



Accreditation... How Can We Pass?

January 8, 2016

Spring Flex/Professional Development



Timeline for Accreditation



- Fall 2015
 - 1st Draft from Accreditation Steering Committee completed
 - 1st Draft from Editor completed
- Spring 2016
 - Steering Committee revises 1st Draft from Editor
 - Current Draft reviewed/edited by college community
 - Committee reviews/edits (DCAP, Admin. Council, CPC, Academic Senate, Classified Sentar and Associated Students, etc.)
 - Current Draft due to Board of Trustees for first reading in April and final approval in May
- Fall 2016
 - ACCJC Visiting Team on Campus in October



Standard 1: Mission, Academic Quality and Institutional Effectiveness and Integrity



- **Mission Statement** should include:
 - Student population
 - Types of degrees and other credentials
 - Commitment to student learning and achievement
- **Other factors:**
 - Identified Cycle of Review (every 3 years)
 - Widely published
 - Directs institutional priorities



Standard 1: Mission, Academic Quality and Institutional Effectiveness and Integrity



Our Mission-

At Ventura College, we transform students' lives, develop human potential, create an informed citizenry, and serve as the educational and cultural heart of our community. Placing students at the center of their learning experience, we serve a highly diverse student body by providing innovative instruction and student support, focusing on associate degree and certificate completion, transfer, workforce preparation, and basic skills. We are committed to the sustainable continuous improvement of our college and its services.

Standard 1: Mission, Academic Quality and Institutional Effectiveness and Integrity



Institution engages in **continuous, integrated and systematic** campus-wide dialog **assessing, analyzing and evaluating mission accomplishments** through program review (qualitative and quantitative data)

A magnifying glass graphic with the text 'Focus on Quality' inside the lens. The word 'Focus' is in orange, 'on' is in grey, and 'Quality' is in orange.

Focus
on
Quality

- Educational Master Plan (6-years)
- Strategic Implementation Plan (3-years)
- Facilities Master Plan (6-years)
- Technology Master Plans (4-years)
- Annual Program Review (CPC recommended changing to a 3-year cycle for complete review-1/3rd of programs and the remaining 2/3rd complete a slimmed down review)

Standard 1: Mission, Academic Quality and Institutional Effectiveness and Integrity



Establish institution-set standards for student achievement

- 13 Core Indicators of Effectiveness (Ventura College Scoreboard; not to be confused with Chancellor's Officers Scorecard)



Standard 1: Mission, Academic Quality and Institutional Effectiveness and Integrity



- Institutional Integrity-
 - Assure the accuracy and integrity of information (catalog, brochures, web pages...)
 - i.e. SLO's in syllabi, CurricUNET and TracDat matching



STANDARD II: Student Learning Programs and Support Services



- Instructional programs need to include:
 - Consistent evaluation of Course, Institutional level, GE Level, and Program Level **Outcomes**
 - Examination of the effectiveness of GE outcomes learned in subsequent coursework/employment.
 - Support of achievement outcomes for **distance education (DE)**
 - Examination of the extent students' progress to complete degrees and certificates through distance education and face-to-face delivery
 - Evaluation of programs/courses to improve learning outcomes and student achievements- **"Closing the Loop"**

STANDARD II: Student Learning Programs and Support Services



- Student Support Services:

- Evaluation of quality of services regardless of location or mode of delivery
 - Service Unit Outcomes
 - Online tutoring
 - Santa Paula Site
- Equitably access for all students
- Admission policies consistent with mission
- Maintains student records securely and confidentially.



STANDARD II: Student Learning Programs and Support Services



- Library and Learning Support Services need to include:
 - Evaluation of support for DE, evening, weekend, and VCSP student learning and achievement
 - Evidence of how programs that are created or changes that are made affect student success(SB 1456)
 - Evaluate services to to assure adequacy of meeting institutional needs and support mission



Standard III: Resources



The standard should include:

- Connection between personnel evaluations and institutional effectiveness and improvement.
- Evidence (qualitative and quantitative) of use of SLOs in all aspects of decision-making
- A central committee to plan, implement and evaluate the needs/effectiveness of distance education program resources (equipment, IT support, and facilities)
- Feedback (better communication) between program requests for resources support learning outcomes

