# Ventura College

***Department Chairs & Coordinators Council*** ***Meeting Agenda***

## Tuesday, November 28, 2017

3:00 p.m. – 4:30 p.m. – MCW-312 (Conference Room 3rd Floor)

**Charge:** The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.

**Membership:** Vice President of Academic Affairs; Vice President of Student Affairs; department chairs (and assistant chairs); coordinators; Academic Senate President (or designee).

**Chair**: Vice President of Academic Affairs and Faculty Co-Chair (selected by the Council).

**Meetings:** Fourth Tuesday of the month, 3:00 p.m., MCW-312 Conference Room.

1. Welcome/Announcements

* **President’s Holiday Gathering** December 5th 2-4 pm
* **Men of Color Presentation** by Dr. Wood and Harris December 8, 9-2:30 pm
* **VC Nursing Pinning** December 11 at 5:00 pm in PAC
* **Enrollment Schedule-** Submit Summer on or before Dec. 15

1. General Discussion without administration from 3:00-3:30 pm
2. Review of Minutes from Oct. 24, 2017 (time certain 3:30 pm)
3. Diversity in Culture Festival (Gigi Fiumerodo- 3:35-3:45 pm time certain)
4. Barnes and Noble (Amy Kennedy 3:45-3:55 pm time certain)
5. Scheduling (Phil Briggs 3:55- 4:10 pm time certain)
6. Vice President updates
   1. Introducing Cathy Bojorquez- new Vice President of Business Services
   2. Damien Peña
   3. Kim Hoffmans
      * New Curriculum COR Platform
      * Instructional Calendar 2018-19
7. General Announcements – (Council – *time permitting*)
8. Adjournment

Items in Reserve

* 1. Active Shooter
  2. Guided Pathways