

**2015-2016 Program Review - Process Assessment Summary**

**Accounting & Business:**

**Section I – Program Review Process Assessment and Submission Verification**

1. Program Name Business and Accounting
2. Please assess the changes made to this year’s program review process. (600 characters max)

This form is MUCH easier to complete. The data files are a tremendous improvement to data review. However, 600 characters is not quite enough to explain some of the sections.

3. How would you improve the program review process? (600 characters max)

Increase text boxes to 1000 characters. Change form so that question 6 in each section states that you can explain yes or no answers. Sometimes, we would like to explain in more detail what we will be requesting in the initiative sections.

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**Admissions & Records:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Anthropology:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Architecture:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

The program review process is much better this year. The ability to look at data for enrollment, completion and success is what is important to us as a department. The process also allows us to look at things we want to accomplish as a program in the form of initiatives.

**How would you improve the program review process based on this experience?**

Keeping the process simple and to the point is what is important. Having a process that is cumbersome is a waste of peoples time and not beneficial. What is important is keeping people looking at the trend in their program and making changes as necessary.

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**Art:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Astronomy:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**Please see Physics Program Review document for this discussion.**

**How would you improve the program review process based on this experience?**

**Please see Physics Program Review document for this discussion.**

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**Athletics:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Automotive:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Biological Sciences:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**CalWORKs:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Career Center:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Chemistry:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Chicana(o) Studies:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**College Services:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**Easier document.**

**How would you improve the program review process based on this experience?**

Spreadsheet transfer (20+ steps) confusing.

Data for departments in college services needs to be addressed.

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**Communications Studies:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Computer Science:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Construction Tech:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

The new Program Review process seemed streamlined and required less time.

**How would you improve the program review process based on this experience?**

Ask open-ended questions, such as;

What do you need to make your program a bigger success?

What can the Administration do to assist you?

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**Counseling:**

**Section L – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Dance:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Drafting:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

The program review process is much better this year. The ability to look at data for enrollment, completion and success is what is important to us as a department. The process also allows us to look at things we want to accomplish as a program in the form of initiatives.

**How would you improve the program review process based on this experience?**

Keeping the process simple and to the point is what is important. Having a process that is cumbersome is a waste of peoples time and not beneficial. What is important is keeping people looking at the trend in their program and making changes as necessary.

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**Economics:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Educational Assistance Center (EAC):**

**Section L – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Educational Opportunity Program & Services (EOPS):**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Engineering:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**It helped to have specific questions to answers and areas to address**

**How would you improve the program review process based on this experience?**

**Pull down menu referring to “Can you improve...?” had only yes and no available for responses.**

Since areas can always be improved upon, the answer to all would be yes, but then an initiative is required. We are focusing our initiatives on specific areas, not all areas, especially when we are doing very well.

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**English:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**ESL/English for Multi-Lingual Students:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Environmental Science/Resource Management:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**So far I am finding this a much better (streamlined) process.**

**How would you improve the program review process based on this experience?**

**Only trouble was switching back and forth from “protected” in order to add more table rows for initiatives and open text boxes, but then needing to get back to the formatted, protected status to complete other areas.**

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**Facilities, Maintenance & Operations (FMO):**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Financial Aid:**

**Section I – Program Review Process Assessment and Submission Verification**

1. Program Name Financial Aid
2. Please assess the changes made to this year’s program review process. (600 characters max)

The template was shorter, more straight forward, and easier to complete. The drop-down options eliminated questions regarding format. The length restrictions allowed answers to be concise and to the point. Overall, the process did not seem as daunting as recent years.

3. How would you improve the program review process? (600 characters max)

Reassessment of the Program Review questions as they pertain to Student Services. The questions being asked by the template do not seem to take into consideration all of the functions of the student services departments. Operating data questions did not allow for a breakdown of the types of services provided or whether these were in-reach, out-reach, special populations, etc. Also, students are seen multiple times in the office for different reasons. Staff identified a lack of training provided to Student Services in developing SUO/SLOs and the need for assistance in gathering research data.

