Computer Use Guidelines

The Learning Center "Beach" computer lab is an academic facility that serves the faculty and students of Ventura College. The Learning Center computers, software and its facilities are intended for academic use only. Students must follow all Learning Center Guidelines and Rules, including the VCCCD policy regarding the *Use of the Internet** while using the lab. The Learning Center "BEACH" computers are available in the designated drop-in areas to students on a first-come, first-serve basis.

All students must agree to comply with the guidelines established in this Ventura College Learning Center "BEACH" Computer Use Guidelines (hereinafter called Guidelines). Users of the Learning Center computers must register on PC Reservation in order to use the equipment. Registering on any Ventura College Learning Center Computer through PC Reservation is to be considered acceptance of and agreement with these Guidelines.

Guidelines and Rules for Use of the "BEACH" Computer Lab:

- Use of the Learning Center "BEACH" and its computers is a privilege and not a right.
- Gaming or any other recreational use of computers in the "BEACH" computer lab is prohibited.
- Be considerate of others. Students must maintain an environment in the lab conducive to academic study. Distractions such as loud conversation, rough-housing, or playing sound files are not allowed. Cell phone use is prohibited. Please take your cell phone calls in the LRC lobby.
- Students must be able to study and work in an atmosphere of mutual respect and trust. Users are reminded that Learning Center resources may not be used to intimidate or create an atmosphere of harassment based on gender, race, religion, ethnic origin, creed, military service, or sexual orientation.
- Activities that might damage the computer equipment are strictly prohibited. Do not vandalize, connect a personal laptop, or download any software to or make any modifications (including deleting applications or configurations or) to the Learning Center hardware.
- Music or other audio should not be audible to other patrons. Headphones use is recommended and are available for checkout at the information desk.
- Food and drinks are not allowed in the lab.
- Animals and vehicles such as bicycles, and skateboards are not allowed to be brought into the lab.
- No "BEACH" computer may be used to violate any civil or criminal, state or federal law or any regulation or policy of Ventura College or the Ventura County Community College District (VCCCD). Such prohibited usage includes but is not limited to: any laws or regulations governing the creation, dissemination, viewing or displaying of obscene materials or other illegal documents or images; the possession or use of programs, files, or instructions for violating system security; and the violation of copyright and intellectual property laws.
- Students must comply with all requests and instructions from Learning Center "BEACH" staff and faculty.
- Learning Center staff or faculty may, in any situation, terminate a student's session on the computer, request the assistance of Campus Police; file a referral under the VC Student Conduct Code with the Dean of Students Office; or request that a student's computer privileges be revoked for anyone found violating any of these guidelines, depending upon the severity of the situation.