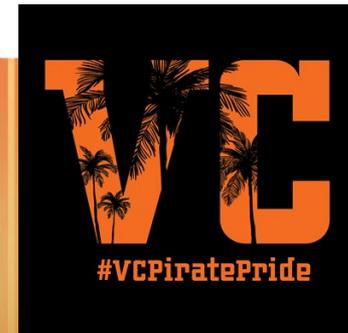


Ventura College Captain's Chat

April 1, 2020



How to Read a Budget Report

Cathy Bojorquez

Vice President, Business & Administrative Services

Banner Budget Reports



VENTURACOLLEGE
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Budget Resource Committee

Budget Information

Facilities Operations Advisory

Technology Advisory

Budget Information

Links:

- [Budget Report Information and Descriptions](#)
- [Fund 111 Budget Report as of 2/29/2020](#)
- [Fund 12X Budget Report as of 2/29/2020](#)
- [Fund 111 Budget Report as of 1/31/2020](#)
- [Fund 12X Budget Report as of 1/31/2020](#)

Banner Budget Reports

FYSODTL.sql 7.0
CBOJORQUEZ

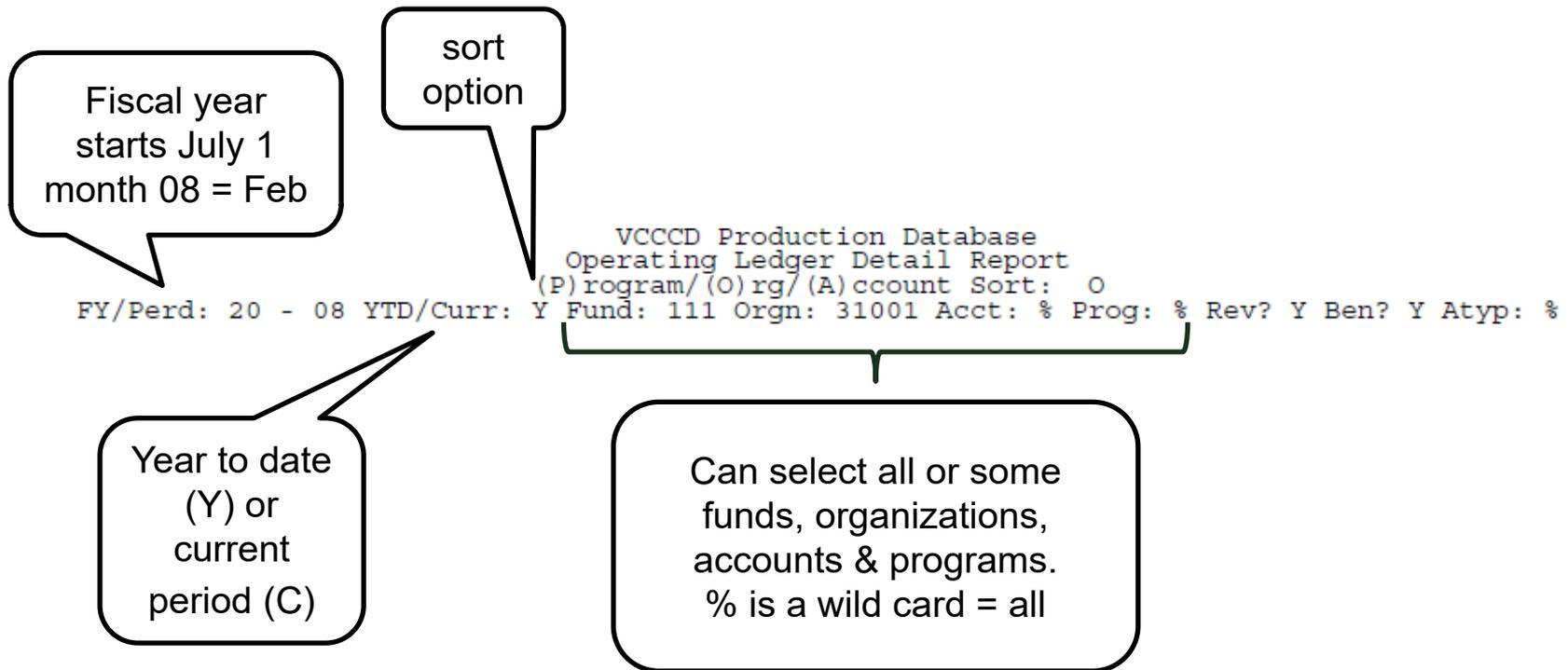


VCCCD Production Database
Operating Ledger Detail Report
(P)rogram/(O)rg/(A)ccount Sort: O
FY/Perd: 20 - 08 YTD/Curr: Y Fund: 111 Orgn: 31001 Acct: % Prog: % Rev? Y Ben? Y Atyp: %

