SLO COMMITTEE ANNUAL SELF-EVALUATION SURVEY 2014

1. The committee established four goals for this year. Please rate our progress of the following goals. Rate each from 1 (little progress) to 5 (excellent progress)

	1	2	3	4	5	Rating Count
Goal #1: Establish a process to ensure that SLO assessments are completed according to the established rotational plan. Attention will be given to closing the loop and quality control.	0.0% (0)	12.5% (1)	12.5% (1)	**37.5% (3)**	**37.5% (3)**	8
Goal #2: Assist departments in making a clear connection between SLO assessments and initiatives created in program review.	0.0% (0)	0.0% (0)	**37.5% (3)**	25.0% (2)	**37.5% (3)**	8
					answered question	**8**
					skipped question	**0**

2. The committee accomplished Goal #4 (Coordinate the first ISLO forum on Communication in Spring 2014). Rubrics were established for ISLOs #3 and #4 thus, the committee achieved most of Goal #3 (Establish rubrics for ISLOs #3, #4, and #5 and distribute to all departments). Please share your comments regarding these goals and accomplishments.

	Response Count
	8
answered question	**8**
skipped question	**0**

3. Was the work of the SLO Committee accomplished effectively this year?

		Response Percent	Response Count
Yes		100.0%	8
No		0.0%	0
		answered question	8
		skipped question	0

4. Were committee meetings conducive to open discussion of relevant issues?

		Response Percent	Response Count
Yes		100.0%	8
No		0.0%	0
		answered question	8
		skipped question	0

5. From the list below, select the three most significant accomplishments of the committee this year.

		Response Percent	Response Count
Professional Development workshops on SLOs and rubrics		28.6%	2
SLO Newsletter		42.9%	3
Facilitators attended Department Chair meetings each month		14.3%	1
ISLO Forum on Communication		**71.4%**	**5**
Bring Your Data Days		14.3%	1
ACCJC Committee Self-Evaluation		0.0%	0
Created a work plan for Quality Assurance of Data in TracDat		**71.4%**	**5**
Data Collection tool was created to use for obtaining documentation from Department Chairs about SLO activities		0.0%	0
SLO data now connected with Program Review requests for funding		57.1%	4
	answered question		7
	skipped question		1
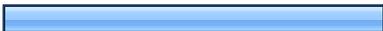
6. Do you have any suggestions for improving the effectiveness of the SLO Committee?

	Response Count
	8
answered question	8
skipped question	0

Q2. The committee accomplished Goal #4 (Coordinate the first ISLO forum on Communication in Spring 2014). Rubrics were established for ISLOs #3 and #4 thus, the committee achieved most of Goal #3 (Establish rubrics for ISLOs #3, #4, and #5 and distribute to all departments). Please share your comme...

1	The goals were accomplishments in a timely and efficient manner.	Apr 25, 2014 4:23 PM
2	I was very pleased with the forum.	Apr 21, 2014 2:54 PM
3	Good job.	Apr 21, 2014 8:53 AM
4	The Forum was a success and should be repeated for the other ISLOs.	Apr 21, 2014 7:55 AM
5	Great job...	Apr 20, 2014 3:10 PM
6	The forum was excellent and had a great turnout for the first one. The organizers did a great job and made it interesting. Getting the rubrics done was really important and hopefully we can finish the ones we have not yet completed.	Apr 19, 2014 9:08 AM
7	no comment	Apr 19, 2014 8:34 AM
8	The ISLO Forum was very successful. The rubrics were a significant accomplishment with great input and collaboration from committee members.	Apr 18, 2014 9:30 PM

Q6. Do you have any suggestions for improving the effectiveness of the SLO Committee?

