

2019-2020 Program Review - Other Requests

Area	Program	Resource Request Title	Brief Desc of Resource Request	Cost	Previously Requested in Year(s)	Priority			
						Prog	VP	Comm	ET
SA	Basic Needs	BNO1906	Purchase or lease a commercial van for weekly food and supply pick-ups. Currently availability is dependent upon athletic use of college vans. Food pick-ups occur an average of 7 times a week.	\$40,000		6	1		
SA	University Transfer Center	TRA1704	Funding to provide activities and services	\$50,000	2017-2018, 2016-2017	3	2		
SA	MESA	MESA1905	Request for training cost for tutors during the fall semester,	2,000		6	3		
SA	Financial Aid	FA1707	This objective requires coordination with various key departments such as Counseling, Pirates Cove, FYE, EOPS, EAC, financial aid, etc. and utilization of various resources and staff to conduct workshops or activities for both in-persona and online availability.	\$10,000 - overtime costs, mileage and travel may be covered under SEA for areas such as counseling, FYE, EAC, and BFAP for financial aid employees and costs to develop workshop for online audiences.	2018-2019, 2017-2018	12	4		
SA	EOPS	EOPS1704	A Speech and Forensic Tournament to be held on a weekend at VC. Program would include use of facilities, lunch and awards. Date to be determined.	\$2,000	2018-2019, 2017-2018	5	5		
SA	Off-Campus Programs	OFF1702	Implement the East Campus Two-Year Educational and Course Sequencing Plan. This plan will include an FTEF faculty load allocation to permit East Campus to offer a greater number and breadth of courses enabling students to meet all A-F requirements to complete their Associate Degree and/or Certificate of Achievements; increase the number of morning classes to serve the needs of daytime and full-time students; increase rotation and sequencing of courses; add courses that are currently not offered, such as science and kinesiology which limit students in their completion of GE requirements; and to prohibit East Campus from reducing the number of classes in order to meet the growing section needs of Dual Enrollment.		2018-2019, 2017-2018	7	6		
AA	Architecture, Drafting, and Construction Technology	ARC1802	Offer summer classes or summer specialty classes for Architecture, Construction and Drafting to continue to provide services to our students in each semester. Many students wish to complete their degree in the shortest amount of time as possible. The offering of summer classes would help many students in our area. We would expect these classes to benefit the college enrollment overall.	\$30,000	2018-2019	7			

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AA	Art	ART1705	Invite visiting artists to interact with students, exhibit and conduct workshop and master classes.	\$10,000	2018-2019, 2017-2018	7			
AA	Athletics/Kinesiology	A/K1704	Increase in FTEF allocation for KIN - Hours in Lab course offerings so students have more opportunities to complete positive attendance.	\$40,000	2017-2018	3			
AA	Automotive/Diesel	AUT1903	Support for increasing levels of management required for Subaru-U, BMW Step, and NC3 3rd party programs as well as continued employer engagement and increased student placements (non-TTEN). Additionally, managing opportunities such as the current discussions beginning to occur between the program and VW, as well as others like Honda-PACT and Tesla (Previous opportunities). The additional workload required for this constitutes a recurring support position such as General Program Coordinator (in addition to the TTEN Coordinator). These are highly specialized programs within the AUTO program and are directly contribute to our growth, success in placements, and equipment donations that have not been afforded by the college. Continued success will require long term and recurring support.	Contractual Position		3			
AA	Automotive/Diesel	AUT1902	FTES Allocation for DC position under a newly formed Transportation Technology Department.	Position under AFT contract	2018-2019, 2017-2018	6			
AA	Behavioral and Social Sciences	BSS1902	Increase budget for Modern Languages to allow for increased costs for providing interpreters to be present in division meetings, department meetings, and first class sessions in SL courses (as we do have two faculty members who do need these accommodations).	Requesting additional \$1500		1			
AA	Behavioral and Social Sciences	BSS1904	Establish line item in Political Science department budget to help support the development of the Pathway to Law program (maybe using Guided Pathways funding?) These funds would cover the cost of the Mock Trial fee (\$575), supplies (\$500), printing costs (\$500)	\$1575		2			
AA	Behavioral and Social Sciences	BSS1903	Increased allocation for Modern Languages testing software. Costs are increasing due to vendor price increases.	We would like to request a total of \$2000		3			
AA	Behavioral and Social Sciences	BSS1905	Summer non-instruction hours for counselor and faculty champions (40 hours each) to provide summer outreach programs, bridge to the pathway program, and to lead student field trips.	\$6000 (non-instructional hourly faculty assignment)		4			
AA	Behavioral Sciences	BEH1707	To increase student comprehension of biological and diagnostic areas of Psychology the discipline needs three copies of the new DSM 5.	For three copies of the DSM 5 \$700	2018-2019, 2017-2018	6			

