**Ventura College Academic Senate**

**Minutes**

**Thursday, March 21st, 2019**

**3:30-5:00pm**

**Multidiscipline Center West (MCW) – 312**

I. Call to Order at 3:33pm. The following senators were present:

**Division: Visual Arts, Behavioral and Social Sciences and Languages**

Bill Hendricks (BH)--absent

Andrea Horrigan (AH) --absent

**Division: Health, Kinesiology, Athletics and Performing Arts**

Brent Wilson (BW)

Mary McDonough-Giles (MMG) --absent

**Division: Sciences**
Kammy Algiers (KA)
Cari Lange (CL)
Erin Brocker (EB) --absent

Hugh O’Neill (HON) --absent

Division: English, Math & Learning Resources
GabeArquilevich (GA)
Chris Frederick (CF)

John Guelcher (JG)
Donna Beatty (DB) --absent

Division: Career Education

Roxanne Forde (RF)
Deanna Hall (DH)

Laura Woyach (LW)

Division: Student Services
Paula Munoz (PM)

Gema Sanchez (GS)

Yia Vang (YV) --absent

Curriculum Committee Liaison

Michael Bowen (MB)

Senate Executive Team
Lydia Morales (President) (LM)

Philip Clinton (Vice-President) (PC)--absent

Colleen Coffey (Secretary) (CC)

Stephanie Branca (Treasurer) (SB)

I. Call to Order

II. Public Comments

Public Comments Pursuant to the federal Americans with Disabilities Act, if you need any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to Lydia Morales/Philip Clinton, 4667 Telegraph Road, Ventura CA, 93003.

*Not recorded.*

III. Acknowledgement of Guests: Adrian Ponce (ASVC Student Rep).

Motion by PM (2nd by CL) to reorder the agenda to move actions items first and information items later in the agenda. Vote: 13 approved and 1 abstain.

V. Action Items

a. Minutes 3/7/19: Motion to approve by MB; 2nd by GA. Discussion: Correction to PM’s comment at V(a), the second line: she wants the verb “alleged” to be replaced with the verb “stated.” Also, John Guelcher was present at that meeting. Vote: 10 approve and 4 abstain.

b. Requirements around CCCCO Vision for Success Goals- 1st reading (Phillip Briggs Time Certain 3:35)--Passes a handout to the senators “CCCCO Vision for Success Goal Alignment”. PB explains this tool to the senators. There has been a delay in moving this through our shared governance process (it was released back in January) on account of errors in the state’s data. Our deadline for this is May 31, 2019. Easiest way is to pick one and increase by 20%; very low likelihood of repercussions for not meeting the set goal, given all the problems state has had rolling this out. Senators ask questions of PB about these metrics. Senators look at data online related to VC on the CCC Student Success Metrics website. Which of 3 we should select (that is what he wants senate’s input about). Also: are we ok with proposing to increase by 20%? KA makes the suggestion that PB to make the selections (1c 20%, 2a 35%, 3a 10%, 4 10%, 5 40%). Senators are comfortable with this. This was first reading. It will be back with these numbers populated at our next meeting so the senate can vote.

c. PD Committee in “Making Recommendations”: LM talks to senators about the most recent conversations of this work group. We are going to vote on whether we want to go with the 9-9-1 model, or \_\_\_? GA: What if they don’t like what we decide? Answer: this was asked at the meeting but there was not really a good answer. Clarification: the administrator on the committee is a non-voting member. Senators further discuss this proposed model. Clarification: the proposal is that the two co-chairs (faculty/staff) will serve as the coordinators. Suggestion to go with this for a year and see how it goes. Senators discuss this. Motion by LW; 2nd by CL: go with co-chairs (classified & faculty), 2 faculty representatives from each division with 4 classified and one manager (non-voting) on the committee. Proposed to go with this for a year and then re-evaluate. Vote: 12-1-1.

Question: where does the committee fit on the org chart? LM: She cannot locate the visual right now but it was between the two senates. It will come back next time for a final vote.

d. Draft of Resolution re Not-For-Credit Courses (“WED Courses”) 2nd reading: Motion to approve by DH to approve revised version (right side of chart side by side); 2nd by PM. Discussion: end paragraph should be the paragraph that is now shown as 3rd paragraph (I.e. the second resolved) to the end. In the very last paragraph currently, Ventura County should be capitalized. Vote: unanimous but for 1 abstain.

e. Faculty Academy proposal: Motion to approve by GA; 2nd by SB. Discussion: Spelling error in note at the end—academy is spelled incorrectly. But this can be deleted per KA because we have received data from PB. Senators discuss this and why this proposal was created. Vote: unanimous but for 1 abstain.

IV. Informational Items

a. SEA budget report (Lydia): LM they had a discussion about this at SSC. The group asked for more details about this budget (what was received was very sparse). LW: As an accountant she is very concerned about this data—specifically, the lack of detail. This detail surely exists, it just isn’t being shared. LM suggests discussing this when we have a more detailed report.

b. Guided Pathways update (Colleen)--no report.

c. Update re: New Faculty Experience (Lydia)--LM reports back to senators about this—she received a reply from Dr. Hoffmans. Senators discuss. LM will carry the senators commentary and ideas back to Dr. Hoffmans.

d. Equal Employment Opportunity (EEO) report—PM gives this report. Senators discuss this: not a problem to have names and addresses of applicants redacted, but having the university name visible is very important because of the concern over unaccredited, or for-profit universities. Further discussion. PM will take this back to the committee.

e. Forum for Presidential Interviews—Asks for volunteers to serve on a sub-group to organize this. Forum will be from 1-5 on Monday 4/15. Volunteers: SB, LW, DH,

f. Great Teachers Seminar (Philip)--PC is not here today to give this report. This will be re-agendized for the next meeting instead.

g. Vacancies on the Senate Executive Council for Fall 2019—LW announces these vacancies to the senate, asks the senators to spread the word among their constituents.

VII. President’s Report (time certain 4:45)--LM gives the senators her report.

*Time ran out to finish the agenda. Meeting adjourned at 5pm.*

VI. Discussion Items:

a. The Honors Program (Marian Carrasco Time Certain 3:35)

b. Program Viability Process and AP4021

c. Current Professional Development Committee update

d. Emeritus faculty resolution

VIII. Senate Subcommittees/Task Forces/Work Groups Reports

a. CTE liaison report (Deanna Hall)

b. Treasurer’s Report (Stephanie)

c. Curriculum Committee updates (Michael)

d. DE (Colleen)

IX. Announcements for the Good of the Order

a. Upcoming ASCCC Events

· March 23, ASCCC Area C meeting, Citrus College

· Apr. 11-13, Spring Plenary Session, Millbrae

· Apr. 25-27, Career and Noncredit Institute, San Diego

· Apr. 30-May 3, ACCJC Partners in Excellence, Burlingame (cosponsored by the ASCCC)

· Jun. 13-15, Faculty Leadership Institute, Sacramento

· Jul. 10-13, Curriculum Institute, Burlingame

X. Requests for Future Agenda Items

XI. Adjournment