1	No.	Apr 25, 2014 4:23 PM
2	No, this is the most effective committee I am on.	Apr 21, 2014 2:54 PM
3	No	Apr 21, 2014 8:53 AM
4	A small standing budget ($500?) would be helpful.	Apr 21, 2014 7:55 AM
5	Again, great work.	Apr 20, 2014 3:10 PM
6	No, I think we are doing a great job. We just need to keep promoting SLO assessments each semester so that it becomes routine and a natural way of life.	Apr 19, 2014 9:08 AM
7	I do not think the faculty really understand how the initiatives should be linked to the program review and requests for the budget -- add examples of how we do this to the open forum and perhaps an example to every new letter	Apr 19, 2014 8:34 AM
8	Continue to have committee members take on roles in projects.	Apr 18, 2014 9:30 PM

VENTURA COLLEGE
Student Learning Outcome Committee
Tuesday, September 8, 2015
3:00pm-4:30pm
MCW-312

Present: Debbie Newcomb, Jenchi Wu, Erica Ruiz, Andrea Horigan, Pamela Yeagley, Rebecca Russell, Vandana Gavaskar, Brent Wilson, Nathan Cole, Bill Hart, Alex Kolesnik, David Reed, Claudia Peter, Lynn Wright, Kim Hoffmans, Phillip Briggs

Recorder: Felicia Torres

Minutes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
A. Call to Order	3:14 PM			
B. Public Comments	Administration & Faculty – Phil and Debbie			
C. Announcements/Information Items	We had one volunteer present – 1st time ever, applause			
1. Introduction of members				
2. SLO division updates from/to committee members	None			
3. Update from Curriculum Institute	It was stated that SLOs are here to stay. A report was given from Curriculum Institute. SLOs will need to be ready for next accreditation visit and will be held to standard. Friday's workshop on "Closing the Loop" will cover that. -send email to Pamela Yeagley -sent to department chairs and coordinators to disseminate			
D. Old Business				

1. Review of last year's goals and rubric
   a) Establish a plan and timeline for the development of an SLO manual for faculty/staff
   b) Facilitate, maintain, and evaluate an ongoing focus of quality control for the overall SLO process, including the "closing the loop" process.
	Need someone to write up policies and procedures; looking for volunteers
	-have them, just not officially written down
	-Asked for someone to head up the start of the process
	Reviewed Goal #2 Rubic handout:
	-second page
	TracDat started in 2012; some department have not participated
	-someone recommended that a report on rubric items be given at least a couple of times p/semester
	Reviewed Self-Study Results handout:
	-Andrea H explained the survey results to the committee
	-Kim H said that the campus as a whole should be asking questions; Has the COR been updated? And, are there SLOs?
	One comment in survey that was most repeated was that there should be mandatory trainings.
	It was surprising to some that some still say that SLOs are still not discussed at meetings especially with the push last year to get departments to meet regularly.
	The SLO handbook expected to be approved in Spring 2016.
		Add SLO handbook to agenda as a standing item to get regular updates
		
		Goal #2 rubric to be approved by April 2016
				Nathan Cole and Erica Ruiz to do handbook

2. ISLO#5 Workgroup	Creating a Rubic for ISLO #5			Bill Hart
3. ISUO Forum – January flex day	May offer 2 sessions so that all services can attend. Need support from administration and funds to hold these sessions.			

4. Newsletter workgroup	Discussion regarding a newsletter and there was strong agreement that it was a good idea for a Fall & Spring edition.			Brent Wilson (volunteered)
E. New Business				
1. Election of committee chair	Andrea H. nominated Debbie Newcomb as co-chair. Jenchi Wu seconded it. Committee voted to elect Debbie N. as co-chair.			
2. Curriculum Committee request	Request for someone from this committee to volunteer to attend Curriculum Committee in case Debbie is not there, then an extensive discussion regarding release time for faculty to have release time followed. As a group, it was agreed that Debbie would continue to attend but are uncomfortable with making this a required position.			
3. 2015/16 goals	Debbie proposed to continue with goals until next year with minor wording revisions. The final handbook document should be finished before May.	Bring final goals document for vote at next meeting.		
4. TracDat training for committee members	Tabled for next meeting.			
5. Quality Assurance tasks	Tabled for next meeting.			
F. Action Items				
1. Approval of Minutes (April 14, 2015)	Andrea H. moved to approve. Lynn W. seconded. Minutes were approved.			
G. Adjournment	4:34 pm			
Next Meeting	Tuesday, October 13, 2015 3-4:30 pm (MCW-312)			