March 31, 2020
07:52 Page 1

Title	Fund	Orgn	Acct	Prog	Budget	YTD	Commit	Avail
Classified Regular	111	31001	2121	620000	349,263.49	216,472.14	0.00	132,791.35
Classified - Vacation Payout	111	31001	2130	620000	0.00	6,143.78	0.00	6,143.78
Classified - Overtime	111	31001	2322	620000	5,431.00	4,840.67	0.00	590.33
Student Hourly-Non-Instructional Supervisors	111	31001	2530	620000	21,000.00	11,985.30	0.00	9,014.70
Provisional, Ltd Term-NonPos Cntrl	111	31001	2610	620000	117,652.00	59,502.16	0.00	58,149.84
PERS - Classified	111	31001	2826	620000	47,100.00	32,507.54	0.00	14,592.46
PERS - Supervisors	111	31001	3235	620000	77,705.76	46,858.45	0.00	30,847.31
OASDI - Classified	111	31001	3260	620000	13,159.00	6,501.42	0.00	6,657.58
OASDI - Supervisors	111	31001	3335	620000	25,147.86	15,532.67	0.00	9,615.19
Medicare - Classified	111	31001	3365	620000	5,881.00	3,632.64	0.00	2,248.36
Medicare - Supervisors	111	31001	3368	620000	4,137.00	2,007.02	0.00	2,129.98
OASDI-Board & Others - NonPos	111	31001	3369	620000	968.00	469.38	0.00	498.62
Medicare-Board & Others - NonPos	111	31001	3381	620000	2,920.00	2,015.48	0.00	904.52
OASDI - Students	111	31001	3386	620000	683.00	471.36	0.00	211.64
Medicare - Students	111	31001	3390	620000	0.00	96.72	0.00	96.72
H/W - Supervisors	111	31001	3395	620000	0.00	22.63	0.00	22.63
H/W - Classified	111	31001	3426	620000	12,424.00	5,463.53	0.00	6,960.47
LCA - Classified	111	31001	3435	620000	103,495.88	62,130.56	0.00	41,365.32
LCA - Supervisors	111	31001	3465	620000	669.00	401.38	0.00	267.62
Retiree Health Liab-Classified	111	31001	3466	620000	66.00	24.75	0.00	41.25
Retiree Health Liab-Supervisors	111	31001	3494	620000	92,599.93	49,267.38	0.00	43,332.55
SUI - Classified	111	31001	3495	620000	15,681.00	7,747.26	0.00	7,933.74
SUI - Supervisors	111	31001	3535	620000	199.86	122.21	0.00	77.65
SUI - Board & Others - NonPos	111	31001	3560	620000	33.00	16.18	0.00	16.82
WC - Classified	111	31001	3585	620000	24.00	16.25	0.00	7.75
WC - Students	111	31001	3635	620000	6,819.49	4,176.60	0.00	2,642.89
WC - Supervisors	111	31001	3650	620000	357.00	203.76	0.00	153.24
W/C - Board & Others - NonPos	111	31001	3660	620000	1,134.00	550.31	0.00	583.69
Office Supplies and Material	111	31001	3685	620000	800.00	552.64	0.00	247.36
Employee Travel	111	31001	4200	620000	3,077.60	640.30	1,359.70	1,077.60
Dues & Memberships	111	31001	5211	620000	5,000.00	518.04	3,230.00	1,251.96
Printing And Duplicating	111	31001	5300	620000	750.00	425.00	0.00	325.00
Printing And Duplicating	111	31001	5870	620000	16,000.00	8,926.97	7,081.49	8.46
Admissions and Records (A & R)	111	*Tot*			930,178.87	550,242.48	11,671.19	368,265.20
**** Report Total					930,178.87	550,242.48	11,671.19	368,265.20