Standard III: Resources



- **Human**
 - **Sufficient number** of administrators, faculty, and staff to assure integrity and quality education
 - Systematic intervals of **evaluation**
- **Physical**
 - **Evaluates facilities and equipment** in meeting the effectiveness of the college
 - Long-range capital plans- **“total cost of ownership”**
- **Technology**
 - Sufficient technology services, professional support, facilities, hardware and software for college effectiveness
- **Financial**
 - Financial resources are **sufficient to support college mission**
 - **Mission** is the foundation for financial planning
 - **Regularly evaluates** its financial management practices
 - Financial resources support **financial solvency**

Standard IV: Leadership and Governance



- Decision-making Roles and Processes
 - Clearly defined employee roles and responsibilities
 - Clear structure for making decisions to support the institution
 - Systematic evaluation of leadership roles and institutional governance to assure integrity and effectiveness



Standard IV: Leadership and Governance



- Executive Officer
 - Responsible for the quality of the institution
 - Guides institutional improvement
 - Assures the implementation of statutes, regulation, and governing boards policies
 - Assures institutional practices are consistent with mission

Standard IV: Leadership and Governance



- **Governing Board**
 - Authority over and responsible for **policies** to assure the academic quality, integrity and effectiveness of the colleges
 - An independent policy-making body that **reflects the public interest**
 - Delegates full responsibility and authority to the Chancellor to implement and administer board policies

Quality Focus Essay



- Examine **evidence** of the **need for change** and **plans to resolve the issues** to enhance academic quality
- College identifies **2 to 3** areas for further study and improvement
- **Realistic** foci based on Institution Self-Evaluation

Keep up the hard work for a successful Accreditation...



Flex Day – Accreditation 1.8.16

- Standard 1: Mission
 - Greg says bring vision back since board has updated theirs, need to revisit to ensure congruence (link)
 - Greg: 2009-2019 Educational Master Plan, strategies not relevant, new 6 year master plan, 3 year strategic implementation plans, facilities plan, technology plan, align within 6 year cycle, (tech from 4 year to 3 year) from now through early next year
- Standard 2: Student Learning Programs and Support Services
 - Personal career and academic responsibilities in draft mode, very broad
 - Matt Moore D/E, online orientations help students prepare for taking a class online, prepare the student and also see if it is a good fit via a self-evaluation/assessment, for online modality
 - Gwen portion of d/e web just for students, there is a handbook, advice, a help desk they can call, ask a peer, 'how to make a pdf', 'how to attach',
 - Sharon D/E has a lot to input
 - Transfer center open until 7, workshops, monthly calendar, CSU/UC application workshop, common application, career major exploration, campus tour dates, UC/CSU/private check them out, a lot going on,
 - Pat counseling will be open on sat and bookstore 9am to 1pm tomorrow sat. 1/9
 - Kim A&R, FERPA reminder keep student info confidential
- Standard 3: Resources
 - Space, human, technology, money
 - Peder, fitness center equipment, up to date and in good working order, always have on program review, aids in retention, they come back, (Kim healthy students =help their development),
 - Jenifer Garner, micro biology, asked and rec'd more incubators, to grow microbes, existing weren't consistent, request and receive, now need air conditioning, incubator only warm, when room is 85 degree can't get temp down to 72, all our microbes grew at higher temp, (Kim still learning process)
 - Debbie Newcomb, medical assisting CORE, teach content main, obtained web based software, but then couldn't print reports, wouldn't work in classroom, got laptops, but then laptops can't print due to wireless issues, need WiFi and routers updated, now we got that. Loop closed
 - Peder, cut drastically, 62 classified positions requested this year, 72 last year, state hasn't given back, how much weight is going to be placed on that? Kim, team of peers from other community colleges, understand our environment, evaluation team of our peers, still hold us accountable to meet our mission and outcomes, strategic plans,
 - Tim team will do, is it sustainable?
- Standard 4: Leadership and Governance
 - Peder, 9+1 for classified, not legally binding, only one in the state, it is a huge thing, we have instituted it,
- Quality Focus Essay
 - Peder; planning (Kim PRT visit, early Feb., help with integrative planning)
 - Pat increase online services
 - ATD, better serve our underrepresented students,
 - Communication (also addressed by PRT)
- Peder get everyone to help, when things are sent out, encourage everyone to read and return comments, Kim agrees.
- Greg, this spring create a one pager, help everyone get ready for visit, forums as well, share thoughts/observations, make sure well vetted across campus, Kim is ALO.