BASIC SKILLS ADVISORY GROUP, VENTURA COLLEGE

MEETING MINUTES

Monday, February 5, 2018, 3:45-4:45 p.m.

LRC 125

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|  Attended |
| Steven Turner | Faculty  |  | Lynn Wright  | Administrator - Dean |
| Heather Aguailar (phone) | Faculty |  | Jenna Garcia  | Faculty |
| Jack Bennett  | Faculty |  | Erika Hurtado  | Classified |
| Karen Harrison  | Faculty |  | Erica Ruiz  | Faculty  |
| Eric Martinsen  | Faculty |  |  |  |
| Lydia Morales  | Faculty – President |  |  |  |
| Guest |
| Cynthia Salas |  Classified |  |

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| Agenda Item | Discussion Notes |
| AB 705 Timeline: Where are we at and what do we need to do (Lynn and Jack) | -Read the timeline aloud-STEM meeting on Feb. 23rd with AB705 committee -English HS connection taking place 5-7pm,  Change the way we communicate with HS students,  self-placement, self-report GPA-Karen expresses concern on social passes and self- placement of Language Learners, Eric says there are ways to measure how students move on, example: CSUN writing proficiency exam.-Develop a rubric for Assessment and Counseling-Question asked: What language would we use to guide our students to place in the highest level they can. Break-Out Groups: Ideas of how we can implement new Assessment Placement successfully:-Professional Development what we need who needs what. -Jack, Jenna, Erika, Heather Be sure to collaborate across campus discipline faculty,  councilors, FA EOPS, EAC Making sure the information is out there (hearts &  minds)-Lynn & Karen Scenarios, what they are going to see and hear  (interpret it better) -Lydia & Carlos Questions to ask new incoming students & to better  place them.-BSSOT Core to create a Professional Development for faculty -Lynn wants to create to RFPs, we will collect and combine  |
| BSI Budget & RFP Proposals (Lynn and Jack) | -Reading needs and supplemental needs-Law on BS is constrictive on how we spend the money-Goal is to not give any money back-ESL launch noncredit & offer credit classes-Bring back BootCamp Build a STEM bootcamp-Write up BSI Proposal for BEACH Tutors (Tutoring Center)-Professional Learning-BS educate the entire campus-Retreats, what their interests are, release time for English and math faculty to be in the TC & ESL (same as facilitator)-Heather suggests a Faculty Academy concept, scaled down-Real training moments, hire someone to come in-Umbrella, sketching out a few things we do, focus on intake. -Interested In: Reading all proposals |
| Feedback on AB 705 for Jacqui Irwin’s Office (Heather) | Vehicle for collecting ideas |
| Break-Out Session | -Tutoring Center Heather Erika, Erica, Cynthia & Eric-Math HS Outreach Erica, Saliha, Eric, Jack -Status of how AB705 is going Jenna-NC Certificates/Supplemental Support Lyida (reassignment summer work groups  prerequisite)-Textbook Lending Library  Jack (might propose)-ESL Lynn and Karen will work together-Calculator lending library Jack-Prestats, Calc -Professional Development, have people go out and tell  people about AB705 Jack-CAAP Lynn-English/Programs/Non Credit (completely free to students) software, online sites Lynn-Lending library books for ESL classes for students to take home. Karen |
| Adjourned | 4:50pm |

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| **Next Meeting** |
| Monday, March 5, 2018 |