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AA	Career Education	CAR1701	Increased FTEF allocation	Cost would vary since increased enrollments would offset increased cost of FTEF	2017-2018	3			
AA	English	ENG1703	Writing Center Faculty Facilitator (ongoing). .667 FTE release time for one or more English instructors to train writing tutors and participate more fully in the operations of the Writing Center. The position will also coordinate the integrated tutoring program in the BEACH.	68,000	2018-2019, 2017-2018	1			
AA	English	ENG 1904	Training for Integrated Writing Tutors: Demand for tutoring is growing, and it is more important than ever for tutors to be well trained to best serve our students. Most tutors are also our students, and so the increased training will also encourage our tutors to continue their education and professional development.	25000		4			
AA	English	ENG1902	Outreach to high school English teachers. Annual High School VC Connection dinner and events to support better alignment between HS and college curriculum.	1200		5			
AA	English	ENG1903	One Book, One Campus Funding. Purchase a class set of book and to support campus events. The OBOC program is designed to foster student engagement by creating an interdisciplinary and integrated intellectual experience.	1000		6			
AA	English	ENG1808	Establish two English faculty leads for (1) First-Year Writing Program and Portfolio Assessment and (2) department-specific Professional Development for English. Each lead would have .2 FTE release per semester. The structural changes of AB705 now require ongoing professional learning to ensure all students are supported in transfer-level composition (ENGL V01A).	\$48,000	2018-2019	9			
AA	English, Math, and Communications	EML1802	Math Faculty Lead for Tutoring. ONGOING request for reassigned time for math faculty lead to oversee integration of tutoring support with math courses (especially entry-level transfer math courses per AB 705). Will work with math faculty on ways to embed academic support into their curriculum/assignments as well as offer ongoing training to math tutors to ensure quality tutoring and engender math faculty confidence and support of our tutoring services in math. Requesting a continuation of .67 assignment for next year; estimated cost includes salary and fringe. Current/continuing funding source: SEA Program as this is an AB 705/equity initiative.	\$67,000	2018-2019	2			

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AA	English, Math, and Communications	EML1902	High School Connections for English and Math programs: Alignment, outreach, and promotion of English, ESL, and Mathematics with our high schools and community. We need to increase our outreach to local high schools and our community at large to better align curriculum with needs and ensure that entering students' needs are properly identified, and encourage students to take their needed English and/or ESL/EngM and math courses in their first year at VC. This is an equity and student success initiative tied to AB 705. Ongoing dialog with high school instructors and counselors (via meetings, "connections" dinners, workshops, and other collaborations) is essential to aligning our curriculum and easing the transition of incoming students into our math and English programs/curriculum. In addition, targeted community advertising and outreach with ensure the viability of our ESL program and meet our community's language learning needs. Funds are needed to compensate the faculty work in this area as well as for supplies, advertising, and food for our annual "High School Connections" dinner meeting with local high school faculty.	\$5,000		5				
AA	English, Math, and Communications	EML1708	Site licenses for tutoring support (NetTutor hours beyond the OER-provided 500 hours) and classroom set textbooks for supplemental academic support related to AB 705 implementation for math, English, and ESL (e.g., Reading Plus, ALEKS, Launch Pad, etc.). Also, noncredit classes (some supplemental classes are CR while others are NR) require no-cost to students, so we will need to supply online and in-class resources needed to assist skills development in the areas of math, English, and ESL. Note: Net Tutor usage last year was 827 hours, which is 327 hours beyond the 500 hours provided. Cost to increase Net Tutor online tutoring to meet demand is ~ \$8K.	\$25,000 (Ideal funding source: SEA Program categorical funds-- formerly BSI)	2018-2019, 2017-2018	6				
AA	English, Math, and Communications	EML1706	AB 705 Coordinators (converted from former BSI Coordinators and BSSOT grant faculty leads in math and English). Faculty compensation to provide ongoing support needed for AB 705 implementation (math, English, & ESL). Continue to develop (and assess for effectiveness) strategies and assignments that integrate supplemental academic support courses and services with core math, English/ESL/EngM curriculum per AB 705 requirement to provide students' support with their new direct placement into transfer-level math and English courses. Provide a couple of faculty members (one in math and one in English) with non-instructional assignments to design, implement, monitor, and assess strategies for student success and make adjustments to our practices as AB 705 success data is reviewed.	\$50,000. SEA Program funds would be an ideal funding source for this.	2017-2018	8				
AA	ESL	ESL1702	Funding to market the ESL program: social media advertising (promoted), postage for posters/flyers/postcards and improve and updated the ESL/EngM website. Provide funding for faculty to make presentations in the summer.	\$15,000	2018-2019, 2017-2018	1				
AA	ESL	ESL 1901	Fund faculty to perform ongoing assessment of ESL students. The noncredit program is piloting CASAS which requires pre- and post-testing as well.	10,000		2				

