# Ventura College

***Department Chairs & Coordinators Council*** ***Meeting Agenda***

## Tuesday, October 25, 2016

3:30 p.m. - 5 p.m. – MCW-312 (Conference Room 3rd Floor)

**Charge:** The Department Chair and Coordinator Council review operational issues and share news from various areas of responsibility. This council is an operational group with membership defined by position.

**Membership:** Vice Presidents of Student Learning; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).

**Chair**: Vice President of Student Learning and Faculty Co-Chair (selected by the Council).

**Meetings:** Fourth Tuesday of the month, 3:30 p.m., MCW-312 Conference Room.

1. Welcome/Announcements
   1. Oct. 31 – Registration for Special Population; Continuing students on November 4; new students on Nov. 21
   2. International Film Fest, ASC 150, Nov. 2 (***Audism Unveiled*, 2008)** and Nov 16 **(*Guten Tag Ramon*, 2014)**
   3. Nov. 5 – VC History & Pre-Law Association’s 5th Annual Ventura County Historical Research and Oral History Symposium, Guthrie Hall, 9:00 am – 3:30 pm
   4. Academic Senate elections, Nov. 7–10
   5. Other announcements
2. Review of Minutes from August
3. Review of 2015-16 and 2016-17 Goals & Accomplishments
4. Vice President updates
   1. Damien Peña
5. Department Chairs Updates (Everyone)
6. Informational / Discussion
   1. Credit by Exam List (Seb pass out current list)
   2. Department Chairs reassigned time (Michael)
   3. Other Department Chairs concerns not on the agenda (Everyone)
7. Student Learning Outcomes (Debbie Newcomb)
8. General Announcements – *Council* (Time permitting)
9. Future agenda items?
10. Adjournment

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Items in Reserve:

* Barnes and Noble Bookstore- Amy Kennedy
* Enrollment dates
* Grading policies/student failure/student drops
* Communication of new processes and state mandates (i.e. closed caption)
* Textbook access codes
* Department Chair training for student complaints
* Peer/Student references

Ventura College for email

**2016-17 Department Chairs & Coordinators Council (DCCC)**

**Meeting Schedule**

**MCW-312 Conference Room 3:30 p.m. – 5:00 p.m.**

**4th Tuesday of Every Month\***

* **August 23, 2016**
* **September 27, 2016**
* **October 25, 2016**
* **November 22, 2016**
* **January 24, 2017**
* **February 28, 2017**
* **March 28, 2017**
* **April 25, 2017 (last meeting of the year)**

**Dates subject to change**