Budget Report Parameters



Budget Report Header

Title	Fund	Orgn	Acct	Prog	Budget	YTD	Commit	Avail
Classified Regular	111	31001	2121	620000	349,263.49	216,472.14	0.00	132,791.35
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Classified - Overtime	111	31001	2322	620000	5,431.00	4,840.67	0.00	590.33
Student Hourly-Non-Instructional	111	31001	2530	620000	21,000.00	11,985.30	0.00	9,014.70
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Employee Travel	111	31001	5211	620000	5,000.00	518.04	3,230.00	1,251.96
Dues & Memberships	111	31001	5300	620000	750.00	425.00	0.00	325.00
Printing And Duplicating	111	31001	5870	620000	16,000.00	8,926.97	7,081.49	8.46-

- **Title** is the account code description
- **Fund, Organization, Account** and **Program** codes determined by report parameters
- Current **Budget** = Adopted budget + adjustments to date
- **YTD** = Amount paid from July 1 through the current month
- **Commit** = Unspent portion of amount committed (aka encumbered) through a requisition or purchase order
- **Available** Balance = Budget less YTD and committed amounts

Budget Report Footer

Title	Fund	Orgn	Acct	Prog	Budget	YTD	Commit	Avail
Classified Regular	111	31001	2121	620000	349,263.49	216,472.14	0.00	132,791.35
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Admissions and Records (A & R)	111	*Tot*			930,178.87	550,242.48	11,671.19	368,265.20
**** Report Total					930,178.87	550,242.48	11,671.19	368,265.20

- Things to Remember

- Organization code description is in the footer with the total amounts, not at the beginning
- Total available budget includes future payroll costs for permanent positions. These amounts are not really available.
- Report Total will include all items (parameters) run in the report.

95th Anniversary Logo Design Options

Option 1



Option 2



Option 1



Option 2



Option 1



Option 2



Option 1



Option 2



COVID-19 Updates



VCCEC | BOOKSTORE | ONLINE | VENTURA



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FACILITIES ARE CLOSED *UNTIL FURTHER NOTICE*
Students and the Public are asked to
NOT BE ON CAMPUS



Welcome to Ventura College!



[Current Students](#)

[Prospective Students](#)

[Faculty & Staff](#)

Student Services:



Summer / Fall 2020:

- Registration begins April 20
- Academic Calendar: Summer | Fall
- Class Schedule: Summer | Fall

Coronavirus Information

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[Stay Well/FAQs](#)
[Residents](#)
[Homeless/Housing](#)
[Coping with Stress](#)
[Medical Providers](#)
[Business](#)
[Newsroom](#)
[Resources](#)
[Donate](#)

[STAY WELL AT HOME ORDER](#)

 Like 33K people like this. Be the first of your friends.

Current Status of 2019 Novel Coronavirus (COVID-19) in Ventura County (Updated Tuesday, March 31, 2020 5:05 p.m.)

Summary Data	#	Confirmed Cases	#	City	#	City/Unincorporated Area	#
New Cases	23	Travel Related	8	Camarillo	24	Camarillo	24
TOTAL CASES	149	Person-to-person acquired	31	Moorpark	10	Lake Sherwood	2
Recovered Cases	27	Community acquired	33	Ojai	2	Moorpark	10
<i>Ever</i> Hospitalized	30	Under investigation	77	Oxnard	23	Newbury Park	3
Active Cases Under Quarantine	117	Total	149	Port Hueneme	2	Oak Park	6
DEATHS	5			Santa Paula	2	Oak View	1
People Tested	2,987			Simi Valley	24	Ojai	2
		Cases by Age	#	Thousand Oaks	33	Oxnard	23
		Age 0-17	1	Ventura	15	Piru	1
		Age 18-24	15	Unincorporated Area – West	2	Port Hueneme	2
		Age 25-44	35	Unincorporated Area – East	12	Santa Paula	2
		Age 45-64	57	Total	149	Simi Valley	24
		Age 65+	41			Somis	1
		Unknown	0			Thousand Oaks	33
		Total	149			Ventura	15
						Total	149

