

Ventura College Academic Senate

Minutes

Thursday, March 1<sup>st</sup>, 2018

3:30-5:00pm

Multidiscipline Center West (MCW) – 312

I. Call to Order at 3:30. The following senators were present:

**Division: Visual Arts, Behavioral and Social Sciences and Languages**

Andrea Horigan (AH)

Bill Hendricks (BH)--*absent*

**Division: Health, Kinesiology, Athletics and Performing Arts**

Brent Wilson (BW)--*absent*

Terry Morris (TM)--*absent*

**Division: Sciences**

Kammy Algiers (KA)

Malia Rose-Seisa (MRS)

Hugh O'Neill (HO'N)--*absent*

Cari Lange (CL)

Erin Brocker (EB)

**Division: English, Math & Learning Resources**

Gabe Arquilevich (GA)

Chris Frederick (CF)

Jaclyn Walker (JW)

Donna Beatty (DB)

**Division: Career Education**

Roxanne Forde (RF)--*absent*

Laura Woyach (LW)

Heidi Dalton (HD)--*absent*

Deanna Hall (DH)

**Division: Student Services**

Paula Munoz (PM)--*absent*

Angelica Gonzales (AG)

Curriculum Committee Liaison

Michael Bowen (MB)

**Senate Executive Council**

Lydia Morales (President) (LM)

Philip Clinton (Vice-President) (PC)--*absent*

Colleen Coffey (Secretary) (CC)

Stephanie Branca (Treasurer) (SB)--*absent*

## II. Public Comments (3 mins)

Public Comments Pursuant to the federal Americans with Disabilities Act, if you need any special accommodation or assistance to attend or participate in the meeting, please direct your written request, as far in advance of the meeting as possible, to Lydia Morales/Philip Clinton, [4667 Telegraph Road, Ventura CA, 93003](#).

AG: Raises issue of a student who completed their coursework but did not actually turn in the piece of paper to receive a certificate and what catalog rights will apply to that student. This will be coming through DTRW and will [eventually] come back to the 3 senates.

## III. Acknowledgement of Guests: Ali Olson-Pacheco and Matthew Moore

## IV. Informational Items

a. OER presentation (10 mins)--Matthew Moore and Ali Olson-Pacheco are here from DE3 team. They show senators the resources available as to inform them on the how & whys of OER.

b. Update re: safety/active shooter training (Kammy): She would like Senate President to carry forward a recommendation for an all-campus active shooter training on the next mandatory flex day. Senators briefly discuss this.

c. BP/AP 5055: Enrollment Priorities: LM reviews this with senators. There are no questions or further discussion.

d. AP 4100: Graduation Requirements for Degrees and Certificates: LM reviews this with senators. There are no questions or further discussion.

e. Guided Pathways Update: LM updates senators about the status of this project. First steering committee meeting will be tomorrow. AH: Asks who is serving. These are the faculty serving on the steering committee so far: Colleen Coffey, Corey Wendt, Lauren W. Ramirez (will rep. Curriculum Committee), Heather Aguillar, Asher Sund, Ryan Petitfils, Erin Broker, Kristen Clark, and Veronica Berardi (nursing/CTE).

## V. Action Items

a. Approval minutes (2/15/2018) (2 mins): Motion by LW; 2<sup>nd</sup> by MB. Unanimous.

b. Strategic plan (1<sup>st</sup> Reading): Philip Briggs is here. LW asks what happens if we don't meet our objectives. Answer: the idea behind the strategic plan is to set goals and evaluate progress; it is a tool for process; it is not punitive as to meeting or not meeting outcomes. CL: Concern about putting out there that we want to be top 5 schools—language is not clear as to what the metric will be for that designation. PB will look at this. AG: Asks about action steps, specifically with regard to non-credit courses. Answer (PB): There is a balance to be struck between how much detail you put into the plan, and how much you include in terms of the outcomes later. Discuss the need for a more coordinated plan for dual enrollment. JW: Asks about the objective #6. This is briefly discussed.

c. AP/BP 7211(1<sup>st</sup> Reading): Motion to approve as to 1<sup>st</sup> and 2<sup>nd</sup> by LW; 2<sup>nd</sup> by MB. Discussion: CL on the BP, the problem she sees is still with the eminence. She believes we need to have the same criteria between BP/AP where it comes to eminence; to wit: language that all 3 college senates must agree upon the eminence of the candidate. Vote: Unanimous with one abstention.

d. SSC: Approval of new faculty members: Andrea Horrigan and Ralph Fernandez and Lisa Anderson (recruited Shubhangi Simhan to sub for her this semester only). KA Motion to approve membership additions to this committee: GA 2nds. Vote: Unanimous.

e. Faculty Staffing Priorities ranking (1<sup>st</sup> Reading): Motion to approve as to 1<sup>st</sup> and 2<sup>nd</sup>; 2<sup>nd</sup> by AG. LM provides senators a quick overview of this committee's work. Discussion: LW talks to senators about how important having the written appeal (as Biology did) was in making this determination. This—as opposed to the in-person presentations—seems to remove a level of subjectivity. Senators briefly discuss this. Vote: unanimous.

## VI. Discussion Items

a. Treasurer Update (Stephanie)--SB could not be here today.

b. District offering classes—Senators are *appalled* to learn that district is offering a class(es) outside all curriculum procedures, faculty & staff unions, etc. MB: Distinction between non-credit courses and not-for-credit courses. This must be a not-for-credit course (because there is a fee). Senators see this as an unimportant distinction in this case and a distraction from the real issue at hand.

c. Canvas shell merging (on faculty request)--not discussed. CMC will bring this up at the next DE Committee meeting next week.

d. Compressed Calendar—MC senate wants campuses to explore this. GA: Research shows that this is a positive for both faculty and students. It also opens up the possibilities for a winter inter-session. Senators discuss this. There is consensus from senators that this should be further discussed/pursued.

VII. President's Report: Re: school walk-out on 3/14. Also, Psychology is organizing an event in ASC that same day 8:30-9:45. This is supposed to be a 17 minute walk-out.

Re: Making Recommendations Task Force: Looking at making committee membership more consistent. This will come to senate when the time comes to actually update the document.

DCAS: MC has a list of recommendations for the allocation model and most of them voted down. But a couple came forward. But since state is changing how they fund us, this may end up being moot.

Adjourn at 5:02pm by CMC; 2<sup>nd</sup> by LW. Unanimous.

#### VIII. Senate Subcommittees/Task Forces/Work Groups Reports

- a. BRC (Stephanie)
- b. DE (Colleen)
- c. SSC (Philip)
- d. Curriculum Committee updates (5 mins)

#### IX. Announcements for the Good of the Order

#### X. Requests for Future Agenda Items

#### XI. Adjournment