



Book	VCCCD Board Policy Manual
Section	Chapter 6 Business and Fiscal Affairs
Title	BP 6300 FISCAL MANAGEMENT
Number	BP 6300
Status	Active
Legal	California Education Code, Section 81656 California Public Contract Code, Section 20650
Adopted	October 9, 2007
Last Reviewed	February 10, 2015

The Chancellor is delegated the authority to purchase supplies, materials, apparatus, equipment and services as necessary to the efficient operation of the District. No such purchase shall exceed the amounts specified by Section 20651 of the California Public Contract Code as amended from time to time, without going through the formal bid process.

No officer or employee, except as designated by the Chancellor, may obligate the District for any expenditure of funds without prior approval. Any obligation contracted without appropriate prior approval may become a personal expense of the employee. All purchase orders, contracts, leases, rentals, memorandums of understanding, and service agreements require the signature of the Chancellor or designee.

All such transactions exceeding \$10,000 shall be reviewed by the Board of Trustees every 60 days.

See Administrative Procedures [6330 Purchasing](#), [6331 Procurement Cards](#), [6336 Travel](#), [6337 Mileage Reimbursement](#), [6338 Business Meals and Light Refreshments](#).