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| **Academic Senate’s primary function is to make recommendations with respect to academic and professional matters specifically the following policy development and implementation matters:**  1. Curriculum, including establishing prerequisites  2. Degree & Certificate Requirements  3. Grading Policies  4. Educational Program Development  5. Standards & Policies regarding Student Preparation and Success  6. College governance structures, as related to faculty roles  7. Faculty roles and involvement in accreditation process  8. Policies for faculty professional development activities  9. Processes for program review  10. Processes for institutional planning and budget development   * Other academic and professional matters as mutually agreed upon. | **Ventura College Academic Senate**    **Lydia Morales ( *President*) Dan Clark (*Vice* *President*)**  Email: [lmatthews@vcccd.edu](mailto:lmatthews@vcccd.edu) Email: [dclark@vcccd.edu](mailto:dclark@vcccd.edu)  Phone:805 289 6296 Phone: 805 289 6368  **Colleen Coffey (*Secretary*) Andrea Horigan (*Treasurer*)**  Email: [ccoffey@vcccd.edu](mailto:ccoffey@vcccd.edu) Email: [ahorigan@vcccd.edu](mailto:ahorigan@vcccd.edu)  Phone: (805) 289**-6194** Phone: (805) 289-6196 |

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Ventura College Academic Senate**  **Minutes**  **Thursday, September 19th , 2019**  **3:30-5:00**  **Multidiscipline Center West (MCW – 312)**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **VENTURA COLLEGE ACADEMIC SENATE MEMBERS** | | | | | | | **Constituency** | **Representative** | **Attended** | **Constituency** | **Representative** | **Attended** | | PRESIDENT | Lydia Morales (Acting) | **X** | SECRETARY | Colleen Coffey (Acting) |  | | VICE PRESIDENT | Dan Clark (Acting) | **X** | TREASURER | Andrea Horigan (Acting) |  | | CURRICULUM REP | Michael Bowen | **X** |  |  |  | | MATH & ENGLISH  (4 FACULTY REPS) | (NAME) |  | STUDENT SERVICES  (4 FACULTY REPS) | (NAME) |  | | Jaclyn Walker | **X** | Paula Munoz | **X** | | Chris Frederick | **X** | Gema Espinoza Sanchez | **X** | | Gabe Arquilevich | **X** | Yia Vang | **X** | | HEALTH, KINESIOLOGY, ATHLETICS, & PERFORMING ARTS  (3 FACULTY REPS) | Nathan Cole |  | BEHAVIORAL & SOC. SCI, LEARNING RESOURCES  (3 FACULTY REPS) | Ron Mules | **X** | | Mary McDonough | **X** | Michael Ward | **X** | | Bill Hendricks | **X** | (NAME) |  | | (NAME) |  | | SCIENCE  (3 FACULTY REPS) | Erin Brocker | **X** | CAREER EDUCATION I  (1 FACULTY REPS) | Deanna Hall | X | | Cari Lange | **X** | | Preston Pipal | **X** | | CAREER EDUCATION II  (2 FACULTY REPS) | Rachel Johnson | **X** | SELF-NOMINATED AT-LARGE PART-TIME FACULTY REPRESENTATIVE | (NAME) |  | | Lazaro Salinas | **X** | |  |  | | | | |
| **Agenda Item** | **Discussion Notes** | **Action?** |
| 1. Call to Order |  |  |
| 1. **Public Comments** | Not recorded. |  |
| 1. Acknowledgement of Guests: | Daniella Graves (new faculty Sociology)  Sumita Lall (English)  Robert Rodruigues (student)  Jason Stone (student) |  |
| 1. Action Items:    1. Approval of 9/5/19 minutes    2. Approval of remaining spots on senate committees | Jaclyn moved to approve. Michael B. seconded  Discussion: Jaclyn asked that the agenda item for acknowledgement of guests included reference to Kim H.’s request to approve the equity plan. Kim H. had attended the last senate meeting and shared with the senate the difficulties in timing and deadlines but had ultimately attended in order to encourage the senate to pass the plan.  Minutes were approved unanimously, save for one abstention.  Lydia provided an update on faculty on campus committees. Some still have some vacancies, but three spots have been filled by faculty.  Preston moved to approve the three new positions, Greg seconded the motion.  Motion passed unanimously. |  |
| 1. Informational Items:    1. AP/BP 2211    2. AFT Update (Michael Ward) | Lydia provided background for AP/BP 7211 which had been before the senate several times. It had previously been discussed, but not actually passed.  Jaclyn moved to approve the AP/BP 7211, Gabe seconded the motion.  Discussion: Cari expressed concern over language not changed or added in. In part a of PB, possesses a masters degree in a related discipline (is “related” omitted?). This was not specifically listed. In AP section A1: in the language where all three colleges need to be 3 out of 3: what if a school does not have that discipline?  (Due to technical difficulties, senate committee members could not see the document displayed, but discussion continued.)  Cari suggested language changes should be made if the discipline only existed at one college.  Instead of 3 out of 3: say “unanimous vote of the schools with that discipline.”  Deanna Hall asked about the timeline required for approval of this. Lydia discussed that no clear time frame or deadlines were apparent but these are always needed ASAP. Imposing a deadline will mean that the candidate wouldn’t get approved if the committee didn’t meet the deadline. We could prefer to base approval on meeting equivalency.  Item was approved unanimously, save for one abstention.  B. Michael Ward gave AFT update to the senators. |  |