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AA	ESL	ESL1704	The ESL department needs 2 more rooms at VCSP to expand the new fast growing non-credit program there. Currently the evening courses are impacted with enrollments far exceeding the room capacity. This new program grew to this level without marketing, so it has the potential to expand much further. With two more rooms, the ESL department could offer all the courses in the program consistently, and student retention and persistence would increase and students would be able to advance more quickly. This would give them an opportunity to take credit ESL and continue on to transfer courses or other vocational courses. To permit the growth of the ESL program at VCSP we request that the site get a larger allocation of FTEF and that ESL get a larger share of the FTEF out there.		2018-2019, 2017-2018	6				
AA	Mathematics and Computer Science	MAT1905	Online program to assess/prepare students for STEM readiness:  While students are now able to enter straight into transfer level courses, not all students are academically prepared for their transfer level courses, particularly STEM courses. This fall, the counselors and math faculty have struggled with proper placement of students. We would like to offer an optional assessment program (like ALEKS PPL) that could allow students to assess themselves and then have online access to help them to improve their readiness. This will accurately measure the student's math foundation and create a personalized learning module to review and refresh lost knowledge. This allows the student to identify and be successful in the right course, expediting the student's path to complete their degree. Once enrolled, students can retest and continue filling academic gaps. This assessment would not be used for placement by the college, but for students to have a way to assess themselves and their preparedness. We have had an estimate of \$25 per person, so we would like to request \$5,000 to offer this option to 200 students at no cost.	\$5,000		5				
AA	Modern Languages	MOD1802	Webcabe Placement Exam license	\$2,200.00	2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015, 2013-2014, 2012-2013	6				
AA	Physics/Astronomy	PHYS1702	The physics and astronomy department does not have a budget through the General Fund for the necessary maintenance and periodic replacement of the more than 500 physics and astronomy apparatuses needed to teach labs and perform lecture demonstrations. An annual budget of \$2000 is requested to maintain the physics and astronomy inventory in a way that will sustain interactive and contemporary learning experiences for students.	2000	2018-2019, 2017-2018, 2016-2017, 2015-2016, 2014-2015	3				

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AA	Sciences and Distance Education	SCI1905	<p>Provide a budget for maintenance for the Scanning Electron Microscope (SEM). The division owns a Scanning Electron Microscope that was originally purchased for a little over \$250,000 using an NSF grant. The person who oversaw the SEM was in the midst of moving it when he went on vacation and passed away in a car accident. For about a decade the SEM has sat idle needing technical maintenance to restore it to use. Last year we used grant funding to pay for training for two of our staff members. In the coming year we will the grant resources to bring the scope back into service, but we need funding to maintain it, and the grant funds cannot be used for a yearly service contract with the vendor. We need a line item budget to be able to provide any necessary maintenance done to keep the machine in operation.</p> <p>This machine is useful to every discipline in the Sciences. We have an incredible resource here for our students. It is a shame that it sat idle for about a decade.</p>	\$5000/yr		8				
AA	Social Sciences	SOSC1701 (CHST)	Supports for Chicano Studies, MEChA, and the AIM Group on campus. Description and justification of this resource request: throughout each semester Chicano Studies, MEChA, and the AIM Group on campus present important cultural events on campus that strengthen student identities with these ethnic groups and familiarize others to the strength and beauty of Mexican, Hispanic, and Native American cultures, and the cultural diversity of our campus and communities. These events are often tied to courses on campus and in addition to creating an essential collective awareness of cultures and diversity, serve to inform about challenges facing these groups (per political attacks and the federal government's reversal on D.A.C.A. for example) and American citizens in general, and offer a forum for examining solutions and community solidarity.	\$3,000	2017-2018, 2016-2017, 2015-2016	3				
AA	Tutoring Center	TUT1701	Books and solution manuals will be bought for Science, Social Sciences, Language, Business, Art, and Music courses. Text books and solution manuals for English, Basic skills, and math courses will be covered through a separate source of funding. Respective departments will be sought out for a list of books to support our Tutors in providing academic help to students taking courses through their department.	\$5,000	2018-2019, 2017-2018	5				
AA	Water Science	WAT1803	Buses, drivers, and portable Public Address system to facilitate field trips	~20,500	2018-2019, 2017-2018, 2016-2017	2				