

**Ventura College Academic Senate
Minutes
Thursday, March 23, 2017
2:00-3:30pm
Multidiscipline Center West (MCW) - 312**

I. Call to Order at 2:08. The following senators were in attendance:

Daniel Algattas (DA)-- Health/Kin/ICA/Performing Arts
Michael Bowen (MB)—Curriculum Committee
Colleen Coffey (CMC)—Senate Secretary
Chris Frederick (CF)—English/Math/Learning Resources
Sasha Friedman (SF)-- English/Math/Learning Resources
Angelica Gonzales (AG)—Student Affairs
Andrea Horrigan (AH)--Visual Arts/Behavioral and Social Sciences/Languages
Alex Kolesnik (AK)—Senate President
Paula Munoz (PM)—Student Affairs
Malia Rose-Seisa (MRS)--Sciences
Peter H. Sezzi (PHS)—Senate VP
Brent Wilson (BW)—Health/Kin/ICA/Performing Arts

II. Public Comments --none

Public Comments Pursuant to the federal Americans with Disabilities Act, if you need any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to Alex Kolesnik/Peter H. Sezzi, 4667 Telegraph Road, Ventura CA, 93003.

III. Acknowledgement of Guests—Philip Clinton is here. Philip Briggs arrived at 3:15.

Motion by PM to move action item (b) to 3:15; 2nd by Brent. Vote is unanimous.

IV. Informational Items

a. Curriculum Committee Update—MB: had a couple of process discussions trying to figure out how to deal with credit by examination list. CC is moving their meeting time to 3:00-4:30 in fall schedule (due to new block schedule). Approvals from state: ADT Economics, ADT Nutrition, and non-credit certificates.

b. Chancellor search update -New chancellor will be announced at BOT meeting on April 4th. Two finalists here are also finalists at Long Beach.

V. Action items

a. Minutes (3/2/17) Motion by MB, 2nd by DA. Vote is unanimous.

b. 2017-2023 Educational Master Plan 1st Reading -moved by motion to 3:15 time certain.

c. Governance committee membership and mid-year replacements: CPC, BRC, and SSC. Issue with individuals that start on a committee and then mid-year their schedule changes or another issue arises and they can no longer serve. AK asks senate about how they want to handle this? Changes will require a revision to the senate's standard operator procedures and to the "Making Recommendations" document next year.

CMC: Motion that if someone has to abdicate a position mid-year, the name(s) of proposed replacement should be brought to the senate for vote. The responsibility for finding the replacement falls to the person who is abdicating the position. 2nd by PM. Vote: unanimous.

d. Policies: AP 7120-E, 4235, and 4231 (1st reading) -

7120-E (part-time faculty hiring): This relates to creating a transfer process for current part-time faculty (i.e. as they do when full-time positions open). Utilizing this new process would be left to the discretion of the hiring dean. Senators briefly discuss this—only question is as to longevity and PAL, are we clear on how those processes will work? Motion to approve as to first reading by AG, 2nd by CMC. Vote: 10-0-1. This will move to second reading at the next meeting.

4235 (credit by examination): AK walks senators through the changes here. AG: re section I (a)(b)(c) where it says it is based on student's catalog rights. She does not think this is correct. AG & AK briefly discuss this. AG will take this concern to Thao (articulation officer).

Re section II (e): student has to enroll in the class? Answer is yes, and they receive a grade for that credit by exam. Senators briefly discuss this. Concern about whether student must enroll or not is not settled. AG will ask Thao about this also. Motion by MB to approve as to first reading; 2nd by BW. Vote: 8-2-0. AG and PM would like these questions clarified by the articulation officer before this is voted on as to 2nd reading.

4231 (grade changes): AK walks senators through changes to this. Senators discuss the appropriateness of the 3-year window of time. Further discussion re: whether faculty should be able to make grade changes after the end of the course. Motion to approve as to first reading by AG, 2nd by PM. Vote: unanimous.

AK tells senators to be ready in two weeks to give these our final vote.

VI. Discussion Items

a. Change in senate meeting times for 2017-18: CMC speaks to this issue and recommends in favor of making this change (i.e. changing meeting start times to 3:00 or 3:30). Most campus committees now meet in the later afternoon when there are fewer class conflicts. Senators seem to favor 3:00 but will take this back and ask constituents. This will be an action item on next agenda.

b. Preferred name concept on student rosters: AK tells senators that this came from state academic senate. One of the issues is that this could lead to some confusion as to transcripts. Also, students could potentially add something

inappropriate in that “column.” Generally, senators support but there are some logistical questions to be addressed, including whether or not Banner can accommodate this.

Discussion returns to item (b)—re: Master Plan at 3:15pm

AK briefs senators on the overall picture. I.e. within 6 years we want to be top 5% in the state and close equity gaps. Philip Briggs is here—he explains the methodology of organizing the cohort. Senators look at and discuss the statewide scorecard data and VC’s statistics. Motion to approve as to first by PHS, 2nd by BW. Vote: unanimous.

Time ran out and meeting adjourned at 3:30pm.

VII. President’s Report

VIII. Senate Subcommittees/Task Forces/Work Groups Reports

IX. Campus Committees Reports

X. Announcements for the Good of the Order

XI. Requests for Future Agenda Items

XII. Adjournment

* * *

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.