tabled for April |  |
| Update on Presentation at Counselor’s Department Meeting (Eric, Jack and Erica) | Tabled for April |  |
| Preliminary Review of RFPs for the Basic Skills Advisory Group | Jenna Garcia: Professional Development BS Topics$30,000 conference attendance, trainings for English & Math Faculty -General due to the fact, we don’t know yet what we need-Cynthia asked how to monitor objective met & how will classified be involved. -Evaluate on a monthly basis, maybe create a sub-committee-Comparable of what we have asked in the past-Open to adding qualitative and quantitative data-Curriculum, Support Services: Mindset Change/re-envisioningErica & Cynthia: Math Boot Camp-Counseling/ Outreach/ Math Department/ Assessment/ Tutoring Center-Instructors teaching are hand chosen-Instructors can hand choose student tutoring support: embedded into the class-Study Skills 🡪 Boot Camp 🡪 Tutoring-Institutionalize as a Non-Credit Course Jack may have an available shell-Counselors will monitor that students are completing the sequence -Catching those students on academic probation-Themes to the Boot Camps 🡪 STEM / Non-STEM$20,000-40,000-Book set would be given to the Math department for students to use annually for Boot Camp-Outreach and Orientation component -Assessment 🡪 Self-placement (Math only)Karen: ESL Program Support-Recruitment-Marketing (Non-Credit)-Events in Santa Paula-Certificate Program  Stackable & Non-Credit-Transportation (ASC)-Class set booksEric: Writing Tutors in the BEACH V02/V03-Basic Skills courses will now need more support-Reach students where they are, the writing portion of the class-Make tutoring as accessible -Building relationships between faculty/tutors-Data: 6 contacts with SI 🡪 student more successful-Cynthia’s concern: Why not bring back SIEric: Supplemental Support & Launch Pad for BS Writers-Online resource to support students, Burlington English, etc.-Grammar/Reading tool embedded/site licenses, quote pending-Proposed funding, same as last yearJack: Calculators for PreStats Class-Prealgebra 🡪 Stats ready 68% success rate-PreStats class 89% on first test average-In need of uniform technology in the classroom-3 class sets of scientific calculators -$2,000-Erica’s concern: Class becoming more popular, should we order more?-Instructor will house class calculators | Karen will revise her RFP-after making sure it was correctly submitted |
| Pi Day Social with Counselor’s: 3/14 | Tabled for April |  |
| High School Connections Dinner: Tuesday, 4/17, 530-730pm | Tabled for April |  |

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| **Next Meetings** |
| Monday, March 12, 2018(emergency meeting) & Monday, April 2, 2018 |