Ventura College Timeline

DATE	National/CCCCO/District
2/27	California Community College Chancellor's Office (CCCCO) sent a memo to the field with links to CA Department of Public Health and the notification that public events are not recommended for cancelation at this time
3/9	Chancellor Gillespie wrote a message to all students, faculty, and staff informing them of no current school closures in the county but COVID cases are expected to rise. The District is maintaining close contact with state and county officials. Information was shared related to social distancing plan .
3/11	CCCCO issued a memo providing protocols for colleges to begin implementing to protect our institutions.
3/12	Chancellor Gillespie wrote a message that VCCCD is transitioning to virtual and alternative modalities of learning beginning on Monday, March 16 . The county continued to have no positive cases at the time.
3/14	President Trump declared a national state of emergency. CCCCO provided an update to the field with information on state and national declaration, resources and other information.
3/16	Messages to all included that: colleges and the District office continues to be open while practicing social distancing and enhanced hygiene. No face-to-face classes were held on campuses as of Monday, March 16 Faculty were asked to use the week to move all classes and many student support services to virtual platforms. Faculty participated in needed trainings and access available support in order to have face-to-face classes moved to virtual instruction effective Monday, March 23.
3/17	VCCCD Board of Trustees held a Special meeting to pass a Resolution Declaring Emergency Conditions . All VCCCD Location have suspended all non-essential on-site functions through Friday, April 10th. Many employees are transitioning to remote work. Only employees who are required to maintain essential operations and support will be at our work locations.
3/17	Chancellor Gillespie in a note to employees stated that- In order to comply with the explicit declarations of Federal, State, and County officials and to further act in accord with the known and accepted scientific efforts to mitigate the spread of the COVID-19 virus, the following guidelines are provided to District Managers, Supervisors, and Employees. It is desired that to the greatest extent possible, District operations are accomplished by having employees work remotely from home (telecommute) beginning Monday, March 16 through Friday, April 10. This may extended depending upon the COVID-19 situation and local circumstances.
3/19	Governor Newsom Issued Stay at Home Order

Ventura College Timeline

DATE	Ventura College
3/13	Message to VC students about-planning for the event of a partial or full campus closure, to prevent the transmission of the Coronavirus (COVID19) should it be determined that our students will be better served by limited contact with others on our campus..
3/15	VC Foundation closed the Marketplace. One hundred percent of the Foundations operating costs and part of their student support funds are raised through proceeds from the Marketplace. A prolonged closure will have a unfortunate impact on their operations and ability to support our college and students. In you are able, please consider supporting the VC Foundation with an unrestricted gift .
3/16	First Pirate Crew update which continue to happen daily during the work/instructional days.
3/16	<p>Distributed the "Main Campus and VC East Campus Operational and Education Emergency Plan for Preventing the Spread of Infectious Diseases" to the campus in an update email.</p> <p>In this same update, faculty were information about the "Campus Continuity" site for information on how they can continue serving students virtually.</p>
3/16	Enacted a Ventura College Blanket Distance Education Addendum with the CCCCCO to offer all of our courses online for the remainder of the spring semester.
3/18	First Ventura College meeting of their Emergency Operations Center (EOC). We continue to meet weekly during this emergency.
3/25	Submitted proposal to Ventura County Public Health (VCPH) for our Critical Infrastructure Workforce Programs to be allowed to continue their industry training experiences. This was approved on 3/31 and classes are to resumes after spring break on 4/13 for nursing, EMT/Paramedic, CNA, and Police Academy.
3/31	Zoom Koffee with Kim event to keep individual employees informed and provided a venue for questions.
4/1	Zoom Captain's Chat today



Academic Affairs Update

Jennifer Kalfsbeek-Goetz



Student Services Update

Damien Peña



Business & Administrative Services Update



Cathy Bojorquez

Spring Break - April 6 -10

- Everyone-
 - Rest and Relax
 - [*Try Meditation](#)
 - [*Try Yoga](#)
 - Try a spa day at home
 - Walk outside
- Faculty- take as much time off as possible please
- Classified Professionals and Administrators-
 - Use the week to catch up on projects
 - Don't start new projects
 - Cancel or postpone meetings



TAKE LIFE ONE
DISASTER AT A TIME.

Questions



Unfortunately, I don't know where to find more toilet paper.