Friday, January 8, 2016
Chancellor's Consultation Council

Ventura County Community College District
255 West Stanley Avenue, Suite 150
Ventura, CA 93001
8:30 a.m.

1. Call to Order

1.01 Call to Order

2. Review of Consultation Council Notes

2.01 Review of the November 24, 2015 Consultation Council Notes

3. Board Meeting Agenda Review

3.01 Review and discuss January 19, 2016 VCCCD Board of Trustees Meeting

4. District Council on Accreditation and Planning

4.01 DCAP Meeting Update: Greg Gillespie, Mary Rees

5. Other Items

5.01 Student Success Implementation Task Force Update

5.02 Future Agenda Items

5.03 Board Evaluation

5.04 Future Meetings

6. Adjourn Meeting

6.01 Adjourn meeting

Present:	Gary Maehara (for Michael Shanahan), Dave Keebler, Olivia Long, Peder Nielsen, Alex Kolesnik, Linda Kama'ila, Jim Limbaugh, Teri Ortiz, Kristen McCloskey
Conference Call:	Bernie Luskin, Lori Bennett, Mary Rees, Steve Hall, Luis Sanchez, April Doud
Not Present:	Michael Shanahan, Clare Geisen, Jennifer Clark
Chair:	Rick Post
Recorder:	Patti Blair
Approved:	January 29, 2016

Agenda Item	Summary of Discussion	Action	Assigned to:
Opening of Meeting	B. Luskin welcomed everyone to the meeting.	N/A	Bernard Luskin
Review of Consultation Council Notes • **November 24, 2015**	The November 24, 2015 Consultation Council Notes were reviewed and approved. O. Long commented on the December 8, 2015 Board Meeting Agenda Item 14.02 Employment and Position Control: Approval of Permanent Increases in Assignments and that permanent increases/restoration have not been made to the Ventura College Library Assistant positions.	N/A	Bernard Luskin
Board Agenda • **January 19, 2016**	R. Post led the review of the January 19, 2016 Board of Trustees Meeting agenda. The Board will recognize the Oxnard College Men's Soccer Team Champions, Players of the Year, and Coach of the Year. D. Keebler will provide additional information to Trustees on *Item 13.08 General fund restricted State Categorical Budget Amendment – Student Success funds Support Program (SSSP) and Student Equity Plans.* G. Maehara discussed a change related to Item 14.01 Human Resources Analyst. O. Long commented on Position 3 and expressed concern related to the parity of the Administrative Assistant position reporting to a Director versus the Senior		Bernard Luskin

Agenda Item	Summary of Discussion	Action	Assigned to:

	Administrative Assistant position.
	
	L. Bennett requested that Human Resources verify the accuracy and completeness of the supporting documentation in Item 14.01.
	
	G. Maehara commented on *Item 14.03 Approval of Sabbatical Leave Recommendations* and indicated a summary will be submitted to the Board in the future.
	
	The following constituent objections were made and will be noted in the final Board agenda:
	
	    On behalf of AFT Local 1828 AFT President Steve Hall objected to:
	
	    13.04 Approval to enter into a Purchase and Sale Agreement for a District Administrative Center Building Located in Camarillo and Use of Undesignated Reserve Funds and Proceeds from Certificates of Participation. AFT Local 1828 objects to the approval of spending $7.5 million for the purchase of a new District Office. We continue to recommend that the Board of Trustees move the District Office to the campuses.
	
	    14.01 Employment and Position Control. Position 1)Vice Chancellor, Educational Services and Institutional Effectiveness, and Position 10) Dean of Student Learning.		

Student Success and Equity Task Force	There was no update provided.	N/A	Luis Sanchez
District Council on Accreditation and Planning (DCAP)	M. Rees indicated DCAP met on January 5, 2016 and discussed changes in Decision-Making Document related to curriculum and the Vice Chancellor of Educational Services position. DCAP expects timely completion of the Integrated		Greg Gillespie Mary Rees

Agenda Item	Summary of Discussion	Action	Assigned to:
	Planning Manual and Functional Mapping.		
Board Evaluation	G. Gillespie reported that DCAP discussed the Board Evaluation process and believe more frequent evaluations, using the same format, would provide the Board with timely feedback. A formal request will come forward from DCAP to Consultation Council for consideration of more frequent evaluations of the Board. R. Post indicated the Formal Communication Survey will be distributed next week. There was agreement to a two-week completion timeline. DCAP members discussed changes to the meeting calendar and indicated meetings will continue to take place prior to Consultation Council meetings. Work continues on Standards III and IV.		
Student Success Implementation Task Force Update	The task force did not meet.		Luis Sanchez
Future/Other Agenda Items	• Board Evaluation. Following discussion, Consultation Council Members agreed to maintain the same survey format and requested that the Board review the Board Evaluation process during the February 16 Board meeting. The Board Evaluation will be agendized for discussion and recommendation during the January 29 DCAP meeting, followed by review by Consultation Council on January 29. • Formal Communication Survey Results • Strategic Plan. R. Post indicated the District Strategic Plan Committee will meet January 15 and provide an update to Consultation Council Members during the January 29 meeting.		Consultation Council Members

Agenda Item	Summary of Discussion	Action	Assigned to:
	• L. Kama'ila discussed the need to review the Board Policy/Administrative Procedure Review Cycle and Program Reviews. Consultation Council Members agreed to add a standing agenda item "*Board Policy/Administrative Procedure Review"* to future Consultation Council Meetings, and a standing item *"Program Review"* to future DCAP Meetings.		
Future Consultation Council Meetings	January 29 February 26 April 1 April 29 June 3 July 1 July 29 September 2 September 30 October 28 December 2		