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**Foreign Languages:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Freshman Year Experience (FYE):**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Geography/GIS:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**So far I am finding this a much better (streamlined) process.**

**How would you improve the program review process based on this experience?**

Only trouble was switching back and forth from “protected” in order to add more table rows for initiatives and open text boxes, but then needing to get back to the formatted, protected status to complete other areas.

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**Geology:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

So far I am finding this a much better (streamlined) process.

**How would you improve the program review process based on this experience?**

Only trouble was switching back and forth from “protected” in order to add more table rows for initiatives and open text boxes, but then needing to get back to the formatted, protected status to complete other areas.

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**Health Education:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**History**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Information Technology (IT):**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**International Global Studies:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Kinesiology:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Library (LRC):**

**Section L – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**LRC:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Math:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Medical Assisting:**

**Section I – Program Review Process Assessment and Submission Verification**

1. Program Name Medical Assisting
2. Please assess the changes made to this year's program review process. (600 characters max)

The new form is a great improvement. The data charts are MUCH easier to use.

3. How would you improve the program review process? (600 characters max)

Increase size of text boxes to 1000 characters.

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**MESA:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Nursing Science:**

**Section I – Program Review Process Assessment and Submission Verification**

1. Program Name Nursing Science
2. Please assess the changes made to this year's program review process. (600 characters max)

I really liked the tabulation and presentation of the data by Phillip Briggs. Instructions were clear. I liked the access to all of the forms in one place, and I really liked the drop down boxes and easy to fill in boxes. This was a much easier document to write than the pages and pages of narrative that was required before. The 600 character max is not enough for some of the responses to these questions.

3. How would you improve the program review process? (600 characters max)

The timeline is still too short from when we receive notification of the Program Review Timeline to the due date. Academic Senate had not even signed off on the template when it was presented. This needs to be done beforehand and all documents completed when the timeline is introduced. It is difficult to plan meetings with faculty with such short timelines. It is better to have at least two meetings so that all initiatives can be adequately discussed. Something needs to be done about the process. We are still waiting for completion of projects that were approved last program review.

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**Philosophy:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Physics:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**The availability of the Program Review Datasheets and graphs has been very helpful to quickly identify the general performance of programs. The program review Word document template was also helpful because it provided tighter guidelines and limits the scope of responses.**

**How would you improve the program review process based on this experience?**

**It would be helpful if the same set of datasheets that were provided for the program, were also provided for each course in the program. Course level performance must of course be disaggregated from the overall program data in order to identify specific areas of opportunity that are otherwise hidden. The Word document template asks for “yes” or “no” responses in many sections related to whether or not some aspect of a program can be improved, such as enrollment. If the response is “yes” then it asks that an initiative be created in section H. For**

most programs, it will always be “possible” to try to improve the metric for every category, but it is not always appropriate or feasible. For example if a program has already demonstrated significant enrollment growth, it will be possible to try to increase enrollment still more by the creation of a new initiative, but it may not be appropriate if success rates are low. Just because an initiative could be created, does not mean that it should be, especially if it draws limited resources away from other higher-priority initiatives that promise greater benefits. Perhaps the template could include an option for rating the current feasibility of an initiative or perhaps for it to be reconsidered at a later date.

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**Political Science:**

**Section I – Process Assessment**

How have the changes in the program review process this year worked for your area?

How would you improve the program review process based on this experience?

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**Professional Development:**

**Section I – Process Assessment**

How have the changes in the program review process this year worked for your area?

How would you improve the program review process based on this experience?

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**Psychology:**

**Section I – Process Assessment**

How have the changes in the program review process this year worked for your area?

How would you improve the program review process based on this experience?

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**Sociology:**

**Section I – Process Assessment**

How have the changes in the program review process this year worked for your area?

How would you improve the program review process based on this experience?

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**Student Activities/Student Government:**

**Section I – Process Assessment**

How have the changes in the program review process this year worked for your area?

How would you improve the program review process based on this experience?

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**Testing Center:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Tutoring Math Center:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Tutoring:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Tutoring Resources Writing Center (RWC):**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Welcome Center:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**

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**Welding:**

**Section I – Process Assessment**

**How have the changes in the program review process this year worked for your area?**

**How would you improve the program review process based on this experience?**