| 1. Discussion Items:    1. Set Senate goals 2019/2020    2. Faculty Professional Development Committee | Lydia led a discussion of senate goals; which ones to roll over and bring back as 19-20 goals.  Jaclyn encouraged faculty to study AB1725 so that we can use correct language from the law. Senators cannot meet this goal if faculty ourselves don’t understand the language of it. Jaclyn had printouts of the bill itself and printouts of documents on the history of the bill’s passage and impact.  Lydia asked what form this study would take (some senators suggested a “book club” style discussion of portions of the bill) and Lydia said she would look into taking a small amount of time to dig in to sections of the document. Exec team will evaluate putting this discussion on future agendas as available.  Paula stated that goal 2 should be a constant. For example: we are supposed to be involved with educational program development, Paula brought up the case of Pirate’s Cove becoming institutionalized with an apparent lack of faculty input. Paula also stressed that faculty should be looking at all of our budgets. In her experience with the student success committee, it was a fight to look at the budgets.  Ron has experienced seeking out budget information and been told that previously available funds were “gone.” Ron stressed that faculty should be asking the questions of where the money has gone and why is there no budget.  Jaclyn added that space / building allocation decisions should have faculty input.  Lydia offered to sent out the committee meeting times in support of goal #3.  Ron posed the question to the senate committee: what is our procedure for objecting to the board’s interpretation of the AS president’s report? At the previous board of trustees meeting, Trustee McKay made comments to the effect that the VC academic senate’s vote “not to approve” the Equity plan was not the same as a “do not approve” request to the board.  Ron asked what next steps the senate could take to ensure that faculty voice is not misunderstood. Jaclyn suggested all senators individually email all of the board members.  Las asked about clarification regarding goal number 5 (senate dues). Lydia let a discussion on the details of AS dues. Participation in optional dues has been dismal. Paula suggested that senators stress the need for dues participation back to faculty colleagues. Las offered that having a clear fundraising goal would help. Lydia agreed on the importance of getting the word out.  Discussed converting unfilled department faculty positions to at-large positions, so that they would not remain unfilled. Dan Clark asked whether these would permanent conversions, or temporary. Lydia pointed to language in the proposed changes that clarified these would temporary for one year: Senate executive team will add this as an action item for next meeting. |  |
| 1. a) President’s Report: (time certain 4:50) | Discussed equity plan. |  |
| 1. Senate Subcommittees/Task Forces/Work Groups Reports:   a. Curriculum Committee (Michael) | Michael Bowen introduced information that the curriculum committee had been asked to include additional information for new programs to help BRC determine cost feasibility, and that Sarah Iyala be given needed info to send to state Chancellor's office. Michael shared sample forms that would accompany new programs in order to accomplish both goals. Michael clarified that the information sent to BRC will assist in their review of new programs--this information will assist BRC in their advisory role, and BRC can provide feedback for curriculum committee to consider.  Cari asked who completes form CP3. Michael replied that the faculty bringing the new program would fill out the form. Cari suggested that this may pose a road block if there are items a faculty member wouldn’t know. Michael offered that the faculty could ask their dean or the curriculum committee for the information. Cari requested that clear instructions be included with the form for where to get specific information.  Ron asked if there were there different forms for different degree types. Michael stated that it was one form for all degrees. On certificates of achievement, Michael made the distinction between low-unit and standard certificates. Preston brought up that the state funding may be different for each type, and that faculty should keep this in mind when creating certificate programs. Ron suggested that Ventura College may locally begin allocating budgets based on degree completions.  Lydia led a general discussion about professional development. In the last senate meeting of last academic year, Kim was offering 0.4 (unofficial) for faculty PD. Chair of faculty PD is required to serve on PD council (2 faculty, 2 class, and Dan K.)  Cari asked if was this the same item as discussed as 1.0 release, for faculty serving on the committee and Lydia replied that it was discussed but that Kim said no. Paula asked about the funding source for PD.  Preston made a suggestion for dividing the 0.4 PD money:  0.2 for chair of pd (perhaps split by Kammy Algeirs, who’s shown interest, and another faculty)  0.1 Faculty Academy lead  0.1 Gigi Fiumerodo for diversity festival and travel pool work  Faculty had a general discussion of faculty academy participant release decreasing over time. Ron brought up the continuing shrinking of this program of a program that was objectively successful, and suggested the senate invite Kim to academic senate to discuss faculty academy.  Preston voiced his support for the classified professional co-chair, as they are currently not getting compensated for PD work. Lydia replied that in the new PD structure, many current classified responsibilities would likely go largely to faculty.  Lydia will invite Kim to future senate meeting.  Paula brought up the differences in SSC and BRC committees--these no longer were shared governance. They now go through CPC. CPC is the approving body, essentially rubber-stamping the SSC and BRC decisions. Ron reflected on prior budget committee meetings in which budgets were presented only with code numbers. Lydia offered to invite Andrea to report back from BRC. |  |
| Announcements for the Good of the Order:   1. Upcoming ASCCC Events:  * **October 12, Area C Meeting** * **November 7, to November 9, 2019** [**Fall Plenary Session**](https://www.asccc.org/events/2019-11-07-160000-2019-11-09-220000/2019-fall-plenary-session) |  |  |
| 1. Requests for Future Agenda Items:    1. Vote of no confidence in Chancellor Gillespie |  |  |
| 1. Adjournment | At 5